Gregg Schuster



First Selectman



Board of Selectmen Regular Meeting Minutes Thursday, June 3, 2010 Colchester Town Hall

REVISED

Meeting Room 1 – 7:00 pm

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Greg Cordova, Selectman Rosemary Coyle, Selectman James Ford, and Selectman Stan Soby.

MEMBERS ABSENT:

OTHERS PRESENT: Derrik Kennedy, Bruce Hayn, Rob Tarlov, Tricia Coblentz, Nancy Bray, Katy Naly, Ryan Blessing, and other citizens

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:00 p.m.

- 2. Additions to the Agenda
 - S. Soby moved to delete agenda items #5d, "Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). John Carroll to be interviewed," and #8, "Discussion and Possible Action on Cody Camp Field Acceptance," and renumber accordingly, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 3. Approve Minutes of the May 20, 2010 Board of Selectmen Regular Meeting S. Soby moved to approve the minutes of the May 20, 2010 Board of Selectmen Regular Meeting, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 4. Citizen's Comments Bruce Hayn discussed contract with tax collection law firm.
- 5. Boards and Commissions Interviews and/or Possible Appointments and Resignations
 - a. Historic District Commission. Resignation of William Rowan Beer.
 R. Coyle moved to accept the resignation of William Rowan Beer with regret, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

- b. Historic District Commission (to fill vacancy left by resignation of William Rowan Beer for a term to expire 11/30/2011). Mike Trocchi to be interviewed. Mike Trocchi was interviewed.
- c. Historic District Commission (to fill vacancy left by resignation of William Rowan Beer for a term to expire 11/30/2011) Linda Akerman to be interviewed. Linda Akerman was interviewed.

Selectman Soby recused himself from action taken on applicants for Health District Task Force.

- J. Ford moved to expand the Health District Task Force to seven members with two alternates from five members with two alternates, seconded by G. Cordova. Remaining Selectmen approved. MOTION CARRIED.
 - d. Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). Jim Maffuid was interviewed on 05/20/10. Discussion and action on Jim Maffuid for possible appointment to Health District Task Force.
 R. Coyle moved to appoint Jim Maffuid as an alternate member to the Health District Task Force for a maximum one-year term to end with the committee's final report to the Board of Selectmen, seconded by G. Cordova. Remaining Selectmen approve. MOTION CARRIED.
 - e. Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). Jean Amara was interviewed on 05/20/10. Discussion and action on Jean Amara for possible appointment to Health District Task Force.

 R. Coyle moved to appoint Jean Amara as a regular member to the Health District Task Force for a maximum one-year term to end with the committee's final report to the Board of Selectmen, seconded by J. Ford. Remaining Selectmen approve. MOTION CARRIED.
 - f. Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). Sharon Laliberte was interviewed on 05/06/10. Discussion and action on Sharon Laliberte for possible appointment to Health District Task Force. R. Coyle moved to appoint Sharon Laliberte as a regular member to the Health District Task Force for a maximum one-year term to end with the committee's final report to the Board of Selectmen, seconded by G. Cordova. Remaining Selectmen approve. MOTION CARRIED.
 - g. Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). Blyse Soby was interviewed on 05/06/10. Discussion and action on Blyse Soby for possible appointment to Health District Task Force.
 R. Coyle moved to appoint Blyse Soby as a regular member to the Health District Task Force for a maximum one-year term to end with the committee's final report to the Board of Selectmen, seconded by Ford. Remaining Selectmen approve. MOTION CARRIED.

h. Health District Task Force (maximum one year term to end with the committee's final report to the Board of Selectmen). Keri Shkutzko interviewed was interviewed on 05/06/10. Discussion and action on Keri Shkutzko for possible appointment to Health District Task Force. R. Coyle moved to appoint Keri Shkutzko as an alternate member to the Health District Task Force for a maximum one-year term to end with the committee's final report to the Board of Selectmen, seconded by G. Cordova. Remaining Selectmen approve. MOTION CARRIED.

6. Budget Transfer -

S. Soby moved to approve the Fire Department budget transfer of \$4,000 from "Protective Clothing & Safety Equipment (12202-42323)" to "Physicals & Testing (12202-45216)," for reason as noted on the attached transfer form, and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. MOTION WITHDRAWN. No further action taken.

S. Soby moved to approve the Transfer Station budget transfer of \$5,000 from "Transportation (13601-43212)" to "Building Repairs (13601-46226)," and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Planning & Code Administration budget transfer of \$1,041 from "Professional Memberships (11411-43258)" to "Professional Services (11411-44208)." BOARD TOOK NO ACTION.

7. Tax Refunds & Rebates

S. Soby moved to approve tax refunds in the amount of \$196.30 to VW Credit Leasing LTD, \$31.69 to Crystal Barnes, \$66.04 to Susan Jahelka, and \$54.87 to Cab East LLC, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

8. Discussion and Possible Action on Animal Control Officer

R. Coyle moved to place all Animal Control Operations under the supervision of the Resident Trooper Supervisor and revise the necessary job descriptions as recommended by the First Selectman, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

9. Discussion and Possible Action on Town Projects

First Selectman G. Schuster presented to the Board a list of current and future town projects to be worked on as part of a strategic plan for the Town.

10. Citizen's Comments None.

11. First Selectman's Report

First Selectman Schuster reported on the individual and business appeal process for aid from storm damage, the Capital Improvement Process, changes to the posting requirements for meeting minutes, hiking on the airline trail spur and other nature activities Colchester has to offer, and a gift from G. Schuster (lapel pins) given to each member of the Board of Selectmen, Board of Finance, and Board of Education.

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12. Liaison Report

G. Codova reported on Youth Services Bureau. S. Soby reported on the Police Commission and Planning & Zoning Commission.

13. Adjourn

G. Cordova moved to adjourn at 7:49pm, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Derrik M. Kenned

Executive Assistant to the First Selectman

Attachments:

- Memorandum from First Selectman Schuster regarding animal control operations and revised job descriptions for Animal Control Officer, Police Administrative Assistant, and First Selectman Department Clerk
- List of Town Projects