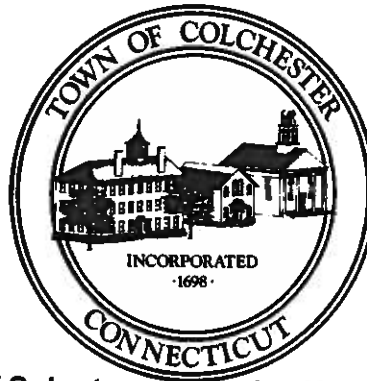


Gregg Schuster



First Selectman

Mary A. Barry
MAYOR

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COLCHESTER, CT
2009 DEC -7 PM 3:32

**Board of Selectmen Regular Meeting Minutes
Thursday, December 3, 2009
Colchester Town Hall**

Meeting Room 1 – Immediately to follow the conclusion of the Board of Selectmen Public Hearing which begins at 7:00 p.m.

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman Greg Cordova, Selectman Rosemary Coyle, Selectman James Ford

MEMBERS ABSENT:

OTHERS PRESENT: Mike Caplet, Adam Turner, Sal Tassone, Candace Barnes, Denise Salmoiraghi, Lou Delpivo, Dorothy Mrowka, Katy Nally, Robert Esteve, Thomas Kane, Jay Cohen, Jody Barr, Ryan Blessing, and other citizens.

1. **Call to Order:** First Selectman G. Schuster called the meeting to order at 7:02 p.m.
2. **Additions to the Agenda :** S. Soby moved to add a new item #5g "Planning & Zoning Commission (member reappointment; new term to expire on 12/01/12): Thomas Kane", a new item #5h "Ethics Commission (resignation): Robert Esteve", a new item #19 "Discussion and Possible Action on CDC/NRPA Achieve Grant Application", and a new item #20 "Discussion and Possible Action on Elected Officials Benefits", and to renumber the remaining items accordingly, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the November 19, 2009 Board of Selectmen Regular Meeting:** R. Coyle moved to approve the minutes of the November 19, 2009 Board of Selectmen Regular Meeting as presented, seconded by J. Ford. S. Soby abstained. The remaining members present voted in favor. MOTION CARRIED.
4. **Citizen's Comments:** None
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Housing Authority (resignation): Geraldine Desanto:** S. Soby moved to accept the resignation of Geraldine Desanto from the Housing Authority with regret, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 - b. **Housing Authority (member; filling vacancy left by Mary Tomasi for a term to expire on 05/01/12): Denise Salmoiraghi (to be interviewed):** The Board of Selectmen interviewed Denise Salmoiraghi. The Board of Selectmen recommended that Denise meet with Robert Gustafson and attend a meeting to learn more about responsibilities of the Authority.
 - c. **Housing Authority (member; filling vacancy left by Gerladine Desanto for a term to expire on 05/01/14): Lou Delpivo (to be interviewed):** The Board of Selectmen interviewed Lou Delpivo.

- d. **Planning & Zoning Commission (member; filling vacancy left by James Ford for a term to expire on 12/01/11): Linda Hodge (to be interviewed):** Linda Hodge was not present.
 - e. **Commission on Aging (alternate; filling vacancy left by Susan Maikshilo for term to expire on 12/31/11): Susan Mende (interviewed on 11/5):** No action was taken. First Selectman G. Schuster noted that due to a change in Susan Mende's schedule she would like to be considered for the Ethics Commission.
 - f. **Zoning Board of Appeals (Correction: alternate; filling vacancy left by Gregg Schuster for a term to expire on 12/01/13): Bob Setschinsky:** R. Coyle moved to correct the motion made at the previous Board of Selectmen meeting by appointing Bob Setschinsky to the Zoning Board of Appeals as an alternate, filling the vacancy left by Gregg Schuster for a term to expire on 12/01/13, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 - g. **Planning & Zoning Commission (member reappointment; new term to expire on 12/01/12): Thomas Kane:** The Board of Selectmen interviewed Thomas Kane. R. Coyle moved to reappoint Thomas Kane as a member of the Planning & Zoning Commission for a new term to expire on 12/01/12, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
 - h. **Ethics Commission (resignation): Robert Esteve:** R. Coyle moved to accept the resignation of Robert Esteve from the Ethics Commission with regrets, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
6. **Budget Transfer:** None
 7. **Tax Refunds & Rebates:** None
 8. **Presentation on Small Town Economic Assistance Grant (Adam Turner):** Adam Turner and Mark Decker presented on the Small Town Economic Assistance Grant.
 9. **Discussion and Possible Action on Subdivision Surety Bond Reduction for – Brookstone Estates Subdivision, Red Schoolhouse Road and Brookstone Drive, Colchester CT. Owner/Developer – Brookstone LLC – Mario Mucciacciaro:** S. Soby moved to approve the bond reduction of the subdivision surety bond (Bond #KO7740359) by \$55,949.⁰⁰, from an existing total of \$116,931.⁰⁰, leaving a bond balance of \$60,982.⁰⁰, which is to remain in effect for a period of one year after formal road acceptance by the town in accordance with the town's road ordinance, for Brookstone Estates Subdivision, Red Schoolhouse Road and Brookstone Drive, Colchester CT. Owner/Developer – Brookstone LLC – Mario Mucciacciaro, as recommended by Town Engineer Sal Tassone, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 10. **Discussion and Possible Action on the Acceptance of the Extension of Palmer Road as a Town Road:** S. Soby moved to accept the extension of Palmer Road as a Town Road, as presented and recommended by Town Engineer Sal Tassone, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 11. **Discussion and Possible Action on the Acceptance of the Extension of Red Schoolhouse Road and the New Brookstone Drive as Town Roads:** S. Soby moved to accept the extension of Red Schoolhouse Road and the New Brookstone Drive as Town Roads, as presented and recommended by Town Engineer Sal Tassone, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

12. **Discussion and Possible Action on Board of Selectmen Bylaws Revision:** R. Coyle moved to amend the Board of Selectmen bylaws as recommended by the First Selectman, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
13. **Discussion and Possible Action on Board of Selectmen Rules of Procedure Revision:** R. Coyle moved to revise the Board of Selectmen Rules of Procedure by changing the Board of Selectmen meeting time from 7:30 p.m. to 7:00 p.m. in section 1, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
14. **Discussion and Possible Action on 2010 Board of Selectmen Meeting Dates:** G. Cordova moved to approve the proposed 2010 Board of Selectmen meeting dates as presented, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
15. **Discussion and Possible Action on 2010 Colchester Commission Chair Meeting Dates:** R. Coyle moved to approve the proposed 2010 Colchester Commission Chair meeting dates as presented, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
16. **Discussion and Possible Action on American Red Cross Statement of Understanding:** S. Soby moved to approve the American Red Cross Statement of Understanding as presented, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
17. **Discussion and Possible Action on the Reestablishment of a Joint Board of Selectmen, Board of Finance, and Board of Education Risk Management and Insurance Advisory Committee and Appointment of Board of Selectmen Representative (comprised of (2) Board of Education members, (1) Board of Finance member, (1) Board of Selectmen member, the Town Treasurer, the Superintendent, the CFO, the Director of Facilities, and (1) Town Health and Safety Committee member):** R. Coyle moved to reauthorize the establishment of a Joint Board of Selectmen, Board of Finance, and Board of Education Risk Management and Insurance Advisory Committee (comprised of (2) Board of Education members, (1) Board of Finance member, (1) Board of Selectmen member, the Town Treasurer, the Superintendent, the CFO, the Director of Facilities, and (1) Town Health and Safety Committee, and to appoint First Selectman G. Schuster as the Board of Selectmen representative member, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
18. **Discussion and Possible Action on Proposed Employee Hiring and Dismissal Policy:** S. Soby moved to authorize the First Selectman to fill vacancies for the Youth Services Supervisor and First Selectman's Department Clerk positions, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

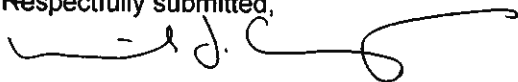
R. Coyle moved to table this item until the next regular meeting, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
19. **Discussion and Possible Action on CDC/NRPA Achieve Grant Application:** R. Coyle moved to approve the application for the CDC/NRPA Achieve Grant as presented, and to authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
20. **Discussion and Possible Action on Elected Officials Benefits:** R. Coyle moved to approve the proposed Elected Officials Benefits policy statement as presented, and to authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

21. **Citizen's Comments:** Dorothy Mrowka asked for clarification regarding how the approved Elected Officials Benefits policy affected the position of Registrar of Voters. First Selectman G. Schuster noted that this policy only applied to full-time paid elected officials (First Selectman, Town Clerk, Tax Collector).
22. **First Selectman's Report:** First Selectman G. Schuster reported on the potential for the legal fees going over budget, an update on the state deficit reduction proposal, the ongoing work on an IT policy for the town, the work on the old firehouse and discussions on its future uses, 300 customers in town losing power due to the wind storm, his ongoing work and meetings on the Resident State Trooper Program contract, and the process initiated by Cragin Library employees to start a union.
23. **Liaison Reports:** Selectman Cordova reported on the Youth Advisory Board. Selectman Coyle reported on the Senior Center Study Group. Selectman Soby reported on the Police Commission, the Zoning Board of Appeals, and the Planning & Zoning Commission.
24. **Adjourn:** G. Cordova moved to adjourn at 7:50 p.m., seconded by J. Ford. Unanimously approved. MOTION CARRIED.

Attachments

1. Memorandum dated 11/24/09, from First Selectman Gregg Schuster to the Board of Selectmen, regarding "Board of Selectmen Bylaws Revision"
2. Board of Selectmen Meeting Dates for 2010
3. Colchester Commission Chair Meeting Dates for 2010
4. Memorandum dated 12/02/09, from First Selectman Gregg Schuster to the Board of Selectmen, regarding "Elected Officials Benefits"
5. Fax dated 11/24/09, from CCM to First Selectman Gregg Schuster, regarding "Legislative Update" – information item

Respectfully submitted,



Michael J. Caplet
Executive Assistant to the First Selectman

Gregg Schuster

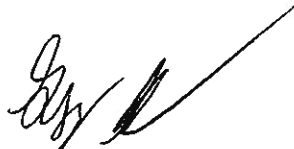


First Selectman

MEMORANDUM

To: Board of Selectmen

Cc:

From : Gregg Schuster, First Selectman 

Date: November 24, 2009

Re: Board of Selectman Bylaws Revision

In order to conduct Board of Selectmen meetings at the time of our choosing, I recommend the Board amend section 4, paragraph A, sentence 1 of the bylaws from:

The Board shall meet at 7:30 p.m. on the first and third Thursday of every month, except when the Town Hall is closed due public holiday or some other reason.

to

The Board shall hold regular meetings at 7:00 p.m. on the first and third Thursday of every month, except when the Town Hall is closed due public holiday or some other reason.

Suggested motion:

Motion to amend the Board of Selectmen bylaws as recommended by the First Selectman.

Gregg Schuster



First Selectman

RECEIVED
COLCHESTER, CT
2009 DEC -4 AM 9:42

Nancy A. Bray
NANCY A. BRAY

**BOARD OF SELECTMEN MEETING DATES
FOR 2010
COLCHESTER TOWN HALL**

Bi-monthly meetings of the Board of Selectmen will be held on the first and third Thursdays of each month at 7:00 p.m. unless noted below due to a scheduling conflict.

- January 7, 2010
- January 21, 2010*
- February 4, 2010
- February 18, 2010
- March 4, 2010
- March 18, 2010
- April 1, 2010
- April 15, 2010*
- May 6, 2010
- May 20, 2010
- June 3, 2010
- June 17, 2010
- July 1, 2010
- July 15, 2010*
- August 5, 2010
- August 19, 2010
- September 2, 2010
- September 16, 2010
- October 7, 2010
- October 21, 2010*
- November 4, 2010
- November 18, 2010
- December 2, 2010
- December 16, 2010

*These meetings will begin after the Commission Chairmen's Meetings at 7:00 p.m.

Gregg Schuster



First Selectman

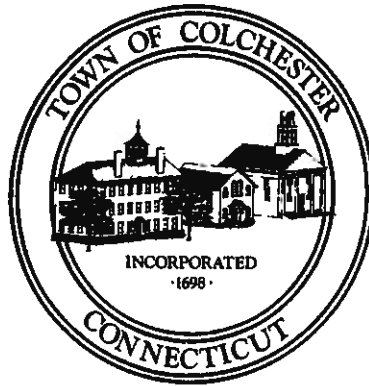
**COLCHESTER COMMISSION CHAIR MEETING
DATES FOR 2010
COLCHESTER TOWN HALL - 7:00 p.m.**

- January 21, 2010
- April 15, 2010
- July 15, 2010
- October 21, 2010

Nancy A. Bray
NANCY A. BRAY

RECEIVED
COLCHESTER, CT
2009 DEC - 4 AM 9:42

Gregg Schuster



First Selectman

MEMORANDUM

To: Board of Selectmen

Cc:

From : Gregg Schuster, First Selectman

Date: 12/2/09

Re: Elected Officials Benefits

A handwritten signature in black ink, appearing to read "Gregg Schuster", is written over the "From" line of the memorandum.

It has just come to my attention that typically, new town employees are placed in a three month probationary period before receiving benefits. For full-time, paid elected officials (First Selectman, Town Clerk, Tax Collector), this probationary period makes little sense.

I am requesting that the Board of Selectmen grant all full-time, paid elected officials, including myself, full benefits upon the first day of the month following the beginning of their term. In the past, this has been done for newly hired department heads on occasion by previous First Selectmen.

INFO
ITEM

Number 09-83

November 24, 2009



Legislative Update



THE VOICE OF LOCAL GOVERNMENT

PLEASE DELIVER IMMEDIATELY TO ALL CCM-MEMBER MAYORS, FIRST SELECTMEN, AND TOWN/CITY MANAGERS

Governor Proposes Mid-Year Cut In Municipal Aid Another \$84 Million Hit For Towns and Cities

Governor Rell today recommended a new \$470 million budget-mitigation plan that proposes at least \$84 million in municipal aid reductions.

The \$84 million in cuts are not specified in the Governor's proposal. Rather, according to OPM, they would be proposed by a 12-member panel comprising six legislators and six municipal officials – two from large cities, two from mid-size communities and two from "rural" towns. It is unclear how those designations would be determined.

The Governor's press release states that the panel will also be asked to make proposals for "immediate mandate relief".

The \$84 million does not include additional reductions that the Governor proposes to be made in several smaller programs that also provide funding for municipal purposes, such as elimination of all funding of Regional Planning Organizations, a 25% in funding of Youth Services Bureaus, elimination of funding for Neighborhood Youth Centers, a \$3 million reduction in interdistrict cooperative funding and "suspension" of the After School Program (\$4.9 million).

CCM will urge the General Assembly to reject this and any state budget proposal that would cut municipal aid, and thus raise property taxes.

CCM will keep members apprized as details are forthcoming.

###

If you have any questions please contact Jim Finley (jfinley@ccm-ct.org, 203-804-6901) or Gian-Carl Casa (gcasa@ccm-ct.org, 203-803-6901).

For the most up-to-date news on legislative issues affecting municipalities —
see CCM's *Legislative Action Center* at www.ccm-lac.org