

Linda M. Hodge



First Selectman

**Board of Selectmen Regular Meeting Minutes  
Thursday, October 15, 2009  
Colchester Town Hall  
Meeting Room 1 – 6:30 p.m.**

RECEIVED  
COLCHESTER, CT  
2009 OCT 19 PM 12:09  
NANCY L. BRAY  
*Nancy L. Bray*

**MEMBERS PRESENT:** First Selectman Linda Hodge, Selectman Rosemary Coyle, Selectman Stan Soby, Selectman John Malsbenden, Selectman Greg Cordova (arrived at 6:46 p.m.)

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mike Caplet, Gregg Schuster, Winifred Standish, Robert Parlee, Ryan Blessing, Katherine Kosiba, John Carroll, Katy Nally, Patti White, Goldie Liverant, Walter Cox, Cathy Pompei, Glenn Morron, Norm Dupuis, Andrea Riley, Adam Turner, Nick Norton, Genea Bell, Laurie Robinson, Dorothy Mrowka, Leann Hill, Pam Scheibelein, and other citizens.

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 6:31 p.m.
2. **Additions to the Agenda:** J. Malsbenden moved to add a new item #7j "Senior Center Study Group (CBA Rep.; new term to expire on 10/15/10): Jack Faski (recommend approval), and a new item #8 "Discussion and Possible Action on Fire Department Application Processing Fee", and to renumber the remaining items accordingly, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the October 1, 2009 Board of Selectmen Regular Meeting:** J. Malsbenden moved to approve the minutes of the October 1, 2009 Board of Selectmen Regular Meeting as presented, seconded by R. Coyle. All members present voted in favor. MOTION CARRIED.
4. **Approve Minutes of the October 5, 2009 Board of Selectmen Special Joint Meeting:** R. Coyle moved to approve the minutes of the October 5, 2009 Board of Selectmen Special Joint Meeting as presented, seconded by S. Soby. All members present voted in favor. MOTION CARRIED.
5. **Approve Minutes of the October 9, 2009 Board of Selectmen Special Meeting:** S. Soby moved to approve the minutes of the October 9, 2009 Board of Selectmen Special Meeting as presented, seconded by J. Malsbenden. J. Malsbenden and R. Coyle abstained. All remaining members present voted in favor. MOTION CARRIED.
6. **Citizen's Comments:** None
7. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
  - a. **Fire Department Strategic Planning Committee (member (resident); new term to expire on 06/18/10):** John Carroll IV (to be interviewed): The Board of Selectmen interviewed John Carroll IV.
  - b. **Ethics Commission (member; new term to expire on 01/01/12):** Andrea Riley (to be interviewed): The Board of Selectmen interviewed Andrea Riley.

- c. **Police Commission (member reappointment; new term to expire on 11/01/12): Robert Parlee (to be interviewed):** The Board of Selectmen interviewed Robert Parlee. S. Soby moved to reappoint Robert Parlee as a member of the Police Commission for a new term to expire on 11/01/12, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- d. **Economic Development Commission (member reappointment; new term to expire on 10/01/14): Cathy Pompei (to be interviewed):** The Board of Selectmen interviewed Cathy Pompei. R. Coyle moved to reappoint Cathy Pompei as a member of the Economic Development Commission for a new term to expire on 10/01/14, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Selectman G. Cordova arrived as a voting member at 6:46 p.m.

- e. **Senior Center Study Group (Parent Rep.; new term to expire on 10/15/10): Michele Komoroski (recommend approval):**
- f. **Senior Center Study Group (AARP Rep.; new term to expire on 10/15/10): Norman Dupuis (recommend approval):**
- g. **Senior Center Study Group (Commission on Aging Rep.; new term to expire on 10/15/10): Theresa Hendrickson (recommend approval):**
- h. **Senior Center Study Group (Youth Services Rep.; new term to expire on 10/15/10): Pam Scheibelein (recommend approval):**
- i. **Senior Center Study Group (Parks & Rec. Comm. Rep.; new term to expire on 10/15/10): Jody Barr (recommend approval):**
- j. **Senior Center Study Group (CBA Rep.; new term to expire on 10/15/10): Jack Faski (recommend approval):**
- k. **Senior Center Study Group (At-Large Rep.; new term to expire on 10/15/10): Winifred Standish (to be interviewed):**
- l. **Senior Center Study Group (At-Large Rep.; new term to expire on 10/15/10): Patricia Nardella (to be interviewed):**
- m. **Senior Center Study Group (At-Large Rep.; new term to expire on 10/15/10): Norma Gargano (to be interviewed):**
- n. **Senior Center Study Group (At-Large Rep.; new term to expire on 10/15/10): Goldie Liverant (to be interviewed):**
- o. **Senior Center Study Group (At-Large Rep.; new term to expire on 10/15/10): Donna Skawinski (to be interviewed):**

The Board of Selectmen interviewed Goldie Liverant, Winifred Standish, and Donna Skawinski.

S. Soby moved to appoint Theresa Hendricksen as the Commission on Aging Rep., Jack Faski as the CBA Rep., Jody Barr as the Parks & Recreation Commission Rep., Pam Scheibelein as the Youth Services Advisory Board Rep., and Norm Dupuis as the AARP Rep., as members of the Senior Center Study Group for new terms to expire on 10/15/10, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

- p. Open Space Advisory Board (Resignation): Robert Misbach:** J. Malsbenden moved to accept the resignation of Robert Misbach from the Open Space Advisory Board with regret, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- q. Planning & Zoning Commission (alternate; filling John Carroll's term to expire on 12/01/11): Jason Tinelle (interviewed on 09/17):** The Board of Selectmen agreed by unanimous consent to table this item pending interviews with other candidates.
- r. Zoning Board of Appeals (alternate; new term to expire on 12/01/14): Bob Setschinsky (interviewed on 09/17):** The Board of Selectmen agreed by unanimous consent to table this item pending additional feedback.
- s. Zoning Board of Appeals (alternate; new term to expire on 12/01/14): Leslie Curtis (interviewed on 08/20):** The Board of Selectmen agreed by unanimous consent to table this item pending interviews with other candidates.

S. Soby moved to recess the Board of Selectmen Regular Meeting at 7:05 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

First Selectman L. Hodge reconvened the Board of Selectmen Regular Meeting at 7:50 p.m.

G. Cordova moved to add a new item #7t, "Parks & Recreation Commission (member reappointment; new term to expire on 11/01/13): Norm Kaplan", seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.

- t. Parks & Recreation Commission (member reappointment; new term to expire on 11/01/13): Norm Kaplan:** G. Cordova moved to reappoint Norm Kaplan as a member of the Parks & Recreation Commission for a new term to expire on 11/01/13, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

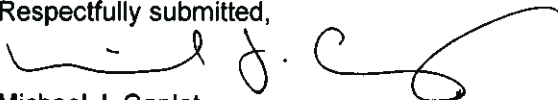
- 8. Discussion and Possible Action on Fire Department Application Processing Fee:** G. Cordova moved to authorize an account to be setup to receive the application fees, to authorize expenses for testing to be charged to this new account, and to authorize Chief Walter Cox and the First Selectman to refund application fees for reasons of overpayment and lack of any application received, and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 9. Budget Transfer: None**
- 10. Tax Refunds & Rebates:** After review, J. Malsbenden moved to approve tax refunds in the amount of \$135.28 to Michael Blake, \$8.56 to Simone and Arthur Frascarelli, \$49.01 to Dennis Apelquist, \$13.71 to Mark and Loren Olsen, \$28.38 to John and Sandra Gallucci, \$12.11 to John Schriels, \$10.41 to Camilla Ross, \$168.98 to James and Laura Bellmore, \$8.76 to Joseph Carcia, \$228.46 to Nicholas Traficanti, \$91.08 to Fredrick Doyle, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 11. Discussion and Approval of UCFS Employee Assistance Program Contract:** G. Cordova moved to approve the UCFS Employee Assistance Program Contract as presented, and to authorize the First Selectman's signature on all necessary documents, seconded by S. Soby. R. Coyle voted against. All remaining members present voted in favor. MOTION CARRIED.

12. **Discussion and Possible Action on Fire Department Job Descriptions: J.**  
Malsbenden moved to approve the Fire Department job descriptions as presented, and to authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
13. **Discussion and Possible Action on Department of Defense Fire Fighter Program:**  
G. Cordova moved to authorize Walter Cox, chief, to enter into an agreement with the State of Connecticut, Department of Environmental Protection, Division of Forestry, for the purpose of acquiring federal excess property under the Department of Defense Fire Fighter Program, and to provide such additional information needed to execute such an agreement, and to affirm and approve the nondiscrimination statement as presented, and to authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
14. **Update on Resident State Trooper Services Contract and State Police Services:**  
First Selectman L. Hodge updated the Board of Selectmen on the resident state trooper services contract and state police services.
15. **Schedule Special Meeting Regarding Various Job Descriptions:** The Board of Selectmen agreed to schedule a special meeting regarding various job descriptions. The First Selectman's office will coordinate schedules to determine an appropriate date and time.
16. **Citizen's Comments:** None
17. **First Selectman's Report:** First Selectman L. Hodge reported on the status of the JAG Grant, the progress of the Old Firehouse renovation, and the hiring process for the new Cragin Memorial Library Director.
18. **Liaison Reports:** Selectman Cordova reported on the Parks and Recreation Commission. Selectman Malsbenden reported on the Planning & Zoning Commission. Selectman Coyle reported on the Commission on Aging.
19. **Adjourn:** S. Soby moved to adjourn at 8:42 p.m., seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

#### **Attachments**

1. Letter dated 09/29/09, from Robert Genuario to First Selectman Linda Hodge, regarding the STEAP grant award

Respectfully submitted,



Michael J. Caplet  
Executive Assistant to the First Selectman



# STATE OF CONNECTICUT

## OFFICE OF POLICY AND MANAGEMENT

September 29, 2009

The Honorable Linda Hodge  
First Selectman  
Town of Colchester  
127 Norwich Avenue  
Colchester, Connecticut 06415

09-10-05P04:16 RCVD

Dear First Selectman Hodge,

Governor M. Jodi Rell has asked me to inform you that the Town of Colchester has been awarded a \$130,000 grant through the Small Town Economic Assistance Program (STEAP) for the development of engineering and cost information for municipal sewer and water improvements.

The Department of Environmental Protection will administer your grant. Please be aware that the ultimate release of funding will be contingent on your compliance with the Department's rules and regulations with regard to the administration of bond funds. You should contact the Department of Environmental Protection in the near future to begin the assistance agreement process.

I would also like to take this opportunity to remind you of recent legislation and its effect to potentially disqualify Connecticut municipalities from receiving discretionary state funding. As you are aware, Section 8-23 of the Connecticut General Statutes requires each municipality to adopt a plan of conservation and development (POCD) at least once every ten years. Section 3 of Public Act 07-239 makes municipalities potentially ineligible to receive discretionary state funding, such as STEAP, effective July 1, 2010 if the municipality is not in compliance with the 10-year POCD update requirement. I therefore recommend that you remain diligent with the update of your local POCD in order to remain eligible to receive STEAP and other state funding in the future.

Congratulations on your grant award. Governor Rell and I look forward to working with you to continue to improve the well being of Connecticut's communities in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert L. Genuario".

Robert L. Genuario  
Secretary

cc: Department of Environmental Protection  
State Senator Eileen M. Daily  
State Representative Linda A. Orange