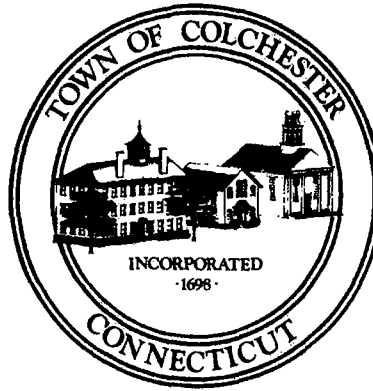


Linda M. Hodge



First Selectman

**Board of Selectmen Regular Meeting Minutes  
Thursday, February 5, 2009  
Colchester Town Hall  
Meeting Room 1 at 7:00 p.m.**

RECEIVED  
COLCHESTER, CT  
2009 FEB - 9 PM 4: 27  
*Nancy A. Bray*  
NANCY A. BRAY  
TOWN CLERK

**MEMBERS PRESENT:** First Selectman Linda Hodge, Stan Soby, Greg Cordova, Rosemary Coyle, John Malsbenden

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Mike Caplet, Walter Cox, Ryan Blessing, Patti White, Steve Sharpe, Gregg Schuster, Robert Jones, Jean Hess-Walsh, Melissa Kennedy, Albert Spranzo, Andreas Bisbikos, Bruce Hayn, Bill Otfinoski, Brenden Healy, Mike Trocchi, and other citizens

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:02 p.m.
2. **Additions to the Agenda:** J. Malsbenden moved to add a new item #6e "Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Melissa Kennedy (to be interviewed)", a new item #6f "Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Albert Spranzo (to be interviewed)", a new item #6g "Historic District Commission (filling 1 alternate vacancy; term expires 11/01/11 or filling 1 member vacancy left by Debbie Hayn; term expires 11/01/11) or Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Andreas Bisbikos (to be interviewed)", and to renumber the previous items #6e and #6f to items #6h and #6i respectively, and to add a new item #13 "Discussion and Possible Action on Approval of Point-To-Point Access.com Internet Services Agreement", and to renumber the remaining items accordingly, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the January 15, 2009 Board of Selectmen Regular Meeting:** S. Soby moved to approve the minutes of the January 15, 2009 regular Board of Selectmen meeting as presented, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
4. **Approve Minutes of the January 15, 2009 Commission Chairmen Regular Meeting:** J. Malsbenden moved to approve the minutes of the January 15, 2009 Commission Chairmen regular meeting as presented, seconded by G. Cordova. R. Coyle abstained. All remaining members present voted in favor. MOTION CARRIED.
5. **Citizen's Comments:** None
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

- a. **Historic District Commission: Debbie Hayn (resignation):** R. Coyle moved to accept the resignation of Debbie Hayn from the Historic District Commission with regrets, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

- b. **Colchester Retirement Board (member reappointment; term expires 01/01/12): Brenden Healy (to be interviewed):** The board of selectmen interviewed Brenden Healy. R. Coyle moved to reappoint Brenden Healy as a member of the Colchester Retirement Board with a term to expire on 01/01/12, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED. (This item addressed following #6f)
  - c. **Parks & Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Robert P. Jones, Jr. (to be interviewed):** The board of selectmen interviewed Robert P. Jones Jr.
  - d. **Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Jean S. Hess-Walsh (to be interviewed):** The board of selectmen interviewed Jean S. Hess-Walsh.
  - e. **Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Melissa Kennedy (to be interviewed):** The board of selectmen interviewed Melissa Kennedy.
  - f. **Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Albert Spranzo (to be interviewed):** The board of selectmen interviewed Albert Spranzo.
  - g. **Historic District Commission (filling 1 alternate vacancy; term expires 11/01/11 or filling 1 member vacancy left by Debbie Hayn; term expires 11/01/11) or Parks and Recreation Commission (filling member vacancy left by Steven Ashe; term expires 11/01/10 or filling member vacancy left by Kenneth Wright; term expires 11/01/12): Andreas Bisbikos (to be interviewed):** The board of selectmen interviewed Andreas Bisbikos.
  - h. **Historic District Commission (filling 1 alternate vacancy; term expires 11/01/11 or filling 1 member vacancy left by Debbie Hayn; term expires 11/01/11): Mike Trocchi (interviewed on 01/15/09):** The board of selectmen took no action.
  - i. **Historic District Commission (filling 1 alternate vacancy; term expires 11/01/11 or filling 1 member vacancy left by Debbie Hayn; term expires 11/01/11): Linda Akerman (interviewed on 01/15/09):** The board of selectmen took no action.
7. **Budget Transfers – Transfer Station – Backhoe Repair:** S. Soby moved to approve the budget transfer from “Transfer Station – Transportation (13601-43212)” to “Transfer Station – Vehicle Maintenance (13601-46390)”, in the amount of \$7500.<sup>00</sup> (see attachment), seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
8. **Tax Refunds & Rebates:** After review, J. Malsbenden moved to approve tax refunds in the amount of \$202.33 to Ford Motor Credit Co., \$184.63 to Cab East LLC, \$4,019.76 to Camrac Inc., \$33.60 to Nissan Infiniti LT, \$79.52 to Geoffrey Kermode, \$100.00 to GMAC Mortgage LLC, \$20.50 to William Potty, \$17.49 to Julianna and Mark Cameron, \$27.94 to Matthew Clark, \$24.78 to Gingerfield Associates, \$149.80 to Waldemar Suszek, \$16.43 to Elton and Barbara Turek, \$39.56 to Empire State Piping Co., seconded by S. Soby. Unanimously approved. MOTION CARRIED

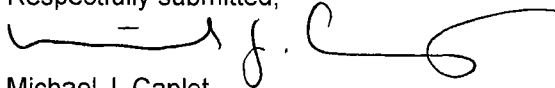
- 9. Discussion and Possible Action on Parks & Recreation Director's Request for the 2009 57 Fest Date to be set for Saturday, September 12<sup>th</sup> with a rain date of Sunday, September 13<sup>th</sup>:** G. Cordova moved to approve the recommendation of the Parks & Recreation Director's to schedule the 2009 "57 Fest" for Saturday, September 12 with a rain date of Sunday, September 13<sup>th</sup>, and to authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 10. Discussion and Possible Action on Parks & Recreation KBE Building Corporation Grant Request:** J. Malsbenden moved to approve the Parks & Recreation grant application to the KBE Building Corporation and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 11. Discussion and Possible Action on Senior Center KBE Building Corporation Grant Request:** G. Cordova moved to approve the Senior Center grant application to the KBE Building Corporation, and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 12. Discussion and Possible Action on DOT Grant Application for a Wheel-Chair Accessible Vehicle to Replace Current Senior Center Vehicle:** R. Coyle moved to approve the application for the DOT grant for a wheel-chair accessible vehicle for a total purchase cost not to exceed \$60,000.<sup>00</sup>, the Town's share of which not to exceed \$20,000.<sup>00</sup>, contingent upon approval from the Board of Finance, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 13. Discussion and Possible Action on Approval of Point-To-Point Access.com Internet Services Agreement:** S. Soby moved to approve the Point-To-Point Access.com internet services agreement as presented, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Following discussion, S. Soby withdrew his motion. The Board of Selectmen took no further action.
- 14. Discussion and Possible Action on Recommendation to Board of Finance Regarding Potential Bonding Items:** First Selectman L. Hodge explained the list of items for potential bonding. The prioritized list of items was discussed by the board of selectmen.
- 15. Discussion and Possible Action on Jack Jackter Building Project Close-Out:** R. Coyle moved to accept the Jack Jackter Building Project as complete, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 16. Discussion and Possible Action in Regard to Accepting a Federal Fire Grant Award for the Diesel Exhaust Capture System for Fire Department Apparatus:** S. Soby moved to accept the Federal Fire Grant award for the diesel exhaust capture system for fire department apparatus, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Following discussion, all members voted in favor. MOTION CARRIED.
- 17. Discussion and Possible Action in Regard to Ratification of the Collective Bargaining Agreement between the Town of Colchester and Colchester Firefighters Union UPFFA, IAFF, Local 3831:** J. Malsbenden moved to ratify the collective bargaining agreement between the Town of Colchester and Colchester Firefighters Union UPFFA, IAFF, Local 3831 as presented, and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.

- 18. Discussion and Possible Action in Regard to Ratification of the Collective Bargaining Agreement between the Town of Colchester and Municipal Employees Union “Independent” (MEUI) Local 506, Seiu, AFL-CIO, CLC Representing Town Administrators:** R. Coyle moved to ratify the collective bargaining agreement between the Town of Colchester and the Town of Colchester and Municipal Employees Union “Independent” (MEUI) Local 506, Seiu, AFL-CIO, CLC Representing Town Administrators as presented with one amendment to the text under “Article 8, Section 3 of the Executive Summary, changing the word “Administrators” to “Firefighters”, and to authorize the First Selectman to sign all necessary documents, seconded by J. Malsbenden. Following discussion, all members present voted in favor. MOTION CARRIED.
- 19. Citizen’s Comments:** Bruce Hayn spoke in regards to the naming of the traditional “57 Fest”.
- 20. First Selectman’s Report:** First Selectman L. Hodge reported on the community budget forum scheduled for February 18<sup>th</sup>.
- 21. Liaison Reports:** Selectman Soby reported on the Zoning Board of Appeals. Selectman Cordova reported on the Youth Services Advisory Board and the Parks & Recreation Commission. Selectmen Malsbenden reported on the Economic Development Commission, Planning & Zoning Commission and the Conservation Commission.
- 22. Adjourn:** J. Malsbenden moved to adjourn at 9:12 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

#### **Attachments**

1. Report to Board of Selectman from Katherine Kosiba regarding Community Wildlife Habitat
2. Memorandum dated 01/16/09, from Maggie Wasicki to the Board of Selectmen regarding “Health Insurance Analysis thru 12/31/08”
3. Budget transfer date requested 02/04/09, from “Transfer Station – Transportation (13601-43212)” to “Transfer Station – Vehicle Maintenance (13601-46390)”, in the amount of \$7500.<sup>00</sup>

Respectfully submitted,



Michael J. Caplet  
Executive Assistant to the First Selectman

**Mike Caplet**

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**From:** Katherine Kosiba [kmk178@att.net]  
**Sent:** Tuesday, January 20, 2009 4:51 PM  
**To:** Mike Caplet; linda.hodge@colchesterct.gov  
**Cc:** efalbowski@comcast.net; 'Mary Bylone'; 'CATHY POMPEI'; 'frances brouillet'; 'Cathy Shea [Home]'; cshea@winzip.com; 'hipsherj-neys'; karengemain@sbcglobal.net  
**Subject:** Community Wildlife Habitat - Initiative Update for Board of Selectmen meeting  
**Attachments:** Report to BOS 1\_21\_2009.doc

Hi Mike

Here is our updated report for the Board of Selectmen to show the progress being made on our project. We are involved in planning and reaching out to other organizations in town for other events to education and raise the awareness for certification of individual wildlife habitat properties.

Thank you for forwarding this to the Board for their next meeting.

Sincerely,  
Katherine Kosiba and Ellen Falbowski  
Co-Chairs, Community Wildlife Habitat of Colchester

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.552 / Virus Database: 270.10.10/1905 - Release Date: 1/20/2009 2:34 PM

Community Wildlife Habitat of Colchester  
Submitted to Board of Selectmen by Katherine Kosiba, Co-chairperson

Initiative Status as of January 21, 2009  
(No report provided in December 2008)

Purpose

To obtain nationally-recognized certification for Colchester CT as a Community Wildlife Habitat through the National Wildlife Federation

Certification Process and Point Accrual

See Overview dated October 15, 2008 provided to the Board of Selectmen.

Statement of Activity as of January 21, 2009

<u>Action</u>	<u>Points Needed</u>	<u>Prior Report</u>	<u>Points Achieved</u>
1. Registration	40-75	55	55
2. Setting and meeting educational goals	40-90	30	45
3. Setting and meeting community project goals	50-190	30	60
4. Setting and meeting project administration goals (some tasks are post-certification)	20-80	6	41
	(minimum 175 points)	<u>Subtotal</u> 121	<u>Subtotal</u> 201
<b>Certified Individual Wildlife Habitats</b>			
5. Home, Townhouse, Apartment (must certify at least 100 at 1 point each)	100	35	46
6. Public site, workplace, part, place of worship, other common area (must certify at least 4 at 3 points each)	12	6	9
7. Schoolyard habitats (must certify at least 3 at 5 points each)	15	0	0
8. Bonus points for each member of the Wildlife Habitat Team with their property as a Certified Wildlife Habitat site. (Current team of 7 members have certified wildlife habitats)	N/A	10	10
	(minimum 200 points)	51	<u>Subtotal</u> 65
<b><u>Total</u></b>	<b>375</b>	172	<b>266</b>

Community Wildlife Habitat of Colchester  
Statement of Activity as of November 17, 2008

Completed Actions

Certification goals

- Since late November 2008, 5 residential properties and 1 farm have been added as certified Individual Wildlife Habitats.

Educational goals

- Established a display and resource section in Cragin Memorial Library Children's section. This included a donation of over 25 nature related books, articles for parents on the importance of nature for children, and information about the Community Wildlife Habitat of Colchester initiative.
- February 18, 2009, Cragin Memorial Library, 7:00 p.m. The Cragin Memorial Library is offering a talk on Sustainable Living which includes sustainable gardening practices by Tom Worthley, UCONN Cooperative Extension Educator..
- The Colchester Garden Club has scheduled numerous speakers open free to the community at the Cragin Memorial Library in support of the project:
  - January 28, 2009, Cragin Memorial Library, 7:00 p.m. The Colchester Garden Club and Cragin Memorial Library will co-sponsor a talk by Kasha Breau and Audubon Educator/Naturalist on "Birds and Creating a Garden Habitat"
  - March 24, 2009, Cragin Memorial Library, 7:00 p.m. The Colchester Garden Club will sponsor Deborah Kent, Landscape Designer and former localTV newscaster on Landscaping Design and incorporating native plants
  - April 30, 2009, Cragin Memorial Library, 7:00 p.m. The Colchester Garden Club and Cragin Memorial Library are co-sponsoring a talk on Butterflies and Moths in the Garden (John Himmelman, Children's Author, Naturalist and Illustrator.

Community Goals

- The Colchester Garden Club received three Volunteer Grants (\$900.00) on behalf of their participating members who are Aetna employees or retirees from the Aetna Foundation which will be earmarked to support the Community Wildlife Habitat initiative through garden club speakers, activities and projects.
- Meeting with Jay Cohen, Director Parks and Recreation Department Colchester CT on 1/8/2009. Received letter of partnership on January 12, 2009.
- Meeting with regional NWF Affiliate – Connecticut Forest and Park Association, Rockfall CT in support of initiative. Lori Paradis Brandt, Education Director, sent a letter of partnership on January 20, 2009.

Community Wildlife Habitat of Colchester Team

Ellen Falbowski, Co-chairperson, Master Gardener

Katherine Kosiba, Co-chairperson, Colchester Garden Club-President, Master Gardener

Mary Bylone, member, Colchester Conservation Commission – board member

Cathy Shea, member, Colchester Land Trust- Secretary

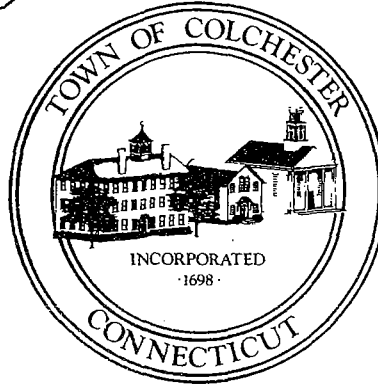
Cathy Pompei, member, Colchester Garden Club – Vice-President, Connecticut Business Association- member, Rotary of Colchester – member

Karen Germain – member, Today's Child Care Association – member

Fran Brouillet, member, Colchester resident

BOS Info

Maggie Wasicki



Finance Director

1/16/09

**TO:** Board of Finance  
Board of Selectmen  
Board of Education  
C.F.O.  
Treasurer

**FROM:** Maggie Wasicki, Finance Director

Attached, please find the Health Insurance Account Analysis thru

12/31/08

A handwritten signature in black ink, appearing to be "Maggie Wasicki", is written across the lower left portion of the page.



HEALTH ACCOUNT		AS OF DECEMBER 31, 2008									
	BEG. BAL.	INCOME	INT. INC.	EXP.	MO. END	BEG. BAL.	INCOME	INT. INC.	EXP.	MO. END	COMBINED
	BOE				BOE	TOWN				TOWN	BALANCE
06/30/08 BAL.	\$ 1,167,108.22					\$ (181,898.96)					\$ 985,209.26
JULY		\$ 329,313.28	\$ 137.37	\$ (468,303.49)	\$ 1,028,255.38		\$ 79,259.81	\$ -	\$ (90,584.14)	\$ (193,223.29)	\$ 835,032.09
AUGUST		\$ -	\$ 112.94	\$ (434,924.09)	\$ 593,444.23		\$ 88,969.92	\$ -	\$ (94,944.91)	\$ (199,198.28)	\$ 394,245.95
SEPTEMBER		\$ 667,566.50	\$ 86.06	\$ (386,289.59)	\$ 874,797.20		\$ 82,139.34	\$ -	\$ (102,898.37)	\$ (219,957.31)	\$ 654,839.89
OCTOBER		\$ 385,851.92	\$ 110.25	\$ (440,910.78)	\$ 819,848.59		\$ 79,835.16	\$ -	\$ (127,402.66)	\$ (267,524.81)	\$ 552,323.78
NOVEMBER		\$ 328,613.62	\$ 43.99	\$ (338,054.38)	\$ 810,451.82		\$ 82,326.29	\$ -	\$ (93,388.40)	\$ (278,586.92)	\$ 531,864.90
DECEMBER		\$ 407,494.53	\$ 40.40	\$ (298,460.13)	\$ 919,526.62		\$ 85,573.13	\$ -	\$ (110,890.36)	\$ (303,904.15)	\$ 615,622.47
TOTAL		\$ 2,118,829.85	\$ 531.01	\$ (2,366,942.46)	\$ 919,526.62	**	\$ 498,103.65	\$ -	\$ (620,108.84)	\$ (303,904.15)	*** \$ 615,622.47
	AVG. MO. EXP			\$ (394,490.41)					\$ (103,351.47)		
BOE	**	2.33									
TOWN	***	-2.94									
COMBINED RESERVE		1.23									
MAGGIE WASICKI - FINANCE DIRECTOR											

Town of Colchester  
General Fund  
Budget Transfer/Additional Appropriation

Department: Transfer Station

Reason for Request:

JD 710 backhoe repair - Takes two pieces to do what the 710 does - currently using the JD410 backhoe but the forks we have for it are not adequate to place/remove container covers (DEP requirement they be covered), the 410 does not have the power of the 710 so materials are not compacted as well resulting in more frequent pulls (greater cost), and the 410 cannot pull the heavy containers (bulky waste and mixed paper) when they are full so we need to have the loader there also. To have the loader there, we must transport it daily because we have no secure place to store it over night.

Reason for Available Funds:

greater credits issued for metal and mixed paper through first half of year than budgeted and new ability to compact commingled cans, bottles, and plastics resulting in few pull charges - current charge/credit amounts used to predict year-end expenses - results in availability of funds for this repair work

From:

Account Number	Account Name	Amount
13601-43212	Transfer Station - Transportation	7,500

To:

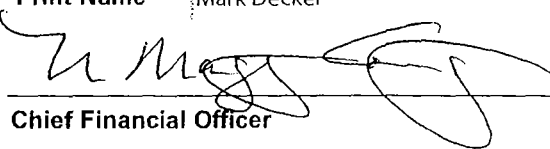
13601-46390	Transfer Station - Vehicle Maintenance	7,500

Feb 4, 2009  
Date Requested

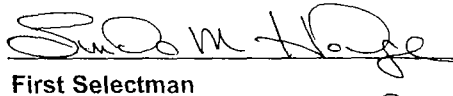
Department Director or Supervisor - Signature

Print Name Mark Decker

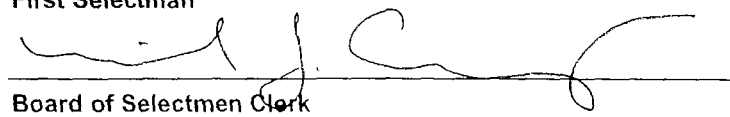
2/4/09  
Date Reviewed

  
Chief Financial Officer


2/4/09  
Date Approved

  
First Selectman

2/5/09  
Date Approved

  
Board of Selectmen Clerk

2/4/09  
Date Approved

  
Board of Finance Clerk