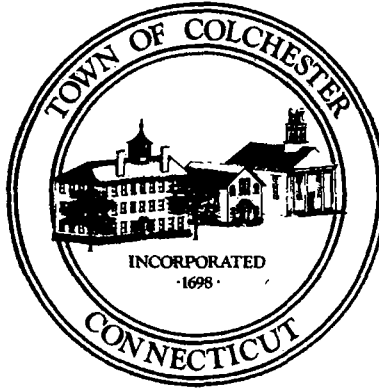


Linda M. Hodge



First Selectman

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**Board of Selectmen Regular Meeting Minutes
Thursday, December 18, 2008
Colchester Town Hall**

Meeting Room 1 – Immediately following the Special Town Meeting which begins at 7:15 p.m.

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, Greg Cordova, Rosemary Coyle, John Malsbenden

MEMBERS ABSENT:

OTHERS PRESENT: Mike Caplet, Greg Plunkett, Maggie Cosgrove, Tony Gallicchio, Jack Faski, Don Herbert, Gary Avery, Evan Evans, BettyAnn Oppelt, Michael Solis, Gregg Schuster, Frank Ricci, Bill Otfinoski, and other citizens

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:23 p.m.
2. **Additions to the Agenda:** R. Coyle moved to renumber item #5f to item #5a, add a new item #5d "Zoning Board of Appeals: (member; term expires 12/01/11): Patrick Reading (currently alternate)", renumber remaining item #5 subparts accordingly, amend item #9 to read "Report and Possible Action on Town Hall HVAC System", add a new item #13 "Discussion and Possible Action on Flatbrook Road Design Agreement Amendment", add a new item #14 "Discussion and Possible Action on MEUI Local 506 Meal Allowance", and to renumber the remaining items accordingly starting with item #15, seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the December 4, 2008 Board of Selectmen Regular Meeting:** R. Coyle moved to accept the minutes of the December 4, 2008 Regular Board of Selectmen meeting minutes as presented, seconded by S. Soby. Unanimously approved. MOTION CARRIED
4. **Citizen's Comments:** None
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Resignation from Zoning Board of Appeals: Patricia Lambert-Moody:** J. Malsbenden moved to accept the resignation of Patricia Lambert-Moody from the Zoning Board of Appeals with regrets, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
 - b. **Fair Rent Commission (member; term expires 04/01/10): Jack Faski (reappointment – to be interviewed):** The Board of Selectmen interviewed Jack Faski. R. Coyle moved to appoint Jack Faski as a member of the Fair Rent Commission for a term to expire on 04/01/10, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

- c. **Commission on Aging (member; term expires 12/01/11): BettyAnn Oppelt (reappointment - to be interviewed):** The Board of Selectmen interviewed BettyAnn Oppelt. G. Cordova moved to appoint BettyAnn Oppelt as a member of the Commission on Aging for a term to expire on 12/01/11, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 - d. **Zoning Board of Appeals (member; term expires 12/01/13): Patrick Reading (currently alternate):** S. Soby moved to appoint Patrick Reading as a member of the Zoning Board of Appeals for a term to expire on 12/01/13, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 - e. **Zoning Board of Appeals (member; term expires 12/01/13): Michael Solis (to be interviewed):** The Board of Selectmen interviewed Michael Solis.
 - f. **Zoning Board of Appeals (member; term expires 12/01/13): Gregg Schuster (to be interviewed):** The Board of Selectmen interviewed Gregg Schuster.
 - g. **TVCCA Board of Trustees (member; term expires 01/01/10): Fay Sherman (reappointment):** S. Soby moved to appoint Fay Sherman as representative to the TVCCA Board of Trustees for a term to expire on 01/01/10, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
6. **Budget Transfers:** None
7. **Tax Refunds & Rebates:** After review, J. Malsbenden moved to approve tax refunds in the amount of \$ 8.98 to Stanely Nolan, \$2.95 to Eric Hall, \$6.47 to Robert and Claudia Tarlov, \$5.52 to Susan Mandeville, \$7.49 to Martin Jenkins, \$179.39 to LeasePlan USA Inc., \$103.76 to Stacey Verespie, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
8. **Colchester Business Development Task Force Final Report (Chairman Don Herbert):** Chair Don Herbert presented the Business Development Task Force final report. J. Malsbenden moved to accept the Business Development Task Force final report as presented, to thank the Task Force members for their extensive efforts, and to disband the Task Force as their task was completed, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
9. **Report and Possible Action on Town Hall HVAC System:** Greg Plunkett and Tony Gallicchio reported on the town hall HVAC system. S. Soby moved to approve the expenditure of no more than \$33,800.⁰⁰ from equipment reserve for the repair of the town hall HVAC system and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
10. **Discussion and Possible Action on Cragin Memorial Library Telephone Service E-Rate Contract:** G. Cordova moved to approve the Cragin Memorial Library telephone service e-rate contract as presented, and to authorize the First Selectman to sign all necessary documents, seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.
11. **Discussion and Possible Action on Public Health Preparedness Contract:** G. Cordova moved to approve the Public Health Preparedness Contract as presented, and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

- 12. Distribution and Discussion of Draft "Purchasing Policy":** First Selectman Linda Hodge presented on the draft purchasing policy and its status of development.
- 13. Discussion and Possible Action on Flatbrook Road Design Agreement Amendment:** S. Soby moved to approve the Flatbrook Road design agreement amendment as presented and recommended by the Sewer and Water Commission and to authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 14. Discussion and Possible Action on MEUI Local 506 Meal Allowance:** First Selectman Linda Hodge and CFO Maggie Cosgrove presented on the meal allowance for MEUI Local 506. They will continue to work to find a solution.
- 15. Citizen's Comments:** None
- 16. First Selectman's Report:** First Selectman Linda Hodge reported on the Holiday on the Green event, process with the police department rules and regulations , KX meeting, TVCCA per diem workers terms completed, FD Strategic Plan, Risk Management meeting, annual report, the holiday breakfast, stimulus package, and the holiday breakfast.
- 17. Liaison Reports:** Selectman Malsbenden reported on the Planning & Zoning Commission, Conservation Commission, and the Economic Development Commission. Selectman Coyle reported on the Open Space Advisory Committee and the Commission on Aging. Selectman Soby reported on the Zoning Board of Appeals.
- 18. Adjourn:** R. Coyle moved to adjourn at 8:48 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Michael J. Caplet
Executive Assistant to the First Selectman