

Linda M. Hodge



First Selectman

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**Board of Selectmen Regular Meeting Minutes
Thursday, June 19, 2008
Colchester Town Hall**

**Meeting Room 1 – Immediately Following the Conclusion of the Town Meeting Scheduled
to Begin at 7:15 p.m.**

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, John Malsbenden, Rosemary Coyle, Greg Cordova

MEMBERS ABSENT:

OTHERS PRESENT: Mike Caplet, Ryan Blessing, Leann Hill, Alexandra McGrath, Bill Otfinoski, Chief Walter Cox

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:40 p.m.
2. **Additions to the Agenda:** J. Malsbenden moved to add "Library, Library Equipment Repair, Public Safety – Ammunition Purchase, Facilities, Fire Selectman/Information Technology, and Police Cruiser Camera" under #7, add a new #9 "Report on M&J Recycling Fire" and change the previous #9 to #10, add a new #11 "Discussion and Possible Action on Property Located at 100 Main Street (Old Fire House)", add a new #12 "Discussion and Possible Action on Youth Service Bureau Grant Program Application", add a new #13 "Discussion and Possible Action on Youth Service Bureau Enhancement Grant" and change the previous #10 to #14, change the previous #11 to #16, change the previous #12 to #17, change the previous #13 to #19, add a new #15 "Discussion and Possible Action on "July is Recreation and Parks Month" Proclamation", change the previous #15 to #21, add a new #18 "Action on Chip Seal Bid Recommendation", change the previous #18 to #24, change the previous #14 to #20, change the previous #16 to #22, change the previous #17 to #23, change the previous #18 to #24, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the June 5, 2008 Board of Selectmen Regular Meeting Minutes:** J. Malsbenden moved to approve the June 5, 2008 Board of Selectmen Regular Meeting minutes as presented, with the amendment of item 7c change on line 1, "...the budget transfer from "Central Services (IT) -..." to "... the budget transfer from "First Selectman - ...", seconded by R. Coyle. G. Cordova abstained. All remaining members present voted in favor. MOTION CARRIED.
4. **Approve Minutes of the June 13, 2008 Special Board of Selectmen Meeting Minutes:** S. Soby moved to approve the June 13, 2008 Special Board of Selectmen Meeting minutes as presented, seconded by G. Cordova. All remaining members present voted in favor. MOTION CARRIED.
5. **Citizen's Comments:** None

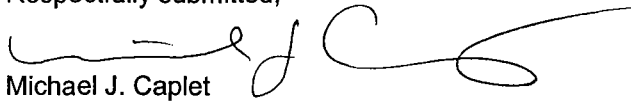
- 6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. Open Space Advisory Committee (member; term expires 10/1/11): Nicholas Norton (interviewed on 6/5/08):** R. Coyle moved to appoint Nicholas Norton as a member of the Open Space Advisory Committee with a term to expire on 10/1/11, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 7. Budget Transfers:** J. Malsbenden moved to approve the budget transfer from “Library – Fuel Oil (15101 – 45221)” to “Library – Equipment Repair (15101 – 46224)” in the amount of \$530.⁰⁰, with reason “Insufficient funds in equipment repair line - \$200. Two repairs (copier and book returns) cost \$700,” and the budget transfer from “Library – Fuel Oil (15101 – 45221)” to “Library – Water and Sewer (15101 – 45222)” in the amount of \$1200.⁰⁰, with reason “Additional fire protection charges on sewer and water bills”, and the budget transfer from “Police – Office Equipment (12101 – 48416)” to “Police – Mileage/Training (12101 – 43213)” in the amount of \$1500.⁰⁰, with reason “Need money to purchase ammunition. The cost of ammo has increased considerably. Ammunition used for training”, and the budget transfer from “Facilities – Fuel/Heating (11901 – 45221)” to “Facilities – Electricity (11901 – 45622)” in the amount of \$3000.⁰⁰, with reason “Unanticipated electricity rate increases from CL&P”, and the budget transfer from “First Selectman – Regular Payroll (11201 – 40101)” to “First Selectman – Professional Services (11201 – 44208)” in the amount of \$6000.⁰⁰, with amended reason “Replace 4 desktop computer: tax collector (at counter), IT/GIS coordinator, CFO, Assistant Town Clerk”, and the budget transfer from “Police – Regular Payroll (12101 – 40101)” to “Police – Vehicle & Truck (12101 – 48467)” in the amount of \$7000.⁰⁰, with reason “to purchase camera for new police car”, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.
- 8. Tax Refunds & Rebates:** After review S. Soby moved to approve tax refunds in the amount of \$119.89 to Leo and Deborah Wyzatecki, \$14.72 to Robert and Tracy Bacon, \$2.42 to John Chaponis, \$ seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 9. Report on M&J Recycling Fire:** Chief Walter Cox reported on the Colchester Hayward Fire Department’s response to the fire at M&J Recycling Inc. in Colchester and recommended that the Town follow up on issues related to operating safety and congestion with busses at the site. First Selectman L. Hodge reported on the overall Town response.
- 10. Discussion and Possible Action on SAFER Grant Application:** Chief Walter Cox reported on the SAFER Grant Program and the potential benefits and impact on the Colchester Hayward Fire Department and the Town of Colchester. S. Soby moved approve the submission of an application for the SAFER Grant and to authorize the First Selectman to sign any necessary documents, seconded by R. Coyle. First Selectman L. Hodge noted that should the grant be received, the Board of Selectmen and the Board of Finance will engage in further discussions regarding funding and whether to accept the grant. Following discussion, all members present voted in favor. MOTION CARRIED.
- 11. Discussion and Possible Action on Property Located at 100 Main Street (Old Fire House):** Chief Walter Cox reported on the property located at 100 Main Street (old fire house) in Colchester regarding possible future uses and an offer from the Colchester Hayward Volunteer Fire Department to serve as stewards of the property. First Selectman L. Hodge reported that her office is proceeding with research on possible grants for structural improvements and/or restoration of the building.

- 12. Discussion and Possible Action on Youth Service Bureau Grant Program**
Application: R. Coyle moved to approve the Youth Service Bureau Grant Program application in the amount of \$18,745 and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 13. Discussion and Possible Action on Youth Service Bureau Enhancement Grant:** S. Soby moved to approve the Youth Service Bureau Enhancement Grant application in the amount of \$5000 and to authorize the First Selectman to sign any necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 14. Discussion and Possible Action on 57 Fest Parade:** First Selectman L. Hodge reported on the 57 Fest Parade and introduced the chair of the planning group, Alexandra McGrath. J. Malsbenden moved to approve the 57 Fest Parade and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.
- 15. Discussion and Possible Action on "July is Recreation and Parks Month"**
Proclamation: R. Coyle moved to approve the "July is Recreation and Parks Month" proclamation as presented and to authorize the First Selectman to sign any necessary documents, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.
- 16. Discussion and Possible Action on Purchase of Property off Buckley Road by Norwich Public Utilities:** S. Soby moved to approve the purchase of the property off Buckley Road as presented and illustrated in the memorandum from Adam Turner dated June 9, 2008 and to authorize the First Selectman to sign any necessary documents, seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.
- 17. Discussion and Possible Action on Sidewalk Bid Award Recommendation:** S. Soby moved to award the Sidewalk Bid to B&B superior Contractors for a total price of \$23,540.50 with the town to perform the loaming and seeding portion of the project as per the recommendation of Mark Decker and to authorize the First Selectman to sign any necessary documents, Director of Public Works, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 18. Action on Chip Seal Bid Recommendation:** S. Soby moved to award the Chip Seal Surface Treatment for fiscal year 2008/2009 pavement improvement program contract to Comer Contracting of Farmington, Connecticut for a bid price of \$1.79 per sq. yd. as per the recommended by Mark Decker, Director of Public Works, and to authorize the First Selectman to sign any necessary documents seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 19. Discussion and Possible Action on Purchase of New Food Warmer for Senior Center:** R. Coyle moved to approve the purchase of a new food warmer for the Senior Center as recommended by Cathy Russi, Senior Center Director, and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 20. Discussion on Tax Collector Procedures:** With no objection, the Board of Selectmen agreed to table this discussion until the July 17th meeting.
- 21. Citizen's Comments:** None

22. **First Selectman's Report:** First Selectman L. Hodge reported on the Board of Finance meeting; the DOT State Matching Grant received by the Senior Services Department; the assistance from Linda Orange's office to finalize receiving the Department of Public Health Sidewalk Grant; update on the Historical Commission working with Parks & Recreation regarding the Colored School; the efforts of the Business Development Task Force; road micro paving in process; progress on the work with the police cars -- lights, computer, repairs, and the new car; additional parking for R8 (football field); the Insurance Committee meeting; and the hiring and swearing in of a new police officer. She also attended and reported on the following meetings/conferences: Pandemic Flu Table Top Exercise (with Greg Plunkett, Jay Cohen, Wendy Mis, Sue Dubb); SCCOG meeting in Hartford and subsequent lobbying on behalf of the conveyance tax; CCM Annual Meeting; Colchester Collaborative for Children, collecting a comprehensive set of data regarding Colchester; Rockville Bank Community Day; seCTer (with Adam Turner) to discuss how best to utilize their services (data gathering tools); and, "Fiscal Impact Analysis Workshop" (with Adam Turner) -- how-to determine the fiscal impact of economic development on your community.
23. **Liaison Reports:** The selectmen reported on their respective boards.
24. **Adjourn:** R. Coyle moved to adjourn at 9:09 p.m., seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.

Attachments - None

Respectfully submitted,


Michael J. Caplet
Executive Assistant to the First Selectman