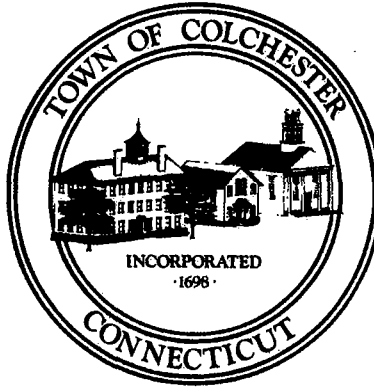


Linda M. Hodge



First Selectman

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

2008 APR 21 PM 1:58

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COLCHESTER, CT

**Board of Selectmen Regular Meeting Minutes
Thursday, April 17, 2008
Colchester Town Hall**

**Meeting Room 1 – Following Conclusion of Commission Chairmen Meeting that Begins at
7:00 p.m.**

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, Rosemary Coyle, Greg Cordova

MEMBERS ABSENT: John Malsbenden

OTHERS PRESENT: Mike Caplet, Jeff Simkulak, Rob LaBonte, Cyril Green, Shannon Dumigan, Thomas Kelo, John Passacantando, Tim Edwards, Brian Owens, Bruce Hayn, Bill Otfinoski, Jim Stavola, John Ringo, Lynn Stephenson, Jay Cohen, Sean O'Leary, Ryan Blessing, Gregg Schuster, and other citizens.

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:45 p.m.
2. **Additions to the Agenda:** R. Coyle moved to add as new #20 "Discussion and Possible Action on Resolution No. 08-6 Concerning SCCOG member Municipality Appointments to the Southeastern Connecticut Water Authority Representative Advisory Board", Add a new #21 "Discussion and Possible Action on Public Hearing Notice for the proposed Small Cities Grant Application", and renumber remaining items consecutively starting with #22 "Citizen's Comments", as well as addressing items #14-17, between items #5 and #6, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the April 3, 2008 Regular Meeting:** S. Soby moved to approve the April 3, 2008 regular meeting minutes as presented, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
4. **Citizen's Comments:** None
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Business Development Task Force (member): Jeffrey D. Blumberger (to be interviewed):** Jeffrey Blumberger was not present.
 - b. **Fair Rent Commission (member; term expires 04/03/10): Lorraine Conderino (application withdrawn):** First Selectman L. Hodge noted that Lorraine Conderino withdrew her application for the Fair Rent Commission.
 - c. **Police Retirement Board (member; term expires 01/17/11): Daniel Eberle (to be interviewed):** The Board of Selectmen interviewed Daniel Eberle.
 - d. **Ethics Commission (member; term expires 04/17/11): Jacqueline Twedt (to be interviewed):** The Board of Selectmen interviewed Jacqueline Twedt.

- e. **Conservation Commission Resignation: Michael Coleman:** S. Soby moved to accept Michael Coleman's resignation from the Conservation Commission with regrets, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

6. Budget Transfers - None

- 7. **Tax Refunds & Rebates:** After review R. Coyle moved to approve tax refunds in the amount of \$1347.51 to S+S Worldwide Inc., \$9.00 to Bottling Group LLC., \$11.69 to Karen Carrier, \$18.64 to Kim Aligata, \$19.27 to Howard Kilpatrick, \$20.46 to Theresa hendricksen, \$15.77 to Frederick Baker Jr., \$12.23 to Gloria Espeleta, \$7.57 to Annette and Joseph Hochdorfer, \$118.07 to Tiffany Chastain, \$6.72 to Elaine Gagliardi, \$10.07 to Eva August, \$91.32 to Mark and Lee Ann Cooper, \$6.07 to Ernest Gionfriddo, \$21.61 to James and Sandra Kowalsky, \$4.56 to Daniel Cimbaro, \$27.44 to Lauren Bagdasarian, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

- 8. **Discussion and Possible Action on Approval for Engineering Services for Completion of Work at Well 5 (Rich LeMay):** G. Codova moved to approve the engineering services by Weston & Sampson for completion of work at Well 5 with the recommendation of the Sewer & Water Commission from their April 9th meeting and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.

- 9. **Discussion and Possible Action on Proposal for Engineering Services for Culvert Rehabilitation Design on Lyman Viaduct:** G. Cordova moved to approve action on the proposal for engineering services for culvert rehabilitation design on the Lyman Viaduct with the recommendation of the Director of Public Works and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.

- 10. **Discussion and Possible Action on Colchester Police Commission Fundraising/Donation Proposal:** R. Coyle moved to support the concept of the fundraising/donation proposal submitted by the Police Commission with the understanding that the standard financial operating procedures and reporting process will be followed, that the Police Commission will provide more specifics on the project goals at the next Board of Selectmen meeting, and that any fundraising activities receive approval from the First Selectman prior to any action, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.

The Board of Selectmen further requested that the Police Commission report on any measures that have been taken in the last two years and what is currently being done to enact repairs on electrical issues in police cruisers.

- 11. **Discussion and Possible Action on Approval to Dispose of the Town's mechanical Voting Machines:** R. Coyle moved to approve the Registrars of Voters' request to dispose of the Town's mechanical voting machines and to follow their recommendation to retain several for historical or educational purposes, seconded by Soby. Following discussion, all members present voted in favor. MOTION CARRIED.
- 12. **Discussion and Possible Action on Release of Road Maintenance Bond for Hayward West Phase 3 Subdivision, Cirillo Drive off of Woodbine Road – Owner/Developer, Jay Cirillo:** R. Coyle moved to approve the release of the road maintenance bond for Hayward West Phase 3 Subdivision, Cirillo Drive off of Woodbine Road for Owner/Developer Jay Cirillo and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.

- 13. Discussion and Possible Action on Approval of School Readiness and Child Day Care Grant Application:** R. Coyle moved to approve the application for the School Readiness and Child Day Care Grant and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.
- 14. Discussion and Possible Action on Parks & Recreation Job Description:** S. Soby moved to approve and accept the job description for "Recreation Specialist Parks & Recreation" as presented, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 15. Discussion and Possible Action on Parks & Recreation Refund Policy Proposal:** S. Soby moved to approve the Parks and Recreation refund policy as presented, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.
- 16. Discussion and Possible Action on Parks & Recreation Special Event Policy Review:** S. Soby moved that the Parks & Recreation Department continue to use the special event policy as it has been, as recommended most recently by the Parks & Recreation Commission, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 17. Discussion and Possible Action on Parks & Recreation Commuter Lot Expansion:** G. Cordova moved to approve the removal of the large white oak tree that stands in the center of the proposed area for the expansion of the commuter lot on Old Hartford Road with the recommendation of the Director of Parks and Recreation and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, S. Soby moved to postpone this item pending further information, seconded by R. Coyle. All members present voted in favor. MOTION CARRIED.
- 18. Discussion and Possible Action on Contracts and Bidders for Electric Procurement:** S. Soby moved to approve the contract review and bid process and to authorize the First Selectman to sign any necessary documents based on the recommended contract by Bay State Consultants, seconded by R. Coyle. Following discussion, S. Soby moved to postpone this item until a Special Board of Selectmen meeting to be scheduled for April 21st immediately following the conclusion of the Public Hearing, which starts at 7:00 p.m., seconded by R. Coyle. MOTION CARRIED.
- 19. Discussion and Possible Action on STOCS Box Memorandum of Agreement and Resolution:** S. Soby moved to approve the STOCS Box Memorandum of Agreement and Resolution and to authorize the First Selectman to sign any necessary documents, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.
- 20. Discussion and Possible Action on Resolution No. 08-6 Concerning SCCOG member Municipality Appointments to the Southeastern Connecticut Water Authority Representative Advisory Board:** R. Coyle moved to appoint First Selectman L. Hodge to the Southeastern Connecticut Water Authority (SCWA) Representative Advisory Board, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 21. Discussion and Possible Action on Public Hearing Notice for the proposed Small Cities Grant Application:** S. Soby moved to schedule the Public Hearing for the proposed Small Cities Grant Application on Thursday, May 1st at 7:00 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 22. Citizen's Comments:** None

- 23. First Selectman's Report:** First Selectman L. Hodge reported on a special Board of Selectmen and Sewer & Water Commission meeting that will be scheduled for May 1st, 2008 to discuss CT WARN, the new budget information page on the web site, and the creation of town email addresses for commission and board Chairs, Ethics Commission members, and the Board of Selectmen.
- 24. Liaison Reports:** The selectmen reported on their respective boards.
- 25. Executive Session Regarding Strategies for Collective Bargaining for Public Works:** R. Coyle moved to enter into executive session to discuss strategies for collective bargaining for public works agreements, seconded by S. Soby. Unanimously approved. MOTION CARRIED. The selectmen entered into executive session at 9:18 p.m. and came out of executive session at 9:26 p.m.
- 26. Adjourn:** S. Soby moved to adjourn at 9:27 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Attachments

- 1. Award Notification Letter to Chief Walt Cox for Staffing for Adequate Fire and Emergency Response Grant**
- 2. Board of Selectmen Special Meeting Agenda for Wednesday, April 23, 2008**

Respectfully submitted,



Michael J. Caplet
Executive Assistant to the First Selectman

Reply

\$ 60,000

VOLUNTEER RECRUITMENT/
RETENTION

To: waitcox

Date: 04/04/2008

Subject: Award Notification (Application Number: EMW-2007-FF-01316)

From: firegrants@dhs.gov

Congratulations!

Your grant application submitted to the Office of State and Local Government Coordination and Preparedness (SLGCP) of DHS for a SAFER grant (Staffing for Adequate Fire and Emergency Response) has been approved for award. Please go to <https://portal.fema.gov>. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen (on the left). Your User Name and Password are the same as those used to complete the application on-line. Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, you will see a link that says View Award Package. Click this link. This link will take you to your award package. Please print your award package for your records.

While you are in the system, you will see a link that says Update 1199A in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not already done so. Submit the form electronically. If you have not already mailed a copy of your SF 1199A to FEMA, print the form (using the Print 1199A button), write your grant number on the form, and take it to your bank to have the bottom portion completed and mailed to the following address:

Department of Homeland Security
Emergency Preparedness and Response Directorate (EP&R/FEMA of DHS)
Attn: Assistance to Firefighters Grant
Grants Management Branch
Room 350
500 C Street, SW, Room 350
Washington, DC 20472

Due to delays in delivery of regular USPS mail to government offices, we suggest that you use USPS priority mail or a commercial overnight delivery service to decrease the amount of time that elapses between our request for information and your response. Please allow three weeks for the processing of your SF 1199A. You will receive an email when your form has been approved. Once you have received your email confirmation, approving of your SF 1199A form, you can then proceed with submitting a payment or reimbursement request. PLEASE BE ADVISED, that no payment requests can be submitted before the beginning of the Period of Performance. The Period of Performance begins ninety (90) days after the award date. If you have any questions regarding your SF-1199A, please call 1-866-274-0960 or 1-877-510-6762.

Go Back

Linda M. Hodge



First Selectman

**Board of Selectmen Special Meeting Agenda
Wednesday, April 23, 2008
Colchester Town Hall**

**Meeting Room 1 – Following the Conclusion of the Special Board of Finance Meeting that
Immediately Follows the Public Hearing which Begins at 7:00 p.m.**

1. Call to Order
2. Discussion and Possible Action on the Proposed 2008-09 Fiscal Year Budget as Recommended by the Board of Finance
3. Adjourn