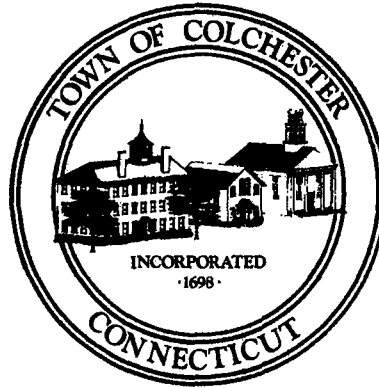


Linda M. Hodge



First Selectman

**Board of Selectmen Regular Meeting Minutes
Thursday, March 20, 2008
Colchester Town Hall
Meeting Room 1 – 7:00 p.m.**

NANCY A. BRAY
TOWN CLERK

2008 MAR 25 PM 3:02

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, Rosemary Coyle, Greg Cordova, John Malsbenden

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Caplet, Frank Ricci, Paul Gayeski, Tom Tripodi, Arthur Liverant, and Charles Edenburn.

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:00 p.m.
2. **Additions to the Agenda:** R. Coyle moved to amend the agenda adding “**20 b.** Discussion and Possible Action on Colchester Movie Showcase”, adding “and Possible Action” to #18, seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the March 6, 2008 Regular Meeting:** J. Malsbenden moved to approve the March 6, 2008 regular meeting minutes as presented, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
4. **Citizen’s Comments:** None
5. **Boards and Commissions – Interviews and/or Possible Appointments**
 - a. **Business Development Task Force (members) - Paul Gayeski (to be interviewed) and Frank Ricci (to be interviewed):** The Board of Selectmen interviewed Paul Gayeski and Frank Ricci. R. Coyle moved to appoint Paul Gayeski and Frank Ricci as members of the Business Development Task Force, seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.
 - b. **Sewer and Water Commission (member; term expires 06/20/11) - Tom Tripodi (to be interviewed):** The Board of Selectmen interviewed Tom Tripodi. R. Coyle moved to appoint Tom Tripodi as a member of the Sewer and Water Commission with a term to expire on 06/20/11, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
 - c. **Conservation Commission (alternate; term expires 10/20/11) - Kurt Frantzen (Interviewed 01/17/08):** S. Soby moved to appoint Kurt Frantzen as an alternate to the Conservation Commission with a term to expire on 10/22/11, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

- d. **Main Street Coalition (member) - Arthur Liverant (to be interviewed):** The Board of Selectmen interviewed Arthur Liverant. J. Malsbenden moved to appoint Arthur Liverant as a member of the Main Street Coalition, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

6. Budget Transfers - None

7. **Tax Refunds & Rebates:** After review J. Malsbenden moved to approve tax refunds in the amount of \$1.14 to Alice Trailor, \$5.09 to Bert Greene, \$1467.38 to Dennis and Linda Orange, \$398.28 to Cab East LLC, \$309.49 to Greg Caracogia, \$616.62 to Christopher Anelli, \$2206.29 to Wells Fargo Real Estate Tax Service LLC, \$1541.47 to Debra Willadsen, \$5.65 to Christopher and Teresa Peterson, \$9.38 to Vicent and Paul Jervasi, \$7.12 to Patrick and Sandra Watson, \$20.83 to Daniel Quinn, \$15.64 to Lloyd Bishel, \$289.69 to Alexander Brown, \$83.23 to James and Andrea Ibrahim, \$53.26 to Teri Davis, \$629.65 to GMAC, \$1555.75 to Kristen Devore and Gerard Jodoin, \$59.01 to Wayne Roderick and Laura Hanna, \$1399.46 to Fred and Eileen Babcock, \$86.84 to Richard and Karen Lord, \$18.13 to James and Lori Standish, \$207.37 to Thomas Carli, \$26.30 to Michael and Theresa Gillerlane, \$109.03 to Denis Finnigan, \$53.97 to Kurt Eifler, \$53.08 to Andrew and Catherine Sheridan, \$18.93 to James and Barbara Ford, \$841.44 to Donna Baker, \$60.17 to Joseph and Dorothy Czech, \$17.21 to Elizabeth Bradstreet, \$6.49 Linwood Development LLC, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

8. **Discussion and Possible Action on increasing Parks and Recreation Position from Part-Time to Full-Time to Carry-Out New Programming:** R. Coyle moved to postpone this topic until such time that the Board of Selectmen had further data, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.

9. **Discussion and Possible Action on the Award of the "Organic Fertilizer Bid" to Nutrients Plus:** J. Malsbenden moved to award the Organic Fertilizer bid to Nutrients Plus as per the recommendation of the Parks and Recreation Director and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Policy Governing Issuance of Special Events Permits for Town of Colchester Public Facilities:

- b. J. Malsbenden moved to amend the fees for Facility Use Invoice dated 02/26/08 (12:33 p.m.) for "Company #46" to \$50/day for the rental of the requested fields, and \$300 for special events permit., seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.
- c. S. Soby moved to send the Parks & Recreation "Policy Governing Issuance of Special Events Permits for Town of Colchester Public Facilities" to the Parks & Recreation Commission for review based on the question that were raised by this particular application of use, seconded by J. Malsbenden. Following discussion, all members present voted in favor. MOTION CARRIED.

11. **Discussion and Possible Action on Department of Social Service Grant:** R. Coyle moved to approve the application for the Department of Social Service Grant for the Senior Center and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.

- 12. Discussion and Possible Action on Eastern Bank Grant:** R. Coyle moved to approve the application for the Eastern Bank Grant for the Senior Center and to authorize the First Selectman to sign any necessary documents, seconded by J. Malsbenden. Following discussion, all members present voted in favor. MOTION CARRIED.
- 13. Discussion and Possible Action on State Matching Funds for Senior Services Transportation:** J. Malsbenden moved to approve the application for the State Matching Funds for Senior Services Transportation Grant and to authorize the First Selectman to sign any necessary documents, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 14. Discussion and Possible Action on the Adoption of the “Fair Housing Resolution” in Accordance with Small Cities Program Requirements:** J. Malsbenden moved to approve the adoption of the “Fair Housing Resolution” and to authorize the First Selectman and CFO to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 15. Discussion and Possible Action on the Adoption of the “Fair Housing Policy Statement” in Accordance with Small Cities Program Requirements:** R. Coyle moved to approve the adoption of the “Fair Housing Policy Statement” and to authorize the First Selectman and CFO to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 16. Discussion and Possible Action on the Adoption of the “Compliance with Title VI of the Civil rights Act of 1964” in Accordance with Small Cities Program Requirements:** G. Cordova moved to approve the adoption of the “Compliance with Title VI of the Civil Rights Act of 1964” and to authorize the First Selectman and CFO to sign any necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 17. Discussion and Possible Action on Authorizing the First Selectman to Sign the Affirmative Action Policy Statement in Accordance with Small Cities Program Requirements:** R. Coyle moved to authorize the First Selectman to sign the Affirmative Action Policy Statement, seconded by S. Soby. Unanimously approved. MOTION CARRIED
- 18. Discussion and Possible Action on Authorizing the First Selectman to Sign the ADA Municipal Grievance Procedure in Accordance with Small Cities Program Requirements:** J. Malsbenden moved to authorize the First Selectman to sign the ADA Municipal Grievance Procedure, seconded by S. Soby. Unanimously approved. MOTION CARRIED
- 19. Update and Possible Action on Cody Camp Foundation:** G. Cordova moved to authorize the First Selectman to enter into an agreement with the Foundation to work collaboratively to determine that: the Cody Camp Foundation will be the contracting party for the project – entering into all contracts and agreements regarding, paying all costs of and otherwise implementing the project, the Cody Camp Foundation will work with the Town to put all required project design requirements, permits, insurance requirements, etc. into place for the project, including approvals by all land use Commissions and Boards, upon agreement of design specifications, receipt of all required approvals and permits, timelines, and proof of financial ability to fully complete the project, the town will allow the Cody Camp Foundation access to the specified Town property to build the ball fields, and to confirm that the town has no financial commitment with respect to the completion of the project, to give approval to move forward on the building process, to set the conditions for acceptance of the donation at completion, and to authorize the First Selectman to sign any necessary documents, seconded by S. Soby. During discussion,

all members present agreed that final acceptance of the project will be a joint decision of the Board of Selectmen and Board of Education. Following discussion, all members present voted in favor. MOTION CARRIED.

20. a. Update on Elderly Tax Relief Task Force Recommendation for Ordinance

Amendment: R. Coyle noted that she had the following questions from the legal council's edits to the ordinance amendment:

- **Title:** The Task Force proposed using the same title as the State statute in order to make it very clear that they are tied. Why was this change recommended?
- **129-21, 3:** "If eligible, such ..." was deleted. The Task Force specifically put that in there as with our income limitations under this ordinance, it is conceivable that someone could be eligible for Colchester's benefit and not the State's. They didn't want to make someone fill out forms and go through processes that aren't needed. Is there a reason they have to fill out the CT form?
- **129-21,3:** "Pursuant to [must identify these programs with citations to statutes or regs]" was added. Is this something we do or you, as legal counsel, complete? The Board was unclear.
- **129-22, A:** The "assessor" was changed to "town tax assessor." The Board was curious as to why the change -- specifically to include "tax." It was believed that all of our current documents call the position, "the assessor."

First Selectman L. Hodge said that she would put the questions before legal council and suggested a special meeting be scheduled for early next week to review the responses from council.

- b. Discussion and Possible Action on Colchester Movie Showcase:** J. Malsbenden moved to approve the "Community Move Tour Book Agreement" and, with the understanding that there will be no financial implication to the Town of Colchester, to authorize the First Selectman to sign any necessary documents, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.

21. Citizen's Comments: None

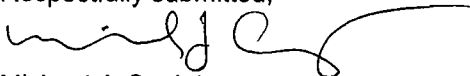
- 22. First Selectman's Report:** First Selectman L. Hodge reported on an announcement to be made on March 25th announcing the unveiling of the Norwich Bulletin special edition for Colchester, the status of the town website including the addition of a new budget page, as well as third-floor security improvements, and confirmation of ongoing budget meetings.

- 23. Liaison Reports:** The selectmen reported on their respective boards.

- 24. Executive Session Regarding Strategies for Collective Bargaining for Police, Public Works, and Administrators:** S. Soby moved to enter into executive session to discuss strategies for collective bargaining for police, public works, and administrators' agreements, seconded by R. Coyle. Unanimously approved. MOTION CARRIED. The selectmen entered into executive session at 8:47 p.m. and came out of executive session at 9:04 p.m.

- 25. Adjourn:** S. Soby moved to adjourn at 9:04 p.m., seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Michael J. Caplet
Executive Assistant to the First Selectman