

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

**Board of Selectmen Agenda
Regular Meeting
Thursday, June 20, 2013
Colchester Town Hall
Meeting Room 1 – 7:00PM**

NANCY A. BRAY
TOWN CLERK

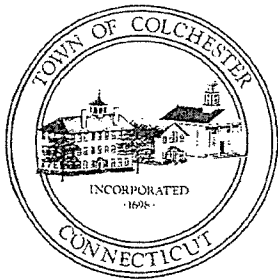
2013 JUN 18 PM 3:50

RECEIVED
COLCHESTER, CT

1. Call to Order
2. Additions to the Agenda
3. Approve Minutes of the June 6, 2013 Regular Board of Selectmen Meeting
4. Approve Minutes of the June 10, 2013 Special Tri-Board Meeting
5. Citizen's Comments
6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
 - a. Agriculture Commission. Resignation of Elizabeth Gilman.
 - b. Ethics Commission. Member appointment for a three-year term to expire 11/01/2016. Shannon Bergquist to be interviewed.
 - c. Fire Department Task Force
 - i. Scott Callan to be interviewed
 - ii. Mary Ellen Harper to be interviewed
7. Budget Transfers
8. Tax Refunds & Rebates
9. Discussion and Possible Action on Formation of Subcommittee
10. Discussion and Possible Action on Fire Department Task Force Charge
11. Discussion and Possible Action on Personnel Policies
12. Discussion and Possible Action on Departmental Photocopier Lease Agreements
13. Discussion and Possible Action on Fire Alarm Service, Repair, & Monitoring Contract
14. Discussion and Possible Action on Uniform Rental and Cleaning Contract
15. Discussion and Possible Action on Fire Extinguisher & Hood Service, Cleaning and Inspection Contract
16. Discussion and Possible Action on Petition for Town Meeting

Town of Colchester - Regular Board of Selectmen Agenda 06/20/13
Room 1 – 7:00 p.m.

17. Discussion and Possible Action on Property Listings
18. Discussion and Possible Action on Examination of Senior Center by Engineer
19. Discussion and Possible Action on CGS §8-24 Review of WJJMS/Senior Center Project
20. Citizen's Comments
21. First Selectman's Report
22. Liaison Report
23. Executive Session to Discuss Facility Security
24. Executive Session to Discuss Personnel
25. Executive Session to Discussion Successor Contract with Colchester Firefighters Union UPPFA, IAFF, Local 0831
26. Discussion and Possible Action on Successor Contract with Colchester Firefighters Union UPPFA, IAFF, Local 0831
27. Adjourn



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Minutes
Regular Meeting
Thursday, June 6, 2013
Colchester Town Hall

Meeting Room 1 – 7:00PM

RECEIVED
COLCHESTER, CT
2013 JUN -7 PM 4:30
Nancy A. Bray
TOWN CLERK

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, Selectman Rosemary Coyle, and Selectman Greg Cordova

MEMBERS ABSENT:

OTHERS PRESENT: Derrik Kennedy, Rob Esteve, Diana Giles, Art Shilosky, Rob Tarlov, Walter Cox, Jim Paggioli, Sean O'Leary, Dot Mrowka, Gregg LePage, Don Lee, Tim York, Nancy Bray, Rob Goldstein, and Melissa Roberto.

1. **Call to Order**
First Selectman Gregg Schuster called the meeting to order at 7:00 p.m.
2. **Additions to the Agenda**
None.
3. **Approve Minutes of the May 16, 2013 Regular Board of Selectmen Meeting**
R. Coyle moved to approve the minutes of the May 16, 2013 Regular Board of Selectmen meeting, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
4. **Citizen's Comments**
K. Gessick, E. Fasicus, G. Liverant, M. Caplet, M. Deegan, and L. Dickie commented on the WJJMS Community/Senior Center.
B. Duff, D. Turner, and M. Gillman (letter) commented on the Senior Center.
5. **Discussion and Possible Action on Formation of Fire Department Task Force**
R. Coyle moved to form the CHVFD Implementation Task Force consisting of seven citizens, no more than three of which shall be associated with the Colchester-Hayward Fire Department, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Sewer & Water Commission. Member re-appointment for a three-year term to expire 06/01/2016. Stephen Coyle to be interviewed.**
Moved to appoint Stephen Coyle to the Sewer & Water Commission for a three-year term to expire 06/01/2016, seconded by. Unanimously approved. MOTION CARRIED.
 - b. **Fire Department Task Force**
 - i. **Scott Callan to be interviewed.**
Scott Callan was not in attendance.

c. Fire Department Task Force

- i. Scott Callan
- ii. William Curran
- iii. David Martin
- iv. John Knapp
- v. Bob Holdsworth

R. Coyle moved to appoint William Curran, David Martin, John Knapp, and Bob Holdsworth to the Fire Department Task Force, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

7. Budget Transfers

None. Discussion on possible supplemental appropriation which was voted against by Board of Finance. Discussion on inter-department personnel sharing. No action taken.

8. Tax Refunds & Rebates

R. Coyle moved to approve a tax refund in the amount of \$44.15 to Colleen Fairbanks, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

9. Discussion and Possible Action on Senior Center

First Selectman Gregg Schuster, Building Official Tim York, and Public Works Director James Paggioli presented to the Board. Discussion on cost, scope, and options of senior center; repairs to the existing building; and on lease agreement with Bacon Academy Board of Trustees. J. Ford moved to set up a two-member bi-partisan sub-committee along with a member of the Board of Finance, town staff and Bacon Trustees to develop a report of what should be happening in long-term with Bacon Trustees, their properties, and our relationship with the Board of Trustees, R. Coyle seconded. Discussion on task and charge of sub-committee. R. Coyle moved to postpone action, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Senior Center Director

R. Coyle moved to hire Patricia Watts as the Senior Center Director effective June 17, 2013, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Municipal Agent for the Elderly

R. Coyle moved to appoint Patricia Watts as the Colchester Municipal Agent for the Elderly effective June 17, 2013, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Ice Cream Concessions at Summer Concerts

Discussion on bid process. R. Coyle moved to accept the bids of New England Soft Serve at \$150 per concert for five concerts and the bid of Scotties at \$120 per concert for one concert, seconded by J. Ford. Further discussion on bid process and splitting of bids. R. Coyle, J. Ford, and G. Schuster voted in favor. S. Soby and G. Cordova voted against. MOTION CARRIED.

13. Discussion and Possible Action on Renewal of Contract with Cott Systems

Discussion on non-appropriation and opt-out clause in contract. J. Ford moved to rescind his motion from the previous Board of Selectmen meeting on Thursday, May 16 with regards to the same item, seconded by R. Coyle. Unanimously approved. MOTION CARRIED. J. Ford moved to appoint the First Selectman to sign the necessary contract paperwork between the Town of Colchester and Cott Systems, Inc. for a term of thirty-six (36) months from June 1, 2013 through May 31, 2016; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

14. **Discussion and Possible Action on Professional Services Agreement for Small Cities Housing Rehabilitation Program Income**
R. Coyle moved the resolution, "Be it resolved, that the Board of Selectmen of the Town of Colchester hereby authorize the First Selectman, Gregg Schuster, to negotiate and execute all necessary agreement/contract documents on behalf of the Town of Colchester with L. Wagner & Associates, Waterbury, CT, with the intent that L. Wagner & Associates process the expenditures and reporting of these funds using the Residential Rehabilitation Guidelines as originally set forth in the original grant," seconded by S. Soby. Unanimously approved. MOTION CARRIED.
15. **Discussion and Possible Action on YSB Grant Program**
Discussion on cash-match. S. Soby moved to approve the application for the Youth Services Bureau Grant Program and authorize the First Selectman to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
16. **Discussion and Possible Action on Solar City Electricity Purchasing**
Discussion on property ownership and adoption process. G. Cordova moved the resolution, "RESOLVED, that the Water Pollution Control Authority of The Town of Colchester does hereby support the participation of the Town of Colchester - Town of East Hampton Joint Facilities in the Connecticut Council of Government Energy Purchasing Program through the Town of East Hampton. Furthermore, pending final design the generated solar energy from this program shall be delivered to 20 Gildersleeve Drive, East Hampton, for utilization at the Town of Colchester-Town of East Hampton Water Pollution Control Facility," seconded by J. Ford. Unanimously approved. MOTION CARRIED.
17. **Discussion and Possible Action on Personnel Policies**
Discussion on hiring & dismissal policy. No action taken.
18. **Citizen's Comments**
D. Mizla commented on WJJMS Community/Senior Center project and the Board of Selectmen understanding all options before moving forward.
K. Franzen commented on WJJMS Community/Senior Center project.
19. **First Selectman's Report**
First Selectman G. Schuster reported that he attended the New London Sub Base change of command ceremony, the KX RFP has been released and are awaiting questions from potential bidders, the state budget has been adopted but we are still trying to understand how Colchester made out, and a petition to call a town meeting to consider a blight ordinance has been put together and will be discussed at the next Board of Selectmen meeting.
20. **Liaison Report**
S. Soby reported the Planning & Zoning Commission approved pre-development status for a site on Prospect Hill Road and continued review of comments on draft zoning regulations.

G. Cordova reported the Parks & Recreation Commission discussed the new camp director and all issues from last year have been addressed.
21. **Adjourn**
R. Coyle moved to adjourn at 10:04 p.m., seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrik M. Kennedy
Executive Assistant to the First Selectman

SPECIAL TRI-BOARD MEETING – June 10, 2013
Boards of Selectmen, Finance and Education
MINUTES

Present: Board of Selectmen: Gregg Schuster, First Selectman, Selectmen: James Ford, Greg Cordova, Rosemary Coyle, Stan Soby; Board of Education: Ron Goldstein, Chairman, Donald Kennedy, Bradley Bernier, Mary Tomasi, John Reeve, Mitchell Koziol; Board of Finance: Rob Tarlov, Chairman, Rob Esteve, Arthur Shilosky, Thomas Kane, John Ringo; James Paggioli, Public Works Director, Maggie Cosgrove, CFO, Kendall Jackson, Dir. of Educational Operations, 2 reporters and 59 townspeople.

Board of Selectmen called to order by Gregg Schuster, First Selectman at 7:00 p.m.
Board of Finance called to order by Rob Tarlov, Chairman at 7:00 p.m.
Board of Education called to order by Ron Goldstein, Chairman at 7:00 p.m.

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TOWN CLERK
Nancy A. Bray

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Citizens Comments:

Lisa Johnson, Tamara Dimitri and Greg Kehaya spoke in favor of the WJMS Community Center/Senior Center Building Project moving forward to referendum.

Letter from Michele Francoeur in support read into the minutes by Jim Ford.

Jim Kelly questioned as to why the Town does not just concentrate on the school renovation project at this time and whether or not there were amounts for that cost only.

Tom Tyler, Chairman of the Building Committee answered in the affirmative; \$53.4 million for renovation of school only, \$45.2 million for the Town piece.
Rob Tarlov stated that it would cost \$22.7 million to build a new school.

Discussion and action on WJMS Community Center/Senior Center Bldg. Project:

Board of Education: Ron Goldstein spoke on behalf of the entire BOE in favor of moving the project forward to the next step; Don Kennedy made motion, seconded by Mary Tomasi. Vote taken, unanimously APPROVED.

Board of Finance: Rob Tarlov spoke on behalf of the entire BOF with report on previous evenings recommendation to move forward.

Board of Selectmen: Stan Soby made motion to move forward with understanding that project must first go to Bond Counsel before proceeding to BOF/BOS; seconded by Greg Cordova. Rosemary Coyle mentioned the November 30th deadline for reimbursement and would suggest rewording the motion to include this.

Rosemary Coyle made an amendment to the main motion adding the wording “developing a timeline to meet deadline of November 30, 2013”, seconded by Jim Ford. Board discussed changing the wording of motion to say “ensure entire project is moved to referendum by Nov. 30th deadline”. Rosemary Coyle withdrew her motion because Stan Soby accepted as a friendly amendment.

Stan Soby substituting his original motion to read “ Move that the Board of Selectmen begin the referendum process for the Community Center Project presented by the Building Committee on

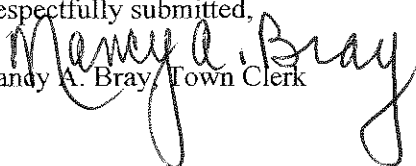
June 10, 2013 to be completed in sufficient time to meet the November 30, 2013 filing date”,
seconded by Greg Cordova. Vote taken, unanimously APPROVED.

Citizens Comments:

Jim Kelly
Diana Giles
Peter Bass
Chris Ruszczyk
Steve Schuster
Eileen Fazekas
Brenden Healy

Motion to adjourn BOE made by Don Kennedy, seconded by Mary Tomasi at 7:50 p.m.
Motion to adjourn BOF made by Rob Esteve, seconded by John Ringo at 7:50 p.m.
Motion to adjourn BOS made by Rosemary Coyle, seconded by Stan Soby at 7:50 p.m.

Respectfully submitted,


Nandy A. Bray, Town Clerk

May 22, 2013

To the Colchester First Selectman,

Effective today, I am resigning as a member and Chair of the Colchester Agriculture Commission. During my many years in Colchester, I have always made promoting the agricultural way of life, along with preserving open space and valuable farmland, principles upon which I base my efforts. I find, however, that running my own farm leaves me very little time to tend to the many details required to effectively chair such an important commission. Also, having to milk my cows at 3:30 am means that I just don't have the energy to participate in extended evening meetings.

Know that I still have great passion for supporting farming in Colchester. I plan to attend meetings of the Commission as regularly as my schedule will permit. I also want to serve on those Commission subcommittees that focus on causes that I feel best advance agriculture in our town. At some future time, if there is an opening and if my schedule permits, I may reapply to be considered as an alternate member of the Commission.

I thank the Board of Selectmen for showing the trust in me by originally appointing me to the Commission. Serving the town in this position has, indeed, been an honor for me.

Sincerely,

Elizabeth J. Gillman

Elizabeth Gillman

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

RECEIVED
COLCHESTER, CT
2013 MAY 22 AM 11:43

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Collector of Revenue

Reason for Request: Purchase of digital check scanner to increase efficiency for bank deposits of checks through Remote Deposit Capture

Reason for Available Funds: Vacant position of Delinquent Tax Collections Clerk not permanently filled as position was eliminated for FY 13/14 budget - position vacant for majority of fiscal year with exception of temporary help through busy collection periods.

From:	Account Number	Account Name	Amount
	11303-40101	Regular Salaries	1,000

To:	11303-48416	Office Equipment	1,000

Jun 17, 2013
Date Requested

Tricia Coblenz
Department Director or Supervisor - Signature

Print Name Tricia Coblenz, Collector of Revenue

6/17/13
Date Reviewed

[Signature]
Chief Financial Officer

6/18/13
Date Approved

[Signature]
First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Assessor

Reason for Request:

Employee resignation - payout of accrued leave time per union contract

Reason for Available Funds:

Employee resignations. Funds budgeted for FICA/Medicare and 401(a) contributions - new hires not eligible for 401(a) contribution until one year after employment, and positions vacant until mid September

From:

Account Number	Account Name	Amount
11304-41230	FICA & Retirement	4,503

To:

11304-40101	Regular Payroll	4,503

6/10/13
Date Requested

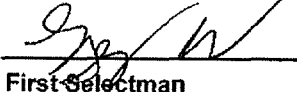

Department Director or Supervisor - Signature

Print Name John Chaponis, Assessor

6/10/13
Date Reviewed


Chief Financial Officer

6/17/13
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

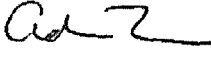
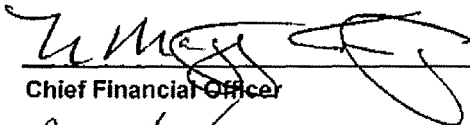

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Laptop Computer to use for presentations at Land Use Commission meetings

Reason for Available Funds: Lack of applications resulted in less Legal Ads

From:	Account Number	Account Name	Amount
	11411-44230	Legal Notices	1,371
To:	11411-48416	Office Equipment	1,371

6-7-2013	
Date Requested	Department Director or Supervisor
6/17/13	
Date Reviewed	Chief Financial Officer
6/17/13	
Date Approved	First Selectman
Date Approved	Board of Selectmen Clerk
Date Approved	Board of Finance Clerk

To: Maggie Cosgrove, CFO

From: Adam Turner

Re: Laptop Purchase

Date June 14, 2013

MEMORANDUM

We are requesting the purchase of a laptop computer. We propose to purchase the computer using funds from other accounts. We need this purchase because of the numerous presentation materials and other materials used by the various land use boards. This material can be handed out in a part format but given the development of GIS and other mediums, it is much more valuable and comprehensive shown via a computer and projector. Currently staff is utilizing their personal lap top for this service but given the number of meetings including POCD and other specialized topics, we feel that this is a reasonable purchase.

Total cost of the lap top is \$1,371.00. The transfer will be from the Legal Notices account in the amount of \$1371. The funds from this account are available due to the lack of Special Exception applications this fiscal year that require legal notices.

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Upgrade of position from Administrative Asst. to Land Use Asst.

Reason for Available Funds: Fewer Land Use Commission meetings and services required due to lack of applications.

From:	Account Number	Account Name	Amount
	11411-40103	Overtime	1,300
	11411-44230	Legal Notices	2,379
	11411-44217	Postage	2,206
To:	11411-40101	Regular Payroll	5,885.

6-10-13
Date Requested

6/17/13
Date Reviewed

6/17/13
Date Approved

Date Approved

Date Approved

Ad Z

Department Director or Supervisor

[Signature]

Chief Financial Officer

[Signature]

First Selectman

Board of Selectmen Clerk

Board of Finance Clerk


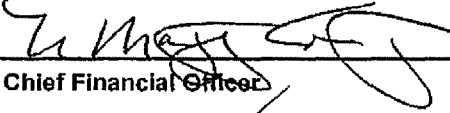
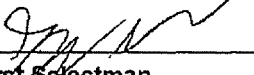
Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Overages and Copier monthly charges originally shared with Col. Health Dept.

Reason for Available Funds: Several Professional Memberships not renewed this year or covered by employee

From:	Account Number	Account Name	Amount
	11411-43258	Professional Membership	726
To:			
	11411-42233	Copier	726

6-10-13	
Date Requested	Department Director or Supervisor
6/17/13	
Date Reviewed	Chief Financial Officer
6/17/13	
Date Approved	First Selectman
Date Approved	Board of Selectmen Clerk
Date Approved	Board of Finance Clerk

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Review by Town Attorney of the Proposed Zoning Regulations

Reason for Available Funds: Due to Staff vacations scheduling, no temporary coverage was necessary

From:	Account Number	Account Name	Amount
	11411-40105	Cont Temp Occass	1,500

To:	Account Number	Account Name	Amount
	11411- 4203 44203	Cont Temp Legal	1,500

6-10-13
 Date Requested ad-2
 Department Director or Supervisor

6/17/13
 Date Reviewed [Signature]
 Chief Financial Officer

6/17/13
 Date Approved [Signature]
 First Selectman

 Date Approved _____
 Board of Selectmen Clerk

 Date Approved _____
 Board of Finance Clerk

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Registrar of Voters - Elections

Reason for Request: Not enough money in Contr Temp Occas to pay Poll Workers for Referendum and Recount. We had a double primary in August and needed to use all 3 polling locations. Also unanticipated recount of Selectmen's Budget vote.

Reason for Available Funds: We had put money into Prof Services to cover the cost of cleaning the machines. In July the SOTS decided to pay for the cleaning for 1 more year for all the towns.

From:	Account Number	Account Name	Amount
	11601 44208	Professional Services	2,200

To:	Account Number	Account Name	Amount
	11601 40105	Contr Temp Occas	2,200

05/17/2013
Date Requested

Dorothy A Mrowka
Department Director or Supervisor - Signature

Print Name *Dorothy A Mrowka*

4/10/13
Date Reviewed

[Signature]
Chief Financial Officer

6/17/13
Date Approved

[Signature]
First Selectman

Date Approved _____
Board of Selectmen Clerk

Date Approved _____
Board of Finance Clerk

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

Department: Information Technology

Reason for Request: Overtime incurred by IT staff during Storm Sandy (Town share of costs at 25% of total)

Reason for Available Funds: New position not filled until September 2012 and new hire at hourly rate less than budgeted hourly rate

From:	Account Number	Account Name	Amount
	11801-40101	Regular Payroll	4

To:	11801-40103	Overtime	4

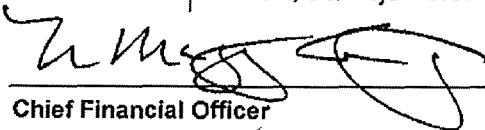
6/11/13
 Date Requested



Department Director or Supervisor - Signature

Print Name Marc Tate, GIS/Project Coordinator

6/11/13
 Date Reviewed



Chief Financial Officer

6/17/13
 Date Approved



First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Public Works - Admin & Highway

Reason for Request: Public Works Administration - Resignation of Director of Operations- payout of accrued leave time per union contract

Reason for Available Funds: Public Works Highway - internal promotion of Assistant Road Foreman to Director of Operations (employee transfer from Highway to PW Administration) and current vacancy in position of Assistant Road Foreman. Highway Dept employees on Workers' Compensation leave

From:	Account Number	Account Name	Amount
	13201-40101	Highway - Regular Payroll	27,455

To:	Account Number	Account Name	Amount
	13200-40101	PW Admin - Regular Payroll	22,810
	13200-41230	PW Admin - FICA & Retirement	4,645

6/10/13 Date Requested Department Director or Supervisor - Signature

Print Name James Paggioli, Director of Public Works

 Date Reviewed Chief Financial Officer

6/17/13 Date Approved First Selectman

 Date Approved Board of Selectmen Clerk

 Date Approved Board of Finance Clerk

Town of Colchester Employee Hiring and Dismissal Policy

1.0 Purpose

- 1.1 **The Town of Colchester Charter, Article IV The Board of Selectmen, § C-402, C.** The appointment and dismissal of all Town employees shall be administered by the Board of Selectmen, but the Board of Selectmen may delegate such authority as is deemed necessary for the sound administration of Town government."
- 1.2 **The Town of Colchester Charter, Article XIII Town Employees and Appointed Officials, § C-1301** The appointment and dismissal of all Town employees, except those who are elected or are under the jurisdiction of the Board of Police Commissioners, shall be made by the Board of Selectmen, but the Board of Selectmen may delegate such authority as is deemed necessary for the sound administration of Town government. All appointments shall be made on the basis of merit and after examination of qualifications. The Board of Selectmen shall neither appoint nor dismiss Town employees associated with fire protection services except as recommended by the Fire Chief. Before the appointment or dismissal of any Town employee, the Board of Selectmen shall consult with the board, department or individual to whom the services of such employee are to be or have been rendered."
- 1.3 The purpose of this policy is to specify the Board of Selectmen's delegation of authority for the hiring and dismissal of Town employees and joint Town/Board of Education (BOE) employees as it pertains to the language of the Town of Colchester charter noted in sections 1.1 and 1.2 of this policy.

2.0 Town Employee Hiring and Dismissal

- 2.1 The First Selectman shall hire and dismiss employees of the town, except employees whose employment is otherwise provided by law, and except department heads (Appendix A).
- 2.2 The Board of Selectmen shall be given notice of all full-time and part-time employees who are hired or dismissed by the First Selectman prior to the next Board of Selectmen meeting immediately following the hiring or dismissal. This notification requirement to the Board of Selectmen shall not apply to per-diem or temporary/seasonal employee hiring or dismissal actions.
- 2.3 At either of its next two meetings following such hiring or dismissal notification to an employee, the Board of Selectmen, by a majority vote, may request a review of the decision to hire or dismiss and following such review confirm or modify such decision.
- 2.4 The authority to hire and dismiss department heads and employees whose employment is otherwise provided by law rests solely with the Board of Selectmen.

3.0 Joint Town/Board of Education Employee Hiring and Dismissal

- 3.1 Joint Town/Board of Education employees, including department heads serving as joint employees, maybe hired or dismissed following the approval of the Board of Selectmen and Board of Education by majority vote or its designee. The Chief Financial Officer's hiring and dismissal shall be processed per the Town of Colchester Charter.

4.0 Personnel Hiring Process

4.1 Purpose and Intent.

This policy is adopted to codify the intent of the Board of Selectmen that hiring practices be consistent to insure interested and qualified candidates are afforded the opportunity to seek positions with the Town of Colchester. ~~The objective of this policy is to provide guidance to managers and staff on the process which the town will follow when hiring is initiated by the First Selectman for new or vacant positions.~~

4.2 Pre-search activities.

1. *When the need to fill a vacant or new position in a town department is recognized and the position is authorized and funded, the First Selectman shall meet with the appropriate manager(s) and/or Department Head(s) who will supervise the candidate hired through this process.*
2. *The First Selectman and Department Manager(s) or Supervisor(s) will confer on the nature and duties of the position to determine if changes in hours, responsibilities, or classification of the position being considered are appropriate and in the best interest of the Town.*
3. *Should such adjustments to the position be determined by the First Selectman to be needed, ~~the hiring process will be suspended until approval of revised job descriptions, compliance with union~~ **Collective Bargaining** agreement(s) and **approval of financial impacts adjustments** are obtained from the Board of Selectmen **and/or** the Board of Finance ~~(if required by funding adjustments) and Memoranda of Understanding have been agreed to in accordance with appropriate Collective Bargaining Agreements~~ **will be in place prior to posting.***
4. *The First Selectman and/or Department Head(s) or Manager(s) who will evaluate candidate qualifications shall develop a method by which they will consider all applications. This method may include but is not limited to:*
 - a. *Rating Matrix for Interview based on Job Description Duties and experience*
 - b. *Interview panel*
 - c. *Skills Testing (Proficiency in software and/or customary systems or equipment normally used in the position)*
 - d. *Other means deemed appropriate.*

4.3 Search Process

1. *For Department Heads, the First Selectman shall present a selection process to the Board of Selectmen for approval and shall be responsible for carrying out that process. ~~The final~~ **Up to three final** candidates being considered for appointment to a Department Head level position shall be interviewed by the **full** Board of Selectmen. ~~and~~ **The final decision on hiring shall rest with the Board of Selectmen.***

2. For **Positions to be filled** which are subject to advance consideration of personnel in a bargaining unit the Department Head or Manager for position being sought or the First Selectman will **be posted** details of the intention to fill this position as required in **by policy or** any applicable collective bargaining agreement.
3. Upon completion of ~~Collective Bargaining time specifications as mentioned in U2 above~~ **the internal posting requirement**, the Position shall be ~~announced~~ **posted** on the Town Web Site and ~~Posted~~ in a public place at Town Hall. The **Announcement notice** shall indicate ~~the title of the position and~~ a brief description of the job duties. The announcement shall provide information on how to obtain the full Job Description, and an application and shall include ~~the date after which applications for the position will not be considered~~ **a description of the hiring process**. Applications normally will be submitted to the Office of the First Selectman who acts as the Human Resource office for the Town
4. All open positions shall be publicly posted and ~~applications accepted for a minimum period of two weeks (14 Days)~~. **Applications will be accepted up to one week (7 days) after the close of the posting period**. In a case that the need to ~~Till the position is urgent a request to shorten the application period shall be forwarded to the First Selectman for presentation to the full Board of Selectmen at its' next regular meeting~~. Upon **request of the First Selectman and** approval of the Board of Selectmen, the posting period may be ~~reduced~~ **modified**.
5. ~~Upon completion of the search process~~ All applications received shall be sent to the First Selectman and Department Manager(s) who will be supervising the eventual candidate hired.
6. The First Selectman, or, if delegated by the First Selectman, the Department Manager(s), shall conduct the Selection and Evaluation process as outlined in 4.4 below.

4.4 Candidate Selection and Evaluation Process

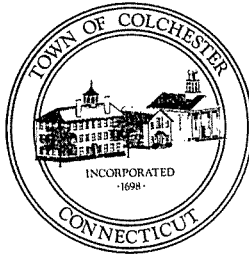
1. The First Selectman's advice and consent shall be sought **by Department Managers** in developing this process in cases where the responsibility has been delegated to that level.
2. The Selection and Evaluation Process may be developed in Steps and allow short listing of applicants.
3. At the completion of the Selection and Evaluation process, the Manager(s) shall prepare a written recommendation for the hiring of the selected candidate and forward to the First Selectman.
4. The First Selectman is the formal hiring authority and may interview the candidate(s).
5. Should the First Selectman find reason to disagree with the recommendation of the Department Head or Managers, **s/he** shall meet with the manager(s) to discuss his/**her** evaluation. The final decision for hiring shall be made by the First Selectman (subject to further review by the Board of Selectmen as noted in Sections 2.2 and 2.3 above).

Hiring & Dismissal Policy

Suggested Language

4.3 #1

...shall be interviewed by the full Board of Selectmen. As allowed in the Freedom of Information Act, the Board of Selectmen appoints their members as a personnel search committee for such interviews.



**N. Maggie Cosgrove
Chief Financial Officer
Finance Department**

Date: June 14, 2013

To: Board of Selectmen

From: N. Maggie Cosgrove, CFO

Subject: Finance Department - Replacement Copier

Background

The FY 13/14 BOE and Town budgets include funding to replace the current copier located in the Finance Department which is 13 years old. Due to the age of the equipment, we are no longer able to obtain a service agreement for the machine.

The proposed lease is \$210.73 per month for 60 months, for a copier with network printer, scanner and fax machine capabilities. There is a per copy charge of \$0.005 which includes all service, toner, staples and drum repair/replacement. The lease agreement includes a non-appropriation clause.

Quotes were obtained from multiple vendors and the proposed lease represents a savings of approximately \$240 from the budget amount.

Recommendation

Approve the lease of a new Canon copier with Ryan Business Systems, Inc. for the period July 1, 2013 through July 1, 2018 and authorize the First Selectman to sign all necessary documents.



Cragin Memorial Library
8 Linwood Avenue
Colchester, CT 06415
860-537-5752 ☒ Fax: 860-537-4559
www.colchesterct.gov/library

Date: June 14, 2013

To: Board of Selectmen

From: Kate Byroade, Library Director

Subject: Cragin Memorial Library- New Photocopier for Public & Staff Use

Background

The FY 13/14 Library budget includes funding to replace the current copier located in the Library. The lease is expiring on July 2, 2013. The new copier represents a solution for both in-house staff use and use by members of the public for both photocopying and printing from the public computers.

The proposed lease is \$209.00 per month for 60 months, for a copier with network printer, color and black & white printing, and scanner capabilities. The proposal includes a cash and coin-op machine for the public to pay for their copies and printouts. There is a per copy charge of \$0.005 for black & white, and \$0.05 for color printing which includes all service, toner, and drum repair/replacement. The lease agreement includes a non-appropriation clause.

Quotes were obtained from multiple vendors and are bundled with other town and BOE departments to obtain this very competitive pricing. The final annual cost will be within the budgeted amount and may be considerably lower depending on public usage of the new printing & copying system.

Recommendation

Approve the lease of a new Canon copier with Ryan Business Systems, Inc. for the period July 1, 2013 through July 1, 2018 and authorize the First Selectman to sign all necessary documents.

Date: June 10, 2013
To: Board of Selectmen
From: A. Turner, Town Planner
Subject: Planning & Zoning/Code Administration

Background

The current copier lease for the Planning & Zoning/Code Administration departments expires on August 31, 2013. The current lease is \$279.00 per month for a copier and necessary supplies. Overages are charged at .005 per copy. The cost for the fiscal year 2012/2013 including overages is \$3825.00.

The proposed lease would be \$283.00 per month for 60 months, for a new machine. There is a per copy charge of .005 for black and white copies and .05 for color copies which includes all service, toner, staples and drum repair/replacement which is an approximate cost per year of \$ \$3396.00.

Currently we are using a HP Color Laser Jet printer to print colored maps. The cost for the laser toner cartridges was \$1217.85 to use in the fiscal year of 2012/2013. These charges were taken from the Office Supply line item of the Planning & Zoning/Code Administration Department, Engineering Department, Economic Development and Historic District Commission. The anticipated annual savings by leasing the color copier will be approximately \$ 1647.00.

The advantage of the color copy will be that color maps could be printed for the public resulting in additional copier fees collected.

Recommendation

Approve the lease of a new Cannon Image Runner C5255 copier for the period of July 1, 2013, through July 1, 2018 and authorize the First Selectman to sign all necessary documents.



**SCHEDULE A TO LEASE AGREEMENT
(EQUIPMENT DESCRIPTION)**

Lease Application No.: **228749**

QNT	Equipment Description	New/Used	Make	Model	Serial Number
Location: 127 Norwich Ave, Ste 203, Colchester, CT 06415					
1	Canon ir6255 copier system	New	Canon	imageRUNNER ADVANCE	
1	Canon irc5255 copier system	New	Canon	imageRUNNER ADVANCE	
Location: 360 Norwich Ave, Colchester, CT 06415					
1	Canon ir10251if copier system	New	Canon	imageRUNNER 1025iF	
Location: 8 Linwood Ave, Colchester, CT 06415					
1	Canon irc5240 copier system	New	Canon	imageRUNNER ADVANCE	

LESSEE: Colchester Town of

LEAF CAPITAL FUNDING, LLC

BY: _____

BY: _____

PRINT NAME: Gregg Schuster

PRINT NAME: _____

TITLE: First Selectman

TITLE: _____

DATE: _____

DATE: _____



LEASE AGREEMENT

1720A Crete Street, Moberly, MO 65270
Phone: 800-662-3759, Fax: 1-800-426-2626

LESSEE LEGAL NAME: Colchester Town of
Tax ID#: 066001598
Telephone No: 8605377262
Billing Address: 127 Norwich Ave, Ste 203, Colchester, CT 06415
Equipment Location (if other than Billing Address): 127 Norwich Ave, Ste 203, Colchester, CT 06415
EQUIPMENT DESCRIPTION: (indicate quantity, new or used and include make, model, serial # and all attachments - see below and/or attached Schedule A)
* PLEASE REFER TO SCHEDULE A
BASE TERM IN MONTHS: 60
TOTAL NUMBER OF LEASE PAYMENTS: 60 @ \$730.73 (plus taxes)
END OF LEASE PURCHASE OPTION: [X] Fair market value, plus taxes
(a) Advance Payment: \$0.00
(b) Security Deposit: \$0.00
(c) Documentation Fee: \$95.00
Total due a + b + c = \$95.00
**If more than one lease payment is required as an Advance Payment, the balance will be applied to lease payments in inverse order, starting with the last lease payment
Your obligation to pay all amounts and perform all other obligations is non-cancellable, absolute, unconditional and not subject to abatement, set-off or defense.

TERMS AND CONDITIONS

In this agreement ("Lease"), "we," "our," and "us" refers to LEAF Capital Funding, LLC as Lessor and "you" and "your" refer to the Lessee. You agree to lease the Equipment upon the following terms and conditions:

- 1. LEASE PAYMENTS AND TERM: The Lease is enforceable on you upon your execution. The term of the Lease shall commence on the date the Equipment is delivered to you ("Lease Commencement Date").
2. DELIVERY, ACCEPTANCE, USE AND REPAIR: You are responsible for Equipment delivery and installation.
3. INDEMNIFICATION: You agree to indemnify, defend and hold us harmless from and against any losses, damages, penalties, claims and suits, including attorneys' fees and expenses related to the ordering, manufacture, installation, ownership, condition, use, lease, possession, delivery or return of Equipment.
4. LEASE EXPIRATION, RENEWAL: Unless you notify us at least 90 days prior to the expiration of the Lease of your election to return or purchase the Equipment, this Lease will renew on a month-to-month basis at the same monthly Lease Payment until you either exercise the purchase option or provide us with at least 90 days notice and return the Equipment.
5. LATE FEES AND CHARGES: If any amount is not paid within five (5) days of when due, you agree to pay us a late charge equal to the lesser of 10% of the amount past due or the maximum legal amount.
6. NO WARRANTY: We do not manufacture the Equipment and you have selected the Equipment and the supplier. WE MAKE NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING THOSE OF MERCHANTABILITY OR FITNESS FOR A PURPOSE AND ARE NOT RESPONSIBLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES.
7. INSURANCE, RISK OF LOSS: You bear all risk of loss or damage to the Equipment from its origin until it is returned in the required condition or purchased by you ("Risk Period").

- provide us with proof of such insurance, we may secure insurance on the Equipment to cover our interests (and only our interests). If we obtain such insurance, you will pay us an additional amount for the cost of such insurance and an administrative fee, the cost of which may be more than the cost to obtain your own insurance and on which we may make a profit.
8. OWNERSHIP AND TAXES: We own the Equipment (excluding licensed software) if you are deemed to own it, you grant us a security interest in the Equipment. You authorize us to file UCC financing statements to confirm our interest. You will pay, when due, all taxes, fines and penalties relating to the purchase, use, leasing and/or ownership of the Equipment.
9. DEFAULT: If you or any guarantor do not pay us any amount within ten (10) days of its due date, or breach any terms of this Lease, any guaranty or any license relating to the Equipment, you will be in default. If you default, we may require you to do any combination of the following: (a) immediately pay all amounts then due, plus the present value of the remaining Lease Payments, Interim Rent and residual value of the Equipment, as determined by us, discounted at an annual rate of 3%; (b) return all of the Equipment; (c) allow us to repossess the Equipment; or (d) use any and all remedies available to us under applicable law.
10. ASSIGNMENT: You have no right to sell or assign the Equipment or Lease. We may sell or assign our rights in the Lease and/or Equipment and the new owner will have all our rights but will not be subject to any claim or defense you have against us.
11. ARTICLE 2A: You agree this Lease is a "finance lease" as defined in Article 2A of the Uniform Commercial Code. You waive all rights and remedies conferred upon a lessee by Article 2A (508-522) of the UCC.
12. CREDIT INFORMATION: You authorize us or any of our affiliates to obtain credit bureau reports, and make other credit inquiries that we deem necessary.
13. CHOICE OF LAW: THIS LEASE WILL BE GOVERNED BY PENNSYLVANIA LAW. YOU CONSENT TO JURISDICTION IN THE STATE OR FEDERAL COURTS IN PENNSYLVANIA AND WAIVE ANY RIGHT TO A TRIAL BY JURY.
14. MISCELLANEOUS: This Lease is the parties' entire agreement and can be amended only in writing signed by both parties. A fax of the Lease with fax signatures may be treated as an original and will be admissible as evidence. You will use the Equipment only for business purposes and not for personal, family or household use.

ACCEPTED BY LESSEE: Colchester Town of
Print Name: Gregg Schuster Title: First Selectman
X Lessee Authorized Signature
E-Mail Address: gschuster@colchesterct.gov Date:

PERSONAL GUARANTY: Undersigned guarantees that Lessee will make all payments and perform all other obligations under the Lease when due. Undersigned agrees that this is a guaranty of payment and not of collection, and that we can proceed directly against undersigned without first proceeding against Lessee or the Equipment. Undersigned also waives all suretyship defenses and notification if the Lessee is in default and consents to any extensions or modifications granted to Lessee. Undersigned will pay us all expenses (including attorneys' fees) we incur in enforcing our rights against undersigned or Lessee. If more than one person signs this guaranty, each agrees that his/her liability is joint and several. Undersigned authorizes us and our affiliates to obtain credit bureau reports and make inquiries regarding undersigned's personal credit. You consent to jurisdiction in the State or Federal courts in Pennsylvania and expressly waive any right to a trial by jury.

SIGNED X Print Name: E-Mail Address:
Accepted by: LEAF Capital Funding, LLC By: Title: Date: (LEASE 01 8.20.12)



State and Local Government Lease Addendum

Reference: Lease No. 228749

This Addendum is made part of the Lease Agreement referenced above ("Lease") between LEAF Capital Funding, LLC ("we" "us" and "ours") and Colchester Town of ("you" and "your"). Capitalized terms used but not defined will have the meaning given to them in the Lease. If there is any conflict between the terms of this Addendum and the terms of the Lease, the terms of this Addendum will control and prevail.

1. Funding Intent. You reasonably believe that funds can be obtained sufficient to make all Lease Payments and other payments during the term of the Lease. You agree that your chief executive or administrative officer (or your administrative office that has the responsibility of preparing the budget submitted to your governing body, as applicable) will provide for funding for such payments in your annual budget request submitted to your governing body. If your governing body chooses not to appropriate funds for such payments, you agree that your governing body will evidence such nonappropriation by omitting funds for such payments due during the applicable fiscal period from the budget that it adopts. You and we agree that your obligation to make Lease Payments under the Lease will be your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in the Lease will be interpreted as a pledge of your general tax revenues, funds or moneys.

2. Nonappropriation of Funds. If (a) sufficient funds are not appropriated and budgeted by your governing body in any fiscal period for Lease Payments or other payments and (b) you have exhausted all funds legally available for such payments, due under the Lease, then you will give us written notice and the Lease will terminate as of the last day of your fiscal period for which funds for Lease Payments are available. Such termination is without any expense or penalty, except for the portions of the Lease Payments and those expenses associated with your return of the Equipment in accordance with the Lease for which funds have been budgeted or appropriated or are otherwise legally available. You agree that, to the extent permitted by law, you will not terminate the Lease if any funds are appropriated by you or to you for the acquisition or use of equipment or services performing functions similar to the Equipment during your fiscal period in which such termination would occur.

3. Authority and Authorization. You represent and agree that: (a) you are a state or a political subdivision or agency of a state; (b) the entering into and performance of the Lease is authorized under your state laws and Constitution and does not violate or contradict any judgment, law, order, or regulation, or cause any default under any agreement to which you are party; (c) you have complied with all bidding requirements and, where necessary, have properly presented the Lease for approval and adoption as a valid obligation on your part; and (d) you have sufficient appropriated funds or other moneys available to pay all amounts due under the Lease for your current fiscal period. Upon our request, you agree to provide us with an opinion of counsel as to clauses (a) through (d) above, an incumbency certificate, and other documents that we request, with all such documents being in a form satisfactory to us.

4. Government Use. You agree that (a) you will comply with all information reporting requirements of the Internal Revenue Code of 1986, as amended, including but not limited to the execution and delivery to us of information statements requested by us, and (b) the use of the Equipment is essential for your proper, efficient and economic operation, you will be the only entity to use the Equipment during the term of the Lease and you will use the Equipment only for your governmental purposes. Upon our request you will provide us with an essential use letter in a form satisfactory to us as to clause (b) above.

5. Insurance. You agree to provide and maintain at your own expense (a) property insurance against the loss, theft, destruction of, or damage to, the Equipment for its full replacement value, naming us as loss payee, and (b) public liability and third party property insurance, naming us as an additional insured. You will give us certificates or other evidence of such insurance on the Equipment at such times as we request. All insurance obtained from a third party insurer will be in a form, amount and with companies acceptable to us, and will provide that we will be given 30 days' advance notice of any cancellation or material change of such insurance. If you do not provide us with proof of such insurance, we may secure insurance on the Equipment to cover our interests (and only our interests). If we obtain such insurance, you will pay us an additional amount for the cost of such insurance and an administrative fee, the cost of which may be more than the cost to obtain your own insurance and on which we may make a profit.

6. Indemnification. With respect to any claims, actions, or suits that are made against us as a result of your actions, omissions, negligence or willful misconduct ("Claims"), to the extent permitted by law, you agree to reimburse us for, and if we request, defend us against, any such Claims.

7. Choice of Law. Regardless of any conflicting provision in the Lease, **THE LEASE WILL BE GOVERNED BY THE LAWS OF THE STATE IN WHICH YOU ARE LOCATED.**

This Addendum supplements and amends the Lease only to the extent and in the manner set forth, and in all other respects, the Lease will remain in full force and effect.

LESSEE: Colchester Town of	LEAF Capital Funding, LLC
By: _____	By: _____
Print _____	Print _____
Name: <u>Gregg Schuster</u>	Name: _____
Title: <u>First Selectman</u>	Title: _____
Date: _____	Date: _____

Town of Colchester Interoffice Memorandum

To: Gregg Schuster, First Selectman
From: James Paggioli, L.S., Director of Public Works
CC:
Date: June 12, 2013
Re: Award recommendation RFP 2013-09 Fire Alarm Service and Repair/Monitoring.

I have reviewed the submitted responses for the Fire Alarm Service and Repair/Monitoring RFP #2013-09. There were 8 responses to the request. Upon evaluation of the prices submitted (See Attached Tabular Results), two vendors appear to be the lowest competitive bidder they are: Advanced Alarms Communication and New England Fire. Both companies have the low price for annual service on individual buildings. The bid has previously been awarded by location to the low bid with monitoring monthly costs figured into the total cost with annual service cost.

Both companies have an annual monthly monitoring cost of \$25 per month per account, however as detailed in the RFP the potential switch to IP based control front ends envisioned to occur as part of the Energy Performance Contract –(elimination of ATT dedicated telephone lines), Advanced Alarms increases their monthly monitoring fee to \$58 per month per account. The transfer to IP is envisioned to occur in the Fall of 2013. This would increase each annual cost by \$396 per full year of service. The contract term is set for a three year term.

The Tabulation Table highlights those accounts that are affected by the increase in the monthly monitoring fee.

Based upon the tabulation and the above, I recommend that the Fire Alarm Service and Repair/Monitoring contract RFP #2013-09 be awarded to New England Fire of West Springfield MA.

Proposed Motion: That the Board of Selectmen enter into a contract with the New England Fire for the supplying of Fire Alarm and Service /Monitoring in Town and School buildings as detailed in the Town of Colchester RFP #2013-09, for a period of from July 1, 2013 to June 30, 2016; and hereby authorize the First Selectman, with consultation of the Superintendent of Schools to sign and deliver said agreement and necessary documents required.


Bid Tabulation Form
Fire Alarm Service and Repair
 Bid 2013-09

Vendor

	Simplex-Grinnell	Advanced Security	Allstate	New England	TPC	Advanced Alarm	ITS	Bartholomew	
1	Location Bacon Academy								
	Main	\$1,725	\$1,440	\$2,100	\$500	\$3,780	No Bid	\$700	\$3,200
	Portable 1	\$175	\$135	\$150	\$100	\$150	No Bid	\$50	\$640
	Portable 2	\$200	\$135	\$200	\$125	\$250	No Bid	\$200	\$800
2	Jack Jackter Inter.								
	Main	\$1,650	\$450	\$2,400	\$300	\$2,013	No Bid	\$500	\$2,080
3	WJIMS								
	2009 Fire Lite	\$285	\$180	\$250	\$125	No Bid	\$2,800	\$175	\$1,120
	1989 Fire Lite	\$365	\$450	\$1,000	\$250	No Bid	\$3,500	\$500	\$2,080
	Portable B	\$200	\$135	\$150	\$100	No Bid	\$2,300	\$100	\$640
4	Colchester Elementary								
	2006 EST System	\$1,920	\$1,440	\$2,300	\$500	\$2,013	No Bid	\$850	\$5,120
	Portable A	\$200	\$135	\$150	\$100	\$200	\$2,300	\$150	\$640
5	Colchester Town Hall								
		\$195	\$180	\$200	\$250	No Bid	No Bid	\$250	\$640
6	Cragin Memorial								
		\$425	\$270	\$200	\$250	No Bid	No Bid	\$250	\$800
7	Fire Department Co.1								
		\$490	\$135	\$200	\$250	No Bid	\$2,300	\$250	\$800
8	Fire Department Co.2								
		\$190	\$135	\$150	\$100	No Bid	\$2,300	\$150	\$640
9	BOE Maint. Facility								
		\$175	\$135	\$200	\$150	No Bid	\$2,300	\$250	\$640
10	Youth Center								
		\$175	\$135	\$150	\$100	No Bid	\$2,300	\$150	\$640
11	Senior Center								
		\$175	\$135	\$150	\$100	No Bid	No Bid	\$150	\$640
12	Town Garage								
		\$175	\$135	\$150	\$150	No Bid	No Bid	\$150	\$640
13	Reg. Time Labor rate								
		\$115	\$100	\$75	\$125	\$113	\$95	\$88	\$120-\$80
14	OT Labor Rate								
		\$173	\$173	\$113	\$250	\$169.50/\$226 Sun.&Hol.	\$150	\$132	\$120-\$220
15	Repair Parts Discount								
		10% over cost	25% over cost	0%	15% off invoice	0%	10% off Invoice	20% of Invoice	25% over cost
16	Monitoring Cost								
		\$350 mon./each	\$25/mo./each	\$30/ mo. Overall	\$25/ mo/each	No Bid	\$29.95 mo./ea.	\$18/mo./ea.	\$24/mo./ea.
			\$58 /mo.ea. Fall 2013						

Town of Colchester Interoffice Memorandum

To: Gregg Schuster, First Selectman
From: James Paggioli, L.S., Director of Public Works
CC:
Date: June 12, 2013
Re: Award recommendation RFP 2013-06 Uniform Rental and Cleaning Services.



I have reviewed the submitted responses for the Uniform Rental and Cleaning Services RFP #2013-06. There were 5 responses to the request. Upon evaluation of the prices submitted (See Attached Tabular Results), two vendors appear to be the lowest competitive bidder they are: Cintas and New England Uniform. Based upon the normal uniform rented during different times of the year (Summer, Fall, Winter) and Mechanic Coverall style, each of the two vary on the rental cost per week dependent upon the item. However the initial set up cost for New England Uniform results in a significant cost that is outside of the rental fee structure per unit and a the RFP required that a sample of the uniforms would be provided at the time of the bid, of which New England Uniform did not provide a sample.

Based upon the tabulation and the above, I recommend that the Uniform Rental and Cleaning contract RFP #2013-06 be awarded to Cintas Corporation.

Proposed Motion: That the Board of Selectmen enter into a contract with the Cintas Corporation for the supplying of Rental Uniforms and Cleaning Services as detailed in the Town of Colchester RFP #2013-06, for a period of from July 1, 2013 to June 20, 2016 ; and hereby authorize the First Selectman to sign and deliver said agreement and necessary documents required.

Uniform Rental and Cleaning

BID 2013-06 Tabluar Results

Date 6-12-13

Rental		Swiss	Cintas	Coyne	White Ways	New England
1	Emblem Charge	\$0.00	\$0.00	\$0.75	\$0.00	\$0.50
2	Emblem Attachment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Pants Poly/Cotton	\$0.33	\$0.20	\$0.23	\$0.23	\$0.21
4	Pants Denim	\$0.37	\$0.29	\$0.27	\$0.26	\$0.21
5	Shirts SS Poly/Cotton	\$0.20	\$0.18	\$0.17	\$0.21	\$0.14
6	Shirts LS Poly/Cotton	\$0.20	\$0.18	\$0.18	\$0.21	\$0.17
7	Jackets, Lined (Insulated)	\$0.45	\$0.41	\$0.50	\$0.50	\$0.44
8	Vest, quilted	\$0.45	\$0.35	\$0.50	\$0.40	\$0.35
9	Coveralls Standard	\$0.56	\$0.30	\$0.50	\$0.50	\$0.37
10	Shop Towels (Red)	\$0.15	\$0.10	\$0.45	\$0.18	\$0.05
10	Shop Towels (White)	\$0.08	\$0.13	\$0.45	\$0.12	\$0.05
11	Cleaning Only (Cust. Own)	var. no #	\$0.00	\$0.50	\$1.00	\$3.00

Replacement/Damaged		Swiss	Cintas	Coyne	White Ways	New England
1	Pants Poly/Cotton	\$18.00	\$17.75	\$16.00	\$23.10	\$16.00
2	Pants Denim	\$23.00	\$19.50	\$19.00	\$23.10	\$16.00
3	Shirts SS Poly/Cotton	\$14.00	\$15.00	\$14.00	\$19.80	\$14.00
4	Shirts LS Poly/Cotton	\$16.00	\$15.00	\$16.00	\$19.80	\$14.00
5	Jackets, Lined (Insulated)	\$39.00	\$29.50	\$34.00	\$19.80	\$32.50
6	Vest, quilted	\$34.00	\$20.25	\$34.00	\$36.30	\$24.00
7	Coveralls Standard	\$36.00	\$29.50	\$36.00	\$36.30	\$24.00
8	Shop Towels	\$0.44	\$0.00	\$0.30	\$0.50	\$0.17
	Avg. Cost/week ls/pant/jack.	\$0.98	\$0.79	\$0.91	\$0.94	\$0.82
	Avg. Cost/week ss/poly	\$0.53	\$0.38	\$0.40	\$0.44	\$0.35
	Avg Cost Winter/denim	\$1.47	\$1.23	\$1.45	\$1.37	\$1.17
	Avg. Cost Mech. w/ Coverall	\$1.09	\$0.68	\$0.91	\$0.94	\$0.75

Notes:

White Way - No sample provided - Fixed price for 18 months of three year contract.

New England - No Sample provided. 0.50 Charge per emblem = 25x11x3poss.x\$.5 = \$412.5 initial charge
Equivalent to 1178. 57 summer rentals.


Swiss - Array of other products offered.

Cintas - intial installation no emblem Charge - \$2.25 on replacement, Vast array of other products.

Over the past three years, 4 items (3 Pants -one shirt) have been replaced.

Coyne - No issues.

Town of Colchester Interoffice Memorandum

To: Gregg Schuster, First Selectman
From: James Paggioli, L.S., Director of Public Works 
CC:
Date: June 12, 2013
Re: Award recommendation RFP 2013-10 Fire Extinguisher & Hood Service, Cleaning and Inspection.

I have reviewed the submitted responses for the Fire Extinguisher & Hood Service RFP #2013-10. There were 3 responses to the request. Upon evaluation of the prices submitted (See Attached Tabular Results), the lowest qualified bidder is identified as Simplex-Grinnell. The future bid price for the inspection and service is approximately half of what the Town is presently paying for the existing vendor.

Based upon the tabulation and the above, I recommend that the Fire Extinguisher and Hood Service, Cleaning and Inspection contract RFP #2013-10 be awarded to Simplex-Grinnell of Berlin, CT

Proposed Motion: That the Board of Selectmen enter into a contract with Simplex-Grinnell for the supplying of Fire Extinguisher and Hood Service, Cleaning and Inspection in Town and School buildings as detailed in the Town of Colchester RFP #2013-10, for a period of from July 1, 2013 to June 30, 2016; and hereby authorize the First Selectman, with consultation of the Superintendent of Schools to sign and deliver said agreement and necessary documents required.

Bid Tabulation Form

Fire Extinguisher & Hood System Service

Bid 2013-10

FIRE EXTINGUISHER SERVICE AND INSPECTION

		<u>Vendor</u>		
Location		Simplex-Grinnell	Southern New England	Roybal
1	Bacon Academy			
	Main	\$215	\$100	\$406
	Portables	Included	\$50	\$101.50
2	WJJMS			
	Main	\$292.50	\$150	\$522
3	Jack Jackter Intermediate incl EOC			
	Main & EOC	\$65	\$150	\$224.75
4	Colchester Elementary			
	Main	\$88	\$150	\$152.25
5	BOE Maint. Facility	\$25	\$150	\$43.50
6	Colchester Town Hall	\$59 incl police cars	\$125	\$94.25
7	Youth Center	\$20	\$100	\$21.75
8	Senior Center	\$30	\$100	\$79.75
9	Town Garage	\$97.50 incl Gnds, Others	\$200	\$464
10	Fire Department Co.1	\$300	\$125	\$464
11	Fire Department Co.2	\$26	\$125	\$159.50
12	Cragin Memorial	\$175	\$100	\$50.75
Extinguishers Totals		\$1,393	\$1,625	\$2,784.00

KITCHEN HOOD SERVICE & INSPECT.

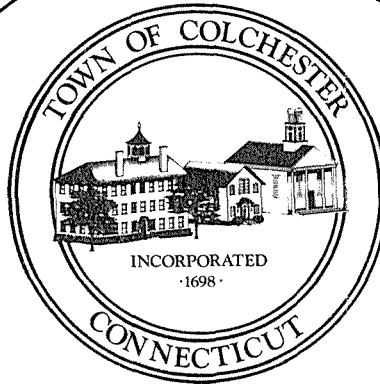
Kitchen Hood at Bacon Academy	\$438	\$395	\$1,200
Kitchen Hood at WJJMS	\$238	\$395	\$600
Kitchen Hood at JJIS	\$238	\$395	\$600
Kitchen Hood at CES	\$375	\$395	\$600
Kitchen Hood at Fire Company 1	\$220	\$395	\$600

Note, Incl. Fuse Links and Caps

Hood Totals	\$1,509	\$1,975	\$3,600
Total	\$2,902	\$3,600	\$6,384

Reg. Time Labor rate	\$89.67	\$50	\$75
OT Labor Rate	\$134.50	\$75	\$105
Repair Parts Discount	10% over cost	25%	20%
Submitted Ser./Refill Sched.	yes	Yes	yes

Nancy A. Bray




Town Clerk

June 4, 2013

To: Gregg Schuster, First Selectman

On May 29, 2013 the Town Clerk's Office received a petition from Mr. Robert Prentiss of 144 Norwich Avenue, Colchester, CT to call a Special Town Meeting to consider adopting a Blight Ordinance in the Town.

I have checked all the signatures for elector status and submitting with 231 valid signatures confirmed.


Nancy A. Bray, CMC

We, the undersigned, qualified to vote in the meeting of the Town of Colchester, hereby, petition the Selectmen, of the Town of Colchester, in accordance with provision of the Town of Colchester Charter, Section 701 Sub 12, to call a Special Town Meeting to consider the following order of business:

ITEM

BLIGHT ORDINANCE

NAME	ADDRESS	SIGN
1. Donna Bibisi	269 McDonald Rd.	
2. Rich Lennell	77 MELKIM RD	Rich Lennell
3. Sheryles Werrill	70 South Rd Colchester	Sheryles Werrill
4. LYUDA VERRILL	77 MELKIM Rd. Colchester	Lynnda Werrill
5. Devonté Bellamy	26 Old Amston Rd	Devonté Bellamy
6. Kele Issa	7 Christy Lane Unit 1C	Kele Issa
7. Iris Gomez	"	Wilmey Hoza
8. ALAN FAHRD	264 LAKE HAWARD RD	Alan Fahr
9. Christine Watson	27 Gill St	Christine Watson
10. Rebecca Reid	91 Gill St	Rebecca Reid
11. Don Visnia	92 Wall St	Don Visnia
A 12. Janne Visnia	" " "	Janne Visnia
13. John W Lantz	59 WALL ST	John W Lantz
14. Cris Hester	32 Fernwood Dr	Cris Hester
15. Colleen Harrison	300 Lebanon	Colleen Harrison
16. JUDY HAYNES	306 Lebanon Ave	Judy Haynes
17. Ron Bruce	300 Lebanon Ave	Ron Bruce
18. Robert Gustafson	151 Taylor Rd. Col. Ct.	Robert Gustafson
19. Peggy Turner	300 Lebanon Ave	Peggy Turner
20. Dana Apelquist	179 Cats Corner Rd	Dana Apelquist
MARTHA PATY	306 Lebanon Ave	Martha Paty
Kennedy John T	300 Lebanon Ave	John T. Kennedy

22-1-(21)

I, the circulator of this petition page, do hereby attest and state under penalty of false statement that my address is 104 NORWICH AV; in the Town of Colchester, that each person whose signature appears on this page signed the same in person in my presence, that I know each signer or that each signer satisfactorily identified himself /herself to me and that all the signatures on said page were obtained not earlier than six months prior to the filing date of said petition. Dated at Colchester, Connecticut this 29 Day of

MAY 2013

SIGNATURE OF CIRCULATOR

A = NOT A VOTER

rev 7/95

(10,012)
20% of the electors = 230

Derrick Kennedy

From: Gregg Schuster
Sent: Monday, June 17, 2013 1:24 PM
To: Derrick Kennedy
Subject: FW: Fwd: FW: NOTICE TO REMOVE UNDER OPT OUT LAWS

For BOS

Gregg Schuster
First Selectman
Town of Colchester
127 Norwich Avenue
Colchester, CT 06415
860.537.7220

From: James Ford [mailto:ford_james_w@sbcglobal.net]
Sent: Thursday, May 30, 2013 7:20 PM
To: Gregg Schuster
Cc: Derrick Kennedy; Merja Lehtinen; John Chaponis
Subject: Re: Fwd: FW: NOTICE TO REMOVE UNDER OPT OUT LAWS

Sounds fine to me. Suggest we schedule for 6/20.

Merja can you make 6/20

Sincerely,

Jim Ford
Colchester, CT

On 5/30/2013 3:52 PM, Gregg Schuster wrote:

Jim,

Unfortunately, John is not available for our 6/6 meeting. He is available for our 6/20 meeting though. I'd like to have this on the agenda for 6/20 so John can participate as he is the one most familiar with this issue and it involves his office. Please let me know if you disagree.

Thanks,

Gregg

Gregg Schuster
First Selectman
Town of Colchester
127 Norwich Avenue
Colchester, CT 06415
860.537.7220

From: James Ford [mailto:ford_james_w@sbcglobal.net]
Sent: Thursday, May 30, 2013 6:28 AM
To: Gregg Schuster
Cc: Derrick Kennedy; Merja Lehtinen
Subject: Fwd: Re: Fwd: FW: NOTICE TO REMOVE UNDER OPT OUT LAWS

Gregg, Please add this item to the next agenda. I believe we should afford the opportunity for this matter to be presented to the board. Thanks.

Merja, Our next meeting is scheduled for June 6th. 7PM Town Hall.

Sincerely,

Jim Ford
Colchester, CT

----- Original Message -----

Subject:Re: Fwd: FW: NOTICE TO REMOVE UNDER OPT OUT LAWS

Date:Wed, 29 May 2013 18:48:28 -0700 (PDT)

From:Merja H Lehtinen <ctmlhr@yahoo.com>

Reply-To:Merja H Lehtinen <ctmlhr@yahoo.com>

To:ford_james_w@sbcglobal.net <ford_james_w@sbcglobal.net>

Yes, I would, Jim. At first, the various sites sent me officious emails saying it was "public record" from the various online places derived from public record from the town of Colchester and could not be removed... Then, later today after I guess they checked with their lawyers, suddenly the various sites, such as Spokeo, were apologizing and sending emails saying they would remove data. I know it is illegal to ignore an Opt Out, but it is funny how common knowledge is wrong. They think because it is public information they can disseminate it; but that would mean we do not own our own properties, and cannot limit who makes money from the "knowledgeware" when we can indeed limit use and even demand royalties when anyone uses a picture of our home for profit.

It is not the same as if there were a news event and someone took a photo from the street of a residence; that is covered under First Amendment rights for the press, but to go to homes with no public interest and benefit financially by depicting those homes in detail without a release, that is another matter. It puts the house on the market without an owner's will or even knowledge. It may even put a homeowner or residents at risk.

It came to my attention because I was hacked; and now it concerns me that families with children would have no security at all. Even the layout of a house is out there!
Might as well give thieves the code to the security systems.

Thank you for taking this seriously. I also had one realtor email me that said she was victimized recently; someone tried to rent out her own house! My house was literally listed with REMAX even though I am not selling. It was due to these various services like Zillow, Google, and Spokeo, who all share and resell data bases. They are even selling pictures of homes to banks for \$4 each as a drive by picture each month for anyone with a mortgage, and that way should the need arise, they can say that the mortgage company did inspections or even notified a homeowner they were in arrears, when they never did notify nor was the homeowner late. The banks build the cases so they are "ready" in case. I was hired to do just that for three days. I quit, as I realized how unethical it was for the homeowners about to be sued down the line.

I believe we should take the lead on this as a community and set a community standard for some privacy and security for those who wish it applied and to protect themselves.

Thanks again for your concern,

Merja

From: James Ford <ford_james_w@sbcglobal.net>
To: Merja Lehtinen <ctmlhr@yahoo.com>
Sent: Wednesday, May 29, 2013 9:04 PM
Subject: Fwd: FW: NOTICE TO REMOVE UNDER OPT OUT LAWS
Merja, Would you like the opportunity to discuss with the full board? If so I will ask it be added to the agenda.
Sincerely,

Jim Ford
Colchester, CT

----- Original Message -----

Subject:FW: NOTICE TO REMOVE UNDER OPT OUT LAWS
Date:Wed, 29 May 2013 14:27:43 -0400
From:Gregg Schuster <mailto:FirstSelectman@colchesterct.gov>
To:mailto:ford_james_w@sbcglobal.net
CC:John Chaponis <mailto:assessor@colchesterct.gov>

Jim,

Below is John's response to the e-mail chain you sent. Please let me know if you have any follow-up questions. Also, please let me know if you would like to have this on the next BOS agenda.

Thanks,

Gregg

Gregg Schuster
First Selectman
Town of Colchester
127 Norwich Avenue
Colchester, CT 06415
860.537.7220

From: John Chaponis
Sent: Wednesday, May 29, 2013 12:51 PM
To: Gregg Schuster
Subject: NOTICE TO REMOVE UNDER OPT OUT LAWS

Good morning Gregg:

No, I was not aware of any of this until you shared the email string with me. However, I can tell you about my office and our data, how the Town of Colchester is currently treating such requests to opt out, and the state and federal law.

I think the place to begin is that Ms. Lehtinen is incorrect when she is quoting the state and federal law. While she indicated it was illegal, she quoted no specific state or federal statute and open taxation laws go back to the days of King George and came out after gross complaints

regarding “taxation without representation”. The people and government have ruled that, In order for taxation to be fair, it must begin with a process in which is open to public inspection and freedom of information. There is no such state or federal “opt out” request that must be honored as Ms. Lehtinen alleges.

Ms. Lehtinen also expressed in her emails that the town of Colchester has honored her request to “opt out” and not have her property listed on the our online mapping site (New England Geo Systems) or with CAMA vendor (Vision Government Solutions, Inc.) It should be noted that there is no law requiring our office, or the town, to restrict this data and I do it as a courtesy for any taxpayer whom makes such request. I first placed my assessment data online in September of 2001 and at that time, did a lot of public relations regarding this new process. Approximately 4-5 days after I did this press release, a national tragedy occurred on September 11th and a nation suddenly felt vulnerable and insecure. Many residents questions the benefits versus the possibility the data would be misused and I voluntarily offered to restrict the data of any property owner at their request. No reason was necessary and all they needed to do was request it in writing. Ms. Lehtinen requested such in September 2001 and our office has restricted her data since that time.

The email string you sent below is between Ms. Lehtinen and a company called “homenap.com”. Homenap’s website lists real estate information nationwide and includes Colchester, CT. They have obtained the Colchester data from our office under a Freedom of Information request. We are required to comply with all FOI requests and once we provide the information, it is out of the town’s hands. Homenap does not list the owners name (see screen print below) and uses aerial photography (likely from Google earth, etc. as you can see their boundary lines do not match up well) to show the house.

(see print screen below showing the same information for Ms. Lehtinen’s property listed on realtor.com as well)

Regardless of what homesnap.com, realtor.com, etc. list on their website, in my opinion this would not be a town of Colchester matter and there is nothing the town of Colchester can do to stop, prohibit, or control the actions of internet websites. They obtained the information legally and are breaking no state or federal law. Even if they were breaking the law, it would not a town matter.

I hope this information was helpful and if you have an additional questions, please let me know.

JC

THIS IS WHAT IS LISTED ON homesnap.com for 39 Homonick Road, Colchester

Norwich Metro Area > 06415 > 39 Homonick Road, Colchester, CT 06415



39 Homonick Road Colchester, CT 06415

\$168,640 LOW **\$198,400** ? \$228,160 HIGH

VALUE ESTIMATE

Value Estimate	\$198,400 ?	Beds	3	Heating
Payment Estimate	\$772/mo ?	Baths Full	2	Stories
Rent Estimate	\$1,550 ?	Baths Half	--	Address Stories
Tax Estimate	\$4,702 ?	Sq Ft	1,144	Roof
HomeScore	78 ?	Lot Size	0.72	
InvestorScore	77 ?	Construction	--	
Last Sale Date	01/09/2003	Style	Raised Ranch	

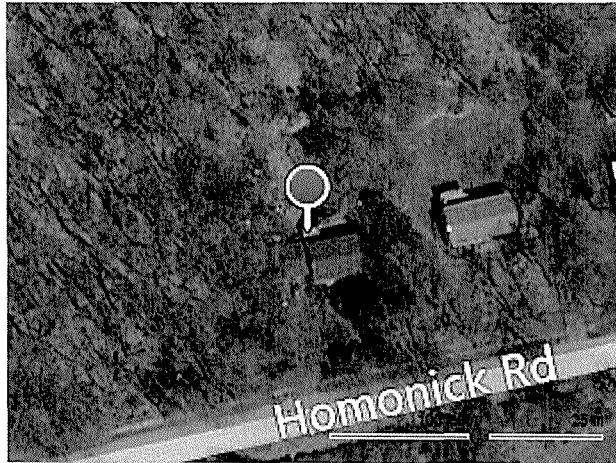
Done

THIS IS WHAT IS LISTED ON realtor.com for 39 Homonick Road, Colchester

viewing: home \ us \ connecticut \ colchester, ct \ homonick rd \ 39 homonick rd

39 Homonick Rd

Colchester, CT 06415



Street View Map

Sold for **\$175,000**

on Jan 9, 2003

Check your Credit Scores

Status	Not For Sale
Beds	3 Bed
Baths	2 Bath
House Size	1,144 Sq Ft
Lot Size	0.72 Acres
Year Built	1970

Share on:

Send

Overview

Schools & Neighborhood

Property History

Public Records

Property Information from local public records.

Beds	3 Bed	Baths	-
House Size	1,144 Sq Ft	Lot Size	0.72 Acres
Year Built	1970	Price	-

Sign In Join 0 Search 1 Listing

If you try to search for 39 Homonick Road on the Vision website, this is what you will find:

http://data.visionappraisal.com/ColchesterCT/findpid.asp#closest

File Edit View Favorites Tools Help

x Google Search Share More >>

☆ Favorites | ☆ MSN | Suggested Sites | CSP Site | Free Hotmail | ZabaSearch! | Birds | Refinishing

Town of Colchester GIS - Arc... Appraisal Vision Assessor'...

Assessors Online Database For Colchester, CT

[Log Out](#)

LinkToParcel	Location	Owner
View This Property	HOMONICK RD	PIECHTA JOSEPH
View This Property	HOMONICK RD	IW-NW LIVING TRUST
View This Property	13 HOMONICK RD	ODONAL CLIFTON
View This Property	43 HOMONICK RD	CENTER MARIE
View This Property	45 HOMONICK RD	MALITS ERICH + ANETTE M
View This Property	49 HOMONICK RD	ANZULEWICZ SUSAN T
View This Property	52 HOMONICK RD	SWIDER JAMES P + KATHLEEN
View This Property	53 HOMONICK RD	ADAMS JAMES A
View This Property	55 HOMONICK RD	PULSE MATTHEW R + JENNIFER A
View This Property	59 HOMONICK RD	WELCH MARESA N + THOMAS E JR

Done

At the same time, Mart Tate, Colchester IT Coordinator, copies our data base and links it to the online mapping system. Mark also restricts the names of those who have requested it in my office and if you do a search of Homonick Road, Colchester, as you can see from the screen print below, 39 Homonick Road is not an option.

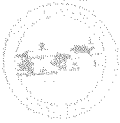
http://colchester.mapxpress.net/

File Edit View Favorites Tools Help

Google Search Share More >>

Favorites MSN Suggested Sites CSP Site Free Hotmail ZabaSearch! Birds Refinishing

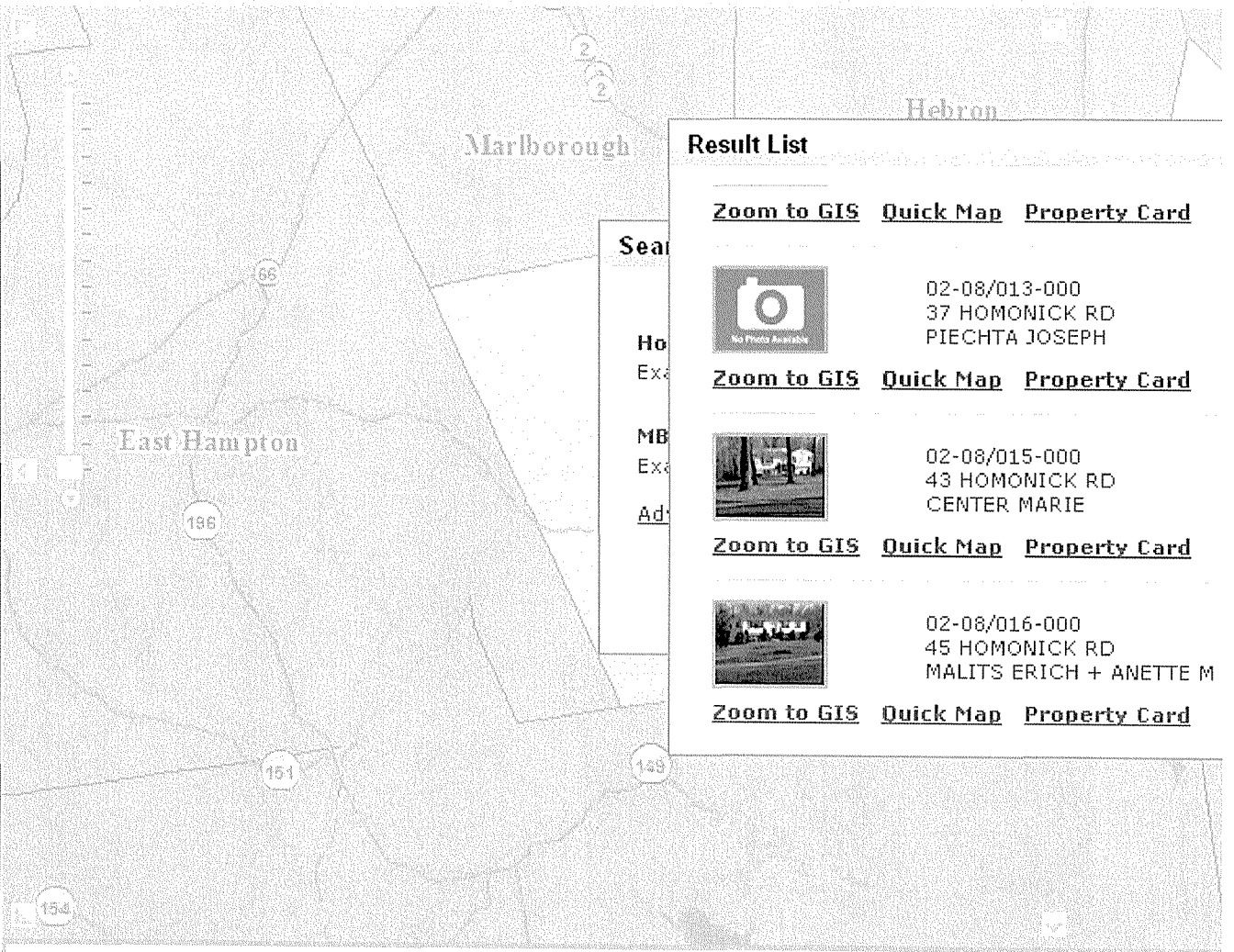
Town of Colchester GIS - ... Appraisal Vision Assessor's D...



Town of Colchester, Connecticut

Geographic & Property Information Application

Full Town View Reset Map Search Print Map Help Select



Result List

Zoom to GIS	Quick Map	Property Card
	02-08/013-000	37 HOMONICK RD PIECHTA JOSEPH
Zoom to GIS	Quick Map	Property Card
	02-08/015-000	43 HOMONICK RD CENTER MARIE
Zoom to GIS	Quick Map	Property Card
	02-08/016-000	45 HOMONICK RD MALITS ERICH + ANETTE M
Zoom to GIS	Quick Map	Property Card

Full Extent Zoom In Zoom Out Prev Extent Next Extent Pan Parcel Information

MapXpress v1.2 Scale 1 in = 9000

Done

From: Gregg Schuster
Sent: Tuesday, May 28, 2013 11:12 PM
To: John Chaponis
Subject: Fwd: NOTICE TO REMOVE UNDER OPT OUT LAWS

John,

Do you know anything about this?

Gregg

Begin forwarded message:

From: James Ford <ford_james_w@sbcglobal.net>
Date: May 28, 2013, 10:43:01 PM EDT
To: Gregg Schuster <gschuster@colchesterct.gov>
Cc: Derrick Kennedy <dkennedy@colchesterct.gov>, Merja Lehtinen <ctmlhr@yahoo.com>
Subject: Fwd: Re: NOTICE TO REMOVE UNDER OPT OUT LAWS
Reply-To: ford_james_w@sbcglobal.net

Gregg, the email below was received from a resident and I am forwarding it at her request to bring the matter to the attention of the board. This subject is worthy of discussion to assure the privacy requirement is being followed by our vendors.

Sincerely,

Jim Ford
Colchester, CT

----- Original Message -----

Subject: Re: NOTICE TO REMOVE UNDER OPT OUT LAWS
Date: Tue, 28 May 2013 17:09:42 -0700 (PDT)
From: Merja H Lehtinen <mailto:ctmlhr@yahoo.com>
Reply-To: Merja H Lehtinen <mailto:ctmlhr@yahoo.com>
To: Homesnap Advisor <mailto:advisor@homesnap.com>
CC: ford_james_w@sbcglobal.net mailto:ford_james_w@sbcglobal.net

Dear Homesnap:

Upon information and belief, every homeowner has the right to OPTOUT even from the Town of Colchester's own data base posted on line via Vision Appraisal due to Internet security issues. teh Town has a form for

that I signed several years ago. They honor it and do not post a picture of listing of 39 Homonick Road. I have the right to also ask each and every database for OPT OUT compliance. You fall in that category. This is a NOTICE TO OPT OUT of your services.

No, your use is not unlimited, and are you ready to risk a complaint to the AG's office for clarification of the law? I believe there is a case pending against Google right now for its use of data homeowners never released and were obtained by drive by data collection. Under state and federal law, upon information and belief, it is my right and duty to put it in writing as I am doing now, and subsequently, your obligation to honor an OPT OUT request.

By copy of this email, I have requested a Board of Selectmen member to bring this issue up at a future meeting so that the town leadership is aware of my request and your alleged refusal to delete the information you are posting without express permission and in defiance of a prior OPT OUT NOTICE. The spirit of the law and letter of the law(s) allows OPT OUT due to the sensitive nature of some public records, especially pictures of homes, due to personal security issues.

Sincerely yours,

Merja H Lehtinen
39 Homonick Road
Colchester CT 06415

From: Homesnap Advisor <mailto:advisor@homesnap.com>
To: ctmlhr@yahoo.com
Sent: Tuesday, May 28, 2013 7:35 PM
Subject: RE: NOTICE TO REMOVE UNDER OPT OUT LAWS

As noted; the information is public and available to anyone. The link we sent was directly from your town hence the information is still there and available to search:

http://www.colchesterct.gov/Pages/ColchesterCT_Dept/TA/index.
(under Online Mapping and Assessment Information)
http://74.93.16.209/colchester/ags_map/temp_pdf/02-08-014-000-propcard.pdf

We have made sure when posting the 90 plus million property records for every home across the country that we have abided by all state and federal laws in regards to sharing public information.

homesnap

----- Original Message -----
From: ctmlhr@yahoo.com

Received: 5/28/2013 7:24 PM
To: Homesnap Advisor
Subject: NOTICE TO REMOVE UNDER OPT OUT LAWS

Dear HomeSnap:

According to CT state and federal law, a homeowner has the right to OPT OUT. The Town of Colchester does not even list me in their Vision Appraisal records as we OPTED OUT as is our right under law. So again, under state and federal law, you are hereby notified the owner(s) of 39 Homonick Road Colchester CT 06415 choose to OPTOUT of your service, and you will be held liable for every day hence that you continue to post any information despite the OPT OUT NOTICE.

Need I copy the State Attorney Genral's office to verify that you have been duly notified?

Sincerely yours,

Merja H Lehtinen
39 Homonick Road
Colchester CT 06415

From: Homesnap Advisor <mailto:advisor@homesnap.com>
To: ctmlhr@yahoo.com
Sent: Tuesday, May 28, 2013 7:06 PM
Subject: RE: PLEASE REMOVE UNDER OPT OUT

Good Evening,

We are only showing a property record with public information.

We cannot remove a property record from our Site. The information provided on our Site about your home is public information obtained from the town of Colchester. Here is a link directly from your town's website:

http://74.93.16.209/colchester/ags_map/temp_pdf/02-08-014-000-propcard.pdf

When doing an internet search its shows numerous other websites displaying similar public information.

homesnap

----- Original Message -----

From: ctmlhr@yahoo.com
Received: 5/28/2013 6:47 PM
To: Homesnap Info
Subject: PLEASE REMOVE UNDER OPT OUT

This is a notice to remove my home 39 Homonick Road
Colchester CT 06415
from your database. I choose to OPT OUT under applicable state
and federal law.

Merja Lehtinen
39 Homonick Road
Colchester CT 06415

RESOLUTION OF BOARD OF SELECTMEN

Item __.

RESOLVED, That the Board of Selectmen recommends that the Town of Colchester undertake the William J. Johnston Middle School, Community Center and Senior Center Project at the site of the existing William J. Johnston Middle School at 360 Norwich Avenue, including renovations and additions to the middle school and relocation of the Senior Center, the Youth Center, Social Services facilities, and Parks and Recreation facilities, substantially as described in the plans of Tectron Architects, Inc. dated April 3, 2013.

FURTHER RESOLVED, That the project be referred to the Zoning and Planning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes.