

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Regular Meeting Agenda Thursday, January 5, 2012 Colchester Town Hall

Meeting Room 1 – 7:00pm

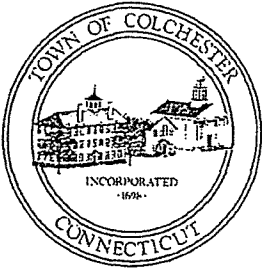
1. Call to Order
2. Additions to the Agenda
3. Approve Minutes of the December 15, 2011 Public Hearing
4. Approve Minutes of the December 15, 2011 Regular Board of Selectmen Meeting
5. Approve Minutes of the December 22, 2011 Special Board of Selectmen Meeting
6. Citizen's Comments
7. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
 - a. TVCCA Board of Directors. Representative appointment for a term to expire 11/18/13. Eleanor M. Phillips to be interviewed.
 - b. Building Committee. Patricia Moody to be interviewed.
8. Budget Transfers
9. Tax Refunds & Rebates
10. Discussion and Possible Action on Extension of STEAP Designation
11. Discussion and Possible Action on Grant for Wheelchair Accessible Vehicle
12. Discussion and Possible Action on Building Committee Scope & Project Cost
13. Discussion and Possible Action on Spring Clean-Up Day
14. Citizen's Comments
15. First Selectman's Report
16. Liaison Report
17. Executive Session to Discuss Potential Land Acquisition
18. Executive Session to Discuss Colchester Police Local 2693T, AFSCME Council 15, and MEUI, Local 506, SEIU, AFL-CIO, CLC (Administrators) Union Negotiations
19. Discussion and Possible Action on Colchester Police Local 2693T, AFSCME Council 15 Contract
20. Adjourn

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

2012 JAN -3 AM 11:30

RECEIVED
COLCHESTER, CT



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

RECEIVED
COLCHESTER, CT
2011 DEC 16 AM 11:02

Nancy A. Bray
NANCY A. BRAY
TOWN CLERK

Public Hearing
Thursday, December 15, 2011
Colchester Town Hall

Meeting Room 1 – 7:00pm

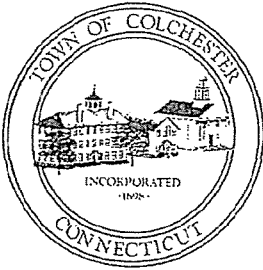
MINUTES

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, Selectman Greg Cordova, and Selectman Rosemary Coyle

MEMBERS ABSENT:

OTHERS PRESENT: Greg Plunkett, Maggie Cosgrove, Sal Tassone, Patti White, Dot Mrowka, Herb Davis, Rob Tarlov, Paul Picard, Joe Delucia, and other citizens.

- 1. Call to Order**
First Selectman G. Schuster called the public hearing to order at 7:04 p.m.
- 2. Discussion on Acceptance of Carvalho Drive as a Town Road**
Town Engineer S. Tassone described the Town road, location, and agreement with Salem that Colchester will maintain their portion while Salem would maintain theirs. H. Davis commented on the road.
- 3. Adjourn**
S. Soby moved to adjourn at 7:09 p.m., seconded by G. Cordova. Unanimously approved. MOTION CARRIED.



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Regular Meeting Minutes
Thursday, December 15, 2011
Colchester Town Hall

Meeting Room 1 – Immediately after the Public Hearing at 7:00pm

RECEIVED
COLCHESTER, CT
2011 DEC 16 AM 11:03

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, Selectman Greg Cordova, and Selectman Rosemary Coyle

MEMBERS ABSENT:

OTHERS PRESENT: Greg Plunkett, Maggie Cosgrove, Sal Tassone, Patti White, Dot Mrowka, Herb Davis, Rob Tarlov, Paul Picard, Joe Delucia, B. Przekopski, C. Halpin (Celtic), and other citizens.

1. **Call to Order**
First Selectman G. Schuster called the meeting to order at 7:09 p.m.
2. **Additions to the Agenda**
None.
3. **Approve Minutes of the December 1, 2011 Regular Board of Selectmen Meeting**
R. Coyle moved to approve the minutes of the December 1, 2011 Regular Board of Selectmen meeting, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
4. **Citizen's Comments**
C. Borque urged officials to pull town resources to qualify and apply for a newly-announced grant from the State Department of Agriculture whereby \$2 million have been allotted for agriculture preservation. The deadline for the grant is May 31.

P. Picard spoke favorably of the Board of Selectmen for not appointing N. Dupuis to the Building Committee.
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Commission on Aging. Alternate re-appointment for a three-year term to expire 12/31/14. Robert Gustafson to be interviewed.**
Robert Gustafson was absent.
 - b. **Commission on Aging. Possible member appointment of Herb Davis to fill a vacancy left by Suzanne Maikshilo to expire 12/31/2011 and continue on as a member for a new three-year term to expire 12/31/2014.**
R. Coyle moved to appoint Herb Davis to the Commission on Aging to fill a vacancy left by Suzanne Maikshilo to expire 12/31/2011 and to continue on as a member for a three-year term to expire 12/31/2014, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 - c. **Planning & Zoning Commission. Alternate re-appointment for a three-year term to expire 12/31/2014. James Miller to be interviewed.**
James Miller was interviewed. S. Soby would like some time to consider applicants answers. No action taken.

- d. **Planning & Zoning Commission. Discussion and Possible Appointment of Jason Tinelle as an alternate for a three-year term to expire 12/31/2014. Jason Tinelle was interviewed on 12/01/2011.**
S. Soby moved to appoint Jason Tinelle to the Planning & Zoning Commission as an alternate for a three-year term to expire 12/31/2014, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- e. **TVCCA Board of Directors. Representative appointment for a term to expire 11/18/13. Eleanor M. Phillips to be interviewed.**
Eleanor M. Phillips was absent.

G. Cordova recused himself from interview and discussion on Building Committee.

- f. **Building Committee. Chuck Guarino to be interviewed.**
Chuck Guarino was interviewed
- g. **Discussion and Selection of Liaison to Building Committee**
S. Soby moved to appoint R. Coyle and G. Cordova as liaisons of the Board of Selectmen to the Building Committee, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

6. Budget Transfers

S. Soby moved to approve the budget transfers of \$1,000 from "Planning & Code Administration – Legal Notices (11411-44230)" to "Planning & Code Administration – Mileage, Training, and Meetings (11411-43213)," seconded by J. Ford. Unanimously approved. MOTION CARRIED.

G. Cordova moved to approve the budget transfers of \$8,882 from "Highway – Other Purchased Supplies (13201-42340)" to "Highway – Professional Services (13201-44208)," seconded by S. Soby. Unanimously approved. MOTION CARRIED.

G. Cordova moved to approve the budget transfers of \$3,630 from "Fire – Services Contracts (12202-44223)" to "Fire – Emergency Medical Supplies (12202-42345)," seconded by R. Coyle. Discussion on future tools and equipment factored into the fire capital plan. Unanimously approved. MOTION CARRIED.

7. Tax Refunds & Rebates

G. Cordova moved to approve tax refunds in the amount of \$13.65 to Mary or Russel Crandall, \$143.22 to EAN Holdings LLC, \$102.87 to EAN Holdings LLC, \$174.11 to EAN Holdings LLC, \$18.12 to James Machowski Jr., and \$9.14 to Richard or Laura Young; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

8. Discussion and Possible Action on Acceptance of Carvalho Drive as a Town Road

G. Cordova moved to accept the portion of Carvalho Drive, which starts at the Salem town line and extends approximately 720 northerly into Colchester, as a town road, as recommended by the Town Engineer; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

9. Discussion and Possible Action on Bond Release for Westchester Road Subdivision

S. Soby moved to release the road maintenance bond for 612 Westchester Road Subdivision/Veccadola Drive in the amount of \$34,590.00 plus accrued interest, as recommended by the Town Engineer; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Bond Release for Whispering Winds Subdivision

S. Soby moved to release the Subdivision Surety Bond No. 5023486 by Bond Safeguard Insurance Company in the amount of \$56,468.00, as recommended by the Town Engineer; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Bond Reduction for White Oak Farm Subdivision

S. Soby moved to reduce the Subdivision Surety Bond No. 1063781 in the amount of \$442,262.85 by \$151,211.00, leaving a bond balance of \$291,051.85, as recommended by the Town Engineer; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Energy Performance Contract

Discussion on the availability of a red-line version of the Celtic and Honeywell contracts that show town counsel and board member changes from the original as well as any other changes. The Board reviewed the contracts with G. Plunkett and the Celtic Energy representative.

Changes will be made to the contracts and will be send to the Board next Monday. Possible special meeting next Thursday to potentially act on energy performance contract.

13. Citizen's Comments

B. Przekopski inquired about solar panels included in investment grade audit.

14. First Selectman's Report

First Selectman G. Schuster reported that the per capita dues to Chatham Health District will stay the same as this year and they are developing regulations regarding salons, the Town is putting together a request for proposals (RFP) for a benefits consultant, and he is investigating other council of governments that Colchester could join.

15. Liaison Report

G. Cordova reported that the Fair Rent Commission is working on three cases and reviewing the scope of their duties.

J. Ford reported that the Conservation Commission approved the Caring Community facility on Waterhole Road and upgrades to another project.

R. Coyle reported that the Open Space Advisory Committee did not meet. The Commission on Aging discussed appointment to Building Committee, their Holiday Breakfast is coming up, and morning meetings were moved to 8:30 a.m.

S. Soby reported that the Police Commission is making progress on rules and regulations. Also, Selectman Soby commented that a new faith-based initiative to reach out to those in need (lunches, etc.) on a volunteer basis has been started by a community group.

16. Adjourn

G. Cordova moved to adjourn at 8:29 p.m., seconded by J. Ford. Unanimously approved. MOTION CARRIED.

December 7, 2011

Pauline Leonard
50 Williams Road
Colchester, CT 06415

Greg Schuster, First Selectman
And Board of Selectmen
Town of Colchester
127 Norwich Ave.
Colchester, CT 06415

RE: Appointment of Member to Building Committee for Senior Center

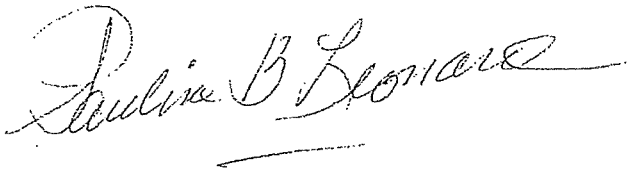
Dear Board of Selectmen Members,

Norman Dupuis was rejected because he has too much knowledge??? Who better to represent the senior center but someone who has for the past 6 years researched, and visited numerous centers to see what a new center would need and not need. Who better to represent the seniors in our town but a person who frequents the center and sees first hand what goes on? Do your board members ever drop in to look see?

We at the AARP are completely behind Norman Dupuis. Please reconsider your decision.

Respectfully,

Pauline B. Leonard
Colchester president AARP #4019

A handwritten signature in cursive script that reads "Pauline B. Leonard". The signature is written in dark ink and is positioned below the typed name and address.

From: Michelle Komoroski [<mailto:rmtdkomo@sbcglobal.net>]
Sent: Tuesday, December 13, 2011 9:46 PM
To: Gregg Schuster
Subject: Building Committee

Dear Board of Selectmen,

I am writing regarding my disappointment that Norm Dupuis was not appointed to the building committee for the new middle school & senior/community center.

I served on the Senior Center Study Group with Norm and would like you to know how impressed I was with his knowledge concerning the needs and services provided by the Senior Center. He has spent years researching this project from building design to senior programming. As a group, we looked at stand alone centers as well as centers that are part of a larger community center. Of the many different designs we studied, the group discussed what was important to the Colchester community. Norm is an excellent candidate to bring that important information to the building committee. Without it, how can the committee make decisions that are based on the unique needs of OUR seniors? This is the specific reason for the recommendation of the Senior Center Study Group that included appointing the Chairwoman or her designee to the building committee.

Please reconsider this appointment as I believe it is essential to planning & designing a practical senior center relevant to the needs of our community.

Sincerely,

Michelle Komoroski

156 Christy Lane
Colchester, CT 06415
December 9, 2011

The Board of Selectmen
c/o Mr. Gregg Schuster
First Selectman
127 Norwich Avenue
Colchester, CT 06415

Dear Sirs,

We are distressed by the failure of the Board of Selectmen to appoint Norm Dupuis to the Building Committee for the Community/Senior Center. This action fails to give recognition to the voice of our town's senior citizens. As you know, Norm has been active in senior issues for a number of years and comes strongly recommended by all of the town's senior organizations.


It is true that Norm has strong opinions but that on a committee of such importance, all opinions should be at the table, be recognized, and be dealt with. While Norm has strong opinions, he has given every evidence of his ability to listen to and recognize the opinions of others. At the end of the day, he has been part of whatever consensus has emerged from the group's actions.


Norm's familiarity with the organizational structures of Senior Centers and the facilities needed to realistically serve the increasing number seniors can only be of benefit to the town.

We ask that the Board revisit this issue and appoint Norm to the Building Committee.

Also, a number of seniors' have circulated the enclosed petition and ask that it be presented to the Board.

Yours truly,


Irene Malsbenden


John F. Malsbenden

Colchester AARP #4519

Marge Flanagan 475 Starwood Trl
Andrew Flanagan 475 Starwood Trl
Pauline Leonard 50 Williams Rd
Dorothy A. Mowbray 399 Lebanon Ave
Robert A. Weeks 181 Taylor Rd
Jean Weeks 181 Taylor Rd
Jan. Picard 171 Windham Ave Col.
Emma M. Simen 384 Parson Rd.
Jack S. Anderson 100 West Road
W. D. M. 100 West Road, Colchester
Jude A. Prange 52 Standish Rd Colchester
Gene A. Watson 147 Standish Rd, Colchester
Gerald Pomppois 4 Wheelock dr, Columbia.
P. Joan Sweeney 13 Church St. Hebron, Ct. 06246
W. H. J. Voss 13 Church St Hebron Ct, 06248
Goldie Luerant 12 Chestnut Hollow
Maud. Tomas. 18 Diane Lane Colchester
Esther Starkweather 55 Clark Ln
John F. Malbender Col. Ct, 06415
Jane Malbender 7156 Christy Lane Colchester
Barbara M. Kelvey 420 Parson Rd Col. Ct
Jean Pauline Swaney 283 Westchester Rd
Karen Weiler 1802 Southgate Lane
Hya. White 33 Uda Way Colchester
Bernie Dixon 113 Bulkeley Hill Rd
Carmaine Speer 86 Weeswood, E. Haddam

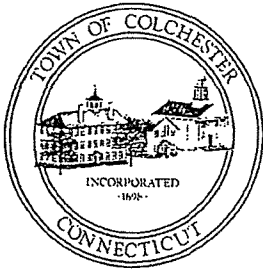
From: William Otfinoski [<mailto:billyot@sbcglobal.net>]
Sent: Thursday, December 08, 2011 3:50 PM
To: Gregg Schuster
Subject: Senior/Community Center Building Committee

Gregg-

Please share this note with the other selectmen.

Norm Dupuis has told me about his desire to be added to the Senior/Community Center Building Committee. Norm has been involved with "senior" issues in town for some time now and I think he would be a good, qualified representative for us seniors. I would like the Board of Selectmen to place him on that committee.

Thank you, Bill Otfinoski



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

**Board of Selectmen Special Meeting Minutes
Thursday, December 22, 2011
Colchester Town Hall**

Suite 201 – 8:00 a.m.

RECEIVED
COLCHESTER, CT
2011 DEC 22 AM 1:46
NANCY A. BRAY
TOWN CLERK
Nancy A. Bray

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, and Selectman Rosemary Coyle (via phone)

MEMBERS ABSENT: Selectman Greg Cordova

OTHERS PRESENT: Greg Plunkett, D. Hamilton (Honeywell), and C. Halpin (Celtic).

1. Call to Order

G. Schuster called the meeting to order at 8:00 a.m.

2. Discussion and Possible Action on Energy Performance Contract

3. S. Soby moved to authorize the First Selectman to execute the contract with CELTIC Energy for oversight of an Investment Grade Audit, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

J. Ford moved to authorize the First Selectman to execute the contract with Honeywell for an Investment Grade Audit, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

4. Discussion and Possible Action on Funding Commitment – Investment Grade Audit

J. Ford moved to commit \$32,000 of the General Fund Balance for the cost of the Investment Grade Audit, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

5. Adjourn

S. Soby moved to adjourn at 8:02 a.m., seconded by J. Ford. Unanimously approved. MOTION CARRIED.

To: Board of Selectman
From: Adam Turner
Re: Extension of STEAP Designation
Date: December 19, 2011

MEMORANDUM

For several years the Town of Colchester was designated as an Urban Action (CGS Section 4-66c) town and was eligible to receive infrastructure and other state capital funding under that program. In 2008 a decision was made to request re-designation to the Small Town Economic Assistance Program (STEAP) program. Like Urban Action, STEAP funds are issued by the State Bond Commission and can only be used for capital projects.

Public Act 05-194 permitted an Urban Act Town that was not designated as a regional center under the State Plan of Conservation and Development to opt out of the Urban Action program and become a STEAP town for a period of four years.

In order to extend this change for an additional four years, the Office of Policy and Management must receive notification that the legislative body has considered and approved such an extension.

Minutes from the legislative session as well as a resolution are acceptable methods of verification of the approval.

We have been funded for each of the town funding rounds for which we made application. Both the Merchants Row/Lebanon Ave Streetscape and the Southern Expansion of the Water/Sewer Line Plan were important projects that will contribute to economic development.

Motion to reaffirm our desire to remain a STEAP community for an additional period of four years as provided for in Section C.G.S. 4-66g.

Linda M. Hodge



First Selectman

April 4, 2008

Hon. Robert L. Genuario,
Office of Policy Management
450 Capital Ave
Hartford Ct 06106-1379

Dear Secretary Genuario:

Pursuant to the standards for the Small Towns Urban Assistance Program (STEAP), I hereby request that the Town of Colchester be designated a STEAP town pursuant to Public Act 05-194. On April 3, 2008, the Board of Selectman from the Town of Colchester did endorse such an action. I have enclosed a copy of the meeting minutes for your review.

The Town of Colchester has a population of approximately 15,000 and our overall character is clearly that of a small town and not that of an urban area.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Linda M. Hodge".

Linda Hodge
First Selectman

Cc: Adam Turner, Town Planner

Colchester Senior Center

To: Board of Selectmen

From: Patti White, Director

Re: Need Resolution for DOT Agreement to be signed for new 5310 Van

Date: 12/29/2011

Grantor: State of Connecticut Department of Transportation

This is a request for the Board of Selectmen to adopt the attached resolution empowering Gregg Schuster, First Selectman to negotiate and execute all necessary documents pertaining to the grant/contract agreement for a cash grant toward the purchase of a wheelchair accessible motor vehicle approved pursuant to Section 5310 of the Federal Transit Act.

Signatory Authorizing Resolution

State Department of Transportation Contract

BE IT RESOLVED that the Board of Selectmen for the Town of Colchester hereby authorize the First Selectman, Gregg Schuster, to sign and execute Agreements/Contracts along with all necessary Agreement/Contract documents, on behalf of the Town of Colchester with the Department of Transportation of the State of Connecticut.

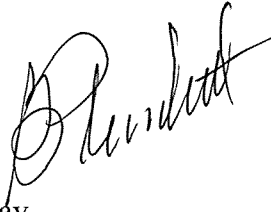
Town of Colchester
127 Norwich Avenue
Suite 202
Colchester, CT 06415

Gregory J. Plunkett
Director of Facilities, Operations & Grounds
537-1252
gplunkett@colchesterct.org

Tel. (860) 537-2296
Fax. (860)
Cell (860) 303-0125

December 22, 2011

TO: Gregg Schuster
CC: Cheryl Hancin
FROM: Greg Plunkett
RE: Spring Clean-up Day



We are beginning our planning for the annual Spring Clean-up Day 2012. This year because of the timing of the spring school vacation, we are planning to have the clean-up on April 21, 2012. The rain date for the event is April 28, 2012.

Cheryl Hancin and I have divided the responsibilities for the event since it largely involves the maintenance crew.

I am requesting that the Board of Selectmen:

“Authorize the First Selectman to sign any and all contracts related to the Spring Clean-up Day 2012”

As you are aware this event has been very popular and is strongly supported by the community. We frequently have 200 or more citizens volunteering their time to clean the winter grime off Town property. We want to start getting the sponsors lined up as soon as we can.



“Creating Community Through People, Parks and Programs”

127 Norwich Avenue, Colchester, CT 06415

(860) 537-7297 | Fax: (888) 468-6093 | parksandrec@colchesterct.gov | www.colchesterct.gov

Colchester Spring Clean-Up Day Sponsorship Opportunity

Event: 7th Annual Spring Clean-Up

Event Type: Volunteer day to beautify Colchester

Dates: Saturday, April 21, 2011

Location: Colchester, CT

Contact Information:

Greg Plunkett, Director Facilities and Operations

Colchester Parks & Recreation

(860) 537-2296

(802) 537-6023 (fax)

gplunkett@colchesterct.org

Expected Participation: 250

Event Description:

This program has quickly become an annual rite of Spring. The event will focus on weeding, mulching, planting and litter at the parks, schools and other town grounds. We expect participation and leadership from individuals and groups throughout town, including sports leagues, environmental clubs, schools, businesses and more.

Benefits:

As a **sponsor** of the program, your business would be **promoted in all materials** regarding the event. Event marketing will include **flyers** distributed through schools, **press releases**, the Town **web site**, and more. Your business name/logo would be placed on the back of the **souvenir t-shirt**, which will be distributed free to all participants. Additionally, your business would be invited to have a **presence at the event**, including hanging of a **banner** and/or having a **promotional table**.

Sponsors:

The event will have a maximum of six (6) sponsors. Previous sponsors include: State Farm Insurance; Casey Chiropractic; D. H. Marvin & Son; Gardiner Electric; Liberty Mutual Insurance; Dunkin' Donuts; Harry's Place, Tim's Bistro, Gano's

Promotional Consideration: \$300