

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Agenda
Regular Meeting @ 7PM
Thursday, May 18, 2017
Colchester Town Hall
Meeting Room 1**

1. Call to Order
2. Additions to the Agenda
3. Citizen's Comments
4. Consent Agenda
 1. Approve Minutes of the May 4, 2017 Regular Board of Selectmen Meeting
 2. Municipal Agent for the Elderly – Reappointment of Patty Watts for a one-year term to expire on 6/17/2018
 3. Ethics Commission - Reappointment of Dan Henderson for a three-year term to expire on 3/31/2020
 4. Tax Refunds and Rebates
5. Budget Transfers
6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
 - a. Planning and Zoning Commission – Meaghan Kehogreen to be interviewed
 - b. Snow Citation Hearing Officer – Sheila Tortorigi to be interviewed
 - c. Economic Development Commission – David Koji to be interviewed
7. Discussion and Possible Action on WJJMS Building Project Emergency Change Orders Authorization
8. Discussion and Possible Action on Creating Ordinance for Sewer & Water and Police Commissions
9. Discussion and Possible Action on Final Report and Recommendation of the Senior Center Subcommittee
10. Discussion and Possible Action on Approval of Sewer and Water FY 2017-2018 Operating Budget
11. Discussion and Possible Action on Appropriation from Sewer Capital Fund Joint Facilities WWTP
12. Discussion and Possible Action to Authorize Exclusive Service Area Colchester Water
13. Citizen's Comments
14. First Selectman's Report
15. Liaison Reports
16. Adjourn

RECEIVED
COLCHESTER, CT
2017 MAY 12 AM 9:10
Gayle Furman
GAYLE FURMAN
TOWN CLERK



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, May 4, 2017
Colchester Town Hall @ 7pm

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Rosemary Coyle, Selectman Stan Soby, Selectman Denise Mizla and Selectman John Jones

MEMBERS ABSENT: none

OTHERS PRESENT: PW Director J Paggioli, BOF R Tarlov, Town Clerk G Furman, CFO M Costello and Clerk T

RECEIVED
COLCHESTER, CT
2017 MAY -8 PM 12:16
Gayle Furman
TOWN CLERK

1. **Call to Order**

A Shilosky called the meeting to order at 7:00 p.m.

2. **Additions to the Agenda** – A Shilosky asked to add #11 Discussion and Possible Action on Stop Loss Provider, and renumber remaining items.

R Coyle moved to add the item to the agenda as presented, seconded by S Soby. Unanimously approved. MOTION CARRIED

3. **Citizen's Comments** – none

4. **Consent Agenda**

1. **Open Space**

a. **Reappointment of Theodore Fuini for a three-year term to expire on 3/31/2020**

b. **Reappointment of William Hochholzer for a three-year term to expire on 3/31/2020**

2. **Tax Refunds and Rebates**

\$197.72 to Rossi Law Offices, \$102.00 to Honda Lease Trust, \$81.60 to Anthony Paquette and \$10.00 to Rossi Law Offices

3. **Action on the Competitive School Readiness Grant Application including Quality Enhancement Funds**

S Soby moved to approve the consent agenda, seconded by R Coyle. Unanimously approved. MOTION CARRIED

5. **Approve Minutes of the April 20, 2017 Regular Board of Selectmen Meeting**

R Coyle moved to approve the Minutes of the Regular Board of Selectmen meeting of April 20, 2017, seconded by J Jones. Unanimously approved with one abstention by A Shilosky. MOTION CARRIED.

6. **Approve Minutes of the April 20, 2017 Commission Chairmen Meeting**

J Jones moved to approve the Minutes of the Commission Chairmen Meeting of April 20, 2017, seconded by R Coyle. Unanimously approved with two abstentions by A Shilosky and S Soby. MOTION CARRIED.

7. **Budget Transfer**

D Mizla moved to approve the transfer of \$20,000 from Regular Payroll to Professional Services, seconded by S Soby. Unanimously approved. MOTION CARRIED.

8. **Discussion and Possible Action on Town Clerk Notary Fee Revenue**

Town Clerk G Furman stated that the office currently does not charge a fee for notary services and that this could be a potential revenue source. The proposal is \$2/a signature for a resident (verified by driver's license address) and \$5/a signature for non-residents. Approximately 50% of other towns charge a fee for this service. The selectmen had mixed feelings on this, especially the in town residents piece. S Soby stated as other sources of revenue gets changed, the town needs to find other ways of generating revenue. He stated however, that at some point you lose a sense of community when you implement user fees. The Board felt that it was comfortable charging non-residents first and see how it goes.

D Mizla moved that a Town Clerk notary fee of \$5 per signature be charged to non-residents, seconded by J Jones. Unanimously approved. MOTION CARRIED.

9. Discussion and Possible Action on Langan Engineering Contract – Norton Mill Phase 2 Testing

S Soby moved to authorize the First Selectman to sign the proposal for Brownfields Engineering Services-Former Norton Mill, Langan Project No 140126802 from Langan Engineering and all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Revision to Charter 18, Article III of the Code of Ordinance Park & Recreation Commission

A Shilosky stated that this was drafted to address the sports fees and it works out the conflict with the Charter and what needs to be done to apply the amount to a specific account.

S Soby moved to approve the revision to Chapter 18, Article III, Section 18-10 and 18-11 of the code regarding Parks and Recreation Commission, seconded by D Mizla.

A Shilosky stated that the next step will be to set up an ordinance public hearing prior to the first BOS meeting in June.

R Coyle moved to have a Public Hearing for the revised ordinance Chapter 18, Article III, Section 18-10 and 18-11 on June 1, 2017, seconded by J Jones. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Stop Loss Provider

CFO M Cosgrove stated Lockton marketed stop loss coverage as part of next year renewals. Four providers were considered, with Lockton recommending Symetra. Symetra would save the town approximately \$72,000. The town will not move the stop loss coverage amount. BOE is also on board with making the switch. Needs a sign off on the quote so the process can start.

R Coyle moved to authorize the First Selectman to sign off on documents related to switching from Anthem to Symetra, seconded by J Jones. Unanimously approved. MOTION CARRIED.

12. Citizen's Comments – none

13. First Selectman's Report

Household waste collection on 6/3. Blight citation hearing officer has been researched and no information on any statute on requirements. Other towns were benchmarked and they use resident lawyers as volunteers. A Shilosky will send a letter to area attorneys requesting interest as serving as a volunteer. Snow Hearing officer also needed for citation issued for non-compliance of sidewalks being shoveled. PW Director J Paggioli explained the process of the ordinance enforcement. First Selectman's office will do a press release on both hearing officers. Building Committee has asked if the BOS would have any issues with Ken Jackson signing off on emergency requisitions, along with A Shilosky and Aracdia. This is requested as a backup person for immediate needs to be addressed when T Tyler is unreachable. S Soby stated that this should be an agenda item at the next meeting. R Coyle also recommends that they appoint a vice-chair. Bacon Academy Board of Trustees, A Liverant and J Rudker, asked if members of the BOS/BOF/BOE would meet to discuss the town supporting financially with their renovations of Old Bacon Academy.

14. Liaison Reports

R Coyle reported on Building Committee - \$631,632 has been paid toward bills. Interior demolition has been accelerated. Purchased all alternates. Safety orientation completed.

Chatham Health – Radon tests done, 100% of kits are out and have been returned. If anyone has a problem with permits let Don know, as they are short staffed. Emergency preparedness faces big challenges from the state on funding to districts. Plans for regionalization, Colchester would be region 4.

Senior Center – volunteer appreciation lunch recognized many volunteers, approximately 150, who help things run smoothly at the Senior Center.

Charter Revision – went through about ½ of the atty. feedback so far. Forum was well received.

D Mizla reported on Youth Services – Tag Sale on the Green on 6/11. Summer day trip registration began. Discussed fundraising activities for next year.

15. Executive Session to Discuss Municipal Employees Union Local 506 Collective Bargaining Agreement

R Coyle moved to enter into executive session to discuss Municipal Employees Union Local 506 Collective Bargaining Agreement, seconded by S Soby. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:56 p.m.

Exited from executive session at 7:59 p.m.

16. Discussion and Possible Action on Municipal Employee Union Local 506 Collective Bargaining Agreement

S Soby moved to approve Municipal Employees Union Local 506 Collective Bargaining Agreement for July 1, 2016

through June 30, 2020 and authorize the First Selectman to sign agreement, seconded by J Jonesy. Unanimously approved. MOTION CARRIED

17. Adjourn

J Jones moved to adjourn at 8:00 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tricia Dean', with a long horizontal line extending to the right.

Tricia Dean, Clerk

Ethics Commission-5 Members, 3 year terms

<i>Position</i>	<i>Name</i>	<i>Party</i>	<i>Phone</i>	<i>E-mail</i>	<i>Expiration Date</i>
Chair	Daniel Henderson	D	860-537-5709	g6iaso@gmail.com	5/30/2017
Vice Chair	VACANT				11/1/2016
Member	Charles Logan	R	860-531-9062	logancs@msn.com	11/1/2018
Member	VACANT				11/1/2018
Member	VACANT				10/13/2016

Ethics Commission

Agenda item # 7

- A progress payment of \$1.14 million was transferred to the Town's account. Another progress payment will be submitted this month.
- Budgets current to the Town as of October 31, 2016 were included in the update.
- To maintain project schedules Arcadis recommended Chairman Tyler be authorized to evaluate and approve financial transactions, within a specified dollar limit, between scheduled meetings. Other Town of Colchester school construction projects have used this successfully.

L. Goodwin motioned that the William J. Johnston Building Committee (WJJBC) authorizes the Chair to approve time sensitive purchase orders, change orders and other financial transactions valued at no more than \$20,000 without the approval of the WJJBC if deemed in best interest of the project. At the next scheduled meeting of the WJJBC, the Chair or Owner's Representative shall report on all such transactions which have transpired since the previous meeting so that they may become part of the public record. Motion was seconded by I. Malsbenden. Vote was unanimous.

MOTION CARRIED.

7. Architect update and potential action:

- Time has been spent answering questions from the bidders. Requests have been received for substitutions on some products. Two addendums have been issued.
- There was discussion on the replacement of basketball hoops, backboards, and lifts. In a "Renovate as New" any item that is not being replaced has to have a remaining life space of the new portions of the building.

L. Goodwin motioned to authorize Tecton, after doing due diligence, to issue an Alternate No 16 for gymnasium equipment in both gyms A & B with potential to repair or replace, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**

8. Construction Manager update and potential action:

- Accepted substitutions were discussed.
- November 15th had been the date issued but an addendum was issued tonight delaying it to November 29th.
- Twenty-three bid packages have been received and will be opened on November 29th, 2:00p.m., at Town Hall.

9. Solar energy presentation, discussion and possible action: Representatives from Kingspan Energy gave a presentation on the use of solar energy. They will come back on December 8th for additional discussion.

10. Discussion on communication/social media: No new discussion.

11. Citizen's Comments: None

12. Adjournment: I. Malsbenden motioned to adjourn seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:51p.m.

Submitted by,
Dawn LePage, Clerk

Building Committee 2017 Meeting Dates

To: First Selectman Art Shilosky
Colchester Board of Selectman

From: Rosemary Coyle, Chair, and Senior Center Subcommittee

Date: May 10, 2017

Re: Final Report and Recommendations of the Senior Center Subcommittee (SRC Subcommittee)

The Board of Selectman at their September 3, 2015 meeting established the SRC Subcommittee consisting of two members from the Board of Selectmen (Rosemary Coyle, Stan Soby), two members of the Board of Finance (Andreas Bisbikos, Tom Kane) and two members of the Commission on Aging (Marge Mlodzinski, Eleanor Phillips). The committee was staffed by Patty Watts, Director of Senior Services. Our charge was the following:

The Board of Selectman recognizes that we have a growing senior population in Colchester. With a change in demographics come additional requirements to meet the needs of seniors as well as the population of our community as a whole.

To do what is in the best interest of seniors as well as the Town of Colchester in the future, the Board of Selectman is committed to the following:

- *Establishing a subcommittee consisting of two members each of the Board of Selectman, Board of Finance, and the Commission on Aging to define a suitable location for a new Senior Center as well as program specifications. The Director of Senior Services will staff the subcommittee.*
- *Developing a new Senior Center facility*
- *Keeping the public and respective boards apprised of developments and progress through this process*

The first task of the SRC Subcommittee was to address the issue of the SRC's current location at 95 Norwich Avenue. The property was for sale and there would be no location to continue operating a senior center, so the committee worked to secure the site until a new SRC can be built. The following are a list of the priority items established at the November 19, 2015 meeting of the SRC Subcommittee:

- We must secure the site of the current location of the SRC
- A fair and equitable price to purchase the property must be determined.
- Establishing a time line for proceeding

At the April 6, 2016 SRC Subcommittee meeting a motion was made and unanimously approved to support the purchase of the current Senior Center Building at 95 Norwich Avenue as part of the process to develop a new Senior Center. The following information supported this decision:

- The contract had been approved by both the Bacon Academy Board of Trustees that owned the SRC and Town attorneys.
- This contract would be presented to the Board of Selectmen at their April 7th meeting.
- If approved by the Board of Selectmen, it would be presented to the Board of Finance on April 20th. Approval by Board of Finance would result in a Town Meeting and Referendum being scheduled. Both the board of Selectmen and Board of Finance members were on record as being committed to the building of a new Senior Center.

At the Referendum on September 13, 2016, the town approved the purchase of 95 Norwich Avenue (the current location of the SRC) for \$275,000. Thus the first step was complete in moving towards a new SRC.

After securing a location for the Senior Center to operate until a new Senior Center is built, the SRC Subcommittee began working on determining a future site of a new Senior Center. The following steps were taken:

- Evaluated the work done by the CCSU students who had done a design for a new SRC for their Civil Engineering Capstone Project. From that work we determined that the location needed to be a piece of property that was more than one acre.
- Developed a list of criteria to be considered in selecting a site which included the following: needs sewer and water, no environmental issues, parcel would be a minimum 1 to 1 ½ acres to allow green space, good topography, shape of land, where parking could be located, traffic patterns, possibility for expansion, no demolition, and should own and not lease.
- SRC Subcommittee enlisted the assistance of the Planning Department and we were assisted by Randy Benson, Town Planner, and Sal Tassone, Town Engineer. We also sought the assistance of Jim Paggioli, Public Works Director. Patty Watts, Director of Senior Services, was the staff liaison to the committee.
- Based on our criteria, the Planning Department gave the committee information on 12 sites in Colchester to review and consider.
- The committee narrowed the list down to four sites. Two of the four sites were eliminated because of inadequate frontage, traffic flow, grading, abatement, and lack of sewers or issues connecting to sewers.

- Of the two sites remaining, the one site being proposed, Lebanon Avenue, Map 22/Lot 49, was selected for the following reasons: it met the criteria established, reasonable acquisition costs, has public sewer and water, parcel size would allow for green space and possible expansion, excellent frontage, good traffic pattern and flow (safety), level topography, would permit ample parking, adjoins current town campus, no demolition of an existing structure, and projection of future population of seniors in Colchester.
- At the Town Meeting of February 2, 2017, voters approved the purchase of the property on Lebanon Avenue, Map22/Lot 49 for \$90,000.

The following are the final recommendations of the SRC Subcommittee:

- **The Board of Selectmen and the Board of Finance should develop and approve the financial projections, the impact to the Town, and a plan to achieve completion of a new SRC.**
- **The Board of Selectmen should establish a SRC Building Committee that would recommend hiring an architect to begin the process of building a new SRC for Colchester.**
- **The Board of Selectmen should establish the charge for the SRC Building Committee and consider the work of the SRC Strategic Planning Team Report.**
- **The Board of Selectmen should forward this report to the Board of Finance for their information and for planning purposes.**

The Bulletin 225

Serving Eastern Connecticut Since 1791

New Colchester senior center site secured

Tuesday

Posted May 2, 2017 at 4:01 PM

Updated May 2, 2017 at 4:01 PM

By Kristina Tedeschi Wayne For The Bulletin

COLCHESTER - The town is now the official owner of a piece of Lebanon Avenue property that will serve as the future home of a new, larger senior center.

With more than 1,000 registered members, Senior Center Director Patricia Watts said the building on Norwich Avenue is too small and doesn't have enough parking.

"We've outgrown our current space," she said. "I just registered, last February, our thousandth member. Not a week goes by where we don't have a new person walking through the door."

The town paid \$90,000 for the 1.5 acre property that sits directly behind Town Hall and closed on the land six weeks ago, according to the First Selectman's office.

The Board of Selectmen appointed a six-member subcommittee, led by Chairwoman Rosemary Coyle, in the fall of 2015 to find a new home for the senior center. Coyle said members had considered 12 properties before making their selection.

The current location is in a 126-year-old building at 95 Norwich Ave., and has 5,600 square feet and can't adequately accommodate visitors, Watts said, who come to the center to participate in a number of events, workshops and activities.

The senior center has a total of four rooms available for senior activities.

"We're making the best of things," Watts said. "We're making the most of our current facilities, but we're really excited about the possibilities of a new facility."

Eighty-five percent of members are residents, Watts said, while 15 percent live out of town. Based on projections, she said 40 percent of the population will be 55 and older by 2030.

"The senior center is definitely needed and has been for some time," said Norman Dupuis, a senior center member and president of Colchester's AARP chapter. "The senior center right now is totally inadequate for the number of activities that go on here and for the number of people who want to take advantage of them."

Parking is also an issue, Watts said. Often, visitors have to park at neighboring properties and walk to the building.

"For some of them, it's no problem, but for some of them it is a difficulty," she said.

Coyle said there has been a need for a larger senior center since 2007 but an initial proposal stalled. This time around, she said, the process began with the town's purchase of the current property from the Bacon Academy Trustees for \$275,000 in September 2016. The town had been leasing the building from the trustees.

The Board of Selectmen will now appoint a building committee, Coyle said, who will be charged with finding an architect for the new senior center facility.

"I'm ecstatic, because this is the furthest it's ever gotten," Coyle said. "It's been a goal of mine for a long time."

To: Art Shilosky, First Selectman

From: Rosemary Coyle, Chair
Senior Center Subcommittee

Date: May 10, 2017

Re: Recognition of Outstanding Work Above and Beyond

On behalf of the members of the Senior Center Subcommittee (Rosemary Coyle, Stan Soby, Andreas Bisbikos, Tom Kane, Marge Mlodzinski, and Eleanor Phillips), the subcommittee would like to recognize and acknowledge the outstanding dedication and contribution that Sal Tassone, Town Engineer, made to our subcommittee. His work to provide the subcommittee with a list of properties that met the subcommittee's criteria for a Senior Center location, his knowledge of development and planning and knowledge of the town assisted the subcommittee in making a more informed and effective decision when choosing a site for a new Senior Center.

We are requesting that this recognition be added to his personnel file.

Thank you for your attention to this matter.

To: Art Shilosky, First Selectman

From: Rosemary Coyle, Chair
Senior Center Subcommittee

Date: May 10, 2017

Re: Recognition of Outstanding Work Above and Beyond

On behalf of the members of the Senior Center Subcommittee (Rosemary Coyle, Stan Soby, Andreas Bisbikos, Tom Kane, Marge Mlodzinski, and Eleanor Phillips), the subcommittee would like to recognize and acknowledge the outstanding dedication and contribution that Patty Watts, Director of Senior Services, made to our subcommittee. Her knowledge of senior issues, articulation of senior needs, and information on other senior programs assisted the subcommittee in making a more informed and effective decision when choosing a site for a new Senior Center.

We are requesting that this recognition be added to her personnel file.

Thank you for your attention to this matter.

To: Art Shilosky, First Selectman

From: Rosemary Coyle, Chair
Senior Center Subcommittee

Date: May 10, 2017

Re: Recognition of Outstanding Work Above and Beyond

On behalf of the members of the Senior Center Subcommittee (Rosemary Coyle, Stan Soby, Andreas Bisbikos, Tom Kane, Marge Mlodzinski, and Eleanor Phillips), the subcommittee would like to recognize and acknowledge the outstanding dedication and contribution that Randy Benson, Town Planner, made to our subcommittee. The CCSU work gave the subcommittee a good sense of what could be built and how much land a new building would need. His knowledge of development, planning and the town assisted the subcommittee in making a more informed and effective decision when choosing a site for a new Senior Center.

We are requesting that this recognition be added to his personnel file.

Thank you for your attention to this matter.

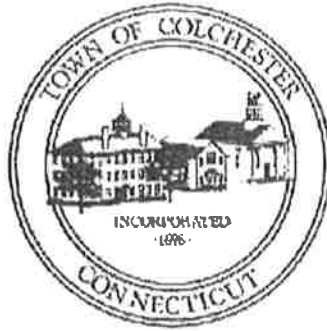
Town of Colchester Interoffice Memorandum

To: Art Shilosky, First Selectman
From: James Paggioli, L.S., Director of Public Works
CC:
Date: 5-12-2017
Re: Recommended Sewer and Water Budget FY 17-18 for BOS adoption.

On May 11, 2016, The Sewer and Water Commission held a Public Hearing for comment on the Proposed Sewer and Water Budget for FY 17-18. Following the Public Hearing, at the Regular Meeting of the Sewer and Water Commission, the Commission passed a motion for recommendation of adoption to the Board of Selectmen, for the proposed Sewer and Water Commission Fiscal Year 2017-2018 Operating Budget. Minutes of the Public Hearing and Regular Meeting are attached.

The Budget reflects a 1.5 percent rate increase for water usage and a zero percent increase for sewer usage rates from the existing FY 16-17 budget. Sewer Capital expenses for projects to occur at the Colchester-East Hampton Waste Water Treatment Plant will have appropriations requested when the work commences on individual projects from the existing Sewer Capital Fund. Additionally, service fees and the connection fee policy was included within the budget package to meet the review criteria set in the establishment of each. The Operation Budget for The Water Division portion totals \$ 981,791 and the Sewer Operation budget totals \$917,133. The budget and fee schedules are attached herein also.

Proposed Motion: Where as the Town of Colchester Sewer and Water Commission forwarded and recommended the 2017-2018 Fiscal Year Sewer and Water Commission Operating Budget to the Board of Selectmen; The Board of Selectmen hereby adopt said Operating Budget as recommended and submitted by the Sewer and Water Commission Budget at their meeting on May 11, 2017.



Colchester Sewer and Water Commission

Fiscal Year 2017 – 2018

Operating Budgets

Contents:

Water Operating Budget Spreadsheet and Justification

Sewer Operating Budget Spreadsheet and Justification

Use Rates

Fees for Services

Connection Fees and Policies

The Colchester Sewer and Water Commission will hold a Public Hearing to present and gather public comment on the proposed budget for the 2017/2018 Fiscal Year including proposed rate schedules on Wednesday, April 13 at 7:00 p.m. at the Colchester Town Hall

2017-2018 Fiscal Year Sewer and Water Comm. Operating Budget 1.5% Increase Water user fees

<u>EXPENSE</u>	15/16 ACTUAL	16/17 APPROVED BUDGET	17/18 PROPOSED BUDGET	DIFFERENCE
WATER OPERATING				
4003210 40101 Regular Payroll	\$ 301,883.00	\$ 260,946	\$ 275,719	\$ 14,773
4003210 40103 Overtime	\$ 12,532.00	\$ 34,012	\$ 36,866	\$ 2,854
4003210 40105 Contr Temp Occas				\$ -
4003210 40106 Misc Payroll	\$ 9,100.00	\$ 9,100	\$ 9,100	\$ -
4003210 41210 Employee Related Insurance 4	\$ 60,822.00	\$ 64,184	\$ 74,008	\$ 9,824
4003210 41230 FICA & Pension	\$ 38,301.00	\$ 36,681	\$ 41,721	\$ 5,040
4003210 42301 Office Supplies	\$ 1,440.00	\$ 2,200	\$ 2,300	\$ 100
4003210 42323 Prot Clothing & Safety Equipment	\$ 1,668.00	\$ 2,005	\$ 2,561	\$ 556
4003210 42340 Operating Supplies	\$ 48,550.00	\$ 64,550	\$ 68,440	\$ 3,890
4003210 43213 Travel Training & Meetings	\$ -	\$ 2,500	\$ 2,500	\$ -
4003210 43258 Dues & Subscriptions	\$ 1,867.00	\$ 2,171	\$ 1,926	\$ (245)
4003210 44203 Legal	\$ -	\$ 1,000	\$ 1,000	\$ -
4003210 44206 Municipal Insurance	\$ 14,679.00	\$ 14,760	\$ 16,713	\$ 1,953
4003210 44208 Professional Services	\$ 17,038.00	\$ 16,850	\$ 29,950	\$ 13,100
4003210 44217 Postage	\$ 2,870.00	\$ 3,800	\$ 3,800	\$ -
4003210 44223 Service Contracts	\$ 13,432.00	\$ 14,265	\$ 15,313	\$ 1,048
4003210 44231 Advertising	\$ 520.00	\$ 600	\$ 500	\$ (100)
4003210 44238 Uniform Rentals	\$ 1,259.00	\$ 1,536	\$ 1,536	\$ 0
4003210 44244 Refunds for Overpayments	\$ -	\$ 50	\$ 50	\$ -
4003210 44255 Refunds for Tax or Liens	\$ 240.00	\$ 300	\$ 300	\$ -
4003210 44262 Audit	\$ 4,875.00	\$ 5,500	\$ 5,500	\$ -
4003210 44285 Lab Fees	\$ 3,922.00	\$ 8,222	\$ 8,592	\$ 370
4003210 45216 Telephone	\$ 6,203.00	\$ 7,068	\$ 6,480	\$ (588)
4003210 45221 Fuel/Heating	\$ 5,412.00	\$ 12,500	\$ 9,030	\$ (3,470)
4003210 45622 Electric	\$ 90,984.00	\$ 93,570	\$ 90,735	\$ (2,835)
4003210 46224 Equipment Repairs	\$ 14,383.00	\$ 10,000	\$ 15,000	\$ 5,000
4003210 46226 Building Repairs	\$ 5,315.00	\$ 6,000	\$ 6,000	\$ -
4003210 46390 Vehicle Maintenance	\$ 2,989.00	\$ 4,000	\$ 4,000	\$ -
4003210 48404 Machinery & Equipment	\$ 1,646.00	\$ 1,000	\$ 1,000	\$ -
4003210 48416 Office Equipment	\$ -	\$ 600	\$ 600	\$ -
4003210 49245 Bond Principal	\$ 116,173.00	\$ 118,660	\$ 121,199	\$ 2,539
4003210 49246 Bond Interest	\$ 35,614.00	\$ 33,127	\$ 30,588	\$ (2,539)
4003210 49247 Bond Issuance Costs				\$ -
4003210 50700 Transfers Out to Debt Service	\$ 10,912	\$ 13,218	\$ 13,580	\$ 362
4003210 50474 Transfers Out to Capital Reserve		\$ 95,000	\$ 60,000	\$ (35,000)
4003210 50500 Transfers to Capital Projects	\$ 102,182			\$ -
4003210 50900 Contingency		\$ 24,370	\$ 25,183	\$ 813
4003210 90800 Depreciation - Buidings				\$ -
4003210 91800 Depreciation - Machinery & Equipment				\$ -
4003210 92800 Depreciation - Infrastructure				\$ -
4003210 93800 Depreciation - Improvements				\$ -
4003210 99999 GAAP Audit Adjustment				\$ -
TOTAL	\$ 926,811.00	\$ 951,127	\$ 981,791	\$ 30,664

2017/2018 Water Budget Justification

- 40101 Regular Payroll - \$275,719
Public Works Director salary (50 percent of Water/Sewer portion) - \$26,988
Chief Operator Step 7 - 1 man @ $(\$35.84 \times 8\text{hrs.} \times 262\text{ days}) - (\text{Sewer Portion } \$4,160) = \$70,961$
Chief Operator Step 7- 1 man @ $(\$35.84 \times 8\text{hrs.} \times 262\text{ days}) - (\text{Sewer Portion } \$4,160) = \$70,961$
Chief Operator Step 3 - 1 man @ $(\$32.38 \times 8\text{ hrs.} \times 262\text{ days}) - (\text{Sewer Portion } \$4,160) = \$63,708$
Financial Manager salary (50 percent) - $\$26.50 \times 8 \times 262 \times 0.5 = \$27,772$
Assistant to Director (50 percent of Water/Sewer portion) - $\$25.94 \times 8 \times 262 \times 0.25 = \$13,593$
longevity pay - \$1,738
- 40103 Overtime - \$36,866
scheduled OT-4 hrs/day x 104 weekend days x \$53.76= \$22,364
scheduled OT-4 hrs/day x 13 holidays x \$53.76= \$2,796
repair/emergency related OT - 75 hrs. x \$156.09= \$11,706
- 40106 Misc. Payroll - \$9,100
On-Call pay
- 41210 Employee Related Insurance - \$74,008
Health, LTD, Life, AD&D, W/C
- 41230 FICA - \$41,721
0.0765 of payroll, OT, and 401a
401a contribution
- 42301 Office Supplies - \$2,300
1/2 of office supply needs - \$3,600/2
1/2 of office equipment under \$100 - \$1000/2
- 42323 Protective Clothing & Safety Equipment - \$ 2,561
boots, gloves, eye, ear protection, respirator cartridges, Rain Gear etc.
- 42340 Other Purchase & Supplies - \$68,440
Plant operation chemicals - \$45,000
Plant/Field testing and operating equipment and supplies - \$1,320
Other misc. materials - \$4,000
Diffuser/Storz adapters/Gate and Curb wrenches/- \$4,000
Carbonite Power software - \$480
Hydrant replacement program - \$5,000
Custodial Supplies - \$1,440
Hand Tools - \$4,000
Chem. Feed Pump and replacement parts - \$3,200
- 43213 Travel, Training, & Meetings - \$2,500
Training and Continuing Education, public information notices, water week, etc.
- 43258 Dues and Subscriptions - \$1,926
Professional Affiliation (AWWA, ABPA, and CWWA)
- 44203 Legal - \$1,000
- 44206 Municipal Insurance - \$16,713

- 44208 Other Professional Services - \$29,950
 - Diversion Permit Stream Flow Monitoring - \$17,800
 - Contractor Repairs on Water Lines and other services - \$10,500
 - Contracted Calibration work - \$900
 - Physicals & Testing - Pulmonary for plant staff, D&A monitor - \$750

- 44217 Postage - \$3,800
 - \$7,600/2 budgets – bills, notices, correspondence, etc.

- 44223 Service Contracts - \$15,313
 - Computer software support/network support - \$1,800/yr (split with sewer)
 - Fire extinguisher annual maintenance - \$420
 - Plant and Booster Station generator maintenance agreement - \$2,000
 - Furnace maintenance agreement – WTP 1 and 2 - \$1,000
 - Meter reading eq. and software maintenance agreement - \$845/yr. (split with sewer)
 - Grounds Maintenance - \$500
 - Weekly garbage collection - \$348
 - Copier - mo lease – split with sewer - \$900
 - SCADA Control maintenance agreement - \$2,100
 - Alarm services - \$1000
 - VFD –Service Contract - \$3,000
 - Vibration Analysis – Tower - \$1,400

- 44231 Advertising - \$500
 - advertising of legal notices, etc.

- 44238 Uniform Rentals - \$1,536
 - Union Contract provision for 3 bargaining unit employees

- 44244 Refunds for Overpayment - \$50

- 44255 Refunds - Tax or Liens - \$300

- 44262 Audit - \$5,500
 - year end audit plus fixed asset consultation

- 44285 Lab Fees - \$8,592
 - various weekly, monthly, quarterly, semi-annual, and annual water testing

- 45216 Telephone - \$6,480
 - emergency answering service, pagers, phones, cell phones

- 45221 Fuel-Heating - \$9,030
 - Appx. 7,000 gals \$1.29/gallon

- 45622 Electric - \$90,735
 - avg. \$7,561.25/mo. x 12 mo.

- 46224 Equipment Repairs - \$15,000
 - Scheduled and unscheduled repairs to plant and well equipment including main breaks

- 46226 Building Repairs - \$6,000
 - Scheduled and unscheduled building repairs and minor (non-capital) improvements, including repairs at O&M building

- 46390 Vehicle Maintenance - \$4,000
scheduled and unscheduled repairs on three trucks
- 48404 Machinery & Equipment - \$1,000
New Equipment (Pumps, Gauges, etc) unforeseen, where required.
- 48416 Office Equipment - \$600
Computer upgrades (split with sewer)
Capital equipment over \$100 (split with sewer)
- 49245 Bond Retirement - \$121,199
Annual Payment \$121,199
- 49246 Bond Interest - \$30,588
Annual Payment \$30,588
- 50474 Transfers to Capital Reserve - \$60,000
- 50500 Transfers To Capital Project - \$0
- 50700 Transfer To Debt Service – 13,580
- 50900 Contingency - \$25,183

<u>EXPENSE</u>	15/16 ACTUAL	16/17 APPROVED BUDGET	17/18 PROPOSED BUDGET	DIFFERENCE
SEWER OPERATING				
2403207 40101 Regular Payroll	\$ 74,948.00	\$ 78,059	\$ 81,320	\$ 3,261
2403207 40102 Other Regular & Part Time Payroll				\$ -
2403207 40105 Contr, Temp, Occas				\$ -
2403207 41210 Employee Related Insurance	\$ 9,422.00	\$ 14,868	\$ 24,289	\$ 9,421
2403207 41230 FICA & Pension	\$ 10,157.00	\$ 10,384	\$ 11,691	\$ 1,307
2403207 42301 Office Supplies	\$ 1,704.04	\$ 2,200	\$ 2,300	\$ 100
2403207 42323 Prot Clothing & Safety Equipment	\$ 267.00	\$ 501	\$ 640	\$ 139
2403207 42340 Operating Supplies	\$ 101.00	\$ 7,070	\$ 7,610	\$ 540
2403207 43213 Travel, Training & Meetings	\$ 65.00	\$ 100	\$ 100	\$ -
2403207 44203 Legal	\$ -	\$ 500	\$ 500	\$ -
2403207 44206 Municipal Insurance	\$ 14,636.00	\$ 14,760	\$ 16,713	\$ 1,953
2403207 44217 Postage	\$ 2,869.00	\$ 3,800	\$ 3,800	\$ -
2403207 44223 Service Contracts	\$ 4,425.00	\$ 5,745	\$ 5,865	\$ 120
2403207 44231 Advertising	\$ 520.00	\$ 500	\$ 500	\$ -
2403207 44238 Uniform Rentals	\$ 110.00	\$ 116	\$ 155	\$ 39
2403207 44244 Refunds for Overpayment	\$ -		\$ -	\$ -
2403207 44255 Refunds for Tax or Liens	\$ 240.00	\$ 300	\$ 300	\$ -
2403207 44262 Audit	\$ 4,875.00	\$ 5,500	\$ 5,500	\$ -
2403207 44268 Joint Sewer Facility Personnel	\$ 105,834.00	\$ 110,147	\$ 110,553	\$ 406
2403207 45216 Telephone	\$ 2,509.00	\$ 2,800	\$ 2,800	\$ -
2403207 45221 Fuel/Heating	\$ 635.00	\$ 1,658	\$ 1,658	\$ -
2403207 45622 Electric	\$ 61,160.00	\$ 70,000	\$ 67,000	\$ (3,000)
2403207 46224 Equipment Repairs	\$ 12,649.00	\$ 10,000	\$ 10,000	\$ -
2403207 46269 Joint Sewer Facility Maintenance	\$ 531,816.00	\$ 524,708	\$ 547,838	\$ 23,130
2403207 48404 Machinery & Equipment	\$ 14,785.00	\$ 15,000	\$ 15,000	\$ -
2403207 48416 Office Equipment	\$ -	\$ 750	\$ 750	\$ -
2403207 50413 Transfers Out to General Fund				\$ -
2403207 50474 Transfers Out to Capital Reserve				\$ -
2403207 50500 Transfers to Capital Project		\$ 48,000		\$ (48,000)
2403207 50900 Contingency	\$ 20.00	\$ 85	\$ 250	\$ 165
				\$ -
TOTAL	\$ 853,747.04	\$927,551	\$ 917,133	\$ (10,418)

2017/2018 Sewer Budget Justification

- 40101 Regular Payroll - \$81,320
Public Works Director salary (50 percent of Water/Sewer portion) - \$26,987
Financial Manager salary (50 percent) - $\$26.50 \times 8 \times 262 \times 0.5 = \$27,772$
Assistant to Director (50 percent of Water/Sewer portion) - $\$25.94 \times 8 \times 262 \times 0.25 = \$13,592$
Sewer Portion of Chief Operators – $\$2.00 \times 80 \times 26 \times 3 = \$12,480$
Longevity - \$488
- 41210 Employee Related Insurance - \$24,289
- 41230 FICA - \$11,691
0.0765 of P/R and 401a
401a - contribution
- 42301 Office Supplies - \$2,300
1/2 of office supply needs - \$3,600/2
1/2 of office equipment under \$100 - \$1000/2
- 42323 Protective Clothing & Safety Equipment - \$640
- 42340 Other Purchased Supplies - \$7,610
Pump Replacement Parts (non-Capital)- \$800
Plant/Field testing and operating equipment and supplies - \$330
Other misc. materials - \$4,000
Floor Repair material -\$1,000
Carbonite Power software- \$120
Custodial Supplies - \$360
Hand Tools - \$1,000
- 43213 Travel, Training & Meetings - \$100
- 44203 Legal - \$500
- 44206 Municipal Insurance - \$16,713
- 44217 Postage - \$3,800
\$7,600/2 bills and notices, etc.
- 44223 Service Contracts - \$5,865
Copier - no lease – split with water -\$900
Computer software/network support - \$1,800 (1/2 of \$3600 -split with water)
Fire extinguisher annual maintenance - \$200
PHPS generator maintenance contract - \$620
Furnace annual maintenance PHPS- \$300
Meter reading eq. and software maintenance agreement - \$845 (split with water)
Pump Station Alarm System - \$1,200
- 44231 Advertising - \$500
advertising of rates for budget public meeting, etc.
- 44238 Uniform Rental - \$155
- 44244 Refunds for Overpayment - \$0

- 44255 Refunds - Tax or Liens - \$300
- 44262 Audit - \$5,500
year end audit plus fixed asset consultation
- 44268 Joint Facilities Personnel – \$110,553
- 45216 Telephone - \$2,800
avg. of \$234/mo x 12 mo,
- 45221 Fuel-Heating - \$1,658
850 gallons at \$1.95 per gallon
- 45622 Electric - \$67,000
Flatbrook, 584 Norwich, Prospect Hill Pump Station
approx. \$5,584/month
- 46224 Equipment Repairs - \$10,000
repairs to sewer mains, pump station, manholes, etc.
- 46269 Joint Facilities Maintenance – \$547,838
- 48404 Machinery and Equipment - \$15,000
- 48416 Office Equipment - \$750
Computer upgrades, etc. (split with water)
- 50474 Transfers to Capital Reserve - \$0
- 50900 Contingency - \$250

3/6/2017

PROPOSED USAGE RATES
COLCHESTER SEWER AND WATER COMMISSION
2017- 2018 FISCAL YEAR

(thousands of gallons)	Existing		1.50% New		0.00% New	
	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>
Serv Charge	\$ 11.81	\$ -	\$ 11.99	\$ -	\$ -	\$ -
0 to 10	\$ 7.44	\$ 6.85	\$ 7.55	\$ 6.85	\$ 6.85	\$ 6.85
10 to 20	\$ 7.72	\$ 6.93	\$ 7.84	\$ 6.93	\$ 6.93	\$ 6.93
20 plus	\$ 9.89	\$ 7.16	\$ 10.04	\$ 7.16	\$ 7.16	\$ 7.16

Commercial-Use Rates

3/4 in. or larger meters

	Existing		New	
	<u>Water Rate</u>	<u>Sewer Rate</u>	<u>Water Rate</u>	<u>Sewer Rate</u>
Service charge, per quarter (Includes up to 20,000 Gal. use)				
3/4 in. meter	\$ 170.51	\$138.24	\$ 173.07	\$138.24
1 in. meter	\$ 171.66	\$138.24	\$ 174.23	\$138.24
1-1/2 in. meter	\$ 173.19	\$138.24	\$ 175.79	\$138.24
2 in. meter	\$ 177.43	\$138.24	\$ 180.09	\$138.24
3 in. meter	\$ 208.60	\$138.24	\$ 211.73	\$138.24
4 in. meter	\$ 220.15	\$138.24	\$ 223.45	\$138.24
6 in. meter	\$ 247.08	\$138.24	\$ 250.79	\$138.24
8 in. meter	\$ 277.88	\$138.24	\$ 282.05	\$138.24

Over 20,000 Gal. use	\$7.68 per 1,00 gals	\$6.91per 1,000 gals	\$7.80 per 1,000 gals	\$6.91per 1,000 gals
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Private Fire Service:

	Existing <u>Water Rate</u>	New <u>Water Rate</u>
Up to 4 in.	\$22.09 per quarter	\$22.42 per quarter
4 in.	\$133.04 per quarter	\$135.04 per quarter
6 in.	\$386.76 per quarter	\$392.56 per quarter
8 in.	\$823.94 per quarter	\$836.30 per quarter
10 in.	\$1,481.83 per quarter	\$1,504.06 per quarter

PROPOSED USAGE RATES
COLCHESTER SEWER AND WATER COMMISSION
2017 - 2018 FISCAL YEAR

<u>Residential-Use Rates</u>				
(thousands of gallons)	Existing <u>Water</u>	Existing <u>Sewer</u>	New <u>Water</u> <u>1.5% Increase</u>	New <u>Sewer</u> <u>0% Increase</u>
Serv Charge	\$ 11.81	\$ -	\$ 11.99	\$ -
0 to 10	\$ 7.44	\$ 6.85	\$ 7.55	\$ 6.85
10 to 20	\$ 7.72	\$ 6.93	\$ 7.84	\$ 6.93
20 plus	\$ 9.89	\$ 7.16	\$ 10.04	\$ 7.16

Unmetered sewer based on 18,000 gallons per quarter - \$123.94
Irrigation water meter (unsewered) – all water charged at \$10.04/1,000 gallons

<u>Commercial-Use Rates</u>				
3/4 in. or larger meters				
	Existing <u>Water Rate</u>	Existing <u>Sewer Rate</u>	New <u>Water Rate</u> <u>1.5% Increase</u>	New <u>Sewer Rate</u> <u>0% Increase</u>
Service charge, per quarter (Includes up to 20,000 Gal. use)				
3/4 in. meter	\$ 170.51	\$138.24	\$ 173.07	\$138.24
1 in. meter	\$ 171.66	\$138.24	\$ 174.23	\$138.24
1-1/2 in. meter	\$ 173.19	\$138.24	\$ 175.79	\$138.24
2 in. meter	\$ 177.43	\$138.24	\$ 180.09	\$138.24
3 in. meter	\$ 208.60	\$138.24	\$ 211.73	\$138.24
4 in. meter	\$ 220.15	\$138.24	\$ 223.45	\$138.24
6 in. meter	\$ 247.08	\$138.24	\$ 250.79	\$138.24
8 in. meter	\$ 277.88	\$138.24	\$ 282.05	\$138.24
Over 20,000 Gal. use	\$7.68 per 1,000 gals	\$6.91per 1,000 gals	\$7.80 per 1,000 gals	\$6.91per 1,000 gals

Private Fire Service:	Existing <u>Water Rate</u>	New <u>Water Rate</u>
Up to 4 in.	\$22.09 per quarter	\$22.42 per quarter
4 in.	\$133.04 per quarter	\$135.04 per quarter
6 in.	\$386.78 per quarter	\$392.56 per quarter
8 in.	\$823.94 per quarter	\$836.30 per quarter
10 in.	\$1,481.83 per quarter	\$1,504.06 per quarter

The Colchester Sewer and Water Commission will hold a Public Hearing to present and gather public comment on the proposed budget for the 2017/2018 Fiscal Year including proposed rate schedules on Thursday, April 13, 2016 at 7:00 p.m. at the Colchester Town Hall

Proposed rates to be effective 7-1-10

TOWN of COLCHESTER SUMMARY OF FEES FOR SERVICES

DESCRIPTION	Fee	COMMENTS
Commercial Building	\$5.00	Per additional unit on a single meter added to the base rate.
Late Payment Charge	1.50 percent	Per month
Return Check Charge	\$25.00	
Len Fee	\$35.00	
Water service Reactivation Charge	\$120.00	Fee includes a service call to shut off and one to turn back or
Service Termination Avoidance Charge	\$60.00	
Service Call	\$80.00	Up to 2hrs, \$80 for each hour or portion of thereafter
Sewer Assessment Payoff Lien Release	\$150.00	
Cross Connection Inspection	\$10.00	Per site min charge. Additional time onsite charged at hrly service call rate
RPD Testing Fee	\$55.00	Per device if performed while onsite doing survey. Otherwise 1 hr Service Call Rate is added
Frozen Meter Charge	\$230.00	Includes cost of replacement meter. If meter reusable then substitute parts for new meter charge
Water Audit	\$315.00	Includes cost of replacement meter. If meter reusable then substitute parts for new meter charge
Account Activation	no charge	
New meter Installation	\$65.00	Includes office and field time to read a meter for initial reading and set up account record
Sale of pool water - 6,000 gallons	\$550.00	Includes price of meter and meter yoke
	\$87.00	Price per each additional 1,000 gallons per irrigation rate

Construction and Special Services

Flow Test	\$100.00	each
Sewer and Water Application Fees (1)	\$70.00	Per unit. Conditions of payment remain the same
Construction Inspection	\$60.00	Minimum per visit up to 1 hour. Service Call Rate for each hour or portion of thereafter
New Main Flushing (2)	\$60.00	Minimum per test. up to 1 hour. Service Call Rate for each hour or portion of thereafter
Pressure /Leak Test (2)	\$180.00	Minimum per test. up to 3 hours. Service Call Rate for each hour or portion of thereafter
Chlorination (2)	\$120.00	Minimum per test. up to 2 hours. Service Call Rate for each hour or portion of thereafter
Temporary Hydrant Meter	\$120.00	Includes 2 hours service to set and remove meter. Water used is charged at the appropriate rate

These services be performed based on labor and equipment time, materials, and administrative overhead. Estimate prepared and Fee paid in advance.

Construction-		
Cut in Tees	1 inch	\$ 750.00
Tapping	1.5 inch	\$ 975.00
	2.0 inch	\$ 1,300.00
Hydrant Raise		

NOTES

1 For complex plan review, charge at an hourly rate of \$70 times estimated hours to review the documents. Recommendations above, as well as, this suggestion are subject to the existing requirements for pre-payment

2 These Fees are for observation only. Should the Town start performing the actual service then the fee will be recalculated on a time charge basis

**Town of Colchester
Sewer and Water Commission**

Water and Sewer Connection Fees

(approved Colchester Sewer and Water Commission on 2-11-1999, revised and approved 5-12-04)
(approved Colchester Board of Selectmen on 3-11-1999, revised and approved 5-20-04)
(Updated to reflect approved Fire Sprinkler charges and material cost increases – 7-1-09)

The listed connection fees will be charged in accordance with the Colchester Sewer and Water Commission "Sewer and Water Service Connection Policy". In accordance with the policy, sewer and water connection fees shall be assessed based on the size of the customer's meter or service size (whichever is less), as shown below:

Water and Sewer Service

<u>Water Meter Size (in.)</u>	<u>Water Branch Size (in.)</u>	<u>Water Fee</u>	<u>Sewer Fee</u>
¾ or less	1	\$ 3,650	\$ 1,500
1	1-1/2	\$ 8,750	\$ 3,750
1-1/2	2	\$16,000	\$ 7,100
2	3	\$31,970	\$14,200

Meters in excess of two (2) inches and/or connections, services, or branches, in excess of three (3) inches shall be reviewed and assessed individually based on demand capacity at the rate of \$11.45 per 1,000 gpd water and/or \$5.06 per 1,000 gpd sewer. However, in no case will the charges be less than those for a two (2) inch meter or three (3 inch) service.

Fire Sprinkler Connections

Customers with separate fire service or fire service connections shall pay a separate quarterly fee for such service at the rates shown below:

<u>Fire Service Size (in.)</u>	<u>Quarterly Fee</u>
Less than 4 in.	\$22.42 per quarter
4 in.	\$135.04 per quarter
6 in.	\$392.56 per quarter
8 in.	\$836.30 per quarter
10 in.	\$1,504.06 per quarter
12 in. or greater	to be reviewed and assessed individually

Existing Laterals

Laterals already in place and paid for by the Town (Commission), shall be charged to the property owner at the rate of \$1,000 for each water or sewer lateral.

Separation of Service

Active services existing at the time of adoption of this fee schedule, which are subsequently separated into multiple metered units, shall be charged a "Separation of Service" fee of \$100 per service (water or sewer) plus the cost of all Town-supplied labor and materials. Services which are constructed and separated subsequent to adoption of this fee schedule shall pay the applicable rate per meter (Section 4D of Sewer and Water Service Connection Policy) less any connection fees previously paid.

Sewer and Water Service Connection Policy

Town of Colchester Sewer and Water Commission

Sewer and Water Service Connection Policy

(approved Colchester Sewer and Water Commission on 2-11-1999)

(approved Colchester Board of Selectmen on 3-11-1999)

(Revised and approved by Colchester Sewer and Water Commission on 3-12-03)

(Revised and approved by Colchester Board of Selectmen on 3-20-03)

Purpose: The purpose of this policy is to define the process to be followed and the applicable charges to be paid when connecting to, or modifying an existing connection to, the Town of Colchester public water system or the Town of Colchester sanitary sewer system. The sewer portion of these connection policies do not apply to sewer users who have properties that have a specified benefit assessment applied or who have connected through the benefit assessment process. Properties that were assessed as a minimum lot size, frontage, value, and use that are further subdivided shall be subject to connection fees in accordance with this policy.

Section 1 – Definitions

As used in this policy, terms shall have the following meaning:

- A. **Building Permit** means the development permit issued by the Town of Colchester Code Enforcement Department before any building or construction activity can be started on a parcel of land in the Town of Colchester.
- B. **Commission** means the Colchester Sewer and Water Commission or its designated representative.
- C. **Core Facilities** in the case of the water system means the water supply, pumping, treatment, storage, and transmission facilities that generally provide water to the local distribution networks. In the case of the sewer system it means the wastewater treatment, pumping, and intercepting sewers that collect, transmit, and treat sewage from local street sewers. As local street sewers can also intercept and transmit sewage, they may also be included as part of the core facilities.
- D. **Director** means the Director of the Colchester Public Works Department.
- E. **Sewer Connection Fee** means the fee collected to pay for the cost of capacity in Colchester's core sewer interception, pumping, and treatment system.
- F. **Water Connection Fee** means the fee collected to pay for the cost of capacity in Colchester's core water supply, treatment, pumping, and transmission system. It does not include payment for the cost of capacity in local water distribution pipes that may be required to receive water from the core system.

SECTION 2 – PAYMENT OF CONNECTION FEE REQUIRED

- A. From the date of approval of this policy, no newly developed property shall be allowed service from the water or sewer system until payment in full of the applicable permit and connection fee(s) has been received by the Town.
- B. Any property that disconnects (including but not limited to meter removed, service turned off, customer dropped from billing list) from the water or sewer system for a period of nine (9) months or more, pays no water or sewer bill for that period, and has not previously paid a connection fee to the Town (in accordance with the November 1991 or a subsequent Connection Policy) shall be considered abandoned and all rights to connect to the water or sewer system shall be forfeited. Should the owner of the property petition to make a new connection to the water or sewer system, they shall be considered a new connection and shall follow the procedures outlined in this Section.
- C. Capacity rights shall not continue indefinitely for any property that disconnects from the water or sewer system and has ceased payment of water or sewer bills for that period, regardless of any previous payment of a connection fee to the Town. Any such owner that requests reconnection of such property more than three (3) years after disconnection shall be subject to payment of a new connection fee under this Section.
- D. For properties proposing to connect to the water or sewer system, the owner must obtain the applicable water and/or sewer connection permit prior to being issued a building permit. The applicant must provide estimates of average and peak daily uses to the Town when applying for a water or sewer connection permit.
- E. Applicants requesting new water or sewer service shall be required to pay a connection fee to the Town of Colchester for a property proposed for connection to the Town's water and/or sewer system. In the case of new construction, the applicable connection fee(s) shall be paid in full prior to the issuance of a Certificate of Occupancy. If no Certificate of Occupancy is required, payment of the connection fee(s) in full is required prior to the initiation of service.
- F. Any property requesting an enlarged sewer or water connection or an increase in water meter size shall be subject to a water and/or sewer connection fee equal to the difference in the charge for a new service or meter size and the current size. Properties that request a reduction in water or sewer service or meter size shall not be eligible for a refund or rebate. However, said property shall have the right to increase the water or sewer service size or meter size to the original (larger) size with no further charge. In all cases, the size of the water meter needed to accurately measure use shall be determined by the Director.

SECTION 3. AVAILABILITY OF SERVICE

- A. Provisions of this Policy do not entitle any property to receive water or sewer service. Service will only be provided as approved by the Commission. If approved, service will be provided at a location and under the conditions approved by the Commission.

- B. If sewer collection or water distribution pipes are not, in the opinion of the Director, available to serve the property, do not have sufficient capacity for the intended use, or are not in a public right-of-way abutting the property, the property owner may request the right to extend the water or sewer systems to the property. The Commission is under no obligation to approve such extensions.
- C. Any property that applies for a Change of Use through the Town Zoning Department shall be reviewed by the Commission for consistency with this policy and applicable standards. If sewer or water service lines (and/or water meter) are not, in the opinion of the Director, sufficient to suitably service the property for the intended use, the Director may reject the application. The property owner shall request the right to enlarge the sewer or water service line, add an additional water or sewer service line, and/or increase the water meter size. The Commission is under no obligation to approve such enlargements or additional services. If such enlargements or additional services are approved, the applicable connection fee(s) as identified in Section 2 shall apply.
- D. The property owner, not the Town of Colchester, shall be responsible for extending water distribution and/or sewer collection pipes to serve the property of an applicant for service. All such extensions shall be done in accordance with directions of the Commission.
- E. The water and/or sewer extension shall be deeded to the Town of Colchester (at no cost to the Town) upon acceptance by the Town and in accordance with any testing and maintenance requirements. The Town, at its sole discretion, may allow subsequent connections to such extensions without any reimbursement to any party.
- F. Any party that receives permission for water and/or sewer service shall assume all costs of the connection from the Town's right-of-way to the structure(s) to be served. Tapping, curb stops, and shut-off valves shall be provided and installed as required by the Director and the cost of such installations shall be the responsibility of the property owner. Water meters shall be provided and installed by the Town, with the size of the meter to be determined by the Director based on the service requirements information provided in the connection permit. The cost of the meter installation, including materials, labor, and overhead shall be separate from the connection fee and shall be paid in full prior to service being initiated. The cost of any change in meter size whether directed by the Town or at the property owner's request, shall also be paid in full before reinitiating service. The determination of costs under this section shall be by the Director.

SECTION 4. CONNECTION FEE SCHEDULE

- A. Sewer and Water Connection Fees shall be established by the Board of Selectmen upon recommendation of the Sewer and Water Commission in accordance with Town Charter and Connecticut General Statutes. The fees may be revised from time to time as determined by the Board of Selectmen.
- B. Sewer and Water Connection Fees shall be assessed based on the size of the customer's meter or service size, whichever is less, based on the most recent schedule of charges adopted by the Board of Selectmen.
- C. Properties with individual premises shall be individually metered with individual accessible shut-offs.
- D. Properties with multiple meters shall be assessed water and/or sewer connection fees for each water meter. Services in excess of two (2) in. shall be reviewed and assessed individually in accordance with the most recent schedule of charges adopted by the Board of Selectmen.
- E. The Commission shall review the permit and connection fees at least every three years. If the Commission believes adjustments in the water and/or sewer connection fees are warranted, they shall make recommendations to the Board of Selectmen for such adjustments.

SECTION 5. REFUNDS

- A. At the sole option of the Town, the connection permit and fee may be canceled and refunded, or subject to change, if the service connection is not completed within nine months from the date of application for the water and/or sewer service.
- B. If the service connection permit has been canceled and refunded for any reason, the applicant shall pay new connection fees according to the applicable schedule in effect at the time of the new application.

***** end *****



Colchester Sewer and Water Commission

Minutes of the May 11, 2017 Public Hearing for the FY 17-18 Operating Budget & Regular Monthly Meeting

**Municipal Office Complex
Colchester, Connecticut**

Members Present: S. Coyle, R. Silberman (7:09), R. Peter, T. Hochdorfer, M. Hayes, M. Egan

Members Absent:

Others Present: J. Paggioli (Public Works), Stan Soby (BOS Liaison)

1) Public Hearing concerning the FY 2017-2018 Annual Sewer and Water Operating Budgets.

- A) Chairman Coyle opened the Public Hearing at 7:00 pm and read the legal notice that was published in the River East Newspaper.
- B) The Hearing was opened for public comment. No members of the public attended the hearing. The Commission members were then asked if they had comments on the budget. There were no comments from the Commission members.
- C) The Public Hearing was closed at 7:03 pm

Regular Monthly Meeting

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:03 p.m.
2. **Approval of the Sewer and Water Commission March 9, 2017 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the March 9, 2017 Regular Monthly Meeting Minutes as submitted, by R.Peter, second by M.Egan; Motion approved 5-0 (None abstained).
3. **Citizen's Comments** - None.

4. Subcommittee Reports

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Transfers – None. June meeting proposed transfers will be submitted.
Monthly Financials – Discussion.

Quarterly Billing –As of 5/1/2017 we have billed out 100.7% of the projected budget FY 16-17 and collected 90.0% of the projected budget.

Disputes: None.

5. Water Activities

A. Water Activities Report – March-April 2017.

- 1) Service Work: Mark outs **, Samples –Dist. And Source, Finals. Profiles, Service Calls, Quarterly Readings, respond to customers complaint issues,
- 2) New Developments, - 544 Norwich. Northwoods 4 Units, 4 Buildings Nature's Way
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect-May reevaluate.
- 4) Backflow Cross Connections inspections-, correction verifications. Notice to billed questions
- 5) FY 2017 Vehicle in operation.
- 6) Main breaks: none.
- 7) Budget Preparation
- 8) Main Flushing Schedule
- 9) Significant Markouts – ConnDOT Rt 85 paving. Structure count for adjustments.

B. Water Projects Status –

- 1) Park Place –Meter installations & Connection Fees at each lot rented and CO Issued.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below

6. Sewer Activities

A. Joint Facilities Report –Final close out cost to be completed by February Joint Facilities Meeting. Approximate Budget numbers discussed in regard to Capital Expenditures for the Treatment Plant and Annual Budget. As part of the FY 16-17 Budget, the cost of Capital Items Approved within the Sewer Operating Budget at the Joint Facilities Treatment Plant (Automatic Bar Screen, and Septage Automation Station) the Colchester portion were to be funded by use of the existing Sewer Capital Fund. At this point with the projects commencing, the need to appropriate the funds (\$117,500) is required. Motion was made: That the Sewer and Water Commission recommends to the Board of Selectman acting as the Town of Colchester WPCA, to appropriate \$117,500 from the Sewer Capital Fund for improvements to the Colchester-East Hampton Waste Water Treatment Plant. Motion By : R.Silberman
Seconded by: R. Peter, Motion passed 6-0.

B. Sewer Activities Report – within the Collection System – No issues. 3

private laterals had blockage/roots issue. Chestnut Hill Road –Norwich Ave Pump Chamber – Interior Cover needs replacement, sensor failure 5-7-17 repaired.

C. Sewer Projects Status – Discussion above.

7. Old Business

A) RFP 2015-16 Engineering Services Well 3A Project – Update:

Coordinating Test Drilling upon receipt of Certificate. Limited due to budget preparation.

B) Prospect Hill Pump Station – Replacement of check valve. See attached. It is anticipated that the work can be conducted within operational monies being split over the two fiscal years due to the lead time for the ordering and receiving of the specific check valve and the need to install it during low flow time frames. Joint Facilities has noted the shaft for the grinder continues to drop in the inlet of the station. This usually indicates that the lower bushing has worn away or the lower housing needs to be replaced. New England Pump will pull the existing unit to evaluate. Last time the unit required work/replacement was approximately 14 years ago.

C) WUCC Report of Activities- The Eastern WUCC has convened and specific to Colchester, Colchester has reaffirmed it's desired to maintain the Corporate Limits of the Town for its ESA (Exclusive Service Area) provider status. Motion will be required in order to reaffirm the ESA status for the Town. Final revised reaffirmation document for included motion. The Eastern WUCC Meeting discussed.

Motion was made: That the Sewer and Water Commission recommends to the Board of Selectmen, that the First Selectman be authorized to sign and submit the "Statement of Confirmation of Exclusive Service Area Boundaries Eastern Water Supply Management Area" for the municipal limits of the Town of Colchester as depicted on Map "ESA Fig. 6"; attached here with. Motion By: R. Peter, Seconded by: M. Egan Motion passed 6-0.

D) Proposed Sanitary Sewer Connection Request- GAIA Gardens. Reference March Meeting. Mr. Paggioli briefed the commission concerning the 3/27/2017 Mr. Paggioli, Attorney Howlett, and James Ericson of Lenard Engineering met with the DEEP in order to obtain the details of the proposed Grant/Loan that Attorney Howlett described to her understanding during the March Sewer and Water Commission. The conclusion of the meeting was the Town of Colchester was to be the party at risk with the funding and would be required/responsible to conduct/responsible all work, and would be required to bond for the entire project. Additionally the State and Town POCD has the area listed as "Sewer Avoidance Areas" and would have to have each plan amended to be eligible. As noted at the March Sewer and Water Commission meeting, there is not a consent order against the property at 12 Balaban Road. The Commission consensus was that the Clean Water Grant option was not

favorable for the Town, and no further action would be required regarding this portion of the request.

- E) FY -17-18 Operating Budget** – The synapse of the proposed budget is as follows: Water; a 1.5% increase of water use fees. Adequate Capital Funding and contingency. Sewer; Use of Fund balance for operational expenses only included. Capital Expenses at Joint Facility to be addressed after from existing Capital Funds, no rate increase proposed.

Motion was made to recommend for adoption, to the Board of Selectmen the FY 2017-2018 Sewer and Water Operating Budget as presented at the Public Hearing dated 5-11-2017. Motion by R. Peter, second by R. Silberman, Motion passed 6-0.

- 8. Adjourn** - Motion to adjourn, by R.Silberman , second by T.Hochdorfer ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 7:54 p.m.

Respectfully submitted,
James Paggioli, L.S.

Town of Colchester Interoffice Memorandum

To: Art Shilosky, First Selectman
From: James Paggioli, L.S., Director of Public Works
CC:
Date: 5-12-2017
Re: Recommended Sewer Capital Fund Appropriation

As part of the FY 16-17 Sewer and Water Commission Annual Budget, the cost of Capital Items Approved within the Sewer Operating Budget at the Joint Facilities Treatment Plant (Automatic Bar Screen, and Septage Automation Station) the Colchester portion were to be funded by use of the existing Sewer Capital Fund. These are funded in accordance with the Inter-Municipal agreement. These expenses were beyond the normal operating expenses associated with the treatment of sanitary sewer waste water flows, and were not included within the annual costs since this impact rates. Sewer use rates once raised, cannot be reduced, and capital items are normally funded from outside of annual rate based operating funds. Presently the unassigned balance within the Sewer Capital Fund is 1.334 million dollars with no other outstanding or ongoing projects.. At this point with the FY 16-17 projects commencing, the need to appropriate the funds (\$117,500) is required. At the 5-11-17 meeting of the Sewer and Water Commission recommended to the Board of Selectman acting as the Town of Colchester WPCA, to appropriate \$117,500 from the Sewer Capital Fund for improvements to the Colchester-East Hampton Waste Water Treatment Plant. (see attached Minutes)

Proposed Motion: That Board of Selectmen acting as the Town of Colchester WPCA, appropriate \$117,500 from the Sewer Capital Fund for the Town of Colchester portion of costs for improvements to the Colchester-East Hampton Waste Water Treatment Plant consisting of the Automatic Bar Screen and Septage Automation Station projects.

4. Subcommittee Reports

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Transfers – None. June meeting proposed transfers will be submitted.
Monthly Financials – Discussion.

Quarterly Billing –As of 5/1/2017 we have billed out 100.7% of the projected budget FY 16-17 and collected 90.0% of the projected budget.

Disputes: None.

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Seconded by: R. Peter, Motion passed 6-0.

B. Sewer Activities Report – within the Collection System – No issues. 3

Town of Colchester Interoffice Memorandum

To: Art Shilosky, First Selectman
From: James Paggioli, L.S., Director of Public Works
CC:
Date: 5-12-2017
Re: Recommended ESA Declaration –Colchester Sewer and Water Commission.

In 2016, as part of the State wide effort to coordinate public water systems and resources, the State of Connecticut Legislature and Department of Health have convened three Water Utility Coordinating Committees. (Eastern, Central, Western). Colchester is represented in the Eastern Region. These WUCC's were originally convened in the late 1990's and as part of those proceedings, the Town of Colchester exercised its rights under statute, to declare he Colchester Sewer and Water Commission as the Exclusive Water Service Provider and the municipal limits as the Exclusive Service Area of the Colchester Sewer and Water Commission. As the ESA provider the Town has the right, but not the obligation to provide service to any or all new Community water systems. The determination is based upon system capacity, feasibility, and other factors. It also does not supersede the right of any existing public water providers that may be operating existing systems at this date. As such, the First Selectman at the time signed the declaration forms. (see Attached). The Sewer and Water Commission meeting on 5-11-17, the issue of reaffirming the ESA of the Town of Colchester is required as part of the 2016-2017 WUCC report to be submitted to the State of Connecticut. The Commission recommended to the Board of Selectman to reaffirm the existing municipal limits of the Town of Colchester to remain the ESA of the Colchester Sewer and Water Commission. (See attached Minutes)

Proposed Motion: That Board of Selectmen reaffirm the municipal limits of the Town of Colchester be the Exclusive Service Area of the Colchester Sewer and Water Commission, that the First Selectman be authorized to sign and submit the "Statement of Confirmation of Exclusive Service Area Boundaries Eastern Water Supply Management Area" for the municipal limits of the Town of Colchester as depicted on Map "ESA Fig. 6"; attached here with.

Eastern Region Water Utility Coordinating Committee



STATEMENT OF CONFIRMATION OF EXCLUSIVE SERVICE AREA BOUNDARIES EASTERN PUBLIC WATER SUPPLY MANAGEMENT AREA

Whereas, in accordance with Section 25-33h of the Connecticut General Statutes, each potential Exclusive Service Area (ESA) holder in the Eastern Public Water Supply Management Area (PWSMA) is granted the right to request, through a declaration process, its future service area; and

Whereas, the Eastern Water Utility Coordinating Committee (WUCC) has formally requested such ESA declarations from potential providers and has received such declarations from interested parties within the Eastern PWSMA; and

Whereas, the Eastern WUCC has reviewed the declared ESA boundaries and confirms that they have been developed and accepted through a process established by the WUCC; and

Whereas, the Eastern WUCC will make recommendations to the Connecticut Department of Public Health (DPH) with regard to ESA awards;

Therefore, the undersigned accepts responsibility for the ESA as recommended by the Eastern WUCC and will abide by the following provisions:

1. Service Area Boundaries: The undersigned acknowledges that the attached physical map or maps, as identified below and as prepared from Geographic Information System (GIS) mapping, accurately identifies the ESA of the undersigned ESA holder as accepted by the Eastern WUCC on or prior to April 12, 2017. Copies of the approved maps and Statements of Confirmation will be kept on file at the Connecticut DPH offices and will be available for public review. Unofficial copies will be available electronically online on the Eastern WUCC website hosted by Connecticut DPH.
2. Rights and Responsibilities: As specified by the Regulations of Connecticut State Agencies 25-33h-1(k)(2), the undersigned acknowledges its right and responsibility for providing adequate service as requested by consumers and under terms otherwise provided by statute, regulation and ordinance within their ESA boundaries within a reasonable timeframe. Such rights and responsibilities are detailed in the ESA Document prepared by the Eastern WUCC. The undersigned acknowledges that it will adhere to any applicable changes to the statutes and regulations which may occur from time to time.
3. Boundary Adjustments: If at some time in the future it is in the best interest of the undersigned to make adjustments to an ESA boundary, such adjustments must be made in accordance with the ESA Modification Procedures in the Eastern WUCC Work Plan and be approved by the Connecticut DPH. Such adjustments must be reconfirmed by completion of a new Statement of Confirmation of ESA Boundaries and updates to the associated mapping.

**Eastern Region
Water Utility Coordinating Committee**



**STATEMENT OF CONFIRMATION OF EXCLUSIVE SERVICE AREA BOUNDARIES
EASTERN PUBLIC WATER SUPPLY MANAGEMENT AREA**

The undersigned ESA holder has executed this Statement of Confirmation as of _____
Date

ESA Holder

Representative (Signature)

Representative (Print)

Title (Print)

ESA Map Numbers Associated with this Statement of Confirmation: _____

Brief description of the ESA shown on the enclosed map(s) for which this Statement of Confirmation applies:



The first table herein presents the towns by ESA map number, and identifies those entities who are ESA holders shown on each map. The second table herein lists each ESA holder, and identifies which ESA map numbers are applicable to their Statement of Confirmation. Statements of Confirmation and ESA Maps follow these tables.

**TABLE C-1
ESA MAP INDEX**

ESA Map Number	Municipality	ESA Holder(s) for Portions or All of Municipality
1	Ashford	Connecticut Water Company
2	Bozrah	Norwich Public Utilities
3	Brooklyn	Connecticut Water Company
4	Canterbury	Connecticut Water Company, Jewett City Water Company
5	Chaplin	Aquarion Water Company
6	Colchester	Colchester Water & Sewer Commission
7	Eastford	Aquarion Water Company
8	East Lyme	East Lyme Water & Sewer Commission
9	Franklin	Town of Franklin, Norwich Public Utilities, Southeastern Connecticut Water Authority
10	Griswold	Connecticut Water Company, Jewett City Water Company
11	Groton	Aquarion Water Company, Groton Long Point Association, Groton Utilities, Noank Fire District
12	Hampton	Aquarion Water Company
13	Killingly	Connecticut Water Company
14	Lebanon	Town of Lebanon, Norwich Public Utilities
15	Ledyard	Ledyard Water Pollution Control Authority, Southeastern Connecticut Water Authority
16	Lisbon	Jewett City Water Company, Norwich Public Utilities
17	Montville	Montville Water Pollution Control Authority, Southeastern Connecticut Water Authority
18 & 33	New London	New London Department of Utilities
19	North Stonington	Town of North Stonington
20	Norwich	Norwich Public Utilities
21	Plainfield	Connecticut Water Company, Jewett City Water Company
22	Pomfret	Aquarion Water Company, Connecticut Water Company
23	Preston	Norwich Public Utilities, Town of Preston
24	Putnam	Putnam Water Pollution Control Authority
25	Salem	Connecticut Water Company, Southeastern Connecticut Water Authority
26	Scotland	Jewett City Water Company
27	Sprague	Sprague Water & Sewer Commission
28	Sterling	Sterling Water Commission (Sterling Water Company)
29	Stonington	Aquarion Water Company, Connecticut Water Company, Town of Stonington
30	Thompson	Connecticut Water Company
31	Union	Connecticut Water Company
32	Voluntown	Connecticut Water Company
33 & 18	Waterford	Waterford Utilities Commission

**TABLE C-1
ESA MAP INDEX**

ESA Map Number	Municipality	ESA Holder(s) for Portions or All of Municipality
34	Windham	Windham Water Works
35	Woodstock	Aquarion Water Company, Connecticut Water Company

**TABLE E-2
ESA HOLDERS AND ASSOCIATED ESA MAPS**

ESA Holder	Municipalities Containing ESAs	ESA Map Number(s)
Aquarion Water Company	Chaplin, Eastford, Groton, Hampton, Pomfret, Stonington, Woodstock	5, 7, 11, 12, 22, 29, 35
* Colchester Water & Sewer Commission	Colchester	6
Connecticut Water Company	Ashford, Brooklyn, Canterbury, Griswold, Killingly, Plainfield, Pomfret, Salem, Stonington, Thompson, Union, Voluntown, Woodstock	1, 3, 4, 10, 13, 21, 22, 25, 29, 30, 31, 32, 35
East Lyme Water & Sewer Commission	East Lyme	8
Franklin, Town of	Franklin	9
Groton Long Point Association	Groton	11
Groton Utilities	Groton	11
Jewett City Water Company	Canterbury, Griswold, Lisbon, Plainfield, Scotland	4, 10, 16, 21, 26
Lebanon, Town of	Lebanon	14
Ledyard Water Pollution Control Authority	Ledyard	15
Montville Water Pollution Control Authority	Montville	17
New London Department of Utilities	New London	18 (Combined with Map 33)
Noank Fire District	Groton	11
North Stonington, Town of	North Stonington	19
Norwich Public Utilities	Bozrah, Franklin, Lebanon, Lisbon, Norwich, Preston	2, 9, 14, 16, 20, 23
Preston, Town of	Preston	23
Putnam Water Pollution Control Authority	Putnam	24
Southeastern Connecticut Water Authority	Franklin, Ledyard, Montville, Salem	9, 15, 17, 25
Sprague Water & Sewer Authority	Sprague	27
Sterling Water Commission (Sterling Water Company)	Sterling	28
Stonington, Town of	Stonington	29
Waterford Utilities Commission	Waterford	33 (Combined with Map 18)
Windham Water Works	Windham	34

Handwritten mark

**STATEMENT OF CONFIRMATION OF
EXCLUSIVE SERVICE AREA BOUNDARIES
SOUTHEAST CONNECTICUT
PUBLIC WATER SUPPLY MANAGEMENT AREA**

Whereas, in accordance with Section 25-33 h of the Connecticut General Statutes, each potential Exclusive Service Area (ESA) provider in the Southeast Connecticut Public Water Supply Management Area is granted the right to request, through a declaration process, its future service area; and

Whereas, the Southeast Connecticut Water Utility Coordinating Committee has formally requested such exclusive service area declarations from potential providers and has received such declarations from interested parties within the Southeast Connecticut Public Water Supply Management Area; and

Whereas, the Southeast Connecticut Water Utility Coordinating Committee has reviewed the bounds of the declared exclusive service area and confirms that all conflicts between potential ESA providers have been resolved through a process developed by the Committee; and

Whereas, the Southeast Connecticut Water Utility Coordinating Committee will make recommendations to the Department of Public Health with regard to exclusive service area awards;

Therefore, the undersigned accepts responsibility for the service area as recommended by the Southeast Connecticut Water Utility Coordinating Committee and will abide by the following provisions:

1. Service Area Boundaries: The undersigned acknowledge that the attached map(s) as presented on Geographic Information System mapping prepared by the Department of Public Health accurately identify(ies) the named ESA provider's exclusive service area as accepted by the Southeast Connecticut Water Utility Coordinating Committee on or prior to April 6, 2000. Copies of the approved maps and Statements of Confirmation will be kept on file at the Department of Public Health offices, and will be available for public review.
2. Boundary Adjustments: If at some time in the future it is in the best interest of the undersigned to make service boundary adjustments, such adjustments must have the written approval of all parties and the appropriate regulatory authority through the Department of Public Health. Such adjustments must be reconfirmed by completion of new Statement of Confirmation of Exclusive Service Area Boundaries.

The undersigned has executed this Statement of Confirmation as of 6-5-00
(Date)

COLCHESTER
ESA Provider

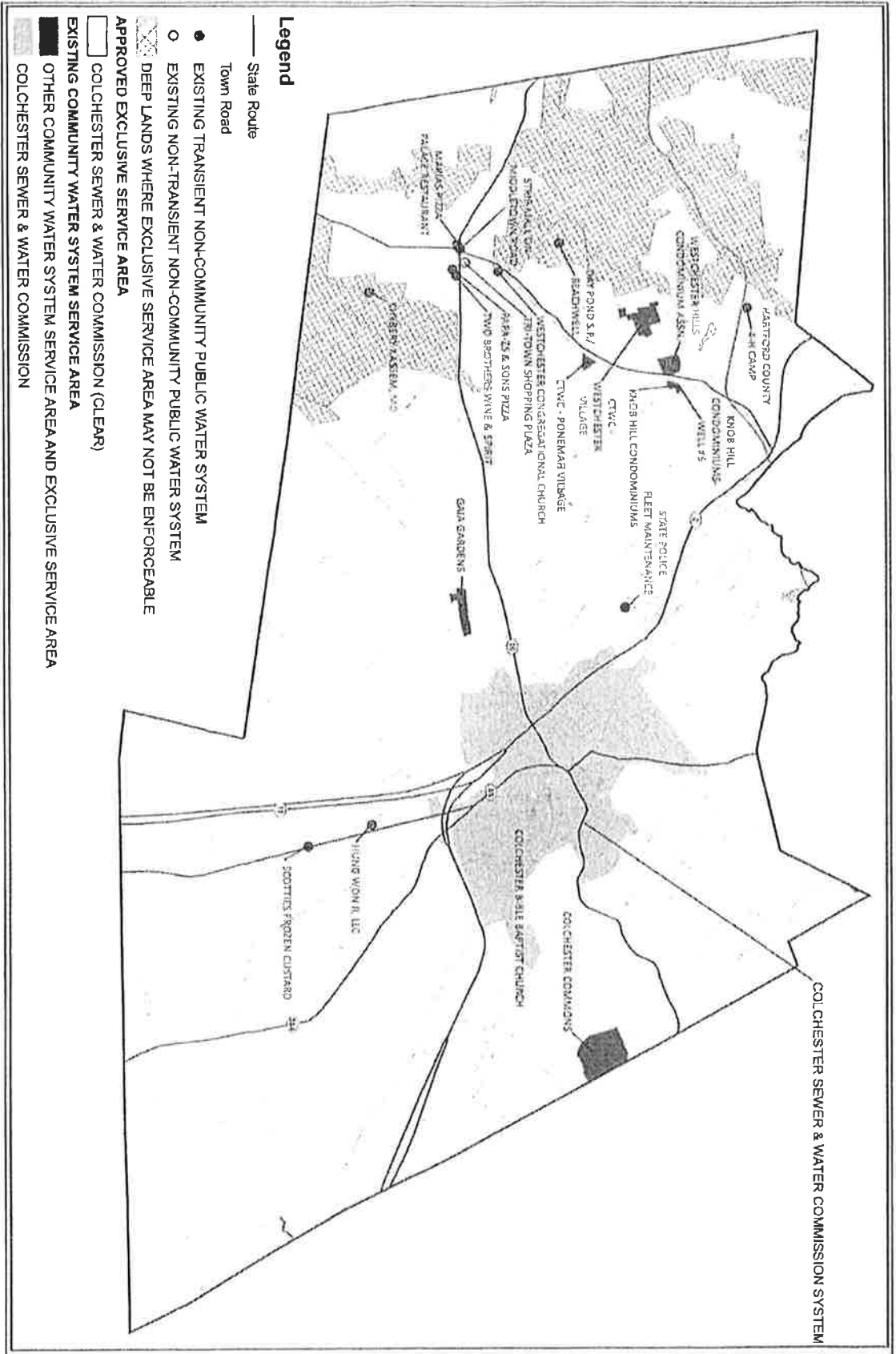
Handwritten Signature
Representative (Signature)

JENNY CONTOIS
Representative (Print)

FIRST SELECTMAN
Title (Print)

Brief description of the Exclusive Service Area shown on the enclosed map for which this Statement of Confirmation applies:

POLITICAL boundaries of TOWN with exception
OF AREAS CURRENTLY SERVED by other
water companies.



- Legend**
- State Route
 - Town Road
 - EXISTING TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM
 - EXISTING NON-TRANSIENT NON-COMMUNITY PUBLIC WATER SYSTEM
 - ▨ DEEP LANDS WHERE EXCLUSIVE SERVICE AREA MAY NOT BE ENFORCEABLE
 - ▭ APPROVED EXCLUSIVE SERVICE AREA
 - ▭ COLCHESTER SEWER & WATER COMMISSION (CLEAR)
 - ▭ EXISTING COMMUNITY WATER SYSTEM SERVICE AREA
 - ▭ OTHER COMMUNITY WATER SYSTEM SERVICE AREA AND EXCLUSIVE SERVICE AREA
 - ▭ COLCHESTER SEWER & WATER COMMISSION

<p>ESA Fig. 6</p> <p>REVISIONS</p> <p>DATE</p> <p>BY</p> <p>1. 04. 00</p> <p>2. 04. 00</p> <p>3. 04. 00</p> <p>4. 04. 00</p> <p>5. 04. 00</p> <p>6. 04. 00</p> <p>7. 04. 00</p> <p>8. 04. 00</p> <p>9. 04. 00</p> <p>10. 04. 00</p> <p>11. 04. 00</p> <p>12. 04. 00</p> <p>13. 04. 00</p> <p>14. 04. 00</p> <p>15. 04. 00</p> <p>16. 04. 00</p> <p>17. 04. 00</p> <p>18. 04. 00</p> <p>19. 04. 00</p> <p>20. 04. 00</p> <p>21. 04. 00</p> <p>22. 04. 00</p> <p>23. 04. 00</p> <p>24. 04. 00</p> <p>25. 04. 00</p> <p>26. 04. 00</p> <p>27. 04. 00</p> <p>28. 04. 00</p> <p>29. 04. 00</p> <p>30. 04. 00</p> <p>31. 04. 00</p> <p>32. 04. 00</p> <p>33. 04. 00</p> <p>34. 04. 00</p> <p>35. 04. 00</p> <p>36. 04. 00</p> <p>37. 04. 00</p> <p>38. 04. 00</p> <p>39. 04. 00</p> <p>40. 04. 00</p> <p>41. 04. 00</p> <p>42. 04. 00</p> <p>43. 04. 00</p> <p>44. 04. 00</p> <p>45. 04. 00</p> <p>46. 04. 00</p> <p>47. 04. 00</p> <p>48. 04. 00</p> <p>49. 04. 00</p> <p>50. 04. 00</p> <p>51. 04. 00</p> <p>52. 04. 00</p> <p>53. 04. 00</p> <p>54. 04. 00</p> <p>55. 04. 00</p> <p>56. 04. 00</p> <p>57. 04. 00</p> <p>58. 04. 00</p> <p>59. 04. 00</p> <p>60. 04. 00</p> <p>61. 04. 00</p> <p>62. 04. 00</p> <p>63. 04. 00</p> <p>64. 04. 00</p> <p>65. 04. 00</p> <p>66. 04. 00</p> <p>67. 04. 00</p> <p>68. 04. 00</p> <p>69. 04. 00</p> <p>70. 04. 00</p> <p>71. 04. 00</p> <p>72. 04. 00</p> <p>73. 04. 00</p> <p>74. 04. 00</p> <p>75. 04. 00</p> <p>76. 04. 00</p> <p>77. 04. 00</p> <p>78. 04. 00</p> <p>79. 04. 00</p> <p>80. 04. 00</p> <p>81. 04. 00</p> <p>82. 04. 00</p> <p>83. 04. 00</p> <p>84. 04. 00</p> <p>85. 04. 00</p> <p>86. 04. 00</p> <p>87. 04. 00</p> <p>88. 04. 00</p> <p>89. 04. 00</p> <p>90. 04. 00</p> <p>91. 04. 00</p> <p>92. 04. 00</p> <p>93. 04. 00</p> <p>94. 04. 00</p> <p>95. 04. 00</p> <p>96. 04. 00</p> <p>97. 04. 00</p> <p>98. 04. 00</p> <p>99. 04. 00</p> <p>100. 04. 00</p>	<p>Exclusive Service Area Map</p> <p>Town of Colchester, Connecticut</p> <p>Eastern PWSMA</p> <p>Prepared by WJCC</p> <p>Colchester, CT</p>	<p>MILONE & MACBROOM</p> <p>100 Main Street</p> <p>Colchester, Connecticut 06424</p> <p>Phone: 860.336.1111</p> <p>www.milone-macbroom.com</p>	
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private laterals had blockage/roots issue. Chestnut Hill Road –Norwich Ave Pump Chamber – Interior Cover needs replacement, sensor failure 5-7-17 repaired.

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