



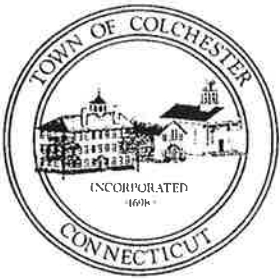
# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Agenda  
Regular Meeting @ 7PM  
Thursday, March 2, 2017  
Colchester Town Hall  
Meeting Room 1**

RECEIVED  
COLCHESTER, CT  
2017 FEB 23 PM 4:32  
GAYLE FURMAN  
TOWN CLERK

1. Call to Order
2. Additions to the Agenda
3. Citizen's Comments
4. Consent Agenda
  1. Approve Minutes of the February 16, 2017 Board of Selectmen Meeting
  2. TVCCA – Eleanor Phillips reappointment to the TVCCA for a one-year term to expire on 3/2/2018
  3. Tax Refunds & Rebates
  4. Emergency Management Program Grant Application for FY 2016
5. Budget Transfers
6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
  - a. Police Commission – Debra Marvin to be interviewed
7. Presentation by Kevin Payne regarding Eagle Scout Project
8. Citizen's Comments
9. First Selectman's Report
10. Liaison Reports
11. Executive Session to Discuss Police AFSCME Council 4 Contract Negotiations
12. Discussion and Possible Action on Police Contract for July 1, 2016 – June 30, 2020
13. Adjourn



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, February 16, 2017  
Colchester Town Hall @7pm

RECEIVED  
COLCHESTER, CT  
2017 FEB 16 AM 10:19

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Denise Mizla and Selectman John Jones

**MEMBERS ABSENT:** Selectman Rosemary Coyle

**OTHERS PRESENT:** PW Director J Paggioli, TC G Furman, TC M Wyatt, Registrar D Mrowka, BOF S Lowe, R Wah and Clerk T Dean

1. **Call to Order**  
First Selectman A Shilosky called the meeting to order at 7:20p.m.
2. **Additions to the Agenda** - none
3. **Citizen's Comments** - none
4. **Consent Agenda**
  1. Approve Minutes of the February 2, 2017 Board of Selectmen Meeting
  2. Approve Targeted Grant FY 2018 for the Historic Documents Preservation Program
  4. Tax Refunds & Rebates - none

S Soby moved to approve the consent agenda, seconded by D Mizla. Unanimously approved. MOTION CARRIED

5. **Budget Transfer**  
S Soby moved to approve the transfer as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
  - a. **Police Commission possible appointments for a three-year term**  
S Soby stated that one more member is needed to make a quorum. Following this appointment the Board will continue to interview.  
  
S Soby moved to appoint Carol Vaillancourt to the Police Commission for a term to expire on 11/30/2017, seconded by J Jones. Unanimously approved. MOTION CARRIED
7. **Discussion and Possible Action on Decommissioning of the Blight Task Force**  
A Shilosky thanked the commission for all their hard work. Next step will be for the Board to appoint a Citation Hearing Officer. S Soby stated that the commission started with 5 members, due to other commitments, the commission went down to three members who dove in and covered a lot of material. The group crafted a really good ordinance, which is reasonable and works for Colchester.  
  
S Soby moved to decommission the Blight Ordinance Task Force, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
8. **Discussion and Possible Action on Donate for Life Flag**  
J Paggioli stated in order to replace the POW flag for one week with another flag, it needs to be approved by the BOS. S Soby stated that each year the veterans are notified and they are ok with the temporary replacement. This is a yearly event for Donate for Life.

S Soby moved to approve the flying of the Donate for Life flag at Town Hall from April 10<sup>th</sup> through April 21<sup>st</sup> 2017, seconded by J Jones.

**9. Citizens Comments**

D Mrowka asked who was sworn in for the Fire Department today. J Jones stated it was three FT EMT's, one promotion to EMS Chief, and one paid firefighter promoted to Safety Officer, Lieutenant position.

**10. First Selectman's Report**

A Shilosky reported that the town is waiting for a signed deed for the Lebanon Ave. property. Emergency Operations Center had recent improvements/updates. New Emergency Management Director, Rick Peruta, has put in a lot of effort and hours into the updates. Tentative agreement with three unions. No upcoming negotiations for 2017-2018 FY.

**11. Liaison Reports**

J Jones reported on Historical District – school house on Main St. is almost complete.

S Soby reported on Planning & Zoning – preliminary proposal drafted. Looking at modifications for regulations. Two issues around request to build duplexes in sub-division that only currently have one family homes. The other issue is with tiny houses, which square footage is below minimum requirement for houses now. Also discussed was maximum size limits on accessory apartments. Staff will be coming back to the commission with additional information.

D Mizla reported on the Board of Education – Ground breaking for WJJMS planned for March 15<sup>th</sup>. Town and BOE Public Hearing on Budget scheduled for Feb 28<sup>th</sup>. Enrollment was recalculated, to date enrollment is 2,483 students. WJJMS portables donated 14 ft of used lockers to the Fire Dept. Bacon Academy principal M Peel implemented a partnership with colleges for students, starting as early as freshmen, to earn college credits. 450 students have participated.

S Soby stated Freezin for a Reason fundraising event was held this past weekend and generated \$10,915. Three business in town generously matched donations, Family Pizza, Reliable Oil, and Ganos, 100% of all donations go directly to where it is needed in town. A Shilosky thanked Selectman S Soby, Fire Chief W Cox, SRO R Suchecki, and Fred Brown for participating and their dedication to this yearly event.

**12. Executive Session to Discuss a Security Matter**

S Soby moved to enter into executive session to discuss a security matter, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:37 p.m.  
Exited from executive session at 8:03 p.m.

**13. Adjourn**

J Jones moved to adjourn at 8:03 p.m., seconded by S Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Tricia Dean, Clerk

February 9, 2017

Mr. Art Shilosky, First Selectman  
Town of Colchester  
127 Norwich Avenue  
Colchester, CT 06415

Dear Mr. Shilosky:

Thank you for the opportunity to meet with you and discuss my Eagle Project. I am currently a Life Scout with Troop 109 in Colchester. As a former user of the town baseball fields, I noticed that the R1 dugout was in need of a new roof and fresh paint. When I became eligible to look for an Eagle Project, I decided that I wanted to make the R1 dugout my project.

The roof of the dugout is rotting and starting to cave in between the joists. The joists and sill plates are also starting to rot. What I have proposed to do to refurbish the dugout is remove the roof and replace any worn or weathered boards. The new shingle roofing will be black architectural shingles with white drip edge. Three of the walls are cement so we do not need to do any repairs, they will just need to be scraped and painted. The front of the structure is three 4x4's that hold the front fence up. The 4x4's will be painted and the kickboards that are attached to them will be replaced and painted also. The dugout will be painted "battleship gray" and will match the other dugouts.

I have already received approval from Mr. Paggioli of Public Works and I presented my project to the Parks and Rec Commission on Monday, February 6 and received unanimous approval from the members. On Tuesday, February 7, I again presented my project to the CBSL (Colchester Baseball Softball League) and it was well received there also. In fact, the CBSL will assist me with providing volunteers as well as some assistance with materials. I will be having a pasta dinner fundraiser in March to raise money for the project and I have already received promises for donations of food for the fundraiser, the shingles are being donated, and Public Works will assist with disposal of debris. Additionally, I will have a Master Carpenter on site during the project as well as a roofer.

Weather permitting, I would like to carry out the project over three weekends, beginning in late March. The members of CBSL had no problem with the time schedule I presented. I look forward to being able to complete this project not only for my Eagle Scout but as a way to contribute something positive to both the town and a sport that I have enjoyed for so many years.

Sincerely,



Kevin Payne

Troop 109



## Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

**Eagle Scout candidate's full legal name** Kevin Michael Payne

**Eagle Scout Service Project Name** Baseball Dugout Renovation

### **Eagle Scout Requirement 5**

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

# Instructions for Preparing Your Proposal

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## Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. **It provides sufficient opportunity to meet the Eagle Scout service project requirement.** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. **It appears to be feasible.** You must show the project is realistic for you to carry out.
3. **Safety issues will be addressed.** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. **Action steps for further detailed planning are included.** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. **You are on the right track with a reasonable chance for a positive experience.**

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the *beginnings* of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

**Consider also, that if you submit your proposal too close to your 18<sup>th</sup> birthday, it may not be approved in time to finish planning and executing the project.**

## Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

## Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

## Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

## Contact Information

*Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.*

### Eagle Scout Candidate

Name: Kevin Michael Payne		Birth date: 08/17/2001	
Email address:		BSA PID number*: 121144864	
Address: 31 Piekarz Rd	City: Colchester	State: CT	Zip: 06415
Preferred telephone(s): 8605374832		Life board of review date: 12/8/15	

\* BSA PID No., found on the BSA membership card

### Current Unit Information

Check one: <input checked="" type="checkbox"/> Troop <input type="checkbox"/> Team <input type="checkbox"/> Crew <input type="checkbox"/> Ship	Unit Number: 109
Name of District: Mohegan	Name of Council: Connecticut Rivers Council

**Unit Leader** Check one:  Scoutmaster  Varsity Coach  Crew Advisor  Skipper

Name: Rob Dubiel		Preferred telephone(s): (860)614-2540	
Address: 265 New London Rd	City: Colchester	State: CT	Zip: 06415
Email address: rod@dubielcpa.com			

### Unit Committee Chair

Name: Margaret Clark		Preferred telephone(s): (860)331-7547	
Address: 87 Caisson Rd	City: Colchester	State: CT	Zip: 06415
Email address: msclark087@gmail.com			

### Unit Advancement Coordinator (If your unit has one)

Name: Lynn Payne		Preferred telephone(s): (860)882-2442	
Address: 31 Piekarz Rd	City: Colchester	State: CT	Zip: 06415
Email address: Lpayne31@sbcglobal.net			

### Project Beneficiary (Name of religious institution, school, or community)

Name: Colchester Public Works		Preferred telephone(s): (860)537-7288	
Address: 127 Norwich Ave.	City: Colchester	State: CT	Zip: 06415
Email address: publicworks@colchetserct.gov			

### Project Beneficiary Representative (Name of contact person for the project beneficiary)

Name: James Paggioli		Preferred telephone(s): (860)537-7288	
Address: 127 Norwich Ave.	City: Colchester	State: CT	Zip: 06415
Email address: publicworks@colchetserct.gov			

### Your Council Service Center

Contact name: Connecticut Rivers Council		Preferred telephone(s): (860)913-2700	
Address: 60 Darlin St	City: East Hartford	State: CT	Zip: 06108

### Council or District Project Approval Representative

*(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)*

Name: Paul Orstad		Preferred telephone(s): (860)334-6457	
Address: 30 Surrey Lane	City: Norwich	State: CT	Zip: 06360
Email address: hogan343@aol.com			

### Project Coach (Your council or district project approval representative may help you learn who this will be.)

Name: Rob Dubiel		Preferred telephone(s): (860)614-2540	
Address: 265 New London Rd	City: Colchester	State: CT	Zip: 06415
Email address: rod@dubielcpa.com			

## Project Description and Benefit

Briefly describe your project.

The Town of Colchester Parks and Rec Department maintains the baseball fields in the town with limited funds. The Little League Baseball Field (R1) has a dugout that is in need of a new roof as well as new paint inside the dugout. My project is to remove the existing roof, put on a new roof and chain fencing for the front of the dugout, as well as scrape and paint the dugout.

Attach sketches or "before" photographs if these will help others visualize the project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)

SEE ATTACHED	SEE ATTACHED

Tell how your project will be helpful to the beneficiary. Why is it needed?

My project will benefit the town by renovating a dugout that is used three seasons of the year by Little League Baseball teams and is in need of repair. Additionally, it is the dugout closest to the road and is seen by everyone who goes by so the renovations will make the baseball field look much nicer and it will be safer for the athletes who use it. The renovations will also make the dugout safer for all who use it. After the renovation, the dugout will be a good representation of the town's fields.

When do you plan to begin carrying out your project? late March of 2017 (the exact start and end dates will be determined)

When do you think your project will be completed? April of 2017 by the weather)

## Giving Leadership

Approximately how many people will be needed to help on your project? 10 per day

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

I will ask my unit members to assist and they will do most of the work but I will also ask my family and a few friends as they have experience with remodeling and roofing. I will also send out emails to my troop and the parents of the boys and girls that play baseball as well as have sign ups for my troop.

What do you think will be most difficult about leading them?

I think the hardest part about leading them will be being organized enough to have everyone doing something and not standing around. I will make a duty roster once I find out who is supposed to be there and this should hopefully keep every one busy. I will also assign jobs based on age and ability of the volunteer or scout.

## Materials

*Materials are things that become part of the finished project, such as lumber, nails, and paint.*

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.

Framing screws, roofing nails, roofing tiles, 2x4x8' wood, plywood 4'x8'x.5", 2x6x8' wood, battle ship grey paint and paint rollers pans and brushes, shingles

## Supplies

*Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.*

What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Caution tape, water, snacks, gloves, first aid kit



## Tools

*Include tools, and also equipment, that will be borrowed, rented, or purchased.*

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

Hammers, drills, saws, rulers, ladders, crowbar , putty knives , wheel barrows

## Other Needs

*Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.*

What other needs do you think you might encounter?

## Permits and Permissions

*Note that property owners should obtain and pay for permits.*

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

The Department of Public Works (Mr. James Paggioli) said that no permits will be needed because the structure already exists and my project is only to beautify and restore it. However, I will need to propose my project to the town and get approval from them.

## Preliminary Cost Estimate

*You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.*

Enter estimated expenses below: <i>(Include sales tax if applicable)</i>		<b>Fundraising:</b> Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	\$600.00	I will start with a pasta dinner for the start up money and, if that doesn't raise enough money, I will then do a bottle drive. I will also ask Home Depot, Lowes, and other lumber yards if they can give me a discount on the lumber.
Supplies:	\$100.00	
Tools:	\$0.00	
Other:	\$50.00	
<b>Total costs:</b>	<b>\$750.00</b>	

## Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1. Prepare project plan
2. Get approval from town
3. Organize, advertise and hold fundraiser(s)
4. Buy materials
5. Organize my volunteers for the weekends needed
6. Demolition
7. Rebuild/ rough in
8. trim out paint and shingel

## Logistics

Check with your council service center to determine if a Tour and Activity Plan is required.

How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour and Activity Plan?

I have access to pickup trucks and a trailer to move the materials. The town will provide a dumpster for the old materials. As the project is in Colchester, all volunteers will be able to easily get to the site.

## Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns you and your helpers should be aware of.

Ladders will be used as well as saws and some power tools. I will have safety equipment (eye protection, hard hats) and also give instruction about using the equipment. There may be some tools that can only be used by experienced adults. I will also need to know how to treat small cuts, abrasions, scrapes, and burns. To treat these, I will have a first aid kit on site and I have my First Aid Merit Badge. To get access to the roof we will be using a safety apparatus such as a baker and harness with a lanyard.

## Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings."

Itemize all materials needed as well as the costs.

Draw a sketch of the dugout that includes what will be replaced or repaired.

## Candidate's Promise\*

Sign below before you seek the other approvals for your proposal.


On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed  Date 12/13/16

\*Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

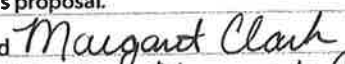
## Unit Leader Approval\*

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed  Date 12/13/2016  
Name (Printed) Robert Dujela

## Unit Committee Approval\*

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.


Signed  Date 12/12/16  
Name (Printed) Margaret Clark

## Beneficiary Approval\*

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fund raising he conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.

Our Eagle candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."

Yes  No

Signed  Date 1/18/17  
Name (Printed) JAMES PAGGIOLI DIRECTOR OF WORLD

## Council or District Approval

I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and further encourage him to share it with a project coach who has been designated for him.

Signed  Date 16/12/16  
Name (Printed) PAUL Wm ORSRAD

\*While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.