

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Agenda Regular Meeting @ 7 PM Thursday, September 3, 2015 Colchester Town Hall Meeting Room 1

- 1. Call to Order
- 2. Additions to the Agenda
- 3. Approve Minutes of the August 17, 2015 Special Board of Selectmen Meeting
- 4. Approve Minutes of the August 20, 2015 Regular Board of Selectmen Meeting
- 5. Approve Minutes of the August 28, 2015 Special Board of Selectmen Meeting
- 6. Citizen's Comments
- 7. Boards and Commissions Interviews and/or Possible Appointments and Resignations
 - a. Blight Ordinance Task Force
 - 1. RoseMarie Bagioni to be interviewed
 - 2. Matthew Trant to be interviewed
 - b. Commission on Aging
 - 1. Possible appointment for a three year term to expire 12/31/2016
 - 2. Possible appointment as an alternate for a three year term to expire 12/31/2016
- 8. Budget Transfers
- 9. Tax Refunds & Rebates
- 10. Discussion and Possible Action on Budget Communication Sub-Committees
- 11. Discussion and Possible Action on Blight Ordinance Task Force Charge
- 12. Discussion and Possible Action on Senior Center Building Project Sub-Committee
- 13. Citizen's Comments
- 14. First Selectman's Report
- 15. Liaison Reports
- 16. Adjourn

2015 SEP - 1 AM IO: 11



127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes Special Meeting Minutes Monday, August 17, 2015 Colchester Town Hall @ 4PM

MEMBERS PRESENT: First Selectman Stan Soby via teleconference, Selectman Denise Mizla, Selectman Kurt Frant Selectman John Reever via teleconference, and Rosemary Coyle via teleconference

MEMBERS ABSENT: None

Call to Order

First Selectman S. Soby called the meeting to order at 4 p.m.

Discussion and Possible Action on Contract with Langan Professional Engineering Services R Coyle inquired as to who will be present at the consultant meeting. S Soby informed the group that updates will go through Adam Turner and the First Selectman's Office. Some items may be directed to Jim Paggioli who will be managing on-site. The money for the contract will be covered by a grant. K Frantzen stated that he reviewed the contract and it is consistent with previous discussions with Jim, Adam and Sal, as well as the price has been clarified in regard to the investigation derived waste. S Soby noted that the contract has also been vetted by Attorneys office Shipman & Goodwin.

R Coyle moved to approve the contract with Langan Engineering & Environmental Services, Inc for Professional Environmental Engineering services, proposal number 2015-11 in conjunction with the potential acquisition of the property located at 139 Westchester Road in Colchester, Project number 140126800, and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

Adjourn

R Coyle moved to adjourn at 4:06 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk



127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes Regular Meeting Minutes Thursday, August 20, 2015 Colchester Town Hall @ 7PM

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman Kür Frantzen, and Selectman John Reever

MEMBERS ABSENT: None

OTHERS PRESENT: Board of Finance A. Shilosky, Director Public Works J. Paggioli, Director Senior Services P. Watts; Fire Chief W. Cox, Deputy Chief D. Lee, Town Clerk G. Furman, Registrar D. Giles & D. Mrowka, G. Siddell, A. Liverant, Clerk T. Dean, and other citizens.

1. Call to Order

First Selectman S. Soby called the meeting to order at 7:00 p.m.

2. Additions to the Agenda

S Soby asked that the following be added to the agenda #15 Discussion and Possible Action on Consultant Agreement for Norton Mill Project, and #16 Discussion and Possible Action on Amended Lease for Senior Center, renumber remaining items accordingly.

R Coyle moved to approve the additions the agenda as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED

Approve Minutes of the July 16, 2015 Regular Commission Chairmen Meeting
 R Coyle moved to approve the Regular Commission Chairmen meeting minutes of July 16, 2015, seconded by
 K. Frantzen. Unanimously approved. MOTION CARRIED

4. Approve Minutes of the July 16, 2015 Regular Board of Selectmen Meeting R Coyle moved to approve the Regular Board of Selectmen meeting minutes of July 16, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

- 5. Citizen's Comments none
- 6. Boards and Commissions Interviews and/or Possible Appointments and Resignations
 - a. Economic Development Commission Resignation of Paul Catalano
 R Coyle moved to accept, with regret, the resignation of Paul Catalano as member of the Economic Development Commission, seconded by D Mizla. Unanimously approved. MOTION CARRIED
 - b. Agriculture Commission Resignation of Allen Zimmerman
 D Mizla moved to accept, with regret, the resignation of Allen Zimmerman as member of the Agriculture Commission, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.
 - c. Commission on Aging
 - 1. Resignation of Wayne Mohrlein
 - R Coyle moved to accept, with regret, the resignation of Wayne Mohrlein as member of the Commission on Aging, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.
 - 2. Marjorie Mlodzinski to be interviewed was interviewed
 - 3. Karen Althammer to be interviewed was interviewed
 - 4. Eleanor Phillips to be interviewed was interviewed
 - d. Blight Ordinance Task Force
 - 1. Richard Waugh to be interviewed was interviewed
 - 2. Jean Walsh to be interviewed was interviewed
 - 3. Christian Choma to be interviewed was interviewed
- Budget Transfers None

8. Tax Refunds & Rebates

*R Coyle moved to approve tax refunds in the amount of \$401.97 to Rossi Law Offices LTD, \$92.28 to Carol Willson, \$2628.33 to Jon & Tana Handwerk, and \$83.46 to Robert or Donna Georgens, seconded by D Mizla. Unanimously approved. MOTION CARRIED

9. Discussion and Possible Action on Section 5310A Funding for Vehicle Replacement

P Watts, Director of Senior Services, stated that the Board of Finance had already approved to appropriate funds at their 8/19/15 meeting.

R Coyle move to approve the Section 5310A Funding for Vehicle Replacement and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Grant Contract with Senior Resources Agency on Aging

R Coyle moved to approve the FY 2015-2016 Making Memories Grant and authorize the First Selectman to sign all necessary documents, seconded by J Reever. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on JLN Associates Contract for Fire Department Strategic Plan

R Coyle moved to approve the JLN Associates Contract for the Fire Department Strategic Plan and authorize to First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Agreement with McGladrey LLP for Auditing Services

D Mizla moved to authorize the First Selectman to sign the Business Associate Agreement with McGladrey LLP related to auditing services provided for the fiscal year ended June 30, 2015, seconded by J Reever. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Lease Agreement for Canon Copiers with Ryan Business Systems

R Coyle moved to approve the 5 year lease agreement for Canon copiers with Ryan Business Systems, Inc. and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

14. Update on Town Clerk Office General Code E-Code 360

Town Clerk G Furman gave a 6 month update. Peak users were in April and downslide since then, not many residents looking at the e-code since April. She explained that the purpose of implementing the e-code was to generate less calls into the office and encourage residents to look up the information on their own at any time. G Furman asked the Board on input on how to generate more interest in the on-line product. Discussion from the Board on avenues to utilize to create awareness.

15. Discussion and Possible Action Consultant Agreement for Norton Mill Project

R Coyle asked to add the term 'monthly' to the seventh paragraph in the agreement, before 'lump sum' to clarify payment.

D Mizla moved to approve the Consultant Agreement for the Norton Mill Project, as amended, seconded by J Reever. Unanimously approved. MOTION CARRIED.

16. Discussion and Possible Action on Amended Lease for Senior Center

S Soby stated that the only change was to incorporate language for the insurance.

R Coyle moved to approve the amended lease for the Senior Center to add language for insurance and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

17. Discussion on Senior Center Building Project

S Soby notified the Board that there has been interest from developers and he has met with them when asked. He has taken a hard look at numbers with internal feedback. Nothing to this point has proven something to pursue. Discussion and agreement on the Board that there should be a statement of support on the SC building project, and that the BOS and BOF should create a sub-committee to begin the task. S Soby will send out a draft for input from members to include as an action item at the next meeting.

18. Citizens Comments

D Giles inquired about the report that was generated from the Senior sub-committee and how that will play into a potential senior center. S Soby stated that the report will be reviewed along with some others that were generated.

D Giles also inquired if the ownership recommendation would be included. S Soby said that at this time there isn't an answer.

19. First Selectman's Report

Friday morning will be a kick meeting for the Norton Mill project. The engineering firm is ready to go; 57 Fest will be 9/26 at 4pm. Hoping for sponsors to keep costs down and will administer a bracelet for the child area; Dept. Heads will be asked to prepare a presentation for BOF staring in Nov for the next budget year similar to what they did last fiscal year; Blight issues being addressed in town with multiple departments being involved in the process; Vacant houses currently being purchased and renovated by banks and then being put back on the market; Fire at Gaia Gardens after which the Fire Marshall issued, through Gaia management, a memo that was disseminated to residents to provide fire safety do's and don'ts specific to the location. FM has also issued notice to Gaia Management to resolve some outstanding fire hazard issues from current annual inspection; Locations identified for speed enforcement issues then implemented an electronic speed enforcement; PD FB page inquiry was received and finalizing a response. The FB page is monitored by the Sgt.; Attended a Federal Grant presentation and distributed materials to dept. heads; UCFS is recognizing National Health Center Week by placing 17,000 flags on the Norwichtown green. This number represents the number of people serviced by UCFS, 480 from Colchester.; Town Planner applications have been reviewed and 4 interviews will take place next week; KX Board meeting Tuesday, issues with dispatchers still are not resolved.; ACO is on limited duty, Hebron ACO is covering the pound and responding to any emergency site calls;

20. Liaison Reports

R Coyle reported on the Commission on Aging – working on strategic long term plans. Golf tournament was a great event, raising \$5,600 for programming funds. (update attached)

CHFD – vehicle repair list was discussed, along with the ambulance and life span with specifications. July EMS calls at 169. Total fire dept. calls consist of 70-80% being EMS calls.

K Frantzen reported on the Conservation Commission – a new subdivision on Old Hebron Rd towards Hartford Rd being looked at, significant wetland implications.

Sewer & Water Commission - discussed the budget

J Rever reported on the Charter Review Commission – suggestions have been worked on and the commission will be setting a time to discuss with the Board of Selectmen.

D Mizla reported on the Board of Education – at the 8/11 meeting the new Director of Pupil Services was introduced, Dr. McNamara. The Superintendent drafted an action plan based on consultant input. Monthly updates on how they are proceeding with the recommendations will be presented at the BOE meetings. New Principal at CES, Judy O'Meara. RFP is out for an architect for the final plans for the WJJMS project.

21. Adjorn

R Coyle moved to adjourn at 9:55 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Attachment: Senior Center statistics update submitted by R Coyle

Respectfully submitted, Tricia Dean, Clerk

COA Meeting-August 10, 2015

My Senior Center/Membership Drive: going very well 254 people have come in for membership and we have 735 active members in the data base. Great compliance in use of system, good feedback on ease of use and general excitement about the new system.

2nd Annual CSC Golf Tournament Fundraiser outcome: 12 9-hole golfers, 35 18-hole golfers and 136 dinner attendees Total raised: over \$5,500.00

Grant Update: Section 5310A funding came through from CTDOT. Estimated delivery of new 14 passenger bus is July 2016.

September is National Senior Center Month; 2015 Theme is Celebrate LIFE at Your Senior Center (Learning, Independence, Friends, Energy) We've planned a great program theme for the month...stay tuned.

Programs:

8/10-Mystery Trip
8/14-Surprise Prize Bingo
8/18-Hollywood Musical Memories at the Aqua Turf
8/19-Seasonal Crafts sessions start
8/25-Summer Beach Party with Changes in Latitude
8/31-All about Immunizations with Rite Aid Pharmacy

Upcoming Trips:

- Foxwoods Casino 8/27
- La Cage aux Folles at Goodspeed 9/2
- Eastern States Expo 9/23
- In the Christmas Mood with the Glenn Miller Orchestra 12/10
- No-Fly Cruise to the Bahamas 3/19-27, 2016

Attendance & Meals Served:

- Monthly Transports in July: 1129
- Monthly Attendance in June: 1361 in 22 days
- Monthly Attendance in July: 1412 in 22 days
- Meals served in June: Bistro & Special Meals: 99 Community Café: 139 MOW: 402
- Meals served in July: Bistro & Special Meals:64 Community Café:? MOW: ?
- New members June: MTD: 7 YTD: 57
- Effective July 1, report total seniors in MySeniorCenter database-735



127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Special Meeting Minutes Friday, August 28, 2015 @10:00 AM Colchester Town Hall, Suite 201 2015 AUG 28 AM IO: 55

MEMBERS PRESENT: First Selectman Stan Soby

Members Present Via Teleconference, Selectman Rosemary Coyle, Selectman Denise Mizla

MEMBERS ABSENT: Kurt Frantzen, John Reever

- 1. Call To Order: First Selectman Stan Soby called the Special Meeting to order at 10:00 AM.
- Tax Refunds and Rebates: Rosemary Coyle moved to approve the tax refund in the amount of \$4715.51
 to Kathy Friedman, motion seconded by Denise Mizla. Motion unanimously approved.
- 3. Motion to adjourn made at 10:03 AM by Rosemary Coyle, motion seconded by Denise Mizla. Motion unanimously approved.

Respectfully Submitted,

Sylvia Miller-Clerk



DATE: August 24, 2015

BOARDS & COMMISSIONS APPLICATION

Name: Roselviarie Bagio	DNI	
Address: 125 Oak Farm I)rive	Colchester, CT. 06415
Home Phone: 860-874-91	15 _{Email} Simply.RMB	@gmail.comFAX:
Work Phone:	Email	Town Residency Mark mbs 2013 Years
Party Affiliation:	Democrat Republica	un Unaffliated (circle one)
Commission or Board you a	re interested in serving on:	
	List name and location of school, New Britain High School, Ne	# of years attended, Subjects/Major, Did you graduate?
High School: Craddate of	Trow Britain riigir Gonooi, rio	, Britain C1
Post High School	l: Graduate of Grace-New I	Haven School of Nursing, New Haven CT
College: Graduate of Cen	tral Connecticut State Univer	sity, New Britain CT BS Degree
	versity of Connecticut School	
MS in Nursing,	double major as clinical spe	cialist and management
Other: Tri	inity College, Burlington VT, C	ertificate in Women's Small Business Development
Or Correspondence	They conceded, Edinington 11, c	
School		

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Work Experience: List length of employment, nam	ne and address of employer, position & reason for leaving:
Retired in 2012 after 10+years self employ	yed independent contractor as small business
consultant in Santa Fe, NM. Moved back to 0	CT. in 2012.
Various nursing positions over 20 years in	ncluding 16 years at Newington Children's Hospital,
Newington, CT, last as Clinical Specialist. Mo	oved to VT. Vermont Department of Health as
Program Development; Vermont State Nurse	s' Association as Executive Director.
Are you capable of making the commitment of time	e necessary to serve on this Board or Commission? Yes
Why are you interested in serving? To expand my	y knowledge of Colchester and serve the community I live in.
	volunteer services at Colchester 57th Fest in 2013 & 2014
under Reed Gustafson. Have volunteered at	monthly "Food Truck" food distribution through Colchester
Social Services in 2015.	
	s area? No direct experience with "Blight" ordinances.
From 1987 to 2012 served on various con	mmunity committees: 1994-2012 Coalition of Homeowners'
Association Santa Fe New Mexico County ar	rea as co-chair, secretary, treasurer;
2005-2010 Planning Committee for US Highv	way 285 South Corridor in Santa Fe County NM for creation
of Development Plan and Zoning Ordinances; 1	1987-1994 Co-chair of Planning Commission, Jericho Vermont,
conducted public hearings, updated Town De	evelopment Plan and Zoning Ordinances; Affordable Housing
Task Force.	
If you are not appointed to this board or commission. Which ones? Possibly	on, would you be interested in other forms of public service?
Date: August 24, 2015	Signature: Hosemacie Bagioni



DATE: 8/27/2015

BOARDS & COMMISSIONS APPLICATION

Name: Matthew Trant				
Address: 34 Oak Farm Dri	ve		Colche	ester, CT. 06415
Home Phone: 8606755374	_{Email} trant.matt@	gmail.com	FAX:	
Work Phone:	Email	Town	Residency 2	Years
Party Affiliation:	Democrat Republic interested in serving on: Blig		(circle one)	
Educational Background: Listingh School: Griswold High		•	Subjects/Major, Di	d you graduate?
5				
College: Eastern CT State	e University, 3 Years, Bu	siness Marketing	g, No Degree	
÷				
Trade,Bussiness				
Or Correspondence School				

CONTINUED ON REVERSE SIDE

Work Experience: List length of employment, name and address of employer, position & reason for leaving:
Current Positions: Vice President, Digital Services & Analytics at Cashman + Katz Integrated Communications
Board Of Directors, Digital Director at Octagon Strategy Group. 76 Eastern Blvd, Glastonbury CT 06415
Previous: Director, Digital Marketing & Analytics at fabric.com (owned by Amazon). 333 Park Street, West Springfield MA 01089.
Left that position for a new opportunity and to reduce the morning commute.
Are you capable of making the commitment of time necessary to serve on this Board or Commission? Yes
Why are you interested in serving? I feel with my the location of my new position that I am more readily available
to participate in town oriented items. My wife and I are both open minded and dedicated individuals that want to
nelp the communitity in any way that we can. My management experience, combined with my ability to take a
step back and analyze multiple situations with an open mind, makes me a good fit for volunteer service. My
motivation comes from living in Colchester for 2 years and seeing how wonderful of a town we live in.
f you are not appointed to this board or commission, would you be interested in other forms of public service? Which ones? Anything that I can do to play a part in Colchester.
Date: 8/27/2015 Signature: Matthew Trant



DATE: July 21, 2015

BOARDS & COMMISSIONS APPLICATION

Name: Eleanor M Phillips				
Address: 4 Country Place F	Road, Apt 1		Colchest	er, CT. 06415
Home Phone: 860 531 9388	Email ephillips525@	msn.com	FAX:	
Work Phone:	Email	Town	Residency SiX	Years
Party Affiliation:	Democrat Republica	u Unaffliated mission on Aging	(circle one)	
	st name and location of school, #		Subjects/Major, Did y	ou graduate?
"college course" gr				
College: Boston State Teac	hers' College, Boston, Mass	sachusetts.		
pumorous co	ourses, comingre etc relative to	my positions in the	hanking/gradit union	on drop mont
Trade, Bussiness	ourses, seminars etc relative to	ing positions in the	banking/credit union	environment.
Sahaal				

CONTINUED ON REVERSE SIDE

Work Experience: List length of employment, name and address of employer, position Submarine Base Credit Union, Groton CT VP, Branch Operations (merged with the control of	_
Core Plus Federal Credit Union fka Norwich-Pequot Teachers Credit Union	
Member Services Sales and Services Manager responsible for branch operations, VISA processi	ng, mortgage and consumer lending
etc.	4.0
Retired (quite exhausted) July 2006.	
Are you capable of making the commitment of time necessary to serve on this Board (or Commission? <u>Yes</u>
Why are you interested in serving? As a Colchester senior and currently serving	g as Colchester's
Representative to the TVCCA Board of Trustees I have an interest in how ou	
as those approaching that "certain age" are encouraged and treated by our tow	n specifically as well as on a
state-wide basis. I feel that my life experiences have prepared me to serve	in this capacity.
Do you have any experience or familiarity with this area? Yes. Formerly connected	ed as a Ledvard resident to
the Ledyard Sr Ctr and currently a volunteer at the Colchester Senior Center	
of the programs offered here and enjoy interacting with other members. My	

Trustees and Executive Committee member of the Thames Valley Council for Communi	ty Action has kept me informed o
State and Federal actions critical to seniors.	
ff you are not appointed to this board or commission, would you be interested in other	r forms of public service?
Which ones? not at this time thank you.	•
which ones:	
Date: July 21, 2015 Signature:	



BOARDS & COMMISSIONS APPLICATION

Name: Karen Al	Thammer		
Address: 15 Grani	e Ct		_Colchester, CT. 06415
Home Phone: 860603	2255 Email Kwa wa	IK@ gnail.comFAX:	
Work Phone:	Email	Town Residency_	2 + Years
Party Affiliation:	Democrat Republican	n Xunaffliated (circle c	one)
Educational Background: Li	st name and location of school, #	of years attended, Subjects/M	
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College: $B.5$. ω	PI, worcester, M	17	

Trade, Bussiness			
Or Correspondence			

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) you have an	ny experience or	familiarity with t	his area? <i>N</i> O			
		s board or commis			_	blic service?
Date: 7/0	20/15		Signature:	X. M.	Kamm	iei

9 20 2



127 Norwich Avenue, Colchester, Connecticut 06415

DATE: 7 - 20 - 15

BOARDS & COMMISSIONS APPLICATION

Name: MA	RJORIE MLO	dzinski
Address: 4	9 CENTER Co	Colchester, CT. 06415
Home Phone: 860-6	03-2047 Email mm	
Work Phone: 1	A Email_	Town Residency 6 MOS Years
Party Affiliation:	Democrat Republican	Unaffliated (circle one)
Commission o	r Board you are interested in serv	ving on: COMMISSION ON AGING
Educational B	ackground: List name and locat	tion of school, # of years attended, Subjects/Major, Did you graduate?
High School:	MANCHESTER	Megh School
	92 AD UA-	HI 96 6
College:	UNIVERSITY	OF SAINT JOSEPH ADMINISTRATION ANAGEMENT 1996 COMLAUDE
	BUSINESS	ABMINISTRATION
	MANOR IN MI	ANAGEMENT 1996 COMLAUDI
rade,Bussiness or Correspondence	g.eADUA	7 (
chool		
Vork Experien eason for leavi	ce: List length of employm	nent, name and address of employer, position &
AeTN	A FOUNDATIO	ON 17 GEARS
WART	FORS FOUNDA	ATTON FOR PUBLIC GIVING ANTS MANAGEMENT 2013
17	GEARS. PRA	ANTS MANAGOMONT
*	ReTires.	2013
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Boards & Commissions Applications

Are you capabl	e of making the commitment of time necessary to serve on this Board or Commission?9 e 3
Why are you in	terested in serving? TO PEONIAE ADVOCACY COR SENIORS AND TO BE O CTIVELY INVOLVED AS A ITIZEN, RESIDENT AND VOTER IN COLCLOSTER
)o you have any	experience or familiarity with this area? THE WLAT - MOVED TO COLCLESTER JANUARY DD15
you are not appo nich ones?	inted to this board or commission, would you be interested in other forms of public service? $Dcv au au au au \omega$
e: 7-20-1	Signature: Narfore R. Wood zum