Town of Colchester WJJMS Building Committee October 11, 2018 – 7:00 PM WJJMS

MINUTES

Members Present: Thomas Tyler, Paul Picard, Irene Malsbenden, Lynn Goodwin, Anthony Tarnowski, Joe Ruiz

Members Absent: None

Others Present: Tecton: Stephen Melingonis, Jeff McElravy; O&G: Gus Kotait; Arcadis: Tammy Hamelin, Jack Butkus; Board of Education Chairman Brad Bernier, Superintendent Jeff Burt, Director of Educational Operations Ken Jackson, Principal Chris Bennett, Bacon Civic Students, WJJMS Cafeteria Manager Dot Gardner

1. Call to Order: Chairman Tyler called the meeting to order at 7:07pm.

2. Changes to the Agenda: None

3. Citizen's Comments: None

- Approval of Minutes September 27, 2018: A. Tarnowski motioned to approve the September 27, 2018 meeting minutes, seconded by J. Ruiz. All members voted in favor with J. Ruiz abstaining.
 MOTION CARRIED.
- **5. Approval of invoices:** I. Malsbenden motioned to approve the following invoices for a total of \$1,479,764.25, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**

INVOICE SUMMARY

VENDOR	INV.#	DESCRIPTION	PRJT. #0043	PRJT. #0044	TOTAL
O&C Industries	Application #022 Dtd. 10/10/18	CM & Construction Services 09/01/18 - 09/30/18	1,139,199.06	118,177.96	1.257,377.02
Tecton	Inv. #41245 Dtd:: 09/30/18	Billing Period 09/01/18 - 09/30/18	23,565.28	809.72	24,375.00
Arcadis	Inv. #0930860 Dtd. 09/25/18	Billing Period 08/20/18 - 09/23/18 Add: FF&E / Move in Services Commissioning	6,700 00 7,668 00 9,841,26 24,209 26	Constitution of the state of th	24,209 26
Arcadis	Jriv.	Billing Period 08/20/18 - 09/23/18 Commissioning		300.00 3 <u>88,74</u> 688.74	688.74
iMTL	Inv. #3202-K Dtd. 08:22/18	Testing Services / Reports	1,702.97	455.32	5,815.00
CDW-G	Inv. #NWJ5742 Dtd. 08/22/18	Technology Order	6,500 00	0.00	6,500.00
CDW-G	Inv. #PJX4150 Dtd. 09/26/18	Technology Order – CREDIT	-895.50		-895.59
CDW-G	Inv. #PJX4155 Dtd 09/26/18	Technology Order CREDIT	-1,322.16		-1,322.16
HP Inc	Inv. #60475746 Dtd. 09/17/18	Technology Order	1,704 00	E anno military a sangara	1.704.00

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6. Project Manager update and potential action:

- T. Hamelin gave report on what was accomplished in September and the Project Budget
 Summary. Total changes with CM Contingency is 1.75% or \$646,352.
- Punch list items continue to be worked on.
- T. Hamelin presented a complete list of Additional FF&E Faculty Staff Needs and Additional
 Construction Faculty Staff Needs. There was consensus among members that they would like
 to see the list priced out and prioritized. Members would also like to know where the Town's
 portion of the budget is at as anything added post State approval is not reimbursable.
- Touchit Screen mock-up cabling installation is scheduled for October 17th.

7. Architect update and potential action:

- Sides still need to be tried on the chairs to see if it helps with the noise they are making when slid along the floor.
- According to the Acoustician, acoustics are in accordance with State standards. The areas of concern will be looked at more closely and the Acoustician will come do a site evaluation.
- Two additional windows have been requested for Pupil Services.
- A request was made to reverse the lock on door between Guidance and Nurse's office to
 prevent anyone from accessing the instruments and medications kept in the office. Fire
 Marshal would not approve the change. Adding a lock on the exam appears to be a simpler
 solution.
- There has been a request for additional furniture in the corridors. Options are being looked at.
- Discussion was had with Principal Bennett involving creating a TV studio and backstage green room in the current engineering robotics room. Some wall demolitions, added door and windows to the control room, and relocating the sound system will make the area much more useful space.
- A proposed kitchen layout was provided. P. Picard suggested some alternative solutions.

8. Construction Manager update and potential action:

- G. Kotait distributed O&G Monthly Progress Report No. 18 through September 2018.
- Summary Data was reviewed.
- Fuss & O'Neill does not believe DOT will be in favor of making the temporary driveway to CES permanent but cannot say for certain. Additional approval would be needed to proceed.
- If an irrigation system installed on the athletic fields would be maintained remains a concern among members. The Board of Education would be responsible for the cost to maintain and for the water. B. Bernier said the BOE would committ to the cost for water and upkeep.
 Members directed O&G to proceed by putting in necessary sleeving prior to pouring sidewalks. If members decide to move forward with the irrigation system, this will eliminate the need to tear sidewalks back up.
- Project Commentary was provided outlining activities that are ongoing and those that are starting.
- Lifts cannot be used in dumpster pad area. Reconfiguring is necessary.
- Out of Scope Change #128 was deferred until more information is available.
- L. Goodwin motioned to approve Out of Scope Change #133 for a total net sum of \$5,909, seconded by J. Ruiz Vote was unanimous. **MOTION CARRIED.**
- I. Malsbenden motioned to approve Out of Scope Change #134 for a total net sum of \$16,152, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
- A. Tarnowski motioned to approve Out of Scope Change #135, contingent upon review with DPW, for a total net sum of \$34,554, seconded by I. Malsbenden. Vote was unanimous.
 MOTION CARRIED.
- L. Goodwin motioned to approve Out of Scope Change #138 for a total net sum of \$918, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**
- A. Tarnwoski motioned to approve Out of Scope Change #140 for a total net sum of \$-58,535, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
- L. Goodwin motioned to approve In Scope CM Contingency Change #130 for a total net sum of \$7,003, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**

Out of Scope Changes for Approval

Title	Cost (\$)	Date	Reason Code	TEM	Reimb Elig
Add Allivetic Fields Irrigation	\$63,878.00	6-Oct-18	OR	N	N
Add expanded Metal mesh cage over exposed pipes in Gym E for protection	\$5,909.00	4-Oct-18	OR	14	Y
Add (5) exterior Security Cameras and access cards	\$16,152.00	6-Oct-18	OFF	-	٧
Provide new sidewalks along Norwich ave per review with Colchester DPW	\$34,544.00	6-Oct-18	OR	N	N
Add Solar Lights to fit Fiber Glass Flag Poles	\$918.00	8-Oct-18	00	N	Y
Deduct Balance of GMP Allowance 10 for turnel Backlill	\$58,535.00	8-Oct-18	P	N	Y
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	Add Athletic Fields (migation) Add expanded Medat mesh cage over exposed pipes in Gym. E for protection Add (5) exterior Security Cameras and access cards Provide new sidewalks along Norwich are per review with Colchester DPW Add Solar Lights to fill Fiber Glass Flag Poles Deduct Balance of GMP Allowance 10 for turned	Add Affivetic Fields (migation) \$63,878.00 Add expanded Metal mesh cape over exposed pipes in Gym E for protection Add (5) exterior Security Cameras and access \$16,152.00 cards Provide new sidewalks along Notwich ave per review with Colchester DPW Add Solar Lights to fit Fiber Glass Flag Poles \$918.00 Deduct Balance of GMP Allowance 10 for turnel \$58,535.00	Add Athletic Fields frigiation: Add expanded Metal mesh cage over exposed pipes in Gymt E for profestion Add (5) exterior Security Cameras and access 516,152,00 6-Oct-18 cards Provide new sidewalks along Norwich ave per review with Colchester DPW Add Solar Lights to fit Fiber Glass Flag Poles 5916,00 8-Oct-18 Back/fili Deduct Balance of GMP Allowance 10 for turned 8-Cot-18	Add Athletic Fields friigation. Add Athletic Fields friigation. Add expanded Metal mesh cage over exposed gipes in Gym E for protection. Add (5) exterior Security Cameras and access cards. Add (5) exterior Security Cameras and access 516,152,00 6-Oct-18 OR cards. Provide new sidewalks along Norwich ave per review with Colchester DPW. Add Solar Lights to fit Fiber Glass Flag Poles. S916,00 8-Oct-18 DD. Deduct Balance of GMP Allowance 10 for turned. S58,535,00 8-Oct-18 P.	Add All Netto Fields frigiation Add expanded Metal mesh cage over exposed gipes in Gym E for protection Add (5) exterior Security Cameras and access cards Provide new sidewalks along Norwich ave per review with Colchester DPW Add Solar Lights to fit Fiber Glass Flag Poles Seduct Balance of GMP Allowance 10 for turned \$56.535.00 8-Oct-16 PN N Back fit

In Scope CM Contingency Changes for Approval

PCO#	Title	Cost (5)	Date	Reason Code	MAT	Reimb Elig	ĺ
	Relocate Retaining Wall along Norwich Ave to fd the Guard Rail	\$7,003-50	3 Oct 18	CCC	N	Y	
		\$7,063.00					L

Time Sensitive Changes Approved Since Last SBC Meeting

PCO#	Title	Cost (\$)	Date	Reason Code	MAY	Reimb Elig
129	Add Courtyard Drains	\$8,856.00	3-Oct-18	FC	Y	Y
	Building Fladded (2) Roof Drains on section of flat roof	\$9,316.00	3-Oct-18	FC	N	¥
132	Added Structural work in area £ to remove steel beam in Gym and connect (3) Beams over Filmess room opening	\$1,983.00	4-Oct-18	FC	¥	٧
136	Additional Door Keys Per Staff Request	\$669.00	8-Oct-18	OR	i tu	Y
		\$20,824.09			 	

Time Sensitive In Scope CM Contingency Changes Approved Since Last SBC Meeting

PCO#	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
	Tie Kitchen Gas valve to emergency power off system Per RF1 137	\$520 00	8-Oct-18	LHA	N	Y
		\$520.09		paineire a eré reconscionaries	***************************************	ji indraining ang katang kana

Promoto Code: DO + Design Dedicionicy, FC + Field Condition, GR + Denic's Respect. ANJ + Additional Mesong Junistation, P+Februari

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- I. Malsbenden motioned to approve \$345 to purchase 5 USB-C Digital AM Multiport Adapters, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
- J. Ruiz motioned to approve \$19,402 to purchase 50 iPads to support the school's curriculum, seconded by I. Malsbenden. Vote was unanimous. MOTION CARRIED.
- A. Tarnowski motioned to approve to increase IMTL purchase order by \$7,500 for additional testing, seconded by L. Goodwin. Vote was unanimous. MOTION CARRIED.
- Principal Bennett proposed moving the fence that was originally to go around the courtyard area.
- 9. Discussion on communication/social media: None
- 10. Citizen's Comments: None
- **11. Adjournment:** P. Picard motioned to adjourn, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 10:03pm.

Submitted by,

Dawn LePage, Clerk