

MINUTES

Members Present: Thomas Tyler, Anthony Tarnowski, Irene Malsbenden, Joe Ruiz, Lynn Goodwin

Members Absent: Paul Picard

Others Present: Tecton: Stephen Melingonis; O&G: Gus Kotait; Arcadis: Pam Daly and Jack Butkus;
Director of Educational Operations Ken Jackson, Board of Finance Liaison Mike Egan, Board of Education
Liaison Mary Bylone, Principal Chris Bennett

RECEIVED
COLCHESTER, CT
FEB 15 PM 6:19
TOWN OF COLCHESTER
COMMUNICATIONS DEPARTMENT

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:09pm.
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
Town email: None
4. **Project Tours:** Principal Bennett hosted tours for families of 4th and 5th graders and reported that they were well attended and feedback was extremely positive. A tour was also given to a reporter for an article that was published in the *Rivereast News Bulletin*.
5. **Approval of Minutes - January 25, 2018:** I. Malsbenden motioned to approve the January 25, 2018 meeting minutes, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
6. **Approval of invoices:** I. Malsbenden motioned to approve the following invoices for a total of \$1,523,497.78, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

VENDOR	INV. #	DESCRIPTION	PRJT. #0043	PRJT. #0044	TOTAL
O&G Industries	Application #013 Dtd. 12/27/17	CM & Construction Services Through 12/31 /17	1,426,528.64	27,495.89	1,454,024.52
Tecton	Inv. #: 40464 Dtd.: 01/31/18	Billing Period 01/01/18 – 01/31/18	29,153.81	1,001.75	30,155.56
Arcadis	Inv. #: 0891215 Dtd. 02/07/18	Billing Period 12/25/17 – 01/21/18 Commissioning	14,020.00 0.00 14,020.00		14,020.00
Arcadis	Inv. #: 0891217 Dtd. 02/07/18	Billing Period 12/25/17 – 01/21/18 Commissioning		600.00 0.00 600.00	600.00
IMTL	Inv. #3202-H Dtd. 01/10/18	Testing Services / Reports	259.00		259.00
Day Pitney LLP	Inv. #: 33968612 Dtd. 01/22/18	Bond Counsel Professional Services	15,079.35	595.65	15,675.00
Phoenix Advisors, LLC	Inv. #: N/A Dtd. 01/18/18	Financial Advisory Services Re. Bond Issuance	7,853.48	310.22	8,163.70
US Bank	Inv. #: 4882632 Dtd. 01/24/18	US Bank	577.20	22.80	600.00
TOTAL					\$1,523,497.78

7. Project Manager update and potential action:

- P. Daly gave an update on status of each area.
- Payment request #7 was anticipated the end of January but still has not been received.
- CM Contingency is now \$21,253.
- User Change Request #013, addition of pickleball line striping and the school logo to the center of the court in Gym E, for an estimated cost of \$7,500 was presented. This was cut from the original budget when there was uncertainty over reimbursement for the second gym. Members agreed that O&G should move forward with the PCO.
- A. Tarnowski motioned to have Mercury Cabling Systems do necessary fiber line reconfiguration to run the fiber connection from Bacon to WJJMS to CES and from WJJMS to CES, in an amount not to exceed \$29,449.70; seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
- J. Butkus asked members for approval to have the testing lab come back during April break to take samples. He further explained that the demolition was treated presuming PCBs are present. Funds have already been committed to dispose of the PCBs as regulated waste. If the test samples show that there are not PCBs present the costly waste disposal fee could be saved. Members gave the go ahead for a quote for the lab to do the testing.

8. Architect update and potential action:

- February 20, 2018 is FFE State review.
- There are six outstanding PCOS.
- School staff would like to delete the casework for computers (approximately \$12,000) and have tables instead. Members agreed to delete the casework and add the tables. There is no user change request. The credit from the casework will go into contingency and be used for the cost of tables if needed.
- There is concern that the fans in the gym look flimsy. According to the manufacture, the fans are made for and tested for regular gym application. A. Tarnowski asked for the wording of the warranty to know what is considered typical gym usage.
- Benches are currently a maple veneer plywood. S. Melingonis asked members to consider upgrading to a better quality product. Members gave general consensus to upgrade to solid surface for all benches.
- Possible solutions for jacketing or painting exposed pipes were presented by Tecton and will continue to be looked into.

9. Construction Manager update and potential action:

- G. Kotait distributed O&G Monthly Progress Report No. 10 through January 2018.
- Summary Data and Project Commentary were reviewed.
- Dumpster opening is being made bigger to allow for larger dumpsters. Chairman Tyler suggested the original smaller dumpsters the area was designed for still be used, the current contractors be asked to pick up twice a week and if they can't accommodate the schools needs the contract be rebid.
- I. Malsbenden motioned to approve the following Out of Scope Changes for a total net sum of \$4,092, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**

Out of Scope Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reim b Elig
00068	Change Ceiling in Vest B101 to Acoustical and use Gyp Ceiling at exterior canopy per RFI 255	\$385.00	1-Feb-18	FC	N	Y
		\$385.00				

In Scope CM Contingency Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reim b Elig
		\$0.00				

Time Sensitive Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reim b Elig
00066	RFI 298 Add window to media Ctr Office (Carp Labor)	\$1,296.00	31-Jan-18	OR	Y	Y
00067	RFI 302 Nurse's Walls modifications and add window (Carp Labor)	\$2,411.00	31-Jan-18	OR	Y	Y
		\$3,707.00				

Time Sensitive In Scope CM Contingency Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reim b Elig
		\$0.00				

Total PCO's presented for Approval \$4,092

Reason Code: DD = Design Deficiency, FC = Field Condition, OR = Owner's Request, AHJ = Authority Having Jurisdiction, P=Planned

- Principal Bennett reported that while meeting about FFE he was advised to not include the chorus risers. J. Butkus said that the portable risers are listed as ineligible. Project funds can be used to purchase them but there will not be State reimbursement.

10. Discussion on communication/social media: None

11. Citizen's Comments: None

12. Adjournment: L. Goodwin motioned to adjourn, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:53pm.

Submitted by,

Dawn LePage, Clerk