

Town of Colchester
WJMS Building Committee
June 25, 2015
Town Hall

Minutes

Members Present: Joseph DeLucia, Paul Picard, Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Steve Wells

Members Absent: Irene Malsbenden

Others Present: Tecton Architect Jeff Wyszynski; Board of Education Members: Brad Bernier, Ron Goldstein, Don Kennedy; Board of Selectman Liaison Rosemary Coyle; First Selectman Stan Soby, Principal Chris Bennett; Director of Educational Operations Ken Jackson, Superintendent Jeff Mathieu

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:00 p.m..
2. **Citizen's Comments:** First Selectman Soby and Board of Education Chairman Goldstein took this time to thank committee members for all the work they have done and to celebrate moving forward with the project. Chairman Tyler commented that do credit needs to go to the parents in town that advocated for the project.
 - a. **Town Email:** None
3. **Approval of Minutes – May 28, 2015:** A. Tarnowski motioned to approve the minutes of the May 28, 2015, seconded by J. Ruiz. Vote was unanimous with S. Wells abstaining. **MOTION CARRIED.**
4. **Update on Bureau of School Facilities communication:** None
5. **Discussion of preparation of project applications:** K. Jackson said that it is recommended that the project be submitted to the State as two applications putting the second gym in as part of the school application. It is the best chance for the State to waiver on reimbursement. He will deliver the applications to the State on Tuesday, June 30th. Educational Specifications will need to be filed with the application. The Board of Education will need to approve the specifications in a special meeting on Monday, June 29th for the them to be submitted with the application.
6. **Discussion of project next steps:** An architect needs to be engaged for design. Discussion was had on state reimbursement for architectural services and whether or not based on the original RFP if negotiations could be had with Tecton or if it would have to go out to bid again. The matter will be looked into further.

(P. Picard left at this time)

The method of delivery for the project needs to be decided on. A Construction Manager should be hired prior to the start of discussion with the architect on the building process. At the next meeting

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on July 9th members will discuss further. The methods chosen can also affect the scope of the architectural bid.

Principal Bennett asked what the timeline would be. He was told that as of right now he should plan on using next summer to shift all classes into the part of the school that will not be demolished and demolition to begin in Fall 2016.

J. DeLucia reminded everyone that when hiring an architect part of the criteria has been that the high school students would be involved from the design process through the construction completion.

7. Discussion on communication/social media: Members discussed ways in which social media can be used to keep citizens engaged through the construction process.

K. Jackson said that all the funds budgeted for promotional items was not used. A. Tarnowski motioned to return the unused portion to the town's general fund, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED**

8. Citizen's Comments: C. Bennett thanked the members on behalf of faculty and staff.

9. Adjournment: J. DeLucia motioned to adjourn, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:17 p.m.

Submitted by,

Dawn LePage, Clerk