

Building Committee
October 3, 2011 – Regular Meeting
Town Hall – Room 3
127 Norwich Avenue

MEMBERS PRESENT: Pam Scheibelein, Theresa Hendricksen, Steven Wells, Thomas Tyler, Anthony Tarnowski, Paul Picard, Joseph DeLucia, Jr. (provisional alternate).

MEMBERS ABSENT: Joseph Ruiz.

OTHERS PRESENT: First Selectman Gregg Shuster, Selectman Stan Soby, Selectman Jim Ford, Superintendent of Schools Karen Loiselle, Director of Facilities Greg Plunkett, Board of Education Chairman Ronald Goldstein, Board of Education Member Brad Bernier, Senior Center Director Patti White, Youth Services Director Val Gaeto, Citizen Petina Killiany.

1. CALL TO ORDER

First Selectman G. Schuster called this first meeting of the Town of Colchester Building Committee to order at 7:07 p.m. Selectman Schuster thanked the members for volunteering their services. The meeting was requested to be recorded by a selectman that was unable to attend.

G. Schuster explained this building committee has proposed a provisional alternate but the position must be approved at the Selectmen's upcoming meeting. Liaisons from the Board of Education will be Michael Egan and Bradley Bernier; Board of Finance will be Bruce Hayn; the Board of Selectmen liaison has not been appointed at this time.

2. CITIZEN COMMENTS

Petina Killiany, citizen and parent, stated she is interested in assisting the Committee as she is a construction project coordinator and has worked with schools, the State and contractors in New York, Connecticut and Massachusetts and is familiar with the legislative process.

P. Killiany has a power point presentation that she would like to present to the Committee in the near future.

3. REVIEW OBJECTIVES OF COMMITTEE

Selectman Schuster reviewed the objectives noting that this project includes renovations of space for community services but will also address code updates for the school.

4. REVIEW LAWS AND PROCEDURES GOVERNING COMMITTEE

The Town of Colchester Board & Commission Handbook was given to members to provide guidance to newly appointed Committee members. The handbook includes information on responsibilities, meeting conduct and The Freedom of Information Act.

5. REVIEW AD-HOC FACILITIES COMMITTEE RECOMMENDATION

The Committee members were given copies of the recommendation and will have the full study available to them.

6. REVIEW PROJECT AND STATE REIMBURSEMENT PROCESS AND TIMELINE

G. Plunkett reviewed a possible timeline noting that a June 30 date in any given year is the date for submission to the State for review. The timeline includes public hearings for the community and discussion followed on keeping the public informed and the many ways available for communication.

7. ELECTION OF OFFICERS

Selectman Schuster called for nominations for Chairman.

Motion by: A. Tarnowski
to nominate T. Hendricksen for Chairman.

Second by: S. Wells.

No further nominations were received.

Vote: Unanimous to elect T. Hendricksen as Chairman.

Chairman Hendricksen was seated as Chair for the remainder of the meeting. As one member was not present, the Committee will wait until the next meeting to vote for Vice Chairman.

8. ESTABLISH FUTURE MEETING DATES

Discussion of dates, location and times for future meetings was held.

Motion by: P. Picard
to establish the meeting dates as the second and fourth Thursday of the month at
7:00 p.m.

Second by: A. Tarnowski.

Vote: Unanimous.

The meeting room calendar will be reviewed for available locations. The next meeting is scheduled for October 13, 2011, at 7:00 p.m. location to be determined.

9. ADJOURNMENT

Motion by: P. Picard
to adjourn the meeting.

Second by: P. Scheiblein

Vote: Unanimous.

Chairman Hendrickson adjourned the meeting at 8:04 p.m.

Respectfully submitted,

Mary Jane Slade
Clerk