

DRAFT Chilmark Board of Selectmen May 7, 2019 Meeting Minutes

Present: Selectmen James Malkin, Warren Doty, Bill Rossi, **Also:** Town Administrator Tim Carroll, Police Chief Klarèn, Fire Chief Norton, Harbor Master Rossi, Leonard Jason, Jane Slater, Everett Poole, Diane Smith, Peter Cook, Clark Goff, Ingrid Maidoff, Rob Hannemann, Gerald Katch, Kathie Carroll, Emmett Carroll, Shellfish Constable Scheffer, Evan Melillo, Liz Argo, news reporter Rich Saltzberg and MVTV videographer Lynn Christoffers.

At 5:00 PM Chairman Malkin called meeting to order in the Selectmen's meeting room. Chairman Malkin said after our Annual Town Meeting they rotate the rolls of the Selectmen. Chairman Malkin nominated Warren Doty to take the position of Chairman of the Board of Selectmen., Bill Rossi to become Vice Chairman and James Malkin to be Clerk. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chairman Doty carried on with the agenda for the evening.

Minutes:

Draft minutes from Selectmen's April 2, 2019 were reviewed, corrections were made. Mr. Malkin moved to correct minutes as corrected. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes from Selectmen's April 16, 2019 were reviewed. Mr. Malkin moved to approve the minutes as written. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Cape & Vineyard Electric Cooperative(CVEC)- Electric Vehicle & Charging stations: _

CVEC manager Liz Argo and Evan Melillo (project consultant) along with Chilmark representative on CVEC Rob Hannemann were present for discussion on this project. Ms. Argo gave a background of the CVEC stating we (Cape & Vineyard) have saved \$12.6 million dollars in electrical savings since the CVEC was created. Ms. Argo said they have not moved forward in Massachusetts (43% of greenhouse gases are attributed to transportation) with the transportation savings that are available. CVEC working with Cape Light Compact (CLC) is proposing electric cars for municipal transportation; in particular towns that are working to Green Community Status. The grant program for this proposal was discussed and presented by Evan Melillo.

Grants opportunities available for this project:

- Charging stations for electric vehicles
- Installation of charging stations
- Electric vehicles

After presentation Mr. Melillo took questions from audience.

Chairman Doty said at this time the town reimburses employees for mileage of their personal cars how and would this be better? Mr. Melillo said this electric car program would be more efficient. Discussion about comparing what the town pays on reimbursement annually ensued. Mr. Carroll said the town would save money with the electric car project.

Ms. Maidoff brought up the concern of clearance of the lower riding electric vehicles and asked if they were appropriate for on dirt roads in Chilmark. Ms. Argo said that is an issue that the manufactures are addressing with the newer models of electric cars. Mr. Malkin said he appreciates all of the information and will review the information.

Electric Vehicle & Charging stations continued...

Mr. Carroll asked if the charging station could stand alone or will the town have to have a vehicle in conjunction.

Mr. Hannemann relayed an experience the Town of West Tisbury had:

They wanted to put 2 new charging stations in the Library parking lot and the town decided they wanted them to be free (provide electricity for free) but the Eversource bill for one of these chargers (single class 2 charger) is about \$600.00 a month. Mr. Hannemann recommended having a way to charge users for the charging. Ms. Argo said they are working on that. Mr. Hannemann asked if charging for it effected grant status. Mr. Melillo said it did not as long as the user availability is followed (IE daytime employees, night municipal fleet or open to all users).

Chairman Doty requested Mr. Carroll to analyze the options and report back to the Selectmen about an appropriate proposal for Chilmark. Mr. Carroll said he would work with Mr. Hannemann on this report.

M.V. Regional High School - Funding Formula:

Mr. Malkin reported that the town sent a letter with the following questions:

- What is the composition of the regional agreement subcommittee
- What is the proposed review? Is it to amend or modify the operating budget or the capital budget or both?
- It's our assumption that the regional agreement subcommittee will consist of people from the towns and it is our position that the Superintendent will not participate in discussions about how the towns share the funding for the schools.
- Estimated timeline for the process?

Mr. Malkin said he got a call from Matt D'Andrea the Superintendent of the Schools with the following answers:

- Composition of the subcommittee will be 1 (one) member of the school committee from each town and 1 (one) member of the community appointed by each town's Board of Selectmen. (total of 2 people from each town)
- They will look to amend and consider all options for regional funding for the Regional High School
- Intention was that the Superintendent would participate in discussions but not vote. Mr. Malkin recommended that the Superintendent be available to answer questions if anyone had them. But discussion of how the towns fund the school is a town function and what they do with the funds is a school function.
- May 22, 2019 is the next scheduled meeting and no Chairman has been selected as of yet.

Mr. Rossi said this (review committee) has potential to drastically affect our rate in the MV Regional High School funding formula. Mr. Rossi thanked Mr. Malkin for committing to join the committee. Chairman Doty said Chilmark is to have 2 representatives on the review committee;

M.V. Regional High School - Funding Formula Continued...

Chilmark's designated representative on the MVRHS Committee Robert Lionette. Chairman Doty said James Malkin has offered to be our appointed representative. Chairman Doty moved to appoint Mr. Malkin. Mr. Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 Abstain J. Malkin**

Mussel project - S. Larsen:

Chairman Doty said Chilmark has had a mussel project for some years and at the last meeting they requested a report on whether they were going to continue the program. Shellfish Constable Isaiah Scheffer reported he spoke with Stanley Larsen who said he still wants to do it. Mr. Scheffer said Mr. Larsen reported still having gear out there, not harvesting much but still harvesting some (500 lbs. 2018). Shellfish Constable Scheffer said he would like to see the project continue. Constable Scheffer said with the tides as strong as they get it can be quite difficult to work on the Mussel lines. Mr. Malkin asked what the downside of allowing Mr. Larsen to continue. Constable Scheffer said nothing really. Mr. Carroll said the town is liable for the permit; so if there were any whale entanglements or navigational impediments that is on the town as the permit holder. Constable Scheffer said the equipment is designed to keep from whale entanglements. Mr. Malkin asked if Constable Scheffer knew of anyone else who was interested in doing this mussel line. Constable Scheffer said he did not.

Mr. Malkin moved to allow Stanley Larsen to continue with the Mussel Line permit. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Memorandum of Understanding (MOU)-Green Communities-Cape Light Compact (CLC):

Chairman Doty said they have been working to move forward in the designation as a Green Community. Mr. Hannemann (Chairman of the Island Energy Committee and Chilmark's Energy Committee) spoke about this. Mr. Hannemann said the big hurdles have been accomplished and the next step is to assess the energy use in all of the town municipal buildings / departments. This will give a baseline for electrical use and fossil fuels to set the start of commitment to efficiency over time. Mr. Hannemann said this MOU would allow CLC to apply for a grant and do this work for the town.

Mr. Malkin moved to authorize Chairman Doty to sign the MOU with CLC to move forward in the Green Communities Certification. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Menemsha All-Way stop signs - recommendation:

Mr. Carroll said a draft report was submitted by the engineers at the Martha's Vineyard Commission. Mr. Carroll said the town has responded with some clarification and corrections. Mr. Carroll said they will have 3 signs at Basin Road & North Road intersection also 3 stop lines (on the paved road), 2 stop ahead signs on North Road and MVC has recommended painted on the pavement Stop ahead as well. For added safety for the first summer season at the second stop ahead sign there could be rumble strips in the pavement.

Mr. Malkin supported 1 stop ahead sign and no rumble strips and to move forward with this project and to get it done. Chairman Doty asked for comment from the Police Chief. Chief Klaren supported the stop ahead notification and clear marking (line) of where vehicles will stop. Police Chief Klaren said he would review the report from the MVC and give any comments he sees necessary. Mr. Malkin moved barring any changes recommended by the Police Chief that they approve 1 stop ahead sign and no rumble strips as an amendment to the engineer's plans.

Menemsha All-Way stop signs continued... Chairman Doty said to clarify, there will be 2 new stop signs at the intersection and there is already one in place. Mr. Carroll asked to leave the 2nd stop ahead sign for the first year. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Menemsha Cleaning - award of contract to Seth Karlinsky \$64,000:

Chairman Doty said they are at the end of a period for the contract for the Comfort Station cleaning and Menemsha trash & recycling collection. Chairman Doty said Seth Karlinsky had been doing this for the town for years and has sent in a proposal to continue to do this. Chairman Doty said the town advertised for proposals and received this proposal. Chairman Doty asked Mr. Carroll to report on this. Mr. Carroll said they advertised this as a 1 year contract renewable for 3 years. Mr. Karlinsky submitted a bid to do the job for \$64,000.00. Mr. Carroll said this is about the same as the current costs.

Mr. Rossi said he is glad Seth has submitted a proposal and that he has been doing a good job over the years. Mr. Malkin said in terms of going forward with the new Harbor Master, Seth needs the approval to do anything in the harbor from the Harbor Master. Chairman Doty said this last comment is separate from the Comfort Station bid.

Harbor Master Ryan Rossi said that Seth had been extremely helpful so far this season and it is clear that he will need to go through Harbor Master Rossi for future projects in the harbor.

Mr. Malkin moved to approve Mr. Karlinsky's bid for the Menemsha Cleaning contract at \$64,000.00 Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Surplus vehicle - award to Mr. Rich \$855:

Chairman Doty said they advertised for sealed bids on the Fire Department surplus 2002 Tahoe. Chairman Doty said Tim Rich was the high bidder (3 bids were received) with bid of \$855.00. Chairman Doty said he authorized Town Administrator Tim Carroll to award the surplus vehicle to the highest bidder. Mr. Malkin moved to approve bid and award vehicle to Mr. Rich. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chilmark Community Center (CCC) - HVAC Project:

Mr. Carroll said on May 3, 2019 the town advertised for this project in the Vineyard Gazette that they are seeking invitation for bids on the cold climate heat pumps HVAC at the CCC for the summer season. They advertised that the project bid packet would be available May 8, 2019. The deadline for bids is May 22, 2019. Mr. Carroll said he also advertised this project in the Central Register. This project is estimated to be \$90,000.00. They have specifications from Cape Light Compact Energy Company called Rise Engineering. Rise has designed a system that is below our capacity but at the expected usage level of 150 people at a night time event. Mr. Carroll said he believed there would be 7 separate compressors throughout the CCC for this project plus an energy recovery ventilator. Mr. Carroll said he plans on putting this package together in phases.

Mr. Rossi said the Chilmark Community Center Advisory Committee is meeting tomorrow and this topic will be discussed. Mr. Carroll said the Maintenance Supervisor of Town Owned Buildings has expressed concerns that it is already too late to be starting this project and that the CCC is heavily booked for June and recommended postponing to this fall. R. Rossi said the CCC Committee is committed to getting this project done this season. Chairman Doty outlined the project: At town meeting the town voted to spend \$60,000.00 on this project and they expect the Town Affairs Council to pay the additional \$30,000.00 to improve the CCC air-conditioning & heating in an energy efficient way. Selectmen supported moving forward with the cooling element of the project before this summer (July 1, 2019).

Surplus boat - value \$4,000 - \$6,000 \$8,000 NADA

Chairman Doty said the old harbor boat is surplus and they had advertised for sealed bids having received no bids for the boat. Chairman Doty asked Harbor Master Rossi if he had an opinion about what this boat is worth. Harbor Master Rossi said it was initially discussed and should get what they can for the boat. Harbor Master Rossi said there is a book value for the vessel but it is his opinion that it is not worth that figure. Harbor Master Rossi said they should look to get the value of the 150 horse power motor. Harbor Master Rossi said his personal opinion is it is not worth more than \$2,500.00 altogether. Mr. Malkin asked if the surplus harbor boat would be of any use to Mr. Scheffer the Shellfish Constable. Mr. Scheffer said no it would not but thank you.

Mr. Carroll said after the close of the sealed bids deadline advertised he had received interest to bid by four individuals. Mr. Malkin moved to re-advertise with minimum bid of \$2,000.00. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Public Safety Buildings Project - Schedule

- a. Cost sharing proposal to TTAC for special meeting May 14
- b. OPM
- c. Designer Selection process & policies
- d. Closing date for 399 Middle Road - funding & letter from K&E Carroll
- e. Fire Training Area update

Chairman Doty said Emmett and Kathie Carroll are present tonight about this agenda item. The town authorized at the Annual Town Meeting to purchase the land behind town hall (399 Middle Road). Chairman Doty read aloud an email that the Carroll's sent to the Selectmen. The Carroll's listed their request:

1. Would like to take the playhouse as discussed at P&S of Dec 2018
2. Would like to take some ornamental plants if agreeable
3. Change closing date to September 23, 2019 request to spend the summer of 2019 at the property while they continue to clear all gear from the lot.

Mr. Malkin said he had one concern with the requests. According to the Treasurer, it is to the town's advantage to wait till after July 1, 2019 in terms of funding the borrowing. But if the town waits until September and they spend money on planning and development and if they cannot close for whatever reason, they have a problem.

The problem that we might have is if there is an issue with the Title or any encumbrances. Mr. Malkin said they could get town counsel to check that now. Mr. Rossi said he would like permission to do the study that the ATM approved the spending for.

Mr. Rossi moved to accept the additional requests from the Carroll's as presented with condition that the Town can give 24 hour notice for property access for purpose of moving forward with plans and to have title search done in a timely manner / as soon as possible. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Chairman Doty asked for the schedule of clearing the lot. Mr. Emmett Carroll said it will take another month to clear the gear.

Cost sharing proposal to TTAC: Tim Carroll asked to return to topic at top of agenda and distributed a document. Chairman Doty said the Tri-Town Ambulance Committee met today and would like to establish what the debt service is and paying that exact amount.

Public Safety Buildings Project Continued...

Chairman Doty said if the town were to bond the (proposed building at 399 Middle Road site) Tri Town Ambulance building for 20 years and if it is for \$1.7 million, the exact cost of that would go to the Tri Town Ambulance budget. This is to ensure the debt service would be shared by three towns served by the Tri Town Ambulance. Tim Carroll said the problem with that vs. renting the site to the Tri Town Ambulance is if they are paying the debt service, are they expecting to own the building? Chairman Doty said no. Chairman Doty said it's similar to the arrangement they have with the school system. Chairman Doty said the town will own the land and the building but the cost of building and the life of the bond will be paid for in the Tri Town Ambulance budget by the three towns. Mr. Malkin asked what the formula would be. Chairman Doty said the formula is 1/3 each town that is served. Chairman Doty said each of the town members on the Tri Town Ambulance Committee (one Selectmen from each town) will take this to their Treasurer to be approved. Chilmark Selectmen unanimously supported this plan.

Chairman Doty asked Chief Norton about Chilmark Firefighter Gary Robinson. Chief Norton said he was expected home tomorrow and will follow his doctor's recommendations. Chief Norton said he would return to very light duty. Chairman Doty recognized Mr. Robinson as a major contributor the Chilmark Fire Department Strategic Plan. Chief Norton agreed that Gary was a big factor in getting the report finished. Chairman Doty asked Chief Norton to let Gary know the Board of Selectmen wish him a speedy recovery.

Owner's Project Manager (OPM):

Mr. Carroll said any project over 1.5 million dollars requires an OPM. Town Administrator Carroll asked the Selectmen to be allowed to post a vacancy for the OPM position and to advertise as a contract employee for the duration for the two projects (Firehouse & EMS Building).

Mr. Carroll discussed the timeline of the procedures moving forward. Mr. Rossi asked if there were any credentials needed to apply. Mr. Carroll said one needs to be a registered architect or a licensed construction supervisor with 5 years of experience of similar type of project. Mr. Carroll said he would actively search for a person on Martha's Vineyard for this position.

Mr. Rossi moved to advertise for this position. Mr. Malkin seconded the motion.

SO VOTED: 3 Ayes

Mr. Carroll continued with the timeline of the project;

OPM Selection:

- Advertise in Vineyard Gazette for OPM May 17, 2019 and Central Register May 22, 2019
- Will be due on June 5, 2019
- Evaluate applications and assess at Selectmen's June 6, 2019 meeting and possible hire June 18, 2019. Not to start work until July 1, 2019

Design selection process - State's model to adopt at Selectmen's meeting May 21, 2019

- Request for qualifications (RFQ)
- Advertised either June 12th or June 26th pending on if OPM has been hired.

Public Safety Buildings Project Continued...

- Appoint design selection committee at Selectmen's June 18, 2019 meeting (OPM to attend if hired) committee members will include: Fire Chief Norton, Ambulance Chief Retmier, a Chilmark Selectman or a community member (of Chilmark). Mr. Carroll said he would recommend Tim Rich and himself (Town Administrator).
- This committee would review RFQ on July 18th & 19th
- Then negotiate with finalist July 20-25th
- Selectmen would award design project on August 6, 2019

Building Committee Members

- Advertise for building committee members July 19, 2019 (7 members) one selectman, one fire chief, one Tri Town Ambulance Chief, one fire fighter, one EMS employee, two members of general public (Chilmark resident). Also attending meetings will be the OPM and Town Administrator.
- Selectmen to appoint building committee members August 6, 2019.

Chairman Doty proposed that the 7 member building committee would be supervising both buildings but there would be a subcommittee for each building. Mr. Carroll said the subcommittee would consist of the members of the building committee (not members from outside the committee).

- Revisiting the preliminary & schematic designs August 19th - September 13th
- Meeting with the user groups Sept 16th - Sept. 30th

Design development in October 2019 with preliminary review by the stakeholders November 4, 2019. November 13th have a public meeting to present the design (preliminary proposal) to the voters with intent to present to the public for comment.

Mr. Carroll said then a month later there will be a return of final design to be presented at Selectmen's December 17th meeting for a presentation. Selectmen could then call a Special Town Meeting on January 27, 2020.

Chairman Doty said this was a good tentative schedule for the project but it is too soon to pick a date for a Special Town Meeting. Mr. Carroll said this schedule is a "goal post".

Mr. Malkin asked Chairman Doty to discuss the Harbor agenda at this time (out of agenda sequence).

Harbor Department Updates:

Harbor Master (HM) Rossi said he has communicated with project contractor Cole Powers about the deadline for having power to the harbor slips no later than May 24, 2019 for Memorial Day weekend. HM Rossi said at this time they are utilizing a generator on site supplied by Cole Powers for the harbor shack and supplying power to the computers with a line from Menemsha Texaco. Chairman Doty said he told Mr. Powers that May 20th is the drop-dead deadline. HM Rossi said he had informed Mr. Powers of the same. Chairman Doty recommended a \$1,000.00 a day penalty starting May 21, to the wiring contractor until project is complete.

Pilings Project:

HM Rossi said he has awarded the pilings project to John Packer for a price of \$33, 195.00. This project will be for 11 pilings along the commercial slip on the West Dock as well as the small boat floating dock. (3) 35 foot greenhearts (8) pressure treated pilings that are all freestanding pilings. HM Rossi reported that Mr. Packer plans to be here at the end of June but hopes to be here at the beginning of June 2019 to remove sand (up to 1000 yards) at the back of the transient slips. Discussion turned to where the sand (spoils) will be moved to after dredging. Chairman Doty said the parking lot option did not seem like a good idea this far into our season and recommended the sand be put on the beach. HM Rossi said that Mr. Packer said the beach location will cost more. Chairman Doty said that is a necessary expense.

2019 Transient boating fees:

HM Rossi said the harbor department has adopted the new reservation system through Dockwa. HM Rossi said the harbor profile is up and running however we are not accepting reservations until May 20th and Menemsha Harbor will open Friday May 24, 2019. HM Rossi said Dockwa only charges a 3.5% credit card fee. HM Rossi said we are strongly encouraging customers to use credit cards. HM Rossi said to cover the increase charge he is requesting to increase the cost per foot from \$3.00 to \$3.10 per foot. And the single rate fees to increase by \$1.00. The inside harbor moorings will increase from \$30.00 to \$31.00 and the outside moorings from \$20.00 to \$21.00 a night. 30 amp shore power will go from \$15.00 to \$16.00 and 50 amp shore power will go from \$30.00 to \$31.00.

Mr. Malkin moved to approve the recommended rate changes. Mr. Rossi seconded the motion. Mr. Carroll said he needed to check if we need to have a public hearing concerning the rate changes. Chairman Doty recommended approving the fees recommended by HM Rossi for the 2019 season. **SO VOTED: 3 Ayes**

HM Rossi said he has worked on all of the necessary steps with the Town Treasurer and Town Accountant in getting the new system working with our existing system.

2019 Spring walk around Menemsha Harbor:

Mr. Malkin said he would like to do the walk around sooner than later. Chairman Doty recommended Thursday, May 16, 2019 at 9:00 AM.

Harbor Master Counsel - Training Meeting:

HM Rossi said he would be away for most of the following week for Harbor Master licensing. HM Rossi said he has been granted a temporary exemption from the Harbor Master Training Counsel for the Official Harbor Master status from the State. HM Rossi said at this next meeting he will be moving to get a permanent exemption. This will be contingent on a 2 day course with the State pertaining to boarding procedures and Massachusetts Constitutional Law regarding Harbor Masters. HM Rossi said he would be back on island the evening before Menemsha Harbor opens for the season.

Harbor Staffing:

HM Rossi said the deadline for position applications is May 10, 2019 and he plans to immediately contact the applicants after that. HM Rossi said he will not have formal interviews with the Assistant Wharfingers as they are still in school at this time. As for the Assistant Harbor Master position HM Rossi plans on interviews ASAP following May 10, 2019.

HM Rossi said he plans on having just 1 Assistant Harbor Master on watch for Memorial Day weekend. HM Rossi said that he plans on just himself and 1 Assistant Harbor Master for staffing until June 15, 219.

Harbor Department Job Description - Updates/Changes:

Chairman Doty said we have the updates that have gone through the Human Resources Board (HRB) review (May 2019) of Assistant Administrative Assistant to the Harbor Department and Assistant Wharfingers.

Mr. Malkin said the Administrative Assistant Position is the same as our existing Admin. Asst. positions with an addendum of what the Harbor Master expects the position to accomplish regarding working in the harbor department. Mr. Malkin said we removed 4 things from the existing job description and added 7 items. This was then taken to the HRB who approved the description and recommend Selectmen to approve.

Mr. Malkin said we added 6 things to the Assistant Wharfingers. HM Rossi said it was essentially just changes in wording to what already existed on the Assistant Wharfinger position descriptions. Mr. Malkin said this position description also went to the HRB and they approved and recommended the Selectmen to approve.

Chairman Doty asked about the hours the Administrative Assistant will be working. Mr. Malkin said rather that 30 hours a week in the summer and 6 in the off season we are taking the total hours and spreading them equally throughout the FY2020. This position will also be stationed at the town hall and not at the harbor.

Mr. Malkin moved to approve and sign both job descriptions as presented. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Cemetery Superintendent job description:

Mr. Carroll produced the signed copy of the Cemetery Superintendent job description that was signed by Chairman of the Cemetery Commission and Chairman of the HRB. There was a question about the date that this was signed by the Commission and Selectmen recommended to hold on approval till that is cleared up.

Fire training area - Update:

Mr. Carroll reported that the Highway Department, the Shellfish Department, Fire department and the Fishermen's Friend group were all given copies of the map of the topography for the site near our landfill. Mr. Carroll asked these groups to give their thoughts and comments. Mr. Carroll said Vineyard Land Surveying (VLS) made a preliminary drawing that showed the layout of 10 fishermen storage lots, a building for the highway and a layout for the firefighter training.

Fire training area continued...

Mr. Carroll said he received connotations and information from the Shellfish department of what they need that had not been included in the preliminary drawing. . Also the Highway department has submitted some comments. Mr. Carroll said these were shared with VLS and we hope to have a plan incorporating these for the next Selectmen's meeting (May 21, 2019).

Ms. Maidoff said she has concerns with environmental impact that this proposal will have on the headwaters of the Tiasquame ground water. Ms. Maidoff outlined the Firefighting practice chemicals as well as the runoff of potential storage of salted sand (road ice melt). Ms. Maidoff asked if these will be taken under consideration. Mr. Carroll said yes. The Fire department did an inventory of all the foams that they have and use and they don't have any of the foam that causes the pollution of ground water that has been used at the airports. Mr. Carroll said the foam we do have is class A and ecologically safe to use in sensitive areas. Mr. Carroll said however the Fire Department has decided to only use small amounts or dish detergent for a safe environment.

Mr. Carroll said as for the salt shed it has not been reviewed or proposed it was just an idea to reserve space.

Mr. Carroll said there will be a concrete containment area that the fire department can practice pulling apart vehicles and also having a drainage system that would have water be reused for training. Ms. Maidoff asked that the town keep a list of all items stored on the property and are proactive in keeping the ground water safe.

A member of the audience asked if there would still be a place the town puts dead animals. Mr. Carroll said that will still be part of the plan. Chairman Doty said we will need to keep it well managed.

Annual Appointments:

Chairman Doty directed Mr. Carroll to advertise for Chilmark voters to come forward to volunteer for appointment to our Committees and Boards. Mr. Malkin said Susan Murphy has expressed interest in being appointed to the Harbor Advisory Committee.

Project Updates - Seasonal Preparations:

Mr. Malkin asked about beach sticker status. Mr. Carroll said the stickers are being printed with daRosa's this year and we should have them in 10 days. Mr. Carroll said what we don't have yet are the walk-on passes, daRosa's is working to get us that.

Mr. Carroll said the Beach Department has a list of potential appointees for staffing that they will review at their meeting tomorrow.

Mr. Carroll said he met with the person concerning the easement on the Basin Road walkway project this past Sunday who is very committed to doing this. But this person has concerns that since it has not been done yet that it might be too late in the season. Mr. Carroll said we are still moving forward with the lawyers with the easement and will talk to owner after about timing. Mr. Carroll reported the contractor has not returned his request for timetable to schedule the project.

Project Updates - Seasonal Preparations Continued...

- Mr. Carroll said the road painters were here last night and will continue later to complete the parking lot in Menemsha. Mr. Carroll said when the company returns to paint the parking lot they will do the stop signs then too at the Basin Road North road 3-way stop.
- Mr. Carroll said Bill Rossi and he will spend next month on the sale of 4 North Ridge Road.
- Mr. Carroll said he is working on the HVAC project for the Chilmark Community Center.
- Mr. Carroll said we still need some more signage for the VTA shuttle to the Tabor Hose Road parking lot.

Returning to discussion about the Chilmark Community Center HVAC project Mr. Carroll said there are three compressors for the main room with six heads and they are in pairs. The location for the compressors was specified near where the red cross box is located on the exterior of building. Mr. Carroll said the stage (theater stage) has a separate compressor with its own head because there could be up to 50 people on stage. Mr. Carroll discussed the phases of the project. With the main room being first and phase 2 if we can afford it with be that (stage) and an air exchange unit. Phase 3 would be the restrooms and office compressor with a head for each space and another compressor in the entryway with 2 heads. Chairman Doty said when you say head you mean mini-split. Mr. Carroll said yes, 3 on each wall.

Chairman Doty said the new tennis building is great but what about taking down the old one. Mr. Carroll said that he was told the school has made a deal for the school to keep it as pre-school storage. Selectmen recommended the building be removed. Mr. Malkin moved to have the old tennis building removed from the site. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chairman Doty said he would talk with Susan Stevens (Chilmark School Principal) and parties involved about a storage plan for the Pre-School tricycles.

Owen Mills request to use town parking;

Chairman Doty said we have a request from Mr. Mills to use town parking lot at Tabor house road for an event on October 5, 2019. Mr. Malkin moved to approve this request. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Bulkhead Lot 7A Lease:

Chairman Doty said the Park & Rec have approved and signed Karsten Larsen's lease for 2019 of lot 7 A. Selectmen approved signing.

ATM review:

Chairman Doty tabled discussion of the Annual Town Meeting to the next meeting (May 21, 2019). Mr. Carroll said he believed Mr. Malkin would not be at the May 21, 2019 meeting and advised not to post for that meeting, maybe the following.

At 6:51 with no further items for discussion Mr. Malkin moved to adjourn. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes respectfully submitted by Diana DeBlase.

Document list:

- Draft minutes from Selectmen's April 2nd and April 16th meeting
- Presentation documents from cape and Vineyard Electric Coop about electric vehicles and charging stations.
- Memo from School Superintendent requesting a representative be appointed to the Regional Agreement subcommittee regarding MVRHS funding formula
- Letter from James Malkin sent to Superintendent of Schools asking specific details of the Regional Agreement review committee.
- Stanley Larsen's request to continue the Mussel line project
- Cemetery Superintendent Job Description
- Harbor Administrative Assistant Job Description
- Harbor Assistant Wharfinger Job Description
- Bulkhead lot 7 A 2019 lease
- ComCast balance sheet report dated April 24, 2019
- Support letter for VTA grants for electric bus upgrade project
- County invoice for FY19 second half of services invoice
- MIA (Insurance) FY20 updated property forms dated April 30, 2019