

DRAFT Chilmark Board of Selectmen June 5, 2018 Meeting Minutes

Present: Chairman James Malkin, Warren Doty and Bill Rossi. Tim Carroll, Pam Goff, Clark Goff, Chuck Hodgkinson, Police Chief Jonathan Klarèn, Janet Weidner, Fire Chief David Norton, Peter Cook, Edwin Greenbaum, Marshall Carroll, Bradley Carroll, Nicole Whitney, Don Leopold, Deb Packer, Mr. Grimm, Bill Veno, Ursula Goodwin, Liz Rogers, Tri-Town Ambulance Chief Ben Retmier, Mary Boyd reporters Jack Shea and Landry Harlan, MVTV videographer.

At 5:00 PM Chairman Malkin called meeting to order in the Selectmen's meeting room.

Minutes:

The draft minutes from the Selectmen's meeting May 1, 2018 were reviewed. Corrections were made. Mr. Doty moved to approve minutes as corrected. **SO VOTED: 3 Ayes**

Chairman Malkin said Chuck Hodgkinson is here to give an important update on our Squibnocket project.

Squibnocket Parking lot Update:

Chuck Hodgkinson said that we have been working on the last element of the Squibnocket Project. This is to put some sort of visual barrier around the parking lot and cul-de-sac. There is a suggestion to place granite blocks in between the current existing stones. Mr. Hodgkinson referred to a plan with examples on page 1 and 2 of a document that was distributed to Selectmen. Mr. Hodgkinson also discussed the parking visual barrier of locust posts with 2 inch synthetic rope that has hemp appearance.

Mr. Doty acknowledged all of the great work that Chuck Hodgkinson has done on our Squibnocket Project.

Mr. Rossi moved to approve Mr. Hodgkinson's recommendations of granite stones to complete the cul-de-sac and locust posts with synthetic roping as a visual barrier between the car stops and the wall edge in the parking lot. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Mr. Hodgkinson said he would try to get this final part of the project done by June 15 when Beach is open for business.

There was discussion to change the ramp at the entrance to the shack. It was decided to allow the Beach Department to decide what would work best for them.

Fire Chief - Monthly Update & Contract negotiations:

Don Leopold (HRB member appointed by BOS as liaison to the Fire Depart) and Fire Chief David Norton were present for Fire Department updates.

Chief Norton said the latest item on his update is reviewing the space assessment proposal from Pacheco Ross Architects. Chief Norton said he had a productive meeting with the fire department and would like the Public Safety Building Site Committee to review this.

Fire Chief - Monthly Update & Contract negotiations Continued...

Mr. Carroll said he sent the packet of information to Chairman Goldman of the PSBSC and asked for him to request his committee meet, but has not heard back. Chairman Malkin asked that a meeting is posted at the earliest convenience for the committee to review these most recent plans.

Chief Norton said there are capital planning issues that need to be looked at:

- Water sources
- The Fire House
- Replacement apparatus
- Housing for future firefighters & existing firefighters

Chairman Malkin asked that Mr. Leopold and Chief Norton get together prior to the July Selectmen's meeting and form a committee to work on these issues. Mr. Leopold said they would return in July with the charter to present to the Selectmen.

Chairman Malkin asked if there was anything that the Selectmen could address at tonight's meeting for the fire department. Chief Norton said an immediate issue to address is the numbering of homes and signage on all roads. There are unidentified roads and drives that need proper signage and houses without numbers. Chairman Malkin asked that at the July Selectmen's meeting that the Fire Chief submit a recommendation to clear up this problem and the Selectmen will address it then.

Chairman Malkin said he spoke with labor counsel about the Fire Chief contract and about your (Chief's) concerns about the 20 & 50. Chairman Malkin said he has a letter from legal counsel of what would be needed to do that. Chairman Malkin said the changing of your title perhaps to Executive Chief would also curtail your hours. This letter from counsel also addresses your question about the West Tisbury Fire Chief. Chairman Malkin said he would like to give Chief Norton this letter from counsel and have you look at it and the next time we sit down together to talk about making this happen (employment contract). *Chief Norton took the letter.*

Public Safety Building - Pacheco Ross conceptual 2nd floor:

Chairman Malkin requested to discuss the Public Safety Building plans while Chief Norton was discussing fire department. Mr. Carroll referred to the plans on the wall of the Selectmen's meeting room from Pacheco Ross Architects. These plans reflect the recommendations from the Fire Department with having the fire trucks access and exit the station from the Menemsha Cross road. Mr. Carroll verbally described the 2 story Public Safety Building conceptual plans.

These plans equal 10,000.00 square feet plus another 800+ for the mezzanine (open balcony). Mr. Doty said this plan shows real promise. Mr. Doty said that the committee that was formed for the Public Safety Building is a Site Committee. This committee is tasked with determining and recommending the site for the building. Mr. Doty said this plan is not a building design but a scheme of this sites potential.

Public Safety Building Continued...

Mr. Doty recommended the Public Safety Building Site Committee meet and to decide if they endorse this plan. If that happens we would then go to Town Meeting to request funding for an architectural building plan to be created for this project.

Mr. Doty said a 12,000.00 square foot building at \$400.00 per sq. foot is a 5 million dollar building and that is a very expensive project for the town of Chilmark. Mr. Doty asked what we can do to bring this building down in size and cost. Mr. Doty said this site plan has no part of the building in the wetlands but doesn't allow for any buffer zone (25 foot buffer zone).

Mr. Carroll said a member of the Conservation Commission was here tonight and asked for her to comment on the procedure of coming before the Commission. Pam Goff said the Commission has made recommendations to applicants without the formal plan but the Conservation Commission cannot take any formal action without a plan submitted to them. Mr. Rossi said having an endorsement from the Fire Department and the Tri Town Ambulance is a very important prior to bringing to a Town Meeting.

With no public comment about the PSBS Mr. Leopold summarized what the Fire department will work on and return with at the Selectmen's July meeting. Chairman Malkin said to Chief Norton concerning the employment contract that if Chief Norton is ready to make this happen prior to the scheduled Selectmen's meeting date we can hold a meeting before that time and work in Executive Session to get this done.

Chilmark Police Department:

Chief Klarèn presented the Selectmen with outline of Elizabeth Rogers's performance as she has completed the probationary period (1 year) since she was hired as a fulltime police officer. Chief Klaren is very pleased with Officer Roger's performance as a Chilmark Police Officer. Chief Klarèn gave the Selectmen some of the feedback he has received from the Chilmark School Children as Officer Rogers has been visiting the Chilmark Elementary School. Chief Klaren asked that the Selectmen appoint Elizabeth Rogers a permanent fulltime Chilmark Police Officer.

Mr. Rossi moved to appoint Elizabeth Rogers a permanent fulltime Police Officer. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Police Department - New Appointments:

Chief Klarèn submitted his request to Selectmen to appoint 2 additional employees to the department this season. Chief Klarèn introduced Nicole Whitney who has worked with Chilmark for 2 years as a traffic officer but has qualified as a Special Police Officer

Mr. Rossi moved to appoint Nicole Whitney as recommended by Chief Klarèn. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Chief Klarèn asked the Selectmen to appoint Bradley Carroll as a Traffic Officer. Chief Klarèn said he heard that Ms. Carroll was interested in working for the town so he approached her and asked if she would be interested in working as a Traffic Officer.

Chilmark Police Department Continued...

Ms. Carroll had a strong interview and proved to be the best applicant for this position. Mr. Rossi moved to appoint Bradley Carroll as a Traffic Officer on the Police Department. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Police Department Annual Appointments:

Full-time Chilmark Sgt. Sean Slavin
Off. William Fielder
Off. Elizabeth Rogers
Det. Jesse Burton

Traffic
Kevin Burchill
Brian Kennedy

Police Department Annual Appointments Continued...

Special Officers

Edward Andresen	Matt Bradley
Timothy Carroll	Timothy S Rich
John McCarron	Bret Stearns
Kyle Sutherland	Whitney Hyde
John M Collins	Marshall Carroll

Full-time Aquinnah

Chief Randhi Belain
Sgt Paul Manning
Off Steve Mathias Off David Murphy

Full-time West Tisbury

Chief Matthew Mincone	
Lt Jeffrey Manter	
Sgt Garrison Viera	Sgt Matthew Gebo
Off Daniel Gouldrup	Off Leo DeOliveira
Off Bradley Cortez	Off Nie Wojtkielo
Off Jeremy Rogers*	*new 2018

Chief Klarèn explained that the Aquinnah and West Tisbury are listed as special officers as they cooperate on matters across town lines when needed.

Mr. Rossi moved to appoint this list of employees as requested. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Tri Town Ambulance -Service Agreement with Dukes County Sheriff radio tech:

Tri Town Ambulance Chief Ben Retmier requested to table this agenda item till the Selectmen's next meeting. Chairman Malkin tabled this agenda item as requested.

Middle Line Road - MV Land Bank trail concerns:

Chairman Malkin said we have a letter submitted by Jennie Slossberg, Cameron & Allison Parry, Jen Jamgocian & Lev Wlodyka of the Middle Line Road affordable housing area. Bill Veno and Pam Goff are here to respond to this letter. Mr. Veno said he did not see this as a concern. Mr. Carroll said when he met with Ms. Slossberg he was told the concern comes from trail walkers allowing their dogs to walk onto the property off leash and the damage that has caused with killing fowl in their pens.

Mr. Veno said it might be advisable to place signage as trail comes towards the area near homes to remind walkers that dogs must be on a leash.

Middle Line Road - MV Land Bank trail concerns continued...

Chilmark Town Advisory Land Bank Board member Pam Goff said she understands that anything new can be an adjustment but with a walking trail on the other side of the stonewall it's much more safe for pedestrians than walking along the Middle Line road to access the connecting trail. Ms. Goff walks the area frequently and said she has seen neighborhood dogs unleashed in the area.

Ms. Goff said the Land Bank is working to connect more trails together throughout the Vineyard and is pleased with this addition off of Tabor House Road. Mr. Rossi said we (Selectmen) have already signed the agreement with the MV Land Bank approving the trail in Middle Line Road area. Mr. Rossi said he doesn't think any change to this plan is necessary. Chairman Malkin said Selectmen will take no action.

Peaked Hill Pastures - Land Use Working Group:

Ursula Goodenough introduced herself and said she is interested in being appointed to the Peaked Hill Pasture land use working group. Chairman Malkin said we advertised to put together a working group. This group would work at developing alternatives for the use of that land. This report would then be taken to the town for public hearing and discussion and then to Town Meeting to decide what to do with property. Chairman Malkin said we have 5 volunteers. Chairman Malkin asked if all of these request to serve are in writing. Mr. Carroll said we have not received Valery's interest to serve in writing. Chairman Malkin said we do need request in writing.

Chairman Malkin said he would like to advertise again and say the following: this is a working group to develop alternatives and then evaluate. The group will meet Wednesdays for 1 hour at 8:00 AM every other Wednesday. Group will not meet in August. This group will have 7 members. Chairman Malkin said the Planning Board has recommended Peter Cook. The Housing Committee recommended Jessica Roddy. Ms. Roddy reported that she cannot meet till after the summer. Chairman Malkin said he wanted to move forward on this sooner. The new advertisement should not list that the group has 4 months to complete their report as the first advertisement did. Mr. Rossi said that someone recommended offering a design competition for professionals to come up with plans. Chairman Malkin said that could be something that would come from this working group. Mr. Rossi said at our next meeting we should be able to select and appoint a committee.

Menemsha Area Improvements:

Janet Weidner introduced Ed Greenbaum as the owner / custodian of the home across from the Home Port. Ms. Weidner said she has been keeping Mr. Greenbaum informed throughout the winter and town meeting vote about the Menemsha improvement projects. Chairman Malkin said the last he recalls is we were waiting to hear from the planting architect. Ms. Weidner said we had Jen Christy (Planning Board Administrative Assistant) contact the architect who then responded that she had had problems with a parent on the other coast and that she had not been around but would send us something soon. Ms. Weidner said we haven't received anything and at this point it might be time to move on. Chairman Malkin recommended that Mr. Doty and Ms. Weidner get together to work on this.

Menemsha Area Improvements Continued...

Chairman Malkin said we have \$10,000.00 from Town Meeting warrant and another \$24,000.00 from the sales revenue of the island license plates.

Mr. Carroll said he met with Vineyard Land Surveying (VLS) and we are moving ahead with the Comfort Station turn-around and for the sidewalks. Mr. Carroll said we will move forward in mixing Mr. Brewster's plan with a site plan that was laid out by VLS. Mr. Carroll said we hope to have a preliminary design back from VLS next week. Mr. Carroll said if you have a landscape architect that you want us to talk to we would be happy to do so.

Mr. Rossi said he would follow up with a landscape architect for this project and get an aesthetic plan to share with landowners in this area.

Ms. Weidner said she and Chief Klarèn talked about pedestrian safety by the Galley. Chief Klarèn referred to the Brewster Architect plan with poles. There was discussion to use some of the tops of pilings from the pilings project. Mr. Carroll said the asphalt down there is new and beautiful and unblemished and before we start digging holes for poles... and there is not a lot of space there. Ms. Weider said something that was not permanent is desirable. That way in the winter when plowing it would not interfere with clearing the snow.

Ms. Weidner said when we were at the galley this morning Tony (new business operator at Galley) came out and was involved with their talk and plans of pedestrian safety in that area.

Mr. Carroll referred to plans posted on the Selectmen's wall and said these were prepared on Warren's and Chuck's request, this is the bus turnaround plan for Menemsha. These plans would be used in the application for the Conservation Commission. Mr. Carroll said he could superimpose the Brewster plan over this. Mr. Doty said we will proceed with the bus turnaround in Menemsha.

Mr. Rossi said Mary Boyd is here about the housing / Peaked Hill Pastures (Ms. Boyd arrived after agenda discussion). Chairman Malkin said the working group will be creating a report of what could be done at this property. This group will not express opinions. This group will meet every other Wednesday at 8:00 AM to 9:00 AM except no meetings in August. This group will take their report to information sessions in Chilmark and then to Town Meeting to decide what we want to do with this town owned property.

Ms. Boyed said with the time schedule you have outlined she will not be able to be part of this working group as she works all summer at the time mentioned. Ms. Boyd said she could help but not at those times. Chairman Malkin said we will call on you to help when you can and thank you for your offer.

MVFF & Library - Parking agreement 2018:

Mr. Carroll said this is on the agenda for you to receive. You have already directed the MVFF on the procedure to follow at a previous meeting.

Oak Bluffs - Opt Out policy change:

Oak Bluffs Town Manager responded to our letter regarding the plan for Oak Bluffs employees. Mr. Carroll said Oak Bluffs has offered to limit the option to their employees who are not part of the Cape Cod Municipal Health Group. Mr. Carroll said this seems to be a fair option to the island towns.

Chairman Malkin said in response we will send a letter to the Oak Bluffs Selectmen thanking them for considering our concerns and taking this action in response to our concerns. Mr. Doty and Mr. Rossi supported this letter being sent to Oak Bluffs Selectmen. Chairman Malkin said Melanie Becker could draft this letter unless she wants him to.

Green Community:

Chairman Malkin said we have had a meeting concerning Green Community and asked that it now go to the Planning Board to move the process forward. Mr. Carroll said the Green Community requires 2 different Zoning Bylaw changes; to impose the Stretch Code and Energy Resource Area. Mr. Doty said with the Green Community there is an Energy Resource area designated where there is an application by right rather than by special permit. Mr. Doty said we could designate an area specifically for solar arrays that would be a 5 to 10 acre area. Mr. Doty said his suggestion for that area would be along Tabor House Road near our land fill. Mr. Doty said in reference to the Peaked Hill Pastures there could possibly be an acre there designated to this purpose. Mr. Doty said the Planning board needs to zone 1 area that is zones by right for solar panels and not by special permit. Mr. Doty said that the land around our landfill may be the best area.

Mr. Doty moved to move forward in the process in becoming a member of Massachusetts Green Communities and to do this we go to the Planning Board with 2 zoning bylaw recommendations.

- 1.) By - rights solar panels
- 2.) adopt the Massachusetts Stretch Code

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chilmark Pre-School - fee waiver request:

Chairman Malkin said the pre-school has requested a fee waiver for June 7th use of Community Center. Mr. Doty moved to approve this request. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Chairman Malkin said in terms of the Pre-School we need to enter into a lease. We have a suggested lease as well as Request for Proposals as this project needs to go out to bid. Chairman Malkin recommended having Rob Hannemann and Robert Lionette looking these items over and to return to the Selectmen at the June 19th meeting to take action.

Mr. Carroll said he has been in contact with Town Counsel and he opined on this and Mr. Carroll said he would share that with Selectmen.

Shellfish Oyster Grant - surrendered by Elisha Weisner & requesting transfer to Jeremy Scheffer:

Chairman Malkin asked for clarification on how this process works. Mr. Doty said this is on the agenda for a Shellfish Advisory Committee meeting in ten days.

Shellfish Oyster Grant Continued...

Mr. Doty recommended waiting for a recommendation from the Shellfish Advisory Committee before we take any action. Mr. Carroll said there is a conflict of interest on the Shellfish Committee with a majority of the members holding Oyster Grants or are related to making their income or related to someone with a grant. Mr. Rossi said he saw no problem with transferring this grant to Jeremy as he has had a successful oyster business in Edgartown and has now moved back to Chilmark.

Chairman Malkin recommended that Warren Doty and Liz Lewenberg be the Shellfish Advisory members to review this and return to the Selectmen with a recommendation. Mr. Doty said for public record Jeremy Scheffer is the brother of our Chilmark Shellfish Constable.

She's Got to Have It - Summer - filming request:

Mr. Rossi said we should be consistent with our policy. Mr. Doty moved to say no to this request. Mr. Rossi said they are welcome after Labor Day. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Staff Annual Appointments:

Mr. Carroll submitted the list for staff appointments. Mr. Doty said this is a list of all staff that is currently working for the town. Chairman Malkin asked if there were any changes to this list from last year. Mr. Carroll said just that he listed Police Chief and Town Administrator as contract employees and that Administrative Assistant to the harbor was recently appointed. After reviewing the staff list Mr. Doty moved to appoint town staff as listed. * staff list located at end of minutes.

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Board, Committee & Commission Annual Appointments:

Mr. Carroll said over the last month we have been calling and emailing members to please request to be re-appointed. Mr. Carroll listed the names of folks who responded to be on this agenda and since then we have received more. Mr. Carroll said those members will be on the Selectmen's June 19 agenda for re-appointment. Mr. Carroll said Clarissa Allen should have been included in tonight's agenda as we received her request prior to the noon agenda deadline. Mr. Carroll said there is need to clarify the duration of appointment Mr. Hodgkinson told him that he believed the ZBA appointments are for 5 years not the 3 years we have listed. Mr. Carroll said we will need to clarify this with the Town Clerk.

Mr. Rossi moved to approve appointing all of the people listed to the positions they would like to be re-appointed to:

Ann Wallace - Housing Committee, Roland Kluver - Housing Committee,

Andrew Goldman - Housing Committee

Andrew Goldman - Park & Recreation Committee, Andrew Goldman - Harbor Advisory Committee

Pamela Goff - Conservation Commission, John O. Flender - Historical Commission,

Bruce Golden - Human Resource Board, Susan Heilbron - Board of Registrars,

Jeffrey Maida - Harbor Advisory Committee, Wendy Weldon - Zoning Board of Appeals

Board, Committee & Commission Annual Appointments Continued...

Frank LoRusso - Zoning Board of Appeals, Sandy Broyard - Conservation Commission ,
Margaret Maida - Beach Committee, Jennifer Wlodyka - Beach Committee,
Scott McDowell - Harbor Advisory Committee, Allison Parry - Beach Committee

Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Appointment Document -Town Clerk Recommendation:

Mr. Carroll said in the agenda packet is the sample document the Town Clerk would like to use when appointments are made by Selectmen. Mr. Carroll said we will create them and ask you to sign them Friday or Monday.

Cape Light Compact:

Mr. Carroll said he wanted to make sure we know that the electric rate will be going down again with the Cape light Compact contract. We will be able to do Green Power without having to do long contracts. *No action was taken, just an informational item.*

Menemsha Walk Around - Draft List:

Mr. Carroll compiled the list of assignments of items to be completed in Menemsha. Link to list: http://www.chilmarkma.gov/Pages/ChilmarkMA_SelectAgenda/2018/06052018/menemsha%20walk%20about%20May%202018.pdf

Mr. Carroll said he has not received any changes to me made to this list. Chairman Malkin said it looks fine. Mr. Doty said it's a very complete list.

Chairman Malkin said he had a meeting with the harbor staff and they are aware of this list. Chairman Malkin said starting June 15, 2018 they will start 7:00 AM to 7:00PM coverage at the Menemsha Harbor and they will be working on this (list of items needing attention and completion). Chairman Malkin said an advantage of having Tamar (administrative Assistant to harbor department) in Menemsha is she will be addressing the administrative stuff allowing the Assistant Harbormasters and the Assistant Wharfingers to take care of the boats items listed.

Mr. Carroll said Rob Young's crew was at Menemsha Harbor today working on the electrical pedestals.

Mr. Carroll said we approved a ½ payment to Vincent DiIorio for the electrical engineering plan. Mr. Carroll said we are waiting to hear from Cole Powers and Rob Young about these plans. Mr. Carroll was directed to continue to work at getting the information from Powers and Young.

Harbor Boat -warrant article:

Chairman Malkin said we have the specifications for a harbor boat in our agenda packet. This is a Maritime Skiff boat. Chairman Malkin said Spider Andresen has worked with the owner of Maritime Skiff to develop a harbor boat. They (builders) would take the standard hull they use; strip out a lot of stuff from it. The stripping would bring this \$70k to \$80k boat cost down to about \$41k. The quote from Maritime Skiff is \$42, 483.85.

Harbor Boat -warrant article Continued...

Chairman Malkin said we would use the towing post that we currently have; we will get it up to them in New Hampshire to install. Chairman Malkin said he would like to do this and get this ordered before the price changes or they decide not to do it. Mr. Doty moved to approve this purchase.

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Mr. Carroll said the State Procurement Law requires that we seek 3 quotes for a similar boat. Mr. Carroll recommended advertising that we are receiving quotes. Chairman Malkin directed Mr. Carroll to call Chislett's Boat Design LLC in Dover tell them this is how we are going to proceed. Make sure they know that in 2 weeks we will be contacting them unless someone comes in at a lower price for this maritime commercial work boat with features as listed. Mr. Carroll said that we have \$41,000.00 for a harbor boat \$1,483.00 will need to be designated to pay the total amount. Chairman Malkin said within the 2 week advertising window that (funding designation) will be worked out.

Chairman Malkin said the watch schedule for harbor is posted as of June 15th Tamar (Harbor Administrative Assistant) will be working on weekends. Tamar will be working 5 hours each day (Saturday & Sunday). Chairman Malkin said in the summer Tamar will be working 30 hours a week. Marshall Carroll asked what the hours at the harbor shed were at this time. Marshall Carroll said the sign that was up on the door of the harbor shed all winter has changed to the new hours even though this went through the Harbor Advisory or did Dennis (Harbormaster) just create it himself. Chairman Malkin said the new hours were worked out by Dennis with his staff and he (Chairman Malkin) approved them. Marshall Carroll asked if it went to the Harbor Advisory Committee. Chairman Malkin said it did not. Marshall Carroll said the schedule that is posted on the shed ends before Labor Day and recommended taking this to the Harbor Advisory and asking if they recommended going past Labor Day. Chairman Malkin said we will certainly have staffing past Labor Day.

Chairman Malkin said he will ask the Harbor Advisory chairman if he wishes to deal with this issue. Marshall Carroll said his second question was the sign says harbor staffing what is the harbor charging period. When do they stop charging for transient boats? The Water Way Rules state from Memorial Day to Labor Day. Chairman Malkin said he reviewed this and the Water Ways Rules and Regulations state where boats will go not when fees are charged.

Chairman Malkin said he expects the harbor Department to be charging through the tournament. Marshall said there are no hour's posted yet for the fall. Chairman Malkin confirmed the fall hours are not posted.

Crab Corner:

Mr. Carroll (Town Administrator) said he talked with Dennis (Harbormaster) on Saturday and got confirmation the signs concerning danger of voltage in marina are in the shed and will make sure these get posted. Chairman Malkin listed:

- Marina Voltage hazard signage
- Snow fence removal

Crab Corner Continued...

- The wading line installed

Chairman Malkin said we need to convey this to the Beach Department that we want a beach guard to keep an eye on the wading area in Crab Corner. Mr. Rossi moved this request and Mr. Doty seconded. **SO VOTED: 3 Ayes**

Mr. Doty said at one point there was a lower guard stand over to the left and that guard kept an eye on the crab corner area along with the taller guard stand to the right on Menemsha beach. Mr. Rossi said he would like to see a beach guard added to the right side (right of second jetty) of Menemsha beach for July & August next year. Chairman Malkin said if this is a concern we should see if we can get the additional guard this season. Mr. Rossi said he would talk with Martina (Beach Superintendent) and see if the budget would allow for additional guard.

Menemsha Area Improvements - Bus Turn Around, Sidewalks, Signage, & Comfort Station:

Mr. Carroll said with the sidewalks we have all of the legal stuff except for design, but we are ready to go forward. Mr. Carroll said we have been designing signage for Squibnocket. Mr. Carroll said we intend to use the low key green plastic signs again (for no parking areas).

Comfort Station:

Mr. Carroll said the Comfort Station has a number of things that need repairing. Mr. Carroll said we have a tiny amount left in a warrant article for Comfort Station but there are also the moneys from the license plate sales that would be appropriate to spend at the Comfort Station. Mr. Carroll said the hand dryer in the woman's room was reported to be faulty and not working for over a year. Mr. Carroll said it's a new hand dryer we have an electrical failure that blew out the circuit. Mr. Doty said we don't supply paper towels so we have to have a hand dryer. Mr. Carroll said Eversource has corrected the power problem. Mr. Carroll listed some items that will need direction from Selectmen to pass on to the Comfort Station manager.

Mr. Doty said he would go over the items and give clear direction for Comfort Station maintenance items prior to our season. Mr. Doty said 2 port-a-pottys on the men side of the Comfort Station worked well last year and recommended continuing to do this again.

Mr. Carroll said the Vineyard Conservation has asked all island towns to install water bottle refill stations. Mr. Carroll asked for this to be addressed by the Board of Health as this is a public water source and should have some direction by the Board of Health.

Mr. Carroll asked Chief Klarèn about the sign on top of the hill (Basin Road heading into Menemsha) that refers to towing enforcement. Mr. Carroll asked if that could be removed or replaced with something else. Chief Klarèn said feel free to remove it. Chief Klarèn said there are 2 home owners that park their cars alongside of the road but they don't have driveways and asked what the Selectmen would recommend. Mr. Doty said the houses referred to have been parking there for over 50 years and we need to have them grandfathered in. Chief Klarèn recommended the town installing a resident private parking sign then. Mr. Doty said we can take the big sign down and put up this small sign.

At 6:37 PM with no further items for discussion Mr. Doty moved to adjourn. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes respectfully submitted by Diana DeBlase

Document list:

- Draft Selectmen minutes from May 1, 2018 meeting
- Letter from Chief Klarèn requesting permanent fulltime appointment of Officer Rogers
- Appointment recommendation from Chief Klarèn for hiring Ms. Whitney & Ms. Carroll
- Police Department annual appointment list from Chief Klarèn
- Draft amended agreement from Tri Town Ambulance of technical services from the Dukes County Sheriff Department
- 2018 parking agreement from the MV Film Festival and the Chilmark Library
- Email exchange from Oak bluffs town manager and Cape Cod Municipal Health Group concerning the opt-out option for health insurance.
- Letter from residence in Middle Line Road about their concerns to bringing MV Land Bank trail near their homes.
- Letter from Mr. Weisner turning his Oyster Grant back to town
- Jeremy Scheffer request for Oyster Grant
- Request from movie company to film in Menemsha July 27, 2018
- Staff annual appointments as submitted by Town Administrator
- Newspaper posting seeking Chilmark residents to be appointed to Peaked Hill Pastures working group
- Request from Ms. Goodenough & Ms. Boyd to serve on Peaked Hill Pastures committee
- Cape Light Compact press release 5/29/18
- List of items to complete in Menemsha area before season begins
- New Harbor boat specifications and quote from Chislett's Boating Design
- Letter from Kent Healy to MVC about water management policy
- Memorandum from Buzzards Bay Coalition re: developing climate resiliency plans
- ComCast / Xfinity changes to TV services
- ComCast Cable Communication Holdings: Financial Balance Sheet , Statement of revenues and expenses and statement of ownership
- Scotts Grove affordable housing in West Tisbury; posting for applications
- CLC Energy Efficiency Report
- Abutter notice from Vineyard Land Surveying concerning 24 Windy Gates
- MV Land Bank public hearing notice concerning land management of Peaked Hill Pastures

2018 Chilmark Staff Appointment list located on the following page *

Accountant	Ellen Biskis
Administrative Assistant to Accountant	Jessica Holtham
Administrative Assistant Housing Committee	Jessica Holtham
Coordinator of Administrative Support/Web postings	Charles Hodgkinson
Conservation Officer (Stipend)	Charles Hodgkinson
Administrative Assistant to Conservation Commission	Charles Hodgkinson
Administrative Assistant to Zoning Board of Appeals	Charles Hodgkinson
Administrative Assistant to Historical Commission	Charles Hodgkinson
Administrative Assistant to Park & Recreation Committee	Charles Hodgkinson
Administrative Assistant to Community Preservation Committee	Charles Hodgkinson
Administrative Assistant to Fire Chief	Martina Mastromonaco
Administrative Assistant Harbor Master (recently appointed)	Tamar Rogers
Assistant Assessor	Pam Bunker
Administrator/Inspector to BOH	Marina Lent
Burial Agent	Marina Lent
Perc Test Inspector	Marina Lent
Administrative Assistant to Planning Board	Jennifer Christy
Administrative Assistant to the Human Resource Board	Jennifer Christy
Town Clerk	Jennifer Christy
Registrar – Chairman	Jennifer Christy
Burial Agent Alternate	Jennifer Christy
Administrative Assistant to Office of Selectmen	Diana DeBlase
Assistant Town Clerk	Diana DeBlase
Collector of Taxes	Jessica Bradlee
Assistant Town Clerk	Jessica Bradlee
Building Inspector / Zoning Officer	Leonard Jason, Jr.
Cemetery Superintendent	Susan Murphy
Maintenance Supervisor of Town Buildings	Rodney Bunker
Janitor	Marjorie Hayes
Animal Control Officer	Chris Murphy
Assistant Animal Control Officer	Allen Healy
Town Administrator (3 year contract)	Tim Carroll
Director Emergency Management	Tim Carroll
Fire Chief	David Norton
Deputy Fire Chief	Tim Carroll
Harbor Master	Dennis Jason
Library Director	Ebba Hierta
Assistant Library Director/Youth Services	Rizwan Malik
Assistant Librarian	Irene Tewksbury
Circulation Assistant	Ellen Bunch
Circulation Assistant	Barbara Bassett
Circulation Assistant /Programming	Marlan Sigelman
Moth Superintendent	Keith Emin
Superintendent of Streets	Keith Emin
Chief of Police (3 year contract)	Jonathan Klaren
Shellfish Constable/Propagation Officer	Isaiah Scheffer
Assistant Shellfish Constable	Will Reich