



Cape Light Compact JPE

261 Whites Path, Unit 4, South Yarmouth, MA 02664

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Fax: 774.330.3018 | capelightcompact.org

May 11, 2018

Mr. James Malkin
P.O. Box 119
Chilmark, MA 02535



Dear Mr. James Malkin,

It has been almost a year since the Cape Light Compact (Compact) completed its internal reorganization under the Municipal Modernization Act, and I am happy to report that the reorganization has gone smoothly. Your representative to the Compact's Governing Board provided input and guidance throughout the reorganization from reviewing and adopting Personnel Policies, selecting new office space, to approving administrative updates to the Compact's Aggregation Plan. The Board's participation made my job as the Compact Administrator much easier during the reorganization, and I appreciate their support and commitment to the Compact.

In March of this year I sent your Town Manager/Administrator electronic copies of the Compact's 2016 Audited Financial Statements and Annual Report. Transmission of these documents annually is a requirement under the Joint Powers Agreement. Both documents are also posted on the Compact's web site for public review. In my communication I noted that I would send hard copies of the Compact's Annual Report for distribution to the Board of Selectmen or for display purposes. Enclosed please find copies of this report.

If you have any questions or would like me to provide an update to your Board at a future meeting, please do not hesitate to contact me at 508-375-6636 or mdowney@capelightcompact.org.

Sincerely,

Margaret T. Downey
Administrator

Enclosure

Cc: Timothy Carroll

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