



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
Bureau of Community Health and Prevention  
250 Washington Street, Boston, MA 02108

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November 8, 2017

Did you know that motor vehicle crashes continue to be a leading cause of work-related deaths in Massachusetts? Just between 2013-2016, 36 employees have died in motor vehicle crashes while driving for work in Massachusetts. **As with most work-related fatalities, these deaths could have been prevented.**

In an effort to address this ongoing issue, the Massachusetts Department of Public Health, through the Fatality Assessment and Control Evaluation (FACE) Project, developed the enclosed fact sheet: *Keep employees in motor vehicles safe by preventing distracted driving and ensuring seat belts are worn!* Please help us disseminate this fact sheet to those who can implement change in the workplace. Pass it along to any company owners, training managers, and supervisors who can share the information and help ensure the safety of employees who drive for work.

A limited number of FREE copies of the fact sheet are available at the MA Health Promotion Clearinghouse here: <http://massclearinghouse.ehs.state.ma.us/WORK/OH4434.html>. You are welcome to access the downloadable version on the same page.

You can also download a version in Spanish here:  
<http://massclearinghouse.ehs.state.ma.us/WORK/OH4435.html>

Enclosed you will also find an evaluation form to provide feedback on the fact sheet. Your cooperation is appreciated in this important endeavor to help keep workers safe.

Sincerely,

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Enclosures: FACE Facts safety alert, Feedback Form

**Occupational Health Surveillance Program  
Massachusetts Department of Public Health**

**FEEDBACK FORM**

**Safety Alert: Keep employees in motor vehicles safe by preventing  
distracted driving and ensuring seat belts are worn!**

**Please answer a few questions to help us ensure the quality of our materials:**

1) Which of the following BEST describes your work position?

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Employee                     | <input type="checkbox"/> Health & Safety Professional | <input type="checkbox"/> Manager          |
| <input type="checkbox"/> Company Owner                | <input type="checkbox"/> Site Supervisor              | <input type="checkbox"/> Educator/Teacher |
| <input type="checkbox"/> Other (please specify) _____ |   |   |

2) Please rate the safety alert (overall):                      ☐ Excellent                      ☐ Good                      ☐ Fair                      ☐ Poor

3) Please rate the recommendations on the second page of the fact sheet:

☐ Excellent                      ☐ Good                      ☐ Fair                      ☐ Poor

4) Will you do anything differently as a result of this information?    ☐ Yes                      ☐ No                      ☐ Don't know

*Comments:* \_\_\_\_\_

5) How will you use the safety alert? (check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Distribute directly to workers    | <input type="checkbox"/> Use in worker training or safety meetings |
| <input type="checkbox"/> Distribute to managers            | <input type="checkbox"/> Will not use                              |
| <input type="checkbox"/> Post on bulletin board or website | <input type="checkbox"/> Other (please specify) _____              |

*Additional Comments:* \_\_\_\_\_

Please fax this completed form to:

**(617) 624-5676**

**Call (617) 624-5632 for fax errors**

Or mail this form to:

**Occupational Health Surveillance Program  
Massachusetts Department of Public Health  
250 Washington Street, 4<sup>th</sup> Floor  
Boston, MA 02108-4619**

**Thank you!**

# Keep employees in motor vehicles safe by **preventing distracted driving** and **ensuring seat belts are worn!**

## What happened in Massachusetts?

Lots of people drive as a part of their job – some more than others. Motor vehicle crashes continue to be a leading cause of work-related death in Massachusetts and across the country. In the past four years (2013–2016), 36 workers have died in motor vehicle crashes while driving for work in Massachusetts. It's not just

truck drivers who are dying in these crashes. Only 11 of these 36 victims were truck drivers. Many different jobs require employees to drive or be a passenger in a vehicle while at work. Some examples are: home health aides, landscapers, sales representatives, and police officers.



### Food delivery crash

In 2016, a 22-year-old employee of a sandwich shop died while driving his own car to make a food delivery. He crashed into the rear of a truck that was making a left turn. Witnesses reported the driver was speeding before the crash. After the crash, police recovered the driver's cell phone from the car and a game was running on the screen. It was unknown if the victim was wearing a seatbelt.



### Construction van crash

In 2016, two employees of a construction company, a 20- and a 52-year-old, died while riding in a company van. The van was in the left lane of a highway when a tire lost air and the van overturned. The van had only two front seats, but there were six employees in the vehicle. The employees in the back of the van were sitting on the floor or on supplies. Only the driver was wearing a seat belt. The worker in the front passenger seat, who was not wearing a seatbelt, and one of the workers in the back were ejected from the van when it crashed.

# How can employers keep workers safe while driving or riding in motor vehicles?

## Prevent distracted driving by:

- Banning texting and hand-held phone use while driving for work (both work and personal phones).
- Requiring employees to pull over in a safe location if they must text, look up directions, or make/answer a call. This includes texts or calls from management.
- Preparing employees before implementing these policies by communicating:
  - › How distracted driving puts them at risk of a crash;
  - › That driving requires their full attention while they are on the road; and
  - › What action the company will take if they do not follow the policies.
- Ensuring that employees program navigation devices (e.g., GPS, phones) before they start driving, and that these cannot be operated manually when the vehicle is in motion. Also, make sure a vehicle mount is used to secure the device and eliminate the need to hold it while driving.

## Require the use of seat belts at all times by all vehicle occupants.

- Ensure that there are enough seats for each passenger and that each seat has a functioning seat belt.

- Require more than one trip or an additional vehicle if there are more passengers than seats.

## Develop a Motor Vehicle Safety Program that includes policies on:

- Training employees on the importance of being attentive while driving.
- Routinely reminding employees that while behind the wheel, driving is their primary job.
- Schedules that allow employees to obey speed limits, follow applicable hour-of-service regulations, and prevent drowsy driving.
- Zero tolerance for speeding and aggressive driving practices.
- Procedures for reporting and investigating crashes and vehicle breakdowns.
- Routine maintenance procedures for employer provided vehicles.

### IN ADDITION, AS A REMINDER:

**In Massachusetts and many other states, anyone under 18 years old cannot drive as part of their work duties.**

## Resources

### Preventing work-related motor vehicle crashes, NIOSH

[www.cdc.gov/niosh/docs/2015-111/pdfs/2015-111.pdf](http://www.cdc.gov/niosh/docs/2015-111/pdfs/2015-111.pdf)

### Distracted Driving At Work web page, NIOSH

[www.cdc.gov/niosh/topics/distracteddriving/](http://www.cdc.gov/niosh/topics/distracteddriving/)

### Guidelines for Employers to Reduce Motor Vehicle Crashes, OSHA, NHTSA, NETS

[www.osha.gov/Publications/motor\\_vehicle\\_guide.pdf](http://www.osha.gov/Publications/motor_vehicle_guide.pdf)

### Motor Vehicles, Safe Driving Practices for Employees, OSHA

[www.osha.gov/Publications/Safe\\_Driving\\_Practices.pdf](http://www.osha.gov/Publications/Safe_Driving_Practices.pdf)

### Distracted Driving for Employers, National Safety Council

[www.nsc.org/learn/NSC-Initiatives/Pages/distracted-driving-for-employers.aspx](http://www.nsc.org/learn/NSC-Initiatives/Pages/distracted-driving-for-employers.aspx)

### Network of Employers for Traffic Safety, Road Safety Resources

<http://trafficsafety.org/road-safety-resources/#open-access>



**About FACE Facts | MA FACE:** MA FACE (Massachusetts Fatality Assessment and Control Evaluation) seeks to prevent work fatalities by identifying and investigating these incidents and developing prevention strategies for those who can intervene in the workplace. MA FACE is supported by cooperative agreement # U60OH008490 from CDC-NIOSH. This document may be copied freely and found online at [www.mass.gov/dph/FACE](http://www.mass.gov/dph/FACE). If you have comments or questions, call the MA FACE Project at 1-800-338-5223.