

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

June 28, 2010

The Agenda meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30pm.

Present: Councilman Gardner, Councilman Lippiello, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills.

Absent: Councilman Salisbury

Supervisor Grattidge announced that this meeting is to set the Agenda for the regular meeting of the Town Board on Monday, July 12, 2010.

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Gardner to accept General Fund claim number 1400 - 1422 as set forth in Abstract #112 in the amount of \$ 22,040.91.

VOTE: All Ayes, No Nays. CARRIED

The Councilmen discussed the fact that some of the vouchers that were submitted by the Highway Superintendent contained invoices from March. Councilman Verola said that she has spoken with Mike Emerich and asked him to turn in the vouchers on a more timely basis.

APPROVAL OF MINUTES

A motion was made by Councilman Lippiello and seconded by Councilman Verola to accept the minutes of the Town Board Meeting held on June 14, 2010.

VOTE: All Ayes, No Nays. CARRIED

DEPARTMENT REQUEST

Julia Hayden, a member of the Historic District Commission, made a request of the Board for approval of additional funds to have copies of the Walking Tour brochure updated, reprinted and reformatted. She said that the brochure will be in a format that will allow the Town to make future changes and also print their own copies. The total cost of the revisions and printing is \$450.00.

A **motion** was made by Councilman Verola and Councilman Gardner to authorize the Historic District Commission to move forward with the brochure project.

Vote: All Ayes, No Nays, CARRIED.

ANNOUNCEMENTS

The Town offices will be closed on July 5th in observance of the July 4th holiday.

The Town Clerk informed the Board that the New York State Department of Agriculture and Markets will discontinue the State dog licensing program as of December 31, 2010 and will be turning the responsibility over to the Towns. This will have an impact on the fee charged for licensing. The Town will now be responsible to send out the renewal notices, and will need to order and pay for the dog tags. All of these additional costs will need to be taken into consideration for next year's budget.

The NYS Public Service Commission will hold two public information forums regarding the new 115kV power line. The first meeting will be held at the Town of Milton on July 22 and the second meeting will be held at the Scotia Glenville High School on July 26th. Each meeting will begin with Public Information from 6:30pm till 7:30pm and then they will take public statements from 7:30pm till 8:30pm.

DISCUSSION

The monthly sales tax receipt was \$88,469 which is up 12% from last year. The mortgage tax was \$14,819.50.

A letter was received from the Town Engineer stating that they have no objection to the request from Bourdeau Builders to revise the anticipated construction schedule. This change is a necessary condition of the US Army Corps of Engineers in order to grant an extension to the existing disturbance permit. Construction will now begin in a 7 acre area that includes wetland mitigation and the storm water management basin.

Supervisor Grattidge thanked the Burnt Hills Rotary Club for painting the front step railings on the Town Hall.

Supervisor Grattidge said that Judge Ketchum is unhappy with the resolution that the Board passed in May because the Court does not have unfettered access to the Town Vault. Also, the Judges do not want to sign the NYS Department of Health Confidentiality Agreement. Supervisor Grattidge asked the Town Clerk how the agreement came about. The Town Clerk said that the Health Department requested that anyone who has access to Vital Statistics Records sign the agreement. Supervisor Grattidge said that he would set up meetings with the Office of Court Administration and the Justices.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Gardner and seconded by Councilman Verola that Resolution No. 94 – A RESOLUTION AUTHORIZING THE APPOINTMENT OF A TEMPORARY HIGHWAY EMPLOYEE WITH THE TOWN OF CHARLTON HIGHWAY DEPARTMENT be approved.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 95 – A RESOLUTION AUTHORIZING THE EXPENDITURES FOR REPAIR AND IMPROVEMENT OF TOWN HIGHWAYS AUTHORIZED BY SECTION 284 OF THE NEW YORK STATE HIGHWAY LAW be approved.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Absent, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

DISCUSSION

The Board authorized the Town Clerk to order name plates for the Planning Board and the ZBA members.

The Board discussed the problem of the main door not closing properly. Supervisor Grattidge said that the problem is because of the weather stripping and the door needs more tension to close on its own

Councilman Gardner asked the Board if they would consider having the National Grid bills done by automatic payment. The Board did not oppose the idea. Councilman Verola said that she would like to discuss it with the bookkeeper.

Councilman Gardner asked for a status on the HVAC system? Supervisor Grattidge said that the contractor has most of the job completed. There are a few items in the attic to be addressed.

George Eggleston asked if the Town Engineer was looking at the plans for the bridge at the park. Supervisor Grattidge said that the engineer had looked at the plans and found that the bridge was sound and only needed a few deck boards replaced.

Laura Linder gave the Board a list of workshops available from the Office of the New York State Archives.

Laura Linder introduced Tom Blaber, a Charlton resident who will be volunteering as an intern in the Historian's office. She asked the Board to approve giving him a key to the Historian's office.

A **motion** was made by Councilman Gardner and seconded by Councilman Verola to assign a key to the Historian's office to intern Tom Blaber to be used during the Town Clerk's hours.

VOTE: All Ayes, No Nays. *CARRIED*

Councilman Verola asked for a status of obtaining a sound system for the meeting room. Supervisor Grattidge said that he got a price of approximately \$10,000 and to have a sound study done, and he felt it was too high, so he has not pursued it. A microphone was used at a meeting previously and they thought that it helped. Supervisor Grattidge said that there is about \$2,900 left from the Farley grant that can be used.

The meeting adjourned at 8:35pm.

Respectfully submitted,

Brenda Mills
Town Clerk