

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

February 22, 2010

The Agenda meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30pm.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney VanVranken.

Supervisor Grattidge announced that this meeting is to set the Agenda for the regular meeting of the Town Board on Monday, March 8, 2010.

APPROVAL OF ABSTRACT

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept General Fund claim numbers 1095-1132 as set forth in Abstract #104 in the amount of \$50,716.24.

VOTE: All Ayes, No Nays. *APPROVED*

DISCUSSION

The monthly sales tax amount was \$80,751, which is less than 1% difference from last year. The mortgage tax was \$9,801 for the month.

National Grid sent two large notebooks which contain an application for environmental compatibility and public need. This is concerning the proposed transmission line that they want to run next to the existing line which goes through Charlton on Swaggertown Road, Crooked St., Stage and Sweetman Road. The notebooks are available at the Town Clerk's Office for public information.

The Saratoga County Planning Board has approved the Charlton Farmland Protection Plan on February 18th.

The Census Bureau will be holding job testing at the Town Hall each Saturday at 11am beginning February 27 and ending March 27. They are interested in hiring 8-10 Charlton residents to complete the Charlton census.

Representatives from the Galway Ambulance Corp. sent the Board financial information, names of property owner affected, and background information of the Corp. The Representatives were available to answer questions from the Town Board. Councilman Gardner asked how many calls were from the Town of Charlton last year. The representative said it was less than 60 calls. Councilman Gardner asked for a breakdown of the number of calls that were traffic accident related. Supervisor Grattidge asked if the Corp. had put together information and presentation for public education. The representative said that they have a power point presentation that they will show to the public. Supervisor Grattidge said that the Board will like more time to review the information and issue.

Supervisor Grattidge said that he would like to ask the Saratoga County Veterans to have their float in the Founder's Day parade. The Board agreed.

Supervisor Grattidge said that he received a resolution from the American Farmland Trust and would like a resolution done by the Board at the next meeting that would be sent to New York State urging the State to support Farmland Protection Plans.

Supervisor Grattidge said that he has talked to Saratoga County Office of Real Property about the 2009 delinquent water bills. It has been decided that the Town will send a letter of delinquency giving the opportunity to pay by March 26th, or the delinquent amount will be re-levied on the 2011 tax bills.

A **motion** was made by Councilman Verola and seconded by Councilman Gardner to authorize sending the delinquency letters regarding unpaid 2009 water bills, this week.

Vote: All Ayes, No Nays, CARRIED

Supervisor Grattidge said that he would like to recommend a policy change about part-time employees. Some employees have been paid by voucher and he is recommending that the employees be put on payroll. Councilman Salisbury said that he thinks it is about time that all employees be put on payroll so they will be covered for liability. Councilman Verola said it will cost the Town more money, but she is fine with putting them on payroll.

A **motion** was made by Councilman Verola and seconded by Councilman Gardner to authorize the Payroll Department to put all part-time employees on the payroll.

Supervisor Grattidge said that a part-time cleaner is needed for the Community Center.

The annual brush pick-up by the Highway Department is scheduled for April 26th – April 30th.

The Bulk Item pick-up with County Waste is scheduled for May 3rd to May 7th.

Supervisor Grattidge mentioned that Amanda's Law is now in effect requiring all homes to have carbon monoxide detectors.

A discuss was held regarding choosing a computer administrator for the Town. Supervisor Grattidge said that the Town has had the same vendor (Helpco) servicing the Town's computers since the Town started using computers and he has been very dependable. The Supervisor would like to use the same vendor because he knows our software and systems. Councilman Lippiello said that he was concerned with the difference between the 2 server recommendations. One company is suggesting a smaller server and Helpco is suggesting a larger server so that e-mail could be in-house. The Town is receiving grant money to pay for the server and if we are able to add e-mail at this time, we should do it while the money is available. Councilman Lippiello said that he talked to Craig Jones and Craig did not feel that a separate e-mail server is necessary because of the low number of e-mail users that the Town has. Councilman Gardner said that the TAB Committee has suggested not putting e-mail on the main server. The TAB Committee recommended Enable and having 2 servers because they feel that putting e-mail on the server will slow the server and hog the memory. He is reluctant to go against the recommendations of the experts that live technology everyday. Councilman Gardner said as far as the system, we are basically going to be starting from scratch, so it is who we start with to install it. Supervisor Grattidge said that we are only starting from scratch with the hardware, with the exception of maybe switching out the Accounting software, all of the other software is remaining the same. Councilman Verola said that she agrees with Councilman Gardner. She is not comfortable going against the recommendations of the TAB Committee, however she completely understands Alan and Bob wanting to stay with the same company. Councilman Salisbury said that he feels we should follow the advice of the TAB Committee. Councilman Lippiello said that he wants the criteria listed in the final documents.

A **motion** was made by Councilman Verola and seconded by Councilman Gardner to chose Enable as the Town's Systems Administrator.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Nay, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Nay *Approved*

Supervisor Grattidge tasked Councilmen Lippiello and Gardner with putting together the proposal for the purchase. He would like the proposal done so that an authorization for the purchase can be done at the March 8th meeting. The Supervisor said that he will be putting together information on accounting software.

MOTIONS, RESOLUTIONS AND AUTHORIZATIONS

A motion was made by Councilman Verola and seconded by Councilman Lippiello that Resolution No. 61 – A RESOLUTION AUTHORIZING THE RENEWAL OF THE BOND ANTICIPATION NOTE be approved.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

A motion was made by Councilman Lippiello and seconded by Councilman Verola to authorize the Supervisor to sign the Annual Service Agreement for Legal services with Tabner, Ryan and Keniry.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

A motion was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to sign the annual agreement with the Town of Ballston Library.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

A motion was made by Councilman Lippiello and seconded by Councilman Verola to authorize the Supervisor to sign the annual agreement with the Galway Ambulance Corp.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

A motion was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to sign the annual software agreements with Williamson Law Books.

Roll call vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye *Approved*

PRIVILEGE OF THE FLOOR

Councilman Lippiello said that the deadline for submission of articles for the Spring newsletter is 2/26/10. There will be a meeting of the Communications Committee on 2/25/10.

Councilman Salisbury has proposed that the Town Board have a workshop regarding the Water Department. The Board agreed to meet at 6:30 pm on March 8th.

Attorney Van Vranken told the Board to expect to receive an Special Use Permit application for referral to the Zoning Board of Appeals. He said that in 1987 the Dr. Phelps location was approved for medical use. There is a perspective buyer of the property with different usage needs. The buyer will have no customers or patients, so there will be less usage.

Laura Linder said that the Seniors are having an Open House at the Community Center on 2/24/10. She also asked about getting a sign for the Community Center and moving the tattered flag bin to the Community Center.

Judge Ketchum said that Court records are stored in the vault. He would like the Court Clerk to have a key to the vault. He asked the Town Board to consider giving him a key. Supervisor Grattidge said that he would look into requirements. Laura Linder said that possibly a cage could be installed in the vault for court records.

The meeting adjourned at 8:39pm.

Respectfully submitted,

Brenda Mills
Town Clerk