

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

**March 28, 2011**

The Agenda meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept General Fund claim numbers 206 - 244 (which did not include vouchers #211,214,216 which were removed from Abstract at the request of the Board) as set forth in Abstract #106 in the amount of \$56,529.78.

Discussion: The Board discussed voucher number 211 for \$618 payable to Adirondack Trust Insurance for a crime policy upgrade. The Supervisor said that the Board previously met with the Insurance Agent and discussed the policy change, which would provide the Town one million dollars of coverage for electronic banking. He said that the Board did not have objection, so he upgraded the policy. Councilman Gardner said that he has researched the issue with the Bank and the State and he did not feel that the insurance was necessary. The Supervisor said that the Duanesburg School District had \$4,000,000 stolen and have not been able to recover all of the money. Councilman Gardner asked that it go on record that he does not approve of the insurance. Councilman Verola said that a few years ago, the Town phones were hacked into and the Town received a very large phone bill for overseas calls that the Town did not make, so it is possible for things like this to happen. She felt that \$618 was a small price to pay for the coverage. Attorney Van Vranken was asked his opinion, and he said that usually the Bank has the liability if there is a problem. Councilman Salisbury said that the Bank probably has coverage. Councilman Lippiello said that \$618 is not a bad amount to insure coverage.

Verbatim Comments of Councilman Salisbury added 4/15/2011:

Salisbury: When was this discussed?

Grattidge: When we met to audit vouchers.

Salisbury: I can't understand why we are paying for something that the bank has already probably got covered, most likely they do. I have been in banking for 35 plus years and stuff like that is normally covered. The other problem that we have here is that this should have been discussed and approved here at a board meeting. Not just go out and make these changes without discussing it at a Board meeting.

Councilman Verola and Supervisor Grattidge discussed that this coverage could be removed when it is up for renewal if the Board did not feel it was necessary.

Salisbury: Once it gets on, it will never get back off.

A motion was made by Councilman Lippiello and seconded by Council Verola that voucher number 211 in the amount of \$618 be added to Abstract number 106.

Roll Call: Councilman Gardner: Nay, Councilman Lippiello: Aye, Councilman Salisbury: Nay, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

Discussion: The Board discussed voucher number 214, which was a payment from the Town Court to New York State for their portion of the fines and fees collected. Councilman Salisbury said that the expense is not being properly offset against the income in the Accounting Department. The Supervisor said that he will check with the Comptroller's office. The Board did not act to add the voucher to the abstract.

Discussion: The Board discussed voucher number 216 which was for the 2010 Summer Recreation program for the Town of Ballston. Councilman Salisbury said that since it was for the 2010 budget year, a resolution would

need to be passed to put the money in the budget. Supervisor Grattidge said that there was money for the 2011 expense in the budget currently. A suggestion was made to pay the 2010 bill now, and pass a resolution to carry over the money from 2010 when the 2011 bill is received.

A motion was made by Councilman Salisbury and seconded by Councilman Lippiello that voucher number 216 in the amount of \$3,000 be added to Abstract number 106.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. *CARRIED*

A motion was made by Councilman Verola and seconded by Councilman Lippiello to revise Abstract 106 and accept General Fund claim numbers 206 - 244 (which did not include voucher number 214 but added in vouchers number 211 and 216) in the amount of \$60,147.78.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. *CARRIED*

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept General Fund claim numbers 910 – 921 as set forth in Abstract #9903 in the amount of \$3,345.34.

Vote: All Ayes, No Nays. *CARRIED*

### **APPROVAL OF MINUTES**

A motion was made by Councilman Lippiello and seconded by Councilman Verola to accept the minutes of the Town Board meeting held on March 14, 2011.

VOTE: All Ayes, No Nays. Councilman Salisbury abstained. *CARRIED*

### **DISCUSSION**

The Sales Tax amount for the month is \$73,042., and the Mortgage Tax was \$4,829.

A Seasonal Park application was received from the Burnt Hills Travel Baseball League to use the ball fields in Elmer Smith Park from April 1 till June 30 on Monday and Saturday evenings. The Board agreed that the condition of the field will be conditional on the approval.

A *motion* was made by Councilman Lippiello and seconded by Councilman Verola to approve the Park application from the Burnt Hills Travel Baseball League conditional upon the condition of field.

VOTE: All Ayes, No Nays. *CARRIED*

The Town Clerk mentioned that she has received a request from the Saratoga County Board of Elections to verify the polling places for this year's elections.

A *motion* was made by Councilman Verola and seconded by Councilman Lippiello to use the Town Hall meeting room for elections for Districts 1 & 4, and the court room for elections for District 3.

VOTE: All Ayes, No Nays. *CARRIED*

Supervisor Grattidge said that he received correspondence from the Saratoga County Department of Public Works regarding the Y-intersection at Charlton and Stage Roads. They said that they researched the number of accidents over the past 4 to 5 years, and no records of accidents were found for the intersection. It is their suggestion that no changes be made. The Historic District Commission also sent correspondence that they feel that the intersection is a historic and unique feature for Charlton, and recommended that no changes be made. Both letters are on file in the Town Clerk's Office.

Supervisor Grattidge said that he has received additional correspondence from the Saratoga County Sewer District which clarifies that there would be no charge to Charlton residents unless they were users of the sewer service meaning those that get hooked up to the service. A copy of the letter is on file in the Clerk's office.

Two bids were received for work at the pump house to replace a door and skylights. The Water Superintendent has suggested choosing the bid from Schrader and Company. A resolution will be done for the next meeting.

Supervisor Grattidge asked the Board if they would like to appoint Assessor Kim Caron as the Head Assessor. Bruce Gardner said that he would like to speak with both Assessors first.

Supervisor Grattidge asked the Board if they would like to have the Highway Superintendent apply lawn treatment to the Town Hall lawn. Councilman Verola said that to apply chemicals to the lawn, a person must be licensed and certified. She suggested getting proposals from licensed companies.

Supervisor Grattidge said that Catherine Caine has requested that the Town Hall be used as a back-up in case of rain for the Memorial Day Program. Councilman Verola said that she completely supports this, as there would be no Town Hall if it were not for Veterans. Councilman Lippiello said that he felt it was a good use of the building.

Councilman Lippiello said that after several revisions to the Community Center Use Policy, a suggested policy is done. A resolution to pass the policy is slated for the next meeting.

Councilman Lippiello said plans are under way for Party in the Park. He tentatively has a climbing wall for the event.

Councilman Verola said that resident Midge Dube asked if a collection box could be placed in the Town Hall to collect food and supplies for the Animal Shelter. Supervisor Grattidge suggested doing the collection as a special event for a month.

Councilman Gardner said that Bob Gizzi would like to meet with the Town Board to discuss the number of necessary hours and budget for the Zoning Office.

### **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

A motion was made by Councilman Lippiello and seconded by Councilman Salisbury that Resolution No. 79 - A RESOLUTION AMENDING THE 2011 BUDGET FOR REIMBURSEMENT FOR HEATING SYSTEM DAMAGE be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 80 - A RESOLUTION TRANSFERRING FUNDS FOR TIME CLOCK EXPENSE be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

### **COUNCILMAN REPORTS**

Councilman Lippiello noted that the Board appreciated Ferrell Gas's acknowledgement of their fault in the heating system damage and their prompt reconciliation of the problem by reimbursing the Town for the full repair.

Respectfully submitted,

Brenda Mills  
Town Clerk