



## Charlton Historic District Commission

Minutes: Regular Monthly Meeting  
Place: Charlton Town Hall  
Date: October 20, 2010  
Attendees: Jim Poirier, Chairman  
Chris Widay, Secretary  
Dorothy Mitchell, Member and Deputy Charlton Historian  
Laura Linder, Charlton Historian  
  
Absent: Sandy Verola, Charlton Town Board Liaison  
Julia Hayden, Vice-chairman  
Richard Battenhausen, Member  
Amanda Lanne

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The meeting convened at 7:00pm.

With regard to the Walking Tour, when new pamphlets are required (presently there is a surplus), incorporate the following:

- Relocate Charlton Historical Society (CHS) footer to the CHS building page.
- The Harkness House (Property #7) was added to this 2010 version of the Tour.

The Communications Committee is investigating a better method of maintaining a website so that individual committees can maintain their own websites. Posting of meeting minutes will be included. The Historic District Commission (HDC) Ordinance shall be uploaded to the website.

We discussed when we would be authorized to implement our tasks identified in the Comprehensive Plan dated July 9, 2007. The short term tasks were to be completed within 0-3 years, yet when we attempted to work on them in September 2010, we were informed that it was too soon.

The next meeting is scheduled for Wednesday January 19, 2011, at 7:00pm (the third Wednesday of the month). The meeting adjourned at 8:00pm.

By Christine A. Widay



### Things to Think About:

- Privacy fence between the Green Residence and the Tavern.
- Deck at back of the Tavern, shielded with arborvitae.
- Stone wall in front of the Town Hall.
- Handicapped accessible ramp.
- Town Crier – administered by Kevin Stone.
- Penny Heritage's brother-in-law is focused on historic preservation.

### Action Items:

- Submit draft re-survey information to SHPO for review.
- Add House Letters to the website.
- Develop a list of potential resources for homeowners to contact for work on their homes.
- Develop a Charlton Survival Guide for new residents.
- Develop a "list server" interactive forum for information exchange.