

**TOWN OF CHARLESTOWN  
SELECTBOARD MEETING  
APRIL 6, 2016**

Selectboard Present: Art Grenier (Chair); Steven Neill; Thomas Cobb

Staff Present: David Edkins – Administrator  
Keith Weed – Highway Superintendent  
David Duquette – Water and Wastewater Superintendent  
Patrick Connors – Police Chief  
Charles Baraly – Fire Chief and Emergency Management Director  
Craig Fairbank – Recreation Department Director

**CALL TO ORDER & PLEDGE OF ALLEGIANCE:** Mr. Grenier called the meeting to order at 6:35 PM and welcomed everyone. The Pledge of Allegiance was recited. Mr. Grenier noted that Mr. Neill is not present at this time but he is expected. Mr. Grenier advised that meetings are recorded and asked anyone wishing to speak to identify themselves for the record. Comments should be addressed to the Chair.

**MINUTES OF PREVIOUS MEETING(S):**

**Mr. Cobb moved to approve the Minutes of the Selectboard Workshop of March 11, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

**Mr. Cobb moved to approve the Minutes of the Selectboard Workshop of March 16, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

**Mr. Cobb moved to approve the Minutes of the regular Selectboard meeting of March 16, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

**Mr. Cobb moved to approve the Minutes of the Non-Public Selectboard meeting of March 16, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

**Mr. Cobb moved to approve the Minutes of the Selectboard Workshop of March 21, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

**Mr. Cobb moved to approve the Minutes of the Selectboard Workshop of March 22, 2016, as written. Mr. Grenier seconded the motion. With Mr. Cobb and Mr. Grenier in favor, the Minutes were approved. The Minutes had been signed by three Selectboard members.**

#### **RECOGNITION OF GUESTS:**

**Mrs. Patricia Royce:** Mrs. Royce was present to answer any questions regarding the re-opening of the congregate meals next Tuesday. To begin meals will be served two days a week on Tuesday and Thursday. The volunteers will be in the Community Room tomorrow to check on the kitchen and equipment. They want to take in as much money as they can as they will need to pay for the meals. There is \$4,000 in the congregate meals budget line so she was hoping they could use that but, if for some reason that runs out before the end of the year, the Rotary might pitch in, as needed. Other individuals have also offered to support this. Right now they are concerned with where the check will come from as they need a paper trail. She had talked with Mr. Grenier about having their check cut out of the Recreation Department Special Revenue Fund as the congregate meals could be treated as special revenue under their account. Mr. Grenier noted that this was discussed at the Recreation Department meeting last night and they were receptive to this. Mrs. Royce would bring in the cash at the end of the week, it will be logged into the Recreation Department and then a check will be issued to the Fitz-Vogt Company for the meals out of the Special Revenue Fund. Mr. Edkins explained that the money could be drawn down from the Town budget line, as needed, rather than transfer the entire amount. Mrs. Royce pointed out that Fitz-Vogt is allowing them to use the service for two months without a contract but after that the contract will be effective until the end of the year and then they will decide if they will continue. She is calling the 40 people who expressed an interest in coming for the meals. An exact number will be needed the day before next Tuesday. On Tuesday she will have them sign up for the meal on Thursday. The number can be adjusted if she calls in one day ahead of time.

Mrs. Royce mentioned that there is a refrigerator in the Community Room that does not work. It should be disposed of or at least turned around so the door cannot be opened for safety reasons; especially for children. Mr. Grenier will talk to Mr. St. Pierre about this. Mrs. Royce asked if Mr. St. Pierre could do the floor on Monday or Tuesday morning and then again on Wednesday any time (Tuesday and Thursday before 10:00 am would be good) as she does not want to ask the volunteers to also mop the floor. *Mr. Neill came into the meeting.* Mr. Grenier advised that the Selectboard appreciate what she is doing.

#### **DEPARTMENT HEAD AND COMMITTEE REPORTS:**

**Water and Wastewater Department:** Mr. Dave Duquette reported that the Springfield Road generator is running. Meters are being read. First quarter reports are out. Green Mountain Well replaced that foot valve on the Bull Run No. 2 new well. Water mains will be flushed from April 18<sup>th</sup> to 20<sup>th</sup>. That notice was posted, it went into the newspaper and he emailed it to all his major business clients. Mr. Edkins asked about the potential contamination protection survey. Mr. Duquette replied that two buildings were done at Whelen. Mr. Edkins needs to speak to Mr. Olson who is concerned about the impacts of the expanded well head protection area on his property. Mr. Edkins referenced a letter from a property owner disputing a new water meter that he was billed for. Mr. Duquette confirmed that they had a cold day in February; the meter froze

so it had to be replaced. Their policy states that if the property owner neglectfully lets their water line/meter freeze up they are responsible for the replacement. Mr. Edkins asked Mr. Duquette for his pictures of the meter as the property owner claims it was the water line going to the meter that froze. This meter was not on the list to be replaced this year. Mr. Edkins will write the letter in response to the complaint.

Mr. Edkins mentioned that the Selectboard received copies of the letters that went to Mr. Duquette relative to lead and copper testing. Mr. Duquette advised that it is a new State law. Because of the new well source he has to do the testing every six months. If they pass they will eventually get back to doing the testing every three years. There are some lead pipes in the system.

Mr. Edkins announced to all the Department Heads present that a notice was received that the James R. St. Jean Auctioneers will be holding the Annual State Surplus Auction on Saturday, May 14, 2016 at the White Farm in Concord. He has instructions on how to put any surplus equipment up for auction.

**Fire Department:** Fire Chief Charles Baraly reported that as of today have they had 91 calls this year. The Building Committee has been meeting with Mr. Roger Thibodeau to go over the scope of the renovation project. Mr. Joey Carter is the key man for this. They hope to get the Building Inspector involved in some of their meetings. Their next meeting is scheduled for Tuesday, April 12<sup>th</sup> at 6:30 pm. Mr. Edkins pointed out that there is a meeting on Route 12 that same evening at 6:00 pm in the Community Room. Although the Selectboard was invited to attend the Fire Department meeting they had planned on attending the Route 12 meeting. There was discussion relative to what repairs are being done at the Fire Station following the oil spill. Mr. Carter explained what is being done now and what will be done as a part of the renovation project. Mr. Grenier noted that there is about \$5,000 left from the spill damage. ServPro will be coming in to do some of the clean-up.

The Life Fellowship Church in North Charlestown is opening up a couple of their rooms for classrooms for the Claremont Christian Academy high school students as they have outgrown their space. This went before the Planning Board who had no issues. Chief Baraly said the Fire Department has no issues. He wanted the Selectboard to be aware of this. Last week he met with the Village of Bellows Falls Trustees for the Mutual Aid Agreements; it went well. The Village of Bellows Falls Trustees signed the agreements and the Charlestown Selectboard signed the agreements at this meeting.

Mr. Edkins referred to a memo that Police Chief Patrick Connors sent to Chief Baraly. He would like to up-date all the run cards and meet with Chief Baraly on emergency procedures. Chief Baraly talked to Chief Connors after he received the memo.

**Police Department:** Police Chief Patrick Connors reported that at the end of March the Prosecutors report was: 16 Arraignments; 12 Trials (10 Pleas, 1 Trial, 1 No Show); 2 Probable Cause Hearing and 3 Bail Hearings. At the end of March the Department had 806 dispatch calls for service. They had 18 new cases; 10 Arrests; 176 Motor Vehicle Stops; 10 Motor Vehicle Crashes; and 62 Arrests. For the first two weeks in May Chief Connors is taking the Incident

Command Training course at the Sullivan County jail. FEMA puts the class on. Last night in North Charlestown they did a foot pursuit; Claremont Police and the State Police assisted. The individual is now in jail. Friday is Officer Joe Landry's last shift. On Monday, April 18<sup>th</sup> Officer DJ Sullivan heads to the Police Academy for 18 weeks. Chief Connors explained how the dispatch center was reorganized to accommodate the second dispatch center. If equipment goes down on the main center or if there is a major incident they will have the capability to cover it all. Communication-wise it is separate. Everything is ready at the Mt. Ascutney tower but they are still working with the FCC on licensing. The dispatchers are trained but they are only nine months into this method of dispatching. Chief Connors, Chief Baraly and Mr. Giordano are working on the programming package for tones.

With the Route 11 bridge project beginning in about two weeks Mr. Grenier requested that Chief Connors have more patrols in that area as there might be impatient drivers at least in the beginning. There will be flaggers. Chief Connors feels they can do extra patrols and use blue lights on occasion. Mr. Grenier advised that the company is aware of emergency services going across the bridge. The bridge will be open to one lane traffic except for the final part which is the paving when the bridge will be closed for five business days probably in August.

**Recreation Department:** Mr. Craig Fairbank reported that last night baseball sign-ups finished up except for a few he received today. He would like to have the gate opened up at Patch Park and have portable toilet brought in. Chief Connors noted that they started opening up the park when it was about 70-degrees outside. Mr. Fairbank will also start policing it better; he is proactive when there. Some neighbors do not respect the "No Pet" rule and some people are bringing alcoholic beverages into the park. They will start to get the fields back in shape for baseball season. Mr. Fairbank mentioned the raffle for the ATV 4-wheeler plus trailer that the Recreation Department bought as a fundraiser for the tournament. Tickets are available from the Recreation Department members; there are 1,000 tickets at a cost of \$20.00/ticket. Retail it is worth \$5,700. They expect 30-to-40 teams from the six New England states to attend the Girls' Softball Tournament. It is also on Town-Wide Yard Sale weekend. They did not have a choice on the dates; it is set for July 14, 15 and 16, 2016. Mr. Neill was approached by a Patch Park neighbor about a dead elm tree. Mr. Fairbank and the committee had talked about taking that tree down; it is a danger. It will be taken down by the Recreation Department. Mr. Weed was never told about the tree needing to come down. Mr. Grenier had complaints about broken glass at the tennis courts. Mrs. Royce said they need a trash barrel by the tennis courts. If a barrel was there it would be used. Mr. Grenier will put one there and try to secure it as they have been known to disappear. Mr. Fairbank has a call into Springfield Fence as some chain link fencing need to be repaired in the parks and around the pool.

**Transfer Station:** Mr. Keith Weed advised that the Transfer Station is getting busier. The biggest thing right now is they are being overrun by vehicles with no stickers. There were 15 today. Some people state they pay taxes so they should not have to buy a sticker. A few years ago the Selectboard used to have a Warning letter; it could be modified and used now. Mr. Weed had drafted an Ordinance but it was never finalized. Chief Connors mentioned that an officer could be there some Saturday and Miss Dennis said she or Ms. Chaffee could be there so users could buy a ticket. This used to be done in the past. Mr. Weed also has a problem with pro-rated stickers. Mr. Neill recommended they schedule a Workshop to deal with this. Mrs.

Spelling

Emmy Green stated that users should have to pay the \$35.00/year no matter what time of the year they buy one. Couldn't the gate be kept closed but have someone posted there to let in vehicles with stickers? Mr. Weed only has two people working on a Saturday. They would need another employee to do this. His employees should not get threatened; the best thing is to take license numbers. There is still a problem with people not sorting. There was discussion about having the monitoring cameras working properly. It will take an investment for quality cameras. Mr. Grenier told Mrs. Green that they will start working on the cameras right away.

Mr. Weed mentioned that the burn piles are getting bigger and bigger at the Transfer Station. The reason is that the Fire Department wants to use them for training this week-end. Mr. Weed has been talking to two scale companies about new scales and software; he is working on quotes.

Mr. Cobb mentioned the Re-Use hut. The bid was for \$22,000 plus but they were able to trim it down to \$18,500. Mr. Neill stated if they cannot get the right size door he would withdraw his support. The building was supposed to be 24' x 24' all around. The construction was not a part of the original estimate. Mr. Cobb noted that they only have \$19,500 for this project. Mr. Grenier asked Mr. Thibodeau if he recalled having volunteers erect. Mr. Thibodeau recalled it as being built in place. Mr. Cobb will go back to LaValley's to see if they can do a 12-foot door. Originally the building had two doors. Mrs. Royce said heat was not a part of it because they probably would not operate it in the winter. In case of an emergency she would prefer to have two doors – one in each direction. Mr. Neill said electricity was going to be brought to it but no heat. Mr. Neill recommended that before Mr. Cobb goes back to LaValley's he should check with Fire Chief Baraly and Mr. Jon LeClair, Building Inspector, in terms of the building meeting all codes.

**Highway Department:** Mr. Weed is ready to go out for bids for Street Sweeping and Crack Sealing. Bids will be due April 20<sup>th</sup>. The Crack Sealing is for ten roads. There is no need to go out for bid for Chip Sealing as he already has a quote from the same company he used last year when he also only had one bid; Jabe Meadow and Pecor Roads will be done. Mr. Edkins will put the single ad for both in the newspaper for one day on Friday. Mr. Weed reported that they are doing spring projects. All secondary roads were swept. The backhoe has been out of service for a week. It will cost between \$10,000-to-\$12,000 to be re-built; they had budgeted \$20,000 and it will be gone for three weeks. They will be renting an excavator.

Mr. Weed brought the Selectboard up-to-date on the work being done in the former bank building. Mr. Neill pointed out that there is a misunderstanding about the location of the opening in the front hall. There is a question of the size and re-positioning it. Mr. Grenier feels if they can find the money they should order a window; make it a priority. He asked Mr. Weed to hold-off on the framing for now. He will talk to Miss Dennis tomorrow about the money. The Selectboard discussed using LED lights. Mr. Edkins suggested a Workshop at the new building; hold off the framing until after that.

Mr. Edkins reported that the NH Electric Coop wants to cut 8 trees on the Sam Putnam Road. They are all dead, dying or damaged trees. Because this is a scenic road there is a Public Hearing scheduled at the next Planning Board meeting on Tuesday, April 19<sup>th</sup>. The trees are flagged with green and black checkered tape.

Mr. Edkins mentioned the drainage situation on Michael Avenue. The property owner is not looking for any money but they want to see the ditches cleaned. Mr. Weed will print the RSAs that were forwarded to him by the insurance company relative to the homeowner still having responsibilities.

Mr. Edkins received a proposal from Mr. Shawn Stevens for the culvert inventory project. He will make a copy for Mr. Weed. Mr. Neill noted that the grant money was supposed to amount to \$1,000 yet their estimate is \$1,170. This will be used for safety equipment for 18 students but the figure of \$125.00 for all the items listed appears to be extremely low. Do they intend to raise the extra money? Mr. Stevens states there are 1,200 culverts in Town. Mr. Weed and the Conservation Commission met with Mr. Stevens. The Conservation Commission is interested in species ability to go upstream. Mr. Edkins will contact Mr. Stevens to ask for clarification on some items in his proposal.

Ms. Erin Darrow submitted letters of intent to NH Homeland Security and Emergency Management for grant money for culverts on Pecor Road, Cheshire Turnpike and Pecor Road, and the Downtown Drainage Study. Mr. Edkins received letters back from Homeland Security saying that the Cheshire Turnpike and Pecor Roads are potentially eligible for funding through that program. The question is does the Selectboard want her to submit formal applications for one or both of those projects. The Selectboard had talked about scheduling a Workshop with Mr. Weed on highway issues. The deadline for these projects is May 27<sup>th</sup>. Mr. Weed mentioned that Pecor Road has been in the running for money from FEMA. Ms. Darrow had also submitted a proposal to do a further Downtown Drainage Study; that cost would be \$3,900. There was a consensus to schedule the Workshop with Mr. Weed on Friday, April 8<sup>th</sup> at 4:30 pm. This will include a site visit plus a conference call with Ms. Darrow.

Mr. Neill and Mr. Weed met with the State Forester on the Connecticut River State Park logging operation. They will truck out of three locations; Lamb Road, Weeks Road and by the school on East Street. Being done in the winter Mr. Weed will not restrict them on the roads. Mr. Edkins noted that the Town cannot stop the cut or tell them what roads to use. What the State is asking for is permission to upgrade Lamb Road as it is a Class 6 road. Mr. Weed said the State representative is not happy with the winter cut. They will put up the signage. Mr. Neill told the State representatives that the Selectboard were unanimous that it be a winter cut.

Mr. Weed still does not have the video back from their study of the drainage on Depot Street. He explained their findings. There are problems on the west side of the railroad tracks; about 185 feet from Erin Court there is a root problem. They were able to cut through the roots but there is still an obstruction; 60% of the pipe had standing water in it. The jetter could not get through that obstruction.

**PUBLIC COMMENT:**

**Mr. Robert Davis:** Mr. Davis went to two Finance Committee meetings. The members asked the Ambulance Director if they needed the stipend. He responded that it is needed. Mr. Davis hopes they are not using it as 1/3 of Charlestown fire calls are for lift assists. It is unacceptable when a patient lies on the ground for 35 minutes before the ambulance service got here from

Claremont. The ambulance members are on-call employees because they get paid. Mr. Grenier feels the arrangement with the Fire Department for them to respond is good because they can at least offer comfort until the ambulance service arrives. The ambulance service has come to the Selectboard to discuss some solutions to their problems. Last year they spent about \$12,000 out of the \$18,000 stipend line. To-date this year they spent \$2,700 out of the \$17,250 line. Mr. Grenier advised that they have another meeting with the Ambulance Department on Monday, April 25<sup>th</sup> at 4:30 pm.

**SELECTBOARD COMMENT:**

**Fire Department Boiler:** Mr. Neill asked Mr. Cobb where he is at with the updated boiler. Mr. Edkins replied that they are ready to re-issue the Boiler and Service Contract. They will not be doing a pre-bid meeting. Mr. Cobb is still working with ~~HB Energy~~ on the old furnace *issues*. *service contract*

**OLD BUSINESS:**

**Southwest Fire Mutual Aid:** Mr. Edkins advised that SWFMA is still insisting that the Town owes them money for the second half of last year and the assessment for the building. It was referred to the Town attorney for a response.

**Old Town Hall:** Mr. Edkins wrote a letter to Mr. Aaron Moeller of Aaron Samuel Construction regarding the pigeon proofing at the Old Town Hall. Fire Chief Baraly understands they did the job on the sides and back but did not yet do the front of the building because of the power lines. Mr. Edkins will check with Mr. St. Pierre tomorrow. Mr. Neill recommended that no more payments be made to the company until the Selectboard is satisfied that the project is complete.

**HB Energy:** The Selectboard acknowledged receipt of a letter from HB Energy offering to provide good service to the Town.

**Silsby Library Roof:** Mr. Edkins pointed out that they have not as yet put out the Request for Proposal for the Library roof. Funds are in the budget. A mandatory pre-bid meeting will be held. Whoever does this work on the back roof needs to work with the other contractor to be sure the materials match. Mr. Neill stated that somebody with knowledge about roofing needs to do the specs. The RFP should not go out until the Selectboard defines the scope of work. Mr. Cobb will work on the RFP.

**Tax Deeding:** Mr. Edkins mentioned they need to schedule a Workshop on the Tax Deeding. It has to be done before April 25<sup>th</sup>. This was scheduled for Thursday, April 14<sup>th</sup> at 1:00 PM.

**Cemetery Deeds:** The Cemetery Trustees revised the Cemetery Deed format. A draft is in the file for the Selectboard to review and provide input.

**Property Tax Exemptions:** Miss Dennis had put some information in the packet for the Selectboard to review prior to the next Town Meeting. There is a spreadsheet on what other towns similar in size to Charlestown allow for various property tax exemptions; Elderly, Disabled, Blind, etc.

**ADMINISTRATOR'S REPORT & CORRESPONDENCE:**



**Welfare Office:** Mr. Edkins reported that the Town is starting to have issues with the Welfare Office. That office was not staffed at all last week or yesterday. Mr. Matt Blanc who is on their Board of Directors came in to talk with him to advise that Community Alliance is going through some changes. They are going to try to get Ms. Alicia Farquhar to come back in but she now works for the county. The Town has a signed contract with Community Alliance to provide this service. Ms. Farquhar has been checking the phone messages and they are hoping to have her in Charlestown at least one day a week. However the Town's contract says two days a week. The Selectboard may need to re-negotiate that contract. Charlestown is the only town they still service for welfare. A lot of towns do it internally but they have to find somebody who is willing and able to do it. Mr. Grenier asked Mr. Edkins to keep the Selectboard updated.

**Cell Phones:** Mr. Neill asked Mr. Edkins about US Cellular as he has been communicating with their representative. Mr. Edkins replied that this needs to be kept on his list.

**Fall Mountain Regional School District:** Mr. Neill noted that they have not yet received the information they requested from the FMRSD on Charlestown students. Mr. Edkins said the Town Attorney has not yet had a response from them. He will talk to the Town Attorney again to have her make another phone call.

**FINANCIAL ADMINISTRATION – Payroll, Purchase Orders, Manifests, Contracts, Warrants, Abatements, etc.:**

**Purchase Orders:** The Selectboard approved and signed fifteen purchase orders. A list is attached to these Minutes.

**Equipment Bid Process:** *Mr. Neill stepped off the Selectboard for this agenda item.* There was discussion pertaining to the Water Department using First Green Sitework for a project that was done to get a service line from one side of the street to the curb-stop on Hillview Circle. Mr. Grenier questioned why Mr. Duquette had not used the lowest priced company on their equipment rental list. Mr. Weed replied that the bid for equipment had not gone out since 2013. The company they use has not increased their rates since then. Mr. Neill explained that First Green Sitework had the contract to do the other site work so their equipment was already there. *Mr. Neill resumed his seat on the Selectboard.*

**Notices of Intent to Excavate:** The Selectboard approved and signed three Notices of Intent to Excavate: Jeffrey Road, Fling Road and Gowen's Crossing for St. Pierre, Inc.

**Notices of Intent to Cut Wood or Timber:** The Selectboard approved and signed three Notices of Intent to Cut Wood or Timber: 1) Meany Road; 2) Morningside Lane; and 3) Acworth Road.

**Property Tax Exemptions:** The Selectboard reviewed and approved several Veteran's Exemptions, Disabled Exemptions and Elderly Exemptions.

**Green-Up Day:** The Selectboard approved and signed the Registration form for Green-Up Day. The Town will receive free bags.

**Cemetery Deed:** A Cemetery Deed was signed for two lots in Pine Crest Cemetery.



**APPOINTMENTS, PERMITS, LICENSES & RESOLUTIONS:**

**Yard License Junk:** The Selectboard approved and signed a Junk Yard License for Mark Blair d/b/a Blair Auto Salvage.

**EX-OFFICIO COMMITTEE REPORTS:**

**Conservation Commission – Steve Neill:** Mr. Neill reported that the CC met on March 21<sup>st</sup>. The representative for the Forest Management Plans will come to the next meeting to discuss the plans. There was discussion about the trees that need to be removed at Halls Pond Dam. They had a workshop last Saturday to work on the trail head signs. More than one sign was down and damaged. Trees are down on the trails. They also discussed the forestry cut by the State; the CC, Mr. Neill and Mr. Weed attended the meeting with the State.

**CEDA – Tom Cobb, Dave Edkins:** Mr. Edkins advised that CEDA has not met. A few members and Mr. Edkins went to a meeting in Newport last Friday. There is a new Economic Development Grant Program coming out. They can apply for up to \$250,000 for projects that advance economic development. They are considering applying for a grant to extend the road into the Gristmill Park or enhance the infrastructure. They would be the applicants and come up with the match so it has no impact on the Town.

**Planning Board – Tom Cobb (Art Grenier, Alt.):** Mr. Cobb reported that the PB met last night. They approved a Site Plan for Mr. Waryas at 194 Oxbrook Road. He was given approval to sell up to 3 vehicles at a time with some restrictions. They discussed the plan of the Life Fellowship Church to allow use of some of their rooms for the Claremont Christian Academy's students as they are out-growing their existing space. The PB members had no objections. A Chair and a Vice-Chair were appointed. The three alternate members were re-appointed for one year terms. Mr. Neill noted that there was correspondence about receiving reports from the Dollar General Store. Mr. Edkins is waiting for some additional reports that were requested at the time of the Site Plan approval. He understands they have done the studies on the lighting and noise. Operational issues still need to be addressed. They can come back to the PB to request a change to the conditions of approval if necessary. Mr. Neill felt they need to keep pushing for this information.

**Heritage Commission – Art Grenier:** Mr. Grenier noted that the Heritage Commission will meet again on April 26<sup>th</sup>.

**Recreation Committee – Art Grenier:** Mr. Grenier advised that the Recreation Committee met last night. They talked about a clean-up day at Patch Park. Today was the last day for sign-ups for baseball. They are making plans for the raffle and Girls' Softball Tournament.

**CIP Committee – Steve Neill:** Mr. Neill said the CIP Committee has not met.

**NON-PUBLIC SESSION – RSA 91-A:3 II:**

Mr. Neill moved to enter into a Non-Public Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (b) Hiring and (c) Reputations. Mr. Cobb seconded

the motion and, on a roll call vote with all in favor, the motion was approved at 10:10 PM.

The regular Selectboard meeting resumed at 11:36 PM.

Mr. Cobb moved that the Minutes of the Non-Public Selectboard Session of April 6, 2016, be sealed. Mr. Grenier seconded the motion. With all in favor, the motion was approved.

**ADJOURNMENT:**

Mr. Cobb moved to adjourn this meeting. Mr. Neill seconded the motion. With all in favor, the meeting was adjourned at 11:38 PM.

Respectfully submitted,  
Regina Borden, Recording Secretary

Approved,

*w/ corrections  
w/ corrections*

Art A. Grenier, Chair

*Steven A. Neill*  
Steven A. Neill

*Thomas Cobb*  
Thomas Cobb

(Note: These are unapproved Minutes. Any corrections will be found in the Minutes of the April 20, 2016, Selectboard meeting.)