

**TOWN OF CHARLESTOWN  
SELECTBOARD MEETING  
OCTOBER 21, 2015**

Selectboard Present: Steven Neill (Chair); Art Grenier; Brenda Ferland

Staff Present: David Edkins – Administrator  
Keith Weed – Highway Superintendent  
David Duquette – Water and Wastewater Department Superintendent  
Patrick Connors – Police Chief  
Jessica Dennis – Office Manager  
Patty Chaffee – Assessing Clerk and Code Enforcement Officer

**CALL TO ORDER:** Mr. Neill called the Selectboard meeting to order at 6:40 PM and welcomed everyone. The Pledge of Allegiance was recited. Mr. Neill advised that meetings are tape recorded and asked that anyone wishing to speak identify themselves for the record.

**MINUTES OF PREVIOUS MEETING(S):**

**Mrs. Ferland moved to approve the Minutes of the regular Selectboard meeting of October 7, 2015, as written. Mr. Grenier seconded the motion. With all in favor, the Minutes were approved.**

**Mrs. Ferland moved to approve the Minutes of the Non-Public Selectboard session of October 7, 2015, as written. Mr. Grenier seconded the motion. With all in favor, the Minutes were approved.**

**Mrs. Ferland moved to approve the Minutes of the Selectboard Workshop of October 13, 2015, as written. Mr. Grenier seconded the motion. With all in favor, the Minutes were approved.**

Mr. Neill made the following correction in the Minutes of the October 7, 2015, meeting as follows: Page 2, first paragraph, line 11, change “Mr. Neill explained that the Water Commissioners did not yet come to a conclusion as to whether the Town will bear the cost of the parts and pieces in the parks or have the owners bear the costs.” That was not the issue because “the owners are definitely going to have to pay for them but the Water Commissioners had not decided how the costs were going to be determined; whether it be at cost or with a margin.” Mr. Duquette agreed that this was an accurate change.

Mr. Neill referenced that in the Minutes of the October 7, 2015, meeting on Page 2, first paragraph, line 13, Mr. Duquette stated that “the fire insurance rating in the Town will go up after this has been done”. Mr. Neill asked for clarification. Mr. Edkins understands that when the ISO (Insurance Service Office) fire ratings go up (improve) the insurance rates for homeowners go down.

**HERITAGE/HISTORIC DISTRICT COMMISSION:** Mr. Duane Wetherby advised that the Charlestown Heritage/Historic District Commissioners (CHHDC) are present in response to the September 18<sup>th</sup> letter from the Selectboard that asked for agreements from private property owners where the benches have been placed. He handed in those agreements. Mr. Neill explained the Selectboard has concerns about the way things have been handled. Mrs. Joyce Higgins researched and did a synopsis of their meetings with the Selectboard, referenced Minutes of both the Selectboard and Commissioners meetings as well as some RSAs that are most pertinent to the situation. It will answer some questions that were asked. In the beginning they brought in a list of possible locations and asked the Selectboard to make a decision. The first two trial benches were to be put in this municipal complex but until last year they only had one bench that was put in front of the Library in accordance with their directions. Mr. Neill advised that what was proposed at this location was that the bench was to be installed properly with pavers or other solid materials underneath but that did not happen. Mrs. Ferland pointed out that in 2010 they talked about six benches but would start with two a year. Location suggestions were one by the Library, a second one across the street. Discussion continued on locations and installation of the benches. Mr. Edkins recalls that initially the bench locations was not the issue but rather installation as the Selectboard always expressed a strong preference that they be placed on a solid surface. Mrs. Higgins said they did not pursue putting a bench at the north end of Town is because Dr. Caloras asked them to wait until he had rented his building to be sure the renters had no objection. Mr. Neill wanted time to review this synopsis, put some rebuttals together, as there is too much to go over during this meeting. Mr. Wetherby mentioned they had requested \$1,000 in their budget to cover the solid surface under the Library bench but their request had been cut and nobody notified the CHHDC. They have four benches plus one that has not been paid for. One bench was paid for through donations that were specifically for benches. Mr. Wetherby and his wife were going to furnish the stone to put under the bench by the Library but he has not been able to get an answer as to whether it should be poured cement, pavers or another surface. Mr. Neill responded that the Selectboard agreed that benches would be placed on a solid surface underneath them and they need to be anchored. The Selectboard was agreeable to Mr. Wetherby's proposal. Mrs. Ferland would like Mr. Weed to know what they are doing and when, as it is Town property. Mr. Weed agreed to let Mr. Wetherby know when he is ready to do the work for the installation. Mr. Grenier suggested if the benches on private property are moved to the Town green areas between the sidewalk and road they would be on Town property but they should be on a solid surface. He also suggested the CHHDC put the \$1,000 in their 2016 budget for pavers for the other benches. Mr. Neill summarized that if the CHHDC are willing to move the benches onto Town property it will settle the matter except for coming to the Selectboard for placement of additional benches in the future. Mr. Ilves asked for clarification on the Town's right-of-way on either side of the sidewalk. Mr. Edkins explained it changed when the State put in Route 12; some areas have different measurements. Mrs. Ferland would like them to consider putting a bench by the bus stop on Perry Ave as the Town now owns that property. Mr. Grenier mentioned that the benches are gorgeous and well made. Mr. Wetherby said they have had a lot of favorable comments from townspeople. Mrs. Higgins asked the Selectboard to consider leaving a bench in front of the Unitarian Church as they are very fond of it already. Mrs. Ferland said it can stay there but should be moved over to the green space. There was a consensus that one bench will be done this year and the others in the spring. Locations will be put in writing.

**ADOPTION OF HYDRANT POLICY:** Mr. David Streeter is concerned that the Town might fine him serious money if he does not take care of something that belongs to him. In the 30 years since he put in the hydrant, he never had any complaints from the Selectboard, Fire Department or Water Department. Sometimes he plows and paints the hydrant and sometimes the Town has done it. The hydrant was not necessary when he put it in but it was practical. At that time he was close enough to another hydrant for insurance purposes however a housing development was planned to go in nearby and a part of his agreement with Mr. Shaw, when he bought the property, was to put in a 6” water main. He added the fire hydrant because it was the right thing to do. The development never went in. He understands there could be problems with people who do not take care of their hydrants but maybe they were never asked to. The other issue he has is the \$80.00/year charge for flushing the hydrant as that is more of a benefit for flushing the water main than the hydrant; therefore he feels that should be a public expense. Mr. Neill explained that flushing the lines through the hydrant serves two purposes: 1) to exercise the valve on the hydrant to make sure the parts open and work, etc.; and 2) it also cleans the line. Mr. Duquette noted that if the Town does not flush that when they do the main line, Mr. Streeter would get “red” water in his line. They actually flush the hydrant on the corner. Mr. Streeter could take his hydrant out, he does not need it for insurance purposes, but he thought it was public and could be used for any purpose, such as a fire. It is about half way down Mr. Streeter’s driveway. Mrs. Ferland asked if they know how many of the hydrants on private property were put in because they thought a development was going in; why would they have been put in on private property? Mr. Duquette advised that today hydrants have to be engineered because they have to be a certain distance apart and they are there for cleaning the main line. Mrs. Ferland asked if Mr. Street were to remove the hydrant on his private property would that mean that the Town would be forced to move it up on the road. Mr. Duquette noted that Mr. Streeter’s line would deteriorate over time; they would not be able to take the “red” water out of the line. His water quality would deteriorate. If they do not flush his hydrant it creates problems on River Road.

Ms. Chaffee, on behalf of Cardinal Haven Mobile Home Park, had some concerns after hearing what Mr. Streeter said. She did not think the Town did work on private property. The hydrants in the Park do not get done by the Town. Why do any of the private property owners have to pay for the flushing because the people in Town do not. The Fire Department hooked into the Park’s hydrant; the water was used for a fire on CEDA property but the park had to pay for it. The hydrant functions as it should. They are paying for the water. Mrs. Ferland stated that after Mr. Streeter pointed out a couple of things she feels the Water Commissioners need to take another look at this Fire Hydrant Policy. They should not punish people who are maintaining their property. Mr. Duquette mentioned that the Park is different than Mr. Streeter’s line as it is a dead end, a smaller line. They do not go into this Park; they do not go down into Mr. Streeter’s property as they flush the hydrant on the corner. It is not their intent to fine people but rather have people allow them to maintain the hydrants. Mrs. Ferland noted that they have to make it clear that this is not just for firefighting purposes but for keeping the lines clear. Mr. Duquette said some private hydrants have never been turned or worked on. There will be problems the first time he works on them; he did not want the Town to bear the cost of repairing them. Mr. Streeter’s hydrant has been exercised twice a year. He does not feel the Town should bear the expense for maintenance but also feels he should not have to pay for the flushing. There could be a Waiver. Mr. Grenier feels it should be fair across the board. Mr. Duquette said that is why

he put in the \$40.00 for flushing. Mr. Neill said they already talked about approving Abatements for the water.

**Mr. Grenier moved to re-work this Hydrant Policy and schedule another Public Hearing if and when they come up with a new policy. Mrs. Ferland seconded the motion. With all in favor, the motion was approved.**

Mr. Streeter said a good policy between new development and the Town would be a good thing. If he knew this would be the policy 30 years ago he would have never put the hydrant in.

Ms. Chaffee questioned if the Park owned multiple hydrants and one did not work so she threw a bag over it would she be fined? Mr. Duquette said they have 12 months after a hydrant is bagged to get it repaired. Mr. Grenier stated if it is there, it needs to be operational otherwise it needs to be taken out. If the year is up and still not operational they will be fined. Ms. Chaffee pointed out that that is not what the policy says.

**BID OPENING – Winter Sand:** *Mr. Neill stepped off the Board for this Agenda Item.*

Mrs. Ferland opened the bids as follows:

- J P Trucking and Excavating – Mrs. Ferland read the two letters they submitted with two options. #2 - \$8.94 per ton with the same payment plan as previous years. They did not provide a sample.
- Charlestown Cornerstone - \$8.75/per ton delivered. They provided a sample.

Mr. Weed put these bids out for a “delivered” price. Mr. Grenier stressed that the Town has to have good quality sand; the Selectboard does not have to take the low bid. The State sets their price at \$7.50 per yard but it is not delivered. Mrs. Ferland noted that it is an option to think about in the future. These two bids were given to Mr. Weed for his review and recommendation. *Mr. Neill resumed his seat on the Board.*

#### **DEPARTMENT HEAD REPORTS:**

**Police Department:** Police Chief Patrick Connors is still working on the 2016 budget. He would like to attend the Capital Improvements Committee (CIP) meeting tomorrow night at 6:00 PM. They have their new dispatching console set-up. Now they are working on back-up. They have all the equipment but it has to be installed. It is working out well. He is in contact with the Claremont PD; they are covering each other for 9-1-1. Claremont, Newport and Charlestown are the three towns in Sullivan County that have dispatch centers for 9-1-1. They do not have the capability to have each station tone the other station for Fire/EMS. They are working to put their tone codes into the Claremont computer dispatch system and vice-versa so they both have the capability to tone each other in the case of a catastrophe. They continue to work with an elevated call volume. They are in the schools more often on juvenile issues. Today they did a Cops ‘N Kids Program with the second graders. Halloween is Saturday; it poses challenges; they will have quite a few officers on from 6:00 to 8:00 PM. The school will have their Halloween costume parade on Friday morning. The Department had been getting bullet proof vests from Riley’s who are no longer in that business. However their bullet proof person is now working for another company so they will be able to have the same service. Three part-timer officers will be testing soon. The part-time pool is shallow at this time. He received an email from the

Village of Bellows Falls / Town of Rockingham advising that on October 27<sup>th</sup> at 5:00 PM there will be a special meeting regarding Mutual Aid Agreements. Chief Connors plans to attend that meeting. He met with Bellows Falls Police Chief Lake who is also the Administrator of the Fire Department. A short time ago two of Charlestown's firemen left this meeting to assist at a fire in Rockingham. Ms. Vanessa Wilson will be resigning as the Town's Prosecutor at the end of this year. There are several other attorneys who might fill her void. The Sullivan County Department of Corrections approached him about their certification processes and accreditations. They are asking Chief Connors to channel information on to other agencies. It is good for Charlestown to help them out as they help Charlestown a lot. The new cruiser is on the road; Mr. Beliveau put in the cage. Chief Connors thanked Mr. Weed and Mr. Beliveau for helping him. Mr. Edkins was asked to post the Bellows Falls / Rockingham special meeting as the Selectboard members plan to attend.

**Office Manager:** Miss Dennis advised that 2016 is a revaluation year for the /town. She put out a Request for Proposals (RFP) and three responses were received. KRT were the low bidders. They have great references so she hopes the Selectboard will consider them. There was a consensus of the Selectboard to have Miss Dennis go with the company she is comfortable with provided they are reputable. Mr. Edkins pointed out that this would be subject to appropriating the money at Town Meeting. They have the full amount in the Capital Reserve Fund but they need voter authorization to spend it. Miss Dennis noted that they will go to each home but will not measure and list each property. They may look more closely at properties that have transferred. Mr. Edkins assumes the Selectboard will want a Warrant Article to put another \$25,000 into that Capital Reserve Fund for the next five years out.

Miss Dennis advised that the appraiser from the insurance company hopes to come in next Tuesday to look at all the Town buildings. Mr. Duquette blocked off the entire day to take the appraiser on the tour of the Water and Wastewater Department buildings even though it will probably only take a half-day. Miss Dennis stated that Department Heads must file a Worker's Compensation claim for any employee that gets hurt at work even if they do not seek medical attention in the future.

Miss Dennis hopes to have a tax rate soon. The Flu Clinic will be held on Friday.

**Water and Wastewater Department:** Mr. Edkins sent an email to Mr. Duquette advising that boiler inspections will be done next Wednesday, October 28<sup>th</sup>. The inspector will be here at 8:30 AM. This information will also be passed onto Mr. Larry St. Pierre.

Mr. Duquette reported that they are reading meters and flushing hydrants. He provided an update on the work being done at Bull Run. Next week they will be doing the sewer jetting. He goes to Concord on November 3<sup>rd</sup> through 9<sup>th</sup> for a chemistry class. Mr. Belisle delivered the new furnace to the Treatment Plant and will start installation next week. Mr. Neill asked about a purchase order for electrical work at Bull Run. Mr. Duquette said it is the same electric company that worked at Clay Brook.

**Code Enforcement:** Ms. Patty Chaffee has an ongoing issue. She sent a warning letter but is not sure how to proceed. Mr. Neill recommended she put a copy of the letter in the Selectboard packet so they can review it and make recommendations to give her some direction.

**Ambulance Department:** Mr. Tom Grant advised that Mr. Anthony Giordano was unable to attend this meeting. Mr. Grant reported that they have been busy. One of their members who handles a lot of calls is out due to an injury. They have a new paramedic on board. They also have two other applicants. Mr. Giordano is working on the 2016 budget. Mr. Neill asked Mr. Grant to mention to Mr. Giordano that the Selectboard would like to see him at one meeting a month.

**Fall Mountain Region School District Study Committee:** Mr. Tom Cobb reported that they met last week. Mr. John Streeter and Mr. Gabe St. Pierre are still working on the Warrant Article. The members are doing more research on numbers and programs. Mr. Edkins reminded Mr. Cobb that there is a deadline for petitioned warrant articles.

**Transfer Station:** Mr. Weed had nothing new to report regarding the Transfer Station.

**Highway Department:** Mr. Weed reported that they have been working on the pole barn. Mr. Warren Stevens came to look at it. The State of NH frowns on pole barns; they changed all the calculations for weight / snow loads, etc. Mr. Stevens will figure out what needs to be done and contact Mr. Weed. There is a possibility they will have to re-do the poles; the part they did looks good. Mr. Beliveau is busy getting everything ready for winter. Mr. Weed will be out of Town Friday for a meeting at the Department of Environmental Services (DES).

The Highway Department's contract for uniforms is expiring. The proposed new contract was written for five years. Mr. Weed advised that it is the same provider they have used for several years. Mr. Neill feels five years is a long time to commit but this contract looks like the prices are a little lower. Mr. Weed said this is their Gold Standard Plan; they cut the price on deliveries and uniforms. It will be about \$200.00 less per year. They will change out uniforms if the employees do not like something. There was a consensus to have Miss Dennis call the company to see if they will reduce this to a three year contract, if so, Mr. Neill will sign it.

**PUBLIC COMMENT:**

**Anglican Church of the Good Shepherd:** Mr. Aare Ilves had submitted a request to have holes bored on Summer Street. Mr. Neill looked at the site. Mr. Ilves explained that in front of the Anglican Church they have several parking spaces that are on church property but they are also available for Town use. They want to put some posts in front of that area to prevent future damage to the fence from snow being plowed onto church property. They are asking if the Highway Department could bore the holes to put the posts in. Mr. Neill asked if they know where the property line is on the Main Street side of the building. Mr. Ilves responded they do. Mr. Weed has not yet looked at the area but will do so. Mrs. Ferland's biggest concern is they cannot use Town equipment on private property. Mr. Neill asked how many poles are there. Mr. Ilves said 3 to 4. Mr. Weed said the bulk of that snow is plowed in by the Town. Mr. Grenier noted that Dig Safe would have to be notified before they bore the holes. Mr. Ilves stated that the parking spaces are for the public with the exception of Sunday and Wednesday mornings

when the church has services. Mr. Neill is willing to make an exception to the policy because 95% of the time it is public parking and there is a handicapped space that the Town uses. There is limited parking around the Town Hall so these spaces are utilized. If Mr. Edkins would write an agreement that the Church will sign so the Town will be held harmless in terms of boring the holes and the Church gets Dig Safe the Town will have something for their records. Mr. Ilves will meet with Mr. Weed to mark where the poles will be before Dig Safe is called.

**Charlestown Cemetery Trustees:** Mr. Ilves asked for an up-date on the project at Twin Maples Mobile Home Park. Mr. Neill advised that a majority of the work has been done. The fence will go back up for now and after Town Meeting, when the boundary adjustments are finalized, the fence will be relocated. There will be an easement with Twin Maples Park because some of the water line will be on Town property. Mr. Ilves said the Cemetery Trustees would like to be kept in the loop on this matter. The Cemetery Trustees are working on the 2016 budget; they will finalize it during their November 3<sup>rd</sup> meeting.

**SELECTBOARD COMMENT:**

**State Auction:** Mr. Grenier asked if Miss Dennis had heard anything on the State Auction. She will call them tomorrow. It was noted that they have up to 15 days after the auction to notify the Town as to whether or not their equipment sold.

**Municipal Complex:** Mr. Neill suggested that an appreciation letter be written to Mr. Randy Snelling thanking him for the crack sealing work that was done around this building and at the former bank building. Mr. Weed will personally deliver it and tell him how much we appreciated the good job.

**OLD BUSINESS:**

**Library Building:** Two proposals were received for the gutter work at the Library Building. Mr. Edkins sent them to Mr. John Wastrom for his review but he has not responded. The Selectboard wanted a contract signed this year even if the work was not done until spring. Mr. Edkins recommended they move forward with Mr. Gerard Leone, the low bidder, as he does the slate work on that building. Mr. Neill would still like Mr. Wastrom to respond. If they cannot get an answer until closer to the end of the year, Mr. Neill would be comfortable going with Mr. Leone.

**Selectboard Workshop and Budget Meetings:** A draft copy of the schedule for Selectboard Workshops and Budget Meetings was in the Selectboard's packet. Mr. Grenier advised that the Recreation Department Committee set their budget last night. Mr. Edkins questioned if they want to change the Workshop on Tuesday, October 27<sup>th</sup> to a different date as the Selectboard and Fire Chief Baraly would probably be attending the Special Meeting at the Town of Rockingham / Village of Bellows Falls when they will be discussing their Mutual Aid Agreements. Mr. Neill suggested that as an alternative they could ask Fire Chief Baraly if he could come in at 3:30 PM rather than 4:00 PM. If Fire Chief Baraly cannot come in at 3:30 PM they will evaluate Mr. Edkins and they will all have time to attend the Special Meeting. On Monday, November 2<sup>nd</sup>, the Ambulance Department will be moved from 5:00 to 5:30 PM. The rest of the schedule will remain as is. Mr. Edkins will change the posting.

**FINANCIAL ADMINISTRATION – Payroll, Purchase Orders, Manifests, Contracts, Warrants, Abatements, Etc.:**

**Purchase Orders:** The Selectboard approved and signed the following purchase orders: 1) Fire Department –Foremost Promotions- \$693.05; 2) Water Department –Cold River Materials- \$526.68; 3) Police Department –KG Signs- \$600.00; 4) Highway Department –CWS Fence & Guardrail- \$506.00; and 5) Water Department –Independent Electric Mechanics- \$17,300.00.

**Accounts Payable:** The Selectboard approved and signed the Voided Check Register dated October 21, 2015. They also approved and signed the Check Register and Payment Manifest dated October 21, 2015.

**Emergency Response Mutual Aid Agreement:** The Selectboard acknowledged receipt of the signed Emergency Response Mutual Aid Agreement with the Town of Unity.

**CORRESPONDENCE:**

**Department of Forests and Lands:** A letter was received from the NH Department of Resources and Economic Development, Division of Forests and Lands, advising that they are planning to harvest timber at the Connecticut River State Forest. They asked the Town to post this notice.

**Funding Requests:** Several funding requests have been received for the 2016 budget: 1) Southwestern Community Services \$5,306.00; and 2) Monadnock Family Services \$6,393.00. A funding request was received from the new Beautification Coalition for \$3,000.00 for the maintenance of the shrubs, hanging baskets, etc.

**Workers Compensation:** A notice was received from Primex notifying the Town of their new Workers Compensation rates for next year. They are going down 16%.

**Sullivan County Nutrition Services:** A letter was received from Sullivan County Nutrition Services (SCNS) thanking the Selectboard for their creative proposal to continue the congregate meals program but between the State and their insurance carrier it is not going to work. Mrs. Ferland commented on this letter and an article will be in the Eagle Times. She had proposed that if she came up with a three person board who would deal with the staffing issues, could the Town still work with SCNS. Only one person has to be Food Safe Certified. SCNS would do everything but deal with staffing. It appears they do not want to service Charlestown residents.

**Jen Baker:** The Selectboard had read a letter from Ms. Jen Baker at Wee Haven Day Care. Following a discussion the Selectboard agreed that there is no easy solution. Ms. Baker should work with the Primary School on options.

**Bull Run Well:** The Selectboard acknowledged receipt of the letter from the NH Department of Environmental Services, dated October 9, 2015, giving the Town conditional approval for the Bull Run Well #2.

**Mr. and Mrs. Lique:** A copy of Mr. Edkins letter to Mr. and Mrs. Lique about their former property on Ox Brook Road was in the Selectboard packet.

**Town Report Cover:** The Selectboard approved the cover for the 2015 Town Report. Mr. Edkins mentioned they need to talk about the dedication.

**ADMINISTRATIVE ASSISTANT’S REPORT:**

Mr. Edkins reported that all items on his list had been covered previously.

**COMMITTEE REPORTS:**

**Conservation Commission – Brenda Ferland:** Mrs. Ferland was unable to attend the last meeting. There was an email regarding the logging off the Meany Road. The cut will be on 231 acres; it will not be a clear cut. They have permits to get around the wetlands on the property. A CC member was concerned about how much wood was going to be cut.

**CIP Committee – Brenda Ferland:** Mrs. Ferland advised that a meeting will be held soon.

**Recreation Committee – Art Grenier:** Mr. Grenier reported that they met last night and finalized their budget.

**Heritage Commission – Art Grenier:** They will meet on October 27<sup>th</sup>.

**CEDA – Steve Neill, Dave Edkins:** Mr. Neill said they have not met since the last report.

**Planning Board – Steve Neill, (Art Grenier, Alt.):** Mr. Neill reported that the PB met last night. They continued the Site Plan Review for the radio station at 44 Northwest Street until the November 3<sup>rd</sup> meeting as the applicant was unable to come up with the requested information from the previous meeting. A new application from J & H Stoddard Property Holdings, LLC who is planning to put up a repair garage and two-bay self-service car wash on Old Claremont Road on a part of the old Charlestown Garage property was also continued until the November 3<sup>rd</sup> meeting. This applicant had talked to Mr. Duquette about the sewer. They would need a pump station, oil separator, nitro free soaps, etc. and Mr. Duquette will need to inspect the operation twice a year. Mr. Edkins will need to meet with Mr. Duquette on the new Wellhead Protection area which will be significantly expanded due to the new Bull Run Well. Mr. Edkins asked if they need to amend the Drinking Water Protection Ordinance to reflect the new expansion area and allowed uses. He would like to have Mr. Duquette attend a PB meeting in the near future to discuss this with the PB members.

**NONPUBLIC SELECTBOARD SESSION – RSA 91-A:3 II:**

**Mrs. Ferland moved to enter into a Nonpublic Selectboard Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (c) Reputations and (e) Pending Claims or Litigation. Mr. Grenier seconded the motion and, on a roll call vote with all in favor, the motion was approved at 9:22 PM.**

The regular Selectboard meeting resumed at 10:18 PM.

**ADJOURNMENT:**

**Mr. Grenier moved to adjourn this meeting. Mrs. Ferland seconded the motion.  
With all in favor, the meeting was adjourned at 10:19 PM.**

Respectfully submitted,  
Regina Borden, Recording Secretary

Approved,

Steven A. Neill, Chair

Art A. Grenier

Brenda L. Ferland

**(Note:** These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the November 4, 2015, Selectboard meeting.)