

**TOWN OF CHARLESTOWN  
SELECTBOARD MEETING  
SEPTEMBER 4, 2013**

Selectboard Present: Brenda Ferland (Chair), Art Grenier, Steven Neill

Staff Present: David Edkins – Administrative Assistant  
Keith Weed – Highway Superintendent  
David Duquette – Water and Wastewater Department  
Edward Smith – Police Chief  
Charles Baraly – Fire Chief / Emergency Management Director

**CALL TO ORDER:** Mrs. Ferland called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited. She welcomed everyone. She advised that meetings are tape recorded and asked anyone wishing to speak to identify themselves for the record.

**MINUTES OF PREVIOUS MEETING(S):**

**Mr. Grenier moved to approve the Minutes of the regular Selectboard meeting of August 21, 2013, as printed. Mrs. Ferland seconded the motion. With all in favor, the motion was approved.**

**Mr. Grenier moved to approve the Minutes of the Non-Public Selectboard Session of August 21, 2013, as printed. Mrs. Ferland seconded the motion. With all in favor, the motion was approved.**

**CHARLESTOWN COMMUNITY TREE COMMITTEE:** Judith Murray, President of the Charlestown Community Tree Committee, started by addressing some concerns. There were a few inaccuracies in the last Eagle-Times newspaper article following the Selectboard meeting a few months ago but after reading the meeting Minutes they understand what the Selectboard concerns are. They respectfully request that, in the future, the Selectboard table any future business until at least one committee member can attend. Their plantings for Main Street are complete. The only time they would contemplate planting another tree is if they lost one. If they are going to move a tree she asked that the Selectboard contact one of them. They have an arborist who takes care of the trees on a regular schedule. The Elms will not undermine the sidewalks and the water lines. Maintenance is one of their most important and on-going goals. The committee now consists of four people and they spend hundreds of hours working on projects. They have attempted to mulch many of the trees; it will be an on-going project. Elm trees are large trees; right now they are healthy. They are proud and enthusiastic about the work they have done and of the praise they receive from the citizens. Copies of the Mission Statement and their Goals were handed out to the Selectboard in addition to their Short Term and Future Goals and Administrative Questions.

Pat Royce wanted to thank the Selectboard for their support. She feels they have similar missions. The Selectboard's mission is to keep the Town running smoothly day-after-day, year-after-year. The Tree Committee's mission is to keep the Town looking its best with trees, bushes

and flowers for everyone to enjoy. She reviewed the Town budget for the Tree Committee for the past five years and saw that most of the maintenance expenses were for pruning, fertilizing and mulching. Since 2008 those three items have ranged from \$810 to \$1,345. Their current year's budget is \$1,000; this will just about cover the arborist who will be coming in this fall. They hope the Selectboard will stand with them when presenting their budget for 2014. An increase of perhaps \$1,000 would certainly help them to complete small projects that they were not able to do this year. One unsightly area is the cobble stone area in front of the bulletin board which is constantly seen every day by many people. Grass and weeds are hiding the stones. Another area they will tackle is the lower landing triangle that people see every day. Early next year if they get some professional pruning and large amounts of mulch and an early start they can do more maintenance. They are willing to donate their labor but they need some money to work with. She hopes the Selectboard will consider giving them more money to work with.

Jim Fowler pointed out that one of the things they have the arborist do is trim the trees and take the dead branches out of the trees up-and-down Main Street. They were only able to do three trees this year; usually they do six or seven. There were a few trees that people thought were dying but the arborist was able to come in, fertilize and trim the trees and they were saved. If they had the money they could do more. Mrs. Murray added that the arborist also comes in during the winter. The fruit trees are doing much better.

Carol Clark asked where the Tree Committee budget is; is it still under the Heritage Commission. Mrs. Ferland responded that it will not be under the Heritage Commission any more. Mrs. Royce said they have one budget line after "4312"; Tree Maintenance is "4319" for \$1,000. Mr. Edkins noted that they only spent \$96 out of it but Mrs. Royce said they have not as yet paid the arborist and the bill for mulch is not in yet. Mrs. Clark advised that under the Heritage Commission they were able to carry some money over. Mr. Edkins explained that the Heritage Commission is a little different under State Statute. When the Town writes them a check they can put it in their account and use it now or in the future. Most budget categories are spent down as the invoices come in; at the end of the year any money that was not spent reverts to the General Fund to reduce taxes the following year. The exception is if a department is unable to spend all the money but enters into a contract or issues a purchase order that commits that money before the end of the year it can be carried over into the next year.

Mr. Edkins pointed out that the Eagle-Times article had an unfortunate headline; the article read much more clearly. The Selectboard felt the Tree Committee had done a very good job on Main Street but maybe it was time to sit back for a period of time. Mr. Edkins feels their future goals of maintenance and to assist the Recreation Dept. in re-planting shoreline trees at Patch Park are important. Mrs. Murray clarified that some of their work and future goals are a work in-progress. Mr. Edkins said a question came up in a conversation with Mr. Grenier about the so-called "jug handle". Mrs. Murray said the wildflower seeds will spread so they can mow it all down now but not in the spring. Mr. Grenier said it is on their schedule for tomorrow. He asked if it was done through DOT permitting. Mrs. Murray confirmed that it was. Mr. Fowler stated that they had put in more flowers but people dug up the 500 daffodil bulbs. That is why they put the sign up.

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Aare Ilves wanted to add his support with the rest of the committee members. He felt that the hillside of the jug handle should never be mowed as they put a lot of time and effort into those plantings but the flat part is okay. Mr. Grenier will check to see where the pins are but they mow to the State boundary only. He will try to avoid the flowers. He would be willing to meet with Mr. Ilves at the end of his work day to look at the area.

Mr. Ilves asked who is responsible for taking down dead or dying trees. Mrs. Ferland mentioned that they have had this discussion before. Mrs. Ferland expressed concern that there have been times when the Selectboard was not sure if Mr. Ilves is speaking for the Tree Committee or for himself. He does not always listen when they request that something not be done. For instance he made the appointment with Art to go to the jug handle; is that on behalf of the Tree Committee or his decision as to what does or does not get mowed there. Mr. Ilves explained that this just came up tonight so the committee did not have a chance to talk about it.

Mr. Grenier explained that this past budget season was tough to put together as the Finance Committee wanted to keep any increase to within 2%. Mrs. Murray said they just want enough to maintain the trees they have worked so hard to take care of.

Mr. Edkins recommended that under their Administrative Questions if they added “and or planted” to No. 1 they would all be on the same page. He also wanted to bring up the fact about the Oak tree that was cut down this past summer; there is a tree in front of the Hassam House and the Jiffy Mart folks are willing to re-plant that tree anyplace that the Town wants it subject to the approval of the Selectboard. Mr. Neill suggested that the Tree Committee contact the Medical Building Trustees about the landscaping work as they might finance that. Mrs. Murray responded that this work was done and she just gave the Trustees all the receipts.

Mrs. Royce explained that they use as much free stuff as they can but they do incur some expenses. Mr. Ilves and the arborist go around and determine what the priorities are for the season. A lot of the work he does by the hour. She requested that the Selectboard and the Tree Committee work together. Mr. Edkins noted that the budget season is fast approaching.

Mr. Ilves said as a private citizen he takes offense at the accusation that he did things that the Selectboard asked him not to do. He asked what they are because he couldn't think of any. If they have asked him not to do something he has not done it.

Mrs. Murray stated that Mr. Ilves is their advocate. If it was not for him there might not be a Tree Committee. He has given a lot of time and effort. This committee owes him a debt because he is out there every day. Mrs. Ferland thanked the members for coming in and said the Selectboard will look for their budget.

#### **DEPARTMENT HEAD REPORTS:**

**Transfer Station:** Keith Weed reported that he made contact with the representative from Cassella as a back-up solid waste disposal site. The price would be \$83.50/ton in Newport. He told the representative that he would have to talk to the Selectboard at this meeting. Mr. Weed does not want to be locked into a specific amount of tonnage. He has been looking at options. The new truck is at Osgood's and it will be going back to Reed's Truck Service. Estimated date

of delivery is open. Mr. Edkins advised that the finance company was already in touch with Reed's. All the lease paperwork is in the packet ready to be signed. As soon as the truck is ready to be delivered Mr. Weed should check on it and the paperwork will be processed. Miss Dennis and a Police officer will be at the Transfer Station selling Transfer Station tickets on Saturday, September 28<sup>th</sup>. Mr. Edkins said this can be put on the Town's web site and notices can be posted.

**Highway Department:** Keith Weed is still dealing with vacations. They are working on the sidewalk at the north end of the village. Lane Construction will be here on Friday to reclaim and base pave Depot Street. They had some road damage over the week-end and are working on the Borough Road. In today's newspaper there is an article on the Jiffy Mart using River Street but that road will not take the increased traffic. Mrs. Ferland had talked to another Planning Board member about that because there is concern with the small island at the Main/River Street intersection. Mr. Weed does not know why that island is there the way it is. Mr. Edkins suggested that if Mr. Weed will put that in a memo form to the Planning Board (PB) they will take that into consideration. The PB next meeting will be on September 17<sup>th</sup> and the primary topic will be traffic and hopefully they will have a final decision from the Department of Transportation (DOT) on what they will recommend based on the increased traffic count. Delivery trucks like Pepsi will enter from Route 12 and exit out onto River Street. There will not be a huge increase in heavy truck traffic as the tankers will not be able to use the River Street egress. Mrs. Ferland felt the Jiffy Mart should pay for the "Stop" sign in the back. Mr. Edkins explained that they probably will not have a problem paying for some signage but they might not like \$22,000 for paving the street.

**Fire Department:** Fire Chief Charles Baraly advised that there will be a course offered in Keene on September 21<sup>st</sup> for Social Media. This will be a big topic for the EMS and Fire Departments. September 28<sup>th</sup> will be a busy day for the Fire Department as it is Public Safety Day at the Fire Station. There will also be a large water drill in Marlow that day and they will be helping with the Boy Scout Jamboree at SCA in North Charlestown. This Fire Department is the sponsor of the Boy Scout chapter. Mr. Edkins took the Public Information Officer class that was offered in Claremont this past week and a portion of it dealt with Social Media and Facebook, etc. It is getting to be a bigger and bigger thing. They need to talk about parameters for developing a presence on some of those media sites. The Fire Department will be sponsoring a First Responder class this fall that Dale Girard will be putting on. He is pushing for this because they have been out on a few accident sites where they haven't had anybody certified as a First Responder/Caregiver to assist. He has not made a date to bring the engine up to get the mirrors changed over yet but he will let Mr. Edkins and Mutual Aid know when that would happen, as the truck will be out of service for a few days. The State of NH is showing concern over the recent train derailment disaster in Canada. They have already done a lot of training in this area.

Chief Baraly had talked to Mr. Edkins about the fire hydrants. They have a map that shows their locations but he would like information on line sizes and pressures. Mr. Duquette said they have a data base in the computer but Mr. Edkins is not sure he could print out a map with all that information. He thought they could get somebody from Cartographic Associates to come in to work on it.

Chief Baraly mentioned that a concern of his is that the old Town Hall does not have a Knox Box nor do any of the other Town buildings. He knows that seven doors are locked in the Town Hall; he would rather not do any damage to any of the buildings trying to get in if there is an emergency. The Fire Department needs access. Knox Boxes cost about \$285. Mr. Edkins agreed that these are important. Chief Baraly will give the information on them to Mr. Edkins.

Chief Baraly would like to set up a Workshop with the Selectboard to go over his concerns on the Fire Station building. At a recent Town Meeting the voters were asked if they were in favor of a new fire station or refurbishing the existing fire station. Mrs. Ferland would like to start budget work in October so felt it could be addressed at that time. Chief Baraly stated that the building needs repairs, the foundation is crumbling and there are other things that need to be done. Mr. Neill felt the Fire Department should prioritize the list for the next budget season with estimates so they can move forward.

**Police Department:** Police Chief Ed Smith reported that the cruiser was at Gateway Motors but when it came back there was a light on for the seat belt so it went back; there was a sensor issue. Liability-wise it was best to leave it there for repairs as it was not safe to drive. On September 7<sup>th</sup> they will have training with the NH Fish and Game. On September 21<sup>st</sup> they will be assisting with the “Run George Run” 5-K Run/Walk to benefit the Springfield Humane Society. On September 28<sup>th</sup> they will be assisting Miss Dennis at the Transfer Station selling Transfer Station stickers. The Antique Tractor Parade for the Food Shelf will be held on October 5<sup>th</sup>.

**Ambulance Service:** Tom Grant advised that the new ambulance should be here next week. After it arrives they will set up an appointment with the State to get it inspected. The Charlestown Ambulance Association purchased a new stretcher for the new ambulance for \$13,000. They have three new people. Mrs. Ferland was told that the Director’s job has taken him away so he was unable to attend this meeting. Mr. Edkins stated that Miss Dennis sent an email to Anthony and Michelle as there was a question relative to whether all the billing information was turned in for the July period; the billing service is waiting for that answer. If Anthony is going to be away it would be good to have Tom and Patty Grant’s email addresses for quick contact.

**Water and Wastewater Department:** Dave Duquette reported that he has some numbers, company names and prices for the West Street project that he handed in. They had some water leaks that were repaired. Building maintenance is being done. Rod Rumrill is on vacation. Mr. Duquette will be on vacation from September 14<sup>th</sup> through the 21<sup>st</sup>. Mr. Neill would like to schedule a Workshop before he leaves.

Mr. Neill asked Mr. Duquette what they have been doing since the water meter going to Springfield was replaced. Mr. Duquette responded that they read it daily for about a month and now read it every Monday. It averages 15,000 gallons a day. The motel paid for the meter and installation. He does not ask them to pay for the department’s time. Mr. Neill pointed out that the water users get charged for turning it off-and-on. Mr. Duquette said they did get paid for that. Mr. Neill explained that they are not moving along with income and Mr. Duquette agreed. Mr. Neill asked about back flow preventer tests. Mr. Duquette said the businesses test their own

back flow preventers but he does the paperwork for the State. He does the Town back flow preventers.

**PUBLIC COMMENT:**

**Nancy Houghton:** Mrs. Houghton asked for an explanation of the Hazard Mitigation Grant for Pecor Road. Mr. Edkins said that is for the actual work to replace the culvert. Mrs. Houghton asked if the Memorial Day pots and flowers will be picked-up. Mr. Edkins said the VFW usually takes care of that in addition to the flags.

**Rick St. Pierre:** Mr. St. Pierre advised that they pay \$150 every six months to have their back flow preventers tested. He noticed in the newspaper that with Wheelabrator closing the Town did not have a place to send the cardboard. Mr. Neill said there was a correction the following day.

**SELECTBOARD COMMENT:** There was no Selectboard Comment at this meeting.

**OLD BUSINESS:**

**Old Town Hall:** Mr. Edkins had scheduled a pre-bid meeting for this afternoon for contractors interested in the heat in the upstairs of the Town Hall. Only one contractor showed up but it was not mandatory. He will be submitting a proposal next week; proposals are due next Wednesday. The notice for that meeting was published in all three newspapers and it was also personally mailed to 5-or-6 contractors. Mr. Edkins will be available to show other contractors the area.

**Workshop Session:** Mrs. Ferland felt they should set a date for a Workshop Session to meet with Deb Clark and Mr. Duquette. There was a consensus to schedule one Workshop for Tuesday, September 10<sup>th</sup> at 7:00 PM with Mr. Duquette and a second Workshop for Thursday, September 26<sup>th</sup> at 4:30 PM with Mrs. Clark.

**FINANCIAL ADMINISTRATION – Payroll, Purchase Orders, Vouchers, Warrants, Abatements, etc.:**

**Payroll:** The Payroll check register dated September 05, 2013, was approved and signed by the Selectboard.

**Purchase Orders:** The Selectboard approved and signed the following purchase orders: 1) Wastewater Department – A-1 Sewer and Drain in the amount of \$6,000.00; 2) Wastewater Department – Normand R. Beaudry in the amount of \$3,700.00; 3) Highway Department – Right Angle Engineering PLLC in the amount of \$5,020.00; 4) Highway Department – Corriveau-Routhier in the amount of \$858.05; 5) Town Clerk – Quill Corporation in the amount of \$599.97; 6) Water Department – Allen Engineering in the amount of \$6,682.43; 7) Water Department – Independent Electric Mechanics, Inc. in the amount of \$3,047.00 (this replaces PO #84996 for \$2,530.00); 8) Selectboard Office – 3<sup>rd</sup> Level Solutions, LLC in the amount of \$793.24.

**Contract - Eastern Propane Gas:** The Selectboard approved and signed the contract with the Eastern Propane Gas, Inc. to purchase propane at \$1.769/gallon for the period of September 1, 2013 to May 31, 2014.

**Accounts Payable:** The Selectboard approved and signed the Accounts Payable check registers dated August 23, 2013 and August 28, 2013, and the Accounts Payable manifests dated August 23, 2013 and August 29, 2013.

**Timber Tax Levy:** The Selectboard approved and signed a Timber Tax Levy in the amount of \$299.40.

**Ambulance Abatement:** A request was made for an abatement for ambulance service as the person passed away. Mr. Neill recommended that they bill the estate rather than seeking an abatement.

**Tax Collectors Warrant for Added Property Tax:** The Selectboard signed the Tax Collectors Warrant for Added Property Tax in the amount of \$745.29.

**APPOINTMENTS, PERMITS, LICENSES, & RESOLUTIONS:**

**Appointment Form for the Health and Deputy Health Officer:** Mrs. Ferland announced that Steve Neill will assume the duties as the Health Officer. Mrs. Patty Henderson will assume the duties as the Deputy Health Officer.

**Charlestown Medical Building Trustee:** The Selectboard appointed Jeffrey Lessels as a Charlestown Medical Building Trustee for a one year term to replace Dob Lutz.

**Master Lease Purchase Agreement:** Mr. Edkins went through the paperwork for the Master Lease Purchase Agreement between the Tax-Exempt Leasing Corporation (Lessor) and the Town of Charlestown (Lessee) for the new ambulance and Transfer Station truck.

**Mr. Neill moved to adopt the Resolution authorizing the Lease Purchase Agreement for the new ambulance and Transfer Station truck with Tax-Exempt Leasing Corporation of Libertyville, Illinois. Mr. Grenier seconded the motion. With all in favor, the motion was approved.**

Mr. Edkins noted that this leasing agreement was partially offset by a donation of \$55,000 toward the ambulance by the Charlestown Ambulance Attendants Association.

**CORRESPONDENCE:**

**Third Transfer Station Stickers:** The Selectboard received two requests for third Transfer Station stickers as follows: 1) from Bonnie Heino; and 2) from Judy Royce Charles. The Selectboard approved these requests.

**Property Liability Trust, Inc.:** A letter was received from the Local Government Center (LGC) explaining their break-up into three separate corporations. Mr. Edkins clarified that the LGC used to control the Property Liability Trust, the Health Trust and the NH Municipal Association but it has now been broken down. Mr. Neill would still like to have the representative from Property-Liability Trust come over to talk to the Selectboard about the handling of a claim filed in another Town.

**Public Utilities Commission:** Mrs. Ferland stated that they have a letter from the Selectboard that they will send to the Public Utilities Commission (PUC) regarding the continuing electrical problems at Clay Brook that they have been having with Liberty Utilities. Mr. Edkins mentioned that the Selectboard does not feel it is fair for Liberty Utilities to charge the Town approximately \$38,000 to up-grade the power to Clay Brook when they put in a multi-million dollar sub-station for free.

**Sullivan County Superior Court:** The Selectboard is sending a letter to the Sullivan County Superior Court to request that Miss Dennis be excused from jury duty or to be rescheduled to a later date as it is imperative that she be in this office at this time.

**NH Department of Transportation:** A letter was received from William E. Watson of the NHDOT Bureau of Planning and Assistance regarding the Governor's Advisory Council on Intermodal Transportation public hearing on Monday, September 9<sup>th</sup> at 8:00 AM in the Town Hall to go over the Ten-Year Plan. They are encouraging people to attend to make sure that the Route 12 project stays in the plan. Mr. Edkins will attend as the representative of the Selectboard. Mr. Grenier will be attending but not as a Selectboard member.

**Andy Jellie:** The Selectboard received a request from Mr. Jellie regarding the parking area in front of his building. The Town Police Department had a discussion with his tenants about overnight parking which he understands but is not happy with. The apartment house across the street from him is using the green space to park. Mr. Jellie plows and maintains the area in front of his business. Mr. Weed confirmed that he does not plow it. Mr. Edkins explained that they have granted licenses to several businesses in the past to make use of the Town's property between the sidewalk and the street. It seems the appropriate way to handle this would be to grant Mr. Jellie a license to allow his tenants to park there. Technically they are public parking spaces on Town property but the Town does not maintain them. Mrs. Ferland asked why the tenants cannot park in the driveway. Mr. Edkins responded that it is only a single lane so it is inconvenient for more than one vehicle to park there. Police Chief Smith suggested that the Selectboard give the tenants one parking spot in front of the building and they can use one space adjacent to their building. Mr. Grenier did not see a problem with parking there at night because it does not affect any snow removal. Mrs. Ferland felt the vehicles across the street should park in the rear of that building. Mr. Neill was not sure there was enough space there; that right-of-way is narrow. Mrs. Ferland asked Mr. Edkins to contact Justin Shaw, owner, to find out why all the vehicles need to park on the Town land in front of that house and not in the back. In summary; the Selectboard agreed that the Police Department will no longer enforce the parking ban on the spaces in front of the Jellie building but that the painted stripes will not be re-painted in the future.

**Powers Generator Service:** A letter was received from Cheryl Woods at Powers Generator Service asking if the Selectboard wants to renew the maintenance contract on the Town's generators. Mr. Edkins explained that the Town has not been satisfied with the service and their billing practices. Mr. Neill has been working with Milton Cat who has made significant progress in solving the problems with the generator for this building. Chuck Peabody who originally installed the generator has expressed that he would be willing to take a look at it. There was a



consensus to continue to work with Milton Cat at this time as they cannot have multiple people working on it.

**All-Ways Accessible:** Mr. Edkins reported that All-Ways Accessible used to inspect the elevator in the Library Building annually for \$100.00. When he called them this year to schedule the appointment they advised that they are no longer just doing inspections but wanted the Town to enter into a service contract for \$900.00+ and the inspection would be a part of that contract. The NH Department of Labor will do the inspection for \$100 and, in fact, it was done today. They found no problems but the State does not do service. Perhaps they should look at putting the service contract in the budget for next year.

**Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC):** The UVLSRPC is in the process of up-dating the Regional Plan. They will be holding meetings throughout this entire region. The meeting in Charlestown will be held on October 28<sup>th</sup> from 6:00-to-9:00 PM in the Community Room. Mr. Edkins forwarded this information to the Planning Board.

**ADMINISTRATIVE ASSISTANT’S REPORT:**

**Property Liability Trust:** Mr. Edkins reported that as a result of the break-up of the Local Government Center the Town got a check from the Property Liability Trust for about \$18,000 as a return of excess premiums ordered by the State. The Town is due to receive a check from the Health Trust for a larger amount in the near future. The question came up as to what to do with that money. The Selectboard felt it should go into the Fund Balance to reduce the tax rate next year. Mr. Neill did not feel we should spend it just because it is unanticipated.

**FEMA:** The Town is anticipating a reimbursement from FEMA for about \$20,000 from the damages caused by “Nemo” the snow storm that was declared a disaster. That money was spent out of the Highway Department so the Selectboard felt it could be put back in their budget however the check might not come in until next year. There was a consensus of the Selectboard to revisit the issue when the check comes in.

**COMMITTEE REPORTS:**

**Planning Board – Steve Neill:** Mrs. Ferland sat in for Mr. Neill during the Champlain Oil proposal because he is a member of the abutting Masonic Lodge. She reported that the Jiffy Mart came back in with additional information but they did not have the response from the DOT on the revised Traffic Study. They are asking for some minute Waivers; one of which is the screening between them and the Masonic Building. They are talking about 7-foot trees for starters and filling in between with flowering shrubs. Mr. Edkins advised that Champlain will come back with a complete plan package to address a number of issues that have been raised along with the response from the DOT on the revised Traffic Study.

Mr. Edkins reported that the Dollar General Store is coming in at the next meeting for a preliminary consultation. They will have to do their own traffic study.

Mr. Neill advised that the PB also dealt with Shilo White’s application for an auto repair business at 14 Wheeler Rand Road. He was given final approval with a number of conditions.

**Highway Advisory Board – Art Grenier:** Mr. Grenier mentioned that the Board was supposed to meet on August 11<sup>th</sup> but he did not have a report from any of the members.

**Recreation Committee – Art Grenier:** The Recreation Committee met last night. They went over soccer and closing the pool. Mr. Duquette added that the committee had not received the anti-freeze but it should be here next week. The pumps are still running. Mr. Grenier advised that they are now doing sign-ups for soccer. Mrs. Ferland advised that the VFW has some grant money for the kids who cannot afford to pay the fee to play soccer. Mr. Grenier will make the committee aware of this and they will let her know.

**NON-PUBLIC SESSION – RSA 91-A:3 II:**

**Mrs. Ferland moved to enter into Non-Public Session pursuant to RSA 91-A:3 II to discuss (a) Personnel, (c) Reputations, and (d) Acquisition, Sale or Lease of Real or Personal Property. Mr. Neill seconded the motion and, on a roll call vote with all in favor, the motion was approved. The time was 9:08 PM.**

The regular meeting resumed at 10:44 PM. No announcements were made.

**ADJOURNMENT:**

**Mr. Neill moved to adjourn this meeting. Mrs. Ferland seconded the motion. With all in favor, the meeting adjourned at 10:46 PM.**

Respectfully submitted,  
Regina Borden, Recording Secretary

Approved,

Brenda L. Ferland, Chair

Art A. Grenier

Steven A. Neill

**(Note:** These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the September 18, 2013, Selectboard meeting.)