

**TOWN OF CHARLESTOWN
SELECTBOARD MEETING
JULY 18, 2012**

Selectboard Present: Steven Neill (Chair); Brenda Ferland, Art Grenier

Staff Present: David Edkins – Administrative Assistant
Keith Weed – Highway Superintendent
Craig Fairbank – Recreation Director

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Mr. Neill called the Selectboard meeting to order at 7:00 PM. The Pledge of Allegiance was recited. He advised that meetings are tape recorded and asked anyone wishing to speak to identify themselves for the record.

PUBLIC HEARING – Refunding of USDA Rural Development Bonds:

Mr. Edkins noted that Notice of this Public Hearing was posted at the 3 usual public places and was published in the Eagle Times of Claremont on July 9, 2012.

Mr. Edkins continued that in 2001-2002 the Town did substantial water and sewer projects in North Charlestown and on the Old Claremont Road. These projects were financed with a funding package from USDA Rural Development consisting of a \$2,000,000 Grant and a \$2,000,000 loan in the form of 2 bonds of \$1,000,000 each. The Town has been paying down these bonds since then. He was recently contacted by the NH Municipal Bond Bank to advise that the Town could refinance these bonds, resulting in considerable savings in interest costs over their remaining terms. The savings could be as much \$250,000 over the remaining 18-19 years.

The original bonds were approved by the voters at the 2000 Annual Town meeting but this Public Hearing was required for the refunding of these bonds. Mr. Edkins was advised that a formal Resolution needs to be approved. He read the “Resolution Authorizing the Issuance of Refunding Bonds” into the record (copy attached).

Mr. Edkins recently attended a meeting on this refunding and learned that the general “rule-of-thumb” is that if a 3% savings in the net present value of interest costs can be realized that is a good deal for the Town. It appears that Charlestown may to realize a savings of as much as 11% so that is a very good deal.

There were no comments from the 15 people in attendance

Mr. Neill closed the Public Hearing and opened the regular Selectboard meeting at 7:16 PM.

BOND REFUNDING – Mr. Neill asked how the Board wished to proceed on the bond refunding.

Mrs. Ferland moved to adopt the Resolution Authorizing the Issuance of Refunding Bonds as read into the record by Mr. Edkins. Seconded by Mr. Grenier. With all in favor, the motion was approved.

Mr. Edkins advised that to complete this refunding it will be necessary for the Town to hire Bond Counsel, an attorney specializing in bond transactions. He stated that David Barnes and Renelle L’Huillier of the Devine Millimet firm in Concord have agreed to serve in that role and asked that the Selectboard sign the Engagement Letter to retain their services.

Mrs. Ferland moved to authorize the Selectboard Chairman to sign the Engagement Letter with Devine Millimet. Seconded by Mr. Neill. With all in favor, the motion was approved.

MINUTES OF PREVIOUS MEETING(S):

Mrs. Ferland moved to approve the Minutes of the first Non-Public Selectboard meeting of June 20, 2012, as printed. Mr. Grenier seconded the motion. With all in favor, the motion was approved.

Mrs. Ferland moved to approve the Minutes of the second Non-Public Selectboard meeting of June 20, 2012, as printed. Mr. Grenier seconded the motion. With all in favor, the motion was approved.

Mrs. Ferland moved to approve the Minutes of the regular Selectboard meeting of June 20, 2012, as printed. Mr. Grenier seconded the motion. With all in favor, the motion was approved.

DEPARTMENT HEAD REPORTS:

Recreation Department: Mr. Fairbank reported that the Recreation Committee met briefly on July 3rd to get invoices signed and to meet the deadline for their background checks. They are trying to get another meeting together. Currently Joe Town and Pat Connors are okay. Lynn Fisk and Gabe Bailey came back as the check amount was not correct but that was re-submitted. Trina Dearborn dropped hers off before the meeting. Eric Murdoch declined to remain a member. There are now five members plus Mr. Grenier; they are short three members. When writing his report for the Our Town Mr. Fairbank made it clear that programs would be cancelled without more volunteers. Patch Park still has a few softball games scheduled. The pool has been averaging 60 children a day.

Mr. Grenier moved to appoint the following members to the Recreation Committee pending background checks:

- Gabe Bailey – Three Year Term**
- Lynn Fisk – One Year Term**
- Trina Dearborn – Two Year Term**
- Patrick Connors – Two Year Term**
- Joe Town – Two Year Term**

Mr. Neill seconded the motion. With all in favor, the motion was approved.

Mr. Fairbank advised that the Selectboard asked him to get some quotes on re-surfacing the basketball courts at Swan Common. Maurice Enterprises has offered to donate quite a bit of labor and submitted a quote for \$1,200. Stacey Hassett submitted a quote for painting the lines on the courts. These quotes are less than the others. The overall cost will be about \$2,200. He

submitted a purchase order but questioned if it would be approved to come out of the Recreation budget or if they would pay for it out of their fundraising checkbook. Mr. Edkins mentioned that there is a Recreation Facility account and a Building and Maintenance account; it is a Recreation Committee decision.

There was discussion pertaining to a list of items that the Department of Environmental Services submitted last year. Jessica Dennis had given the list to Mrs. Fisk last fall. Some items still have not been taken care of. Mr. Edkins read the list of items. There should be a sign at the pool with the physical address of the pool so if 9-1-1 is called they can find it. Some windows on the outside of the buildings need to be replaced. A new light frame is needed, new chemicals for the test kit, the door to the chemical room was unlocked when the pool was open and that should be locked as they do not want anyone getting in there. Mr. Fairbank has the wood for the frames so that will be taken care of soon. There is an issue with the portable toilets at Patch Park; there should be a Certificate of Insurance from the vendor on file. Mr. Neill noted that unless this is received the vendor will not be paid.

Mr. Neill pointed out that there was discussion during last year's pool season and the beginning of this year about the pool chemicals and who was going to be handling them. There was a lot of concern about the lifeguards being responsible for testing and handling the chemicals. They incorporated into the pool manager's position that he/she was going to be responsible for that but that is not happening. Mr. Fairbank recognizes the concern as it is his as well. He needs to talk to Lynn Fisk as the pool manager. Mr. Neill mentioned that Mrs. Fisk has not submitted a pay slip but there has been no discussion on the salary amount or how many hours she is working each week. A part of the requirement for the position was completion of a Certified Pool Operator course but it was not available. Mr. Fairbank explained that the agreement for the pool manager was to be at the pool three hours a day / fifteen hours a week. He checks in daily after work. Mr. Grenier felt the agreement was that the pool manager would be at the pool from 11:00 am to 2:00 pm, about 15 hours a week and the position was budgeted for \$3,000. Mr. Neill felt a part of this amount included opening and closing the pool. If Mr. Fairbank is unable to contact Mrs. Fisk in the next few days to discuss these concerns Mr. Edkins will contact her. Mr. Grenier advised that the pool has been running well. Mr. Edkins has not had any complaints. Mr. Fairbank will follow-up on the two new applications for pool lifeguards.

Transfer Station: Mr. Weed reported that a load of electronics was shipped out and cardboard will be going out soon. A new employee worked two days and then gave notice that he was leaving. There are a couple of open positions. Three people are working there; highway personnel have been filling in as needed. There is a purchase order in for repairs to the roll-off plus there will be another bill for additional work.

Highway Department: Mr. Weed advised that they did the granite job for the Tree Committee across from the Fire Department. They replaced 150-feet of sidewalk on Perry Avenue next to Dan's Max Saver Store. He is waiting to hear from Pike Industries about a start date for the road paving.

A new water valve was put in on Coral Avenue. Manholes were lowered on Fling Road. A new catch basin was put in on Northwest Street. Pot hole patching is being done. Work is being done

in the Town gravel pit. Chip sealing is done. The sweeper will do Main Street tomorrow and will be back next week to prepare for Yard Sale Day. The lower end of Patch Park was loamed and is ready to seed but it was too hot this week. The new grader is in Hopkinton but they are waiting for a part. Mr. Edkins mentioned that they need to coordinate on the paperwork so it is ready to go in time for the delivery of the grader. Mr. Grenier talked to Mr. Fairbank about the grills for Patch Park but there was some concern about where the trees were going to go so they are holding off on the placement. That area is still closed to the public. Mr. Grenier had a complaint about a tree on Main Street near the former Rosebuds store; a week ago the top of the tree had fallen on a parked vehicle. Mr. Weed noted that the Tree Committee takes care of the trees on Main Street. Mr. Edkins mentioned that a citizen came in to point out that a sign on Cobb Road going into Hidden Acres had been stolen. A different individual mentioned that a “Slow Children” sign in that development is all rusted and needs to be replaced. That person also mentioned that there are no speed limit signs posted into that development. The Selectboard agreed that the “Slow Children” sign should be replaced however because the State is going to do an evaluation on the Town roads and signs they will hold-off on the speed sign for now.

Police Department: Although Police Chief Smith was unable to attend this meeting he submitted a written report to Mr. Edkins. Following is the report. The Annual Town-wide Yard Sale Day is this Saturday. There will be extra officers on duty on foot patrol, bicycles and in the cruisers. The PD will be posting “No Parking” signs along one side of the majority of downtown streets so they can be sure emergency vehicles can get through if needed. He submitted the detailed statistics on the East Street traffic from June 27th through July 9th. There were about 3% of the total vehicles travelling greater than the tolerance level of 35 mph. They normally write a summons for 15 mph above the posted limit. Were this the case and they were sitting on East Street running radar the entire 12 days, they would have written 17 tickets out of 4,155 possible vehicles. Todd Lyles is in charge while Chief Smith is on vacation through next week.

COMMITTEE REPORTS:

Heritage Commission: Wesley Van Velsor, a member of the Heritage Commission, was present to talk about what they plan to put in front of the bench on Main Street. The members did research and would like to use something that will look good. They were thinking of putting flag stone between the bench and the sidewalk where there is the most wear. The top soil would be dug out, gravel and sand would be put down and the flag stone set in. Mr. Neill felt if they are going the flag stone route they should be embedded in a cement base so the stones cannot be moved. They should not be a hazard to the mowing of the grass. The Selectboard intended for the bench to be on a surface that would be underneath and around it. Mr. Van Velsor said that would be a lot more expensive; wear and tear is in front of the bench. They are trying to do most of the work themselves. Mr. Grenier talked to the mowing company about how much extra work this would entail. One concern was additional time but the biggest concern was if they did damage to the legs with the trimmer would they be held responsible for that. He also felt if there was an area just around the bench that would not happen. Mrs. Ferland pointed out that in the beginning the Selectboard had anticipated a hard surface under and around the benches for mowing purposes and vandalism. Mr. Van Velsor felt that asphalt would be the least expensive but not the most beautiful. Mr. Neill explained that the Selectboard would like to see a solid surface that extends beyond the footprint of the benches plus the area in front of them. Mr. Van Velsor will take this information back to the other members. Mr. Edkins said people seem to be

using and enjoying the bench. Mr. Grenier advised that two additional benches will be ready by the end of July. The suggested locations were to place one on the island south of the Village near the crosswalk and the second bench would be across from the Fire Station near where the new granite curbing went in.

Mrs. Ferland advised that the Selectboard would like to bring the issue of the cannon balls to the attention of the Heritage Commission. They are being offered to the Town by a resident with the intent that they will be placed near the cannon by the Police Station. Mr. Grenier brought this to the Heritage Commission member's attention during their last meeting. Mr. Edkins asked that the Heritage Commission submit their input as to whether or not they feel the cannon balls would be appropriate by the cannon.

PUBLIC COMMENT:

Province Road: Mr. Tom Dombroski is representing Mr. Poland who is requesting permission to up-grade a portion of Province Road, a Class 6 road. Mrs. Ferland had concerns about whether the Town would benefit or not benefit from the proposed turn-around. Mr. Grenier does not see any reason why the Town would have a dirt road but a small portion would be paved; it seems there would be a contingency that the rest of the road would be paved. Mr. Neill felt the bigger underlying issue is that since the Town adopted these road standards they have already had situations where owners had to comply with this regulation. If they start making exceptions on these Class 6 roads it will put the Town in a difficult position. A Class 6 road can be brought up to specs at the owners / developers expense. Mr. Edkins' concern is that the Town has a set of standards for Town roads and they have been vigorously enforced on a number of occasions. At one time the Town allowed subdivisions on Class 6 roads but in 2004 when the subdivision rules were changed they no longer allowed subdivision on Class 6 roads. The Town still allows building on Class 6 roads but no longer allows subdivisions. Mr. Bob Davis explained that he had to bring his driveway up to Town specs in order to subdivide to give land to his daughter so she could build a house. Mr. Edkins explained that the requirements for frontage on a Class 5 road are in the subdivision regulations and not in the zoning ordinance therefore they might approach the Planning Board to see if they would be willing to waive that requirement if they feel it is warranted. If so, they might be willing to allow the subdivision of one lot with the frontage on a Class 6 road so Mr. Poland would not have to up-grade the road to Class 5. Mr. Weed felt the proposed turn-around would make their snow plowing job easier. It was agreed that Mr. Dombroski will meet with Mr. Edkins to go over the regulations before the next Planning Board meeting on Tuesday, August 7th.

Patch Park and Ambulance Building: Larry Small stated that for the past year-and-a-half he and his wife have been trying to get the sign re-done for Patch Park. He now wanted to thank whoever did it. It looks good and enhances the park. He and his wife are willing to contribute toward the repairs and painting of the Ambulance Building. Mr. Neill said the Selectboard was there last week and they are aware of what needs to be done. Mrs. Desilets was going to obtain estimates from some contractors. Mr. Edkins reported that volunteer help could be used and the insurance company will cover them as long as the Selectboard authorized them to work on behalf of the Town. There is \$5,000 in the budget to do this. Mr. Small advised that Matt Blanc talked about pressure washing the building and then he will have some of his employees help paint. Mr. Neill pointed out that before the building is pressure washed the window frames and

damaged trim will have to be replaced. Mr. Small questioned why they do not have a policy to do work to the buildings as needed. Mr. Edkins said they depend on Department Heads to let them know what needs to be done when the budget is being prepared. There is money in the budget for all the buildings. Some of this money will be used on the generator repairs. A package of what needs to be done, who will do it and the cost needs to be put together. Mr. Small is happy that things are moving forward.

Ambulance Service: Mrs. Desilets received a quote to power wash and paint the building but was unable to print it out. Mr. Edkins also requested quotes but at the time he was not aware of the deterioration of the windows. Mr. Neill noted that they will not put gutters on the building. Mrs. Desilets advised that they did clean-up the front of the building and put in some flowers. She still needs to contact Mr. Duquette to obtain information on the backflow preventer and separator. They cannot fix the emergency lights therefore Mr. Neill told her to call an electrician. Mr. Neill will need to have access to the generator key to have somebody look at it. Relative to the trees along the Sherman property, Mrs. Desilets noted that some trees are on Town property and some are on the Sherman property. They are not sure who owns the fence. Mrs. Ferland recommended that Ray Grant and Mr. Sherman meet to work out the details; there should be a written agreement. Mrs. Desilets will give the quotes to Mr. Edkins.

Meeting Notices: Mrs. Houghton asked that notices of meetings and minutes be posted on the web site and that it be kept current. Mr. Edkins does not post minutes on the web site until they are approved but they are public and available in the office within five days. He will check to be sure the web site is up-to-date.

Transfer Station Fees: Mr. Bob Davis asked the Selectboard to think about increasing the fees at the Transfer Station the next time they do a fee change. Right now it is costing people less than \$.50 a week to use the Transfer Station. Next year he would like to see the fee increase from \$25.00/sticker to \$50.00/sticker (still less than \$1.00/week) and a second vehicle to increase from \$3.00/sticker to \$5.00/sticker. This will move toward having the operation paid for by the users. It is still a bargain compared to neighboring communities. Mr. Neill felt they did not have to wait until next year as the new stickers will be effective on September 1st. A Public Hearing could be scheduled for Wednesday, August 1st. Stickers would not be sold until after that date. Recycling stickers will remain the same at \$5.00 for two years to encourage recycling. Mr. Neill would like to start a Capital Reserve Fund for the Transfer Station because they will be facing some major expenses in the next few years. There was discussion relative to staggering the additional fee over a few years rather than doubling it in one year but, because there was no increase for many years, it was agreed to schedule the Public Hearing. Mr. Grenier was not in agreement with Mr. Neill and Mrs. Ferland on the increases because if it is too expensive the Town and State will end up picking up trash on the sides of the roads.

SELECTBOARD COMMENT:

Drainage Project: Mr. Neill reported that the Town received their approval for the drainage work that needs to be done between Cummings Avenue and Sullivan Street. The paperwork was started last February but just received. We are now ready to go. The scope of the project

changed from minor impact to a more involved project. Mr. Weed will now wait until fall to start this project.

OLD BUSINESS:

Pool Lift: Mr. Edkins advised that the deadline for this has been pushed back to January 31, 2013, but the money for the pool lift was appropriated this year. Mr. Weed has been working on the logistics for a ramp system to get people up to the pool. Mr. Fairbank felt they should look at a lift for 300-350 pounds plus. Mr. Neill noted that they need to get the funding for the lift committed this year.

Depot Street – One Way / Jiffy Mart Rehab: Mr. Neill noted that nobody from Jiffy Mart was present to discuss this matter this evening.

Old Acworth Stage Road Bridge: There has been no new information on this project.

Cannonball Gift: This has been given to the Heritage Commission for their input.

Province Road Upgrade (Poland): This was discussed earlier in this meeting.

Town Hall Update: Mr. Edkins advised that they have a schedule from the company that will be installing the sprinkler and alarm systems. It will be installed by the end of August. The representative from the sprinkler system company will be here tomorrow about 9:00 am to look at the building again and where they propose to bring in the water service. The Town Hall Committee feels they are close to meeting their match for the grant. Mr. Neill attended the last committee meeting and he brought them up to speed on the contract they signed indicating that the Selectboard wanted the stamped drawings for the additional \$500.00. The committee did not have a problem with that.

FINANCIAL ADMINISTRATION – Payroll, Purchase Orders, Vouchers, Warrants, Abatements, Etc.: The **Payroll, Vouchers, Warrants** and **Abatements** were approved and signed.

Purchase Orders: The Selectboard approved and signed the following purchase orders: 1) Transfer Station – Ralph Osgood, Inc. - \$2,730.61; 2) Highway – Town Line Equipment Sales, Inc. - \$845.98; 3) Wastewater – EnviroSystems, Inc. - \$1,025.00; 4) Transfer Station – Northeast Scale - \$1,388.00; 5) Highway – Morningside Service - \$500.00; 6) Recreation – Maurice Enterprises, Inc. - \$1,200.00; 7) Community Room Kitchen Stove – Northeast Service Center and Appliance Outlet - \$779.73; 8) Recreation – AmeriMerc - \$993.94; 9) Highway – Carroll Concrete - \$1,172.50; 10) Wastewater – Tom’s Septic - \$520.00 (put on-hold pending receipt of his Certificate of Insurance; 11) Water – Mel Chemicals, Inc. - \$7,441.00; 12) Highway – Raytec Infrared - \$720.00; 13) Highway – Maurice Enterprises, Inc. - \$4,315.00; 14) Highway – All States Asphalt - \$8,692.00; 15) Water – EOS Research - \$8,151.83 (This was reimbursed by the insurance company except for the \$1,000 deductible); 16) Transfer Station – The Home Depot - \$649.00; 17) Transfer Station – Northeast Scale - \$3,266.35 (This was reimbursed by the insurance company except for the \$1,000 deductible); 18) Highway – Central NH Concrete - \$960.00; and 19) Water – Green Mountain Well Co. - \$500.00.

Warrant: An Added Tax Collector’s Warrant was approved and signed in the amount of \$392.31.

Close Out Agreement: Mr. Edkins advised that this Close Out Agreement is for the Blueberry Hill Water Project CDBG Fund. This document will be submitted to the State to confirm that the project has been closed-out and that the Town will provide them with the audit reports when they become available. Mr. Neill will sign the document after the “As Built” documents are received.

Intent to Excavate: The Selectboard approved and signed the Intent to Excavate for Christopher Hemingway.

Certification of Yield Taxes Assessed: The Selectboard approved and signed two Certifications of Yield Taxes Assessed in the amounts of \$157.60; and \$45.98.

Timber Tax Levy: The Selectboard approved and signed a Timber Tax Levy in the amount of \$45.98.

Abatements: The Selectboard approved and signed two Property Tax Abatements: 1) For a change of ownership that was erroneously billed in the amount of \$640.08; and 2) An administrative error on a change of ownership in the amount of \$392.30.

Certificate of Internment: The Selectboard approved and signed a Certificate of Internment for a lot in Pine Crest Cemetery.

Bakery Building: A proposal was received from Miss Dennis regarding a screen for the back door so that it can be left open during warmer weather. It presented an issue as it needs to be ADA accessible. Mr. LeClair, Building Inspector, reviewed and approved the proposal. A quote was received from Normand Beaudry in the amount of \$574.00. The Selectboard approved this request.

APPOINTMENTS, PERMITS, LICENSES, & RESOLUTIONS:

Hawkers and Peddlers License: The Selectboard approved and signed a Hawkets and Peddlers License for Jackals for one day only – Annual Town Wide Yard Sale Day on July 21, 2012.

License to Operate a Junk Yard: The Selectboard approved and signed a renewal License to Operate a Junk Yard on Pecor Road.

CORRESPONDENCE:

Police Department - East Street Report: Acknowledgement was made of receipt of the detailed Traffic Report on East Street from Police Chief Smith.

Advertisement: The Selectboard approved the request from Miss Dennis to publish the ad for a full time maintenance person. The hours will be flexible. It will be run through the Local Government Center and Unemployment Office and also published in the Eagle-Times and Valley News on a Wednesday and Saturday.

ADMINISTRATIVE ASSISTANT’S REPORT:

NH Municipal Association Proposed Legislative Agenda: Mr. Edkins had put the NH Municipal Association’s Proposed Legislative Agenda for the coming year in the Selectboard packet for their review. They have their conference in September. The Selectboard has the opportunity to submit floor proposals for legislation that they feel is necessary. Mr. Edkins will plan to go. If any of the Selectboard members would like to attend let him know.

COMMITTEE REPORTS:

Ambulance Service – Brenda Ferland: Mrs. Ferland reported that the Selectboard attended the Ambulance staff meeting last week. She was concerned with comments that were made with the building walk-around. Out of the Ambulance Service money they will be buying drug-lock safe boxes for the ambulances; they are about \$3,000 each. She thinks things are going well. It was noted that the north side of the building needs the most repairs. Mr. Grenier would like to see that over-head door get the safety switch taken care of. Mr. Neill mentioned that in the next two-to-four years the building will need a new roof.

CIP Committee – Brenda Ferland: There have been no recent meetings.

CEDA – Brenda Ferland: The July meeting was cancelled. The next meeting will not be scheduled until September or October.

Recreation Committee – Art Grenier: Mr. Fairbank reported that attendance at meetings has improved. Mr. Grenier advised that the committee members are expected to not only attend meetings but volunteer for events as well.

Highway Advisory Board – Art Grenier: They have not met since his last report.

Town Hall – Steve Neill: An up-date on the recent meeting was made earlier in this meeting. Mr. Neill asked if any of the department heads responded to their request about wanting the available items in the Town Hall before they are put out during the Town Wide Yard Sale. Mr. Fairbank will be ready to move his items in a one day time frame.

Conservation Commission – Steve Neill: Mr. Neill advised that the meeting was pushed back to next week.

Planning Board – Steve Neill: The PB met last night. They accepted as complete and granted final approval to Robert and Kelly Scott for a garage on Almar Street. Air Gas came in for a preliminary consultation regarding moving some of their operation around on the lot. They will be submitting an application for the next meeting on August 7th. Norm Beaudry came in representing Norm & Mike Excavating regarding the Smith & Allen pit on North Hemlock Road. Mr. Beaudry will be buying that pit and has made arrangements with Mr. LeFleur, the owner of Blueberry Hill. In the past Smith & Allen couldn’t reclaim that pit because they dug too close to the property boundaries so it has been in a state of limbo but Mr. Smith made all the arrangements previously to take the berm out between the two properties so it could be properly reclaimed. The PB previously approved the Excavation Permit for Smith and Allen. Last night

the PB approved a transfer from Smith and Allen to Norm & Mike Excavating subject to the same conditions.

NON-PUBLIC SESSION – RSA 91-A:3 II:

Mrs. Ferland moved to enter into Non-Public Session pursuant to RSA 91-A:3 II to discuss (a) Personnel. Mr. Grenier seconded the motion and, on a roll call vote with all in favor, the motion was approved. The time was 10:40 PM.

The regular meeting resumed at 11:25 PM. No announcements were made.

ADJOURNMENT:

Mrs. Ferland moved to adjourn this meeting. Mr. Grenier seconded the motion. With all in favor, the motion was approved. The time was 11:26 PM.

Respectfully submitted,
Regina Borden, Recording Secretary

Approved,

Steven A. Neill, Chair

Brenda L. Ferland

Art A. Grenier

(Note: These are unapproved minutes. Corrections, if necessary, will be found in the minutes of the August 1, 2012, Selectboard meeting.)