

**MINUTES  
CHARLESTOWN PLANNING BOARD  
APRIL 15, 2014**

Members Present: Pat Royce, Rose Smith-Hull, Roger Thibodeau

Alternates Present: John Bruno, Richard Lincourt

Staff Present: David Edkins – Planning & Zoning Administrator

**CALL TO ORDER:** In the absence of Board Chair, Robert Frizzell and Vice Chair, Sharon Francis, Board member Roger Thibodeau called the meeting to order at 7:00 PM. He noted that several members were absent and called upon alternate member John Bruno to sit for Mr. Frizzell and Richard Lincourt to sit for Mrs. Francis

**APPROVAL OF MINUTES OF MARCH 19, 2014:**

**Mrs. Royce moved to approve the Minutes of the March 19, 2014, meeting, as written. Mrs. Smith-Hull seconded the motion. With 5 members in favor, the Minutes were approved.**

**REPLACEMENT OF BOARD MEMBER**

Mr. Edkins noted that Board member Jim Jenkins has resigned from the Board and that it will be necessary to appoint a replacement to serve until the next town-wide election in March 2015. It was also noted that alternate member Dick Lincourt's term expires this year.

**Mrs. Royce nominated Dick Lincourt to serve as a regular Board member until the next election. Roger Thibodeau seconded the motion.**

Mr. Lincourt stated that he would be happy to serve in whatever capacity the Board wishes however he would be more comfortable waiting until the full Board was present for the vote. He asked that this matter be table until the next meeting. There was a consensus of those present to table this matter until the next meeting.

**ENFORCEMENT**

Mr. Thibodeau raised an enforcement concern over the appearance of a local business. Mr. Edkins will look into this matter. Mrs. Royce noted the much improved appearance of R & K Towing. She feels this is a very positive development and intends to stop by the business and compliment them.

**PLANNING & POLICY ISSUES**

Mr. Bruno asked about the status of the Dollar General sign permitting. Mr. Edkins replied that Dollar General, through its sign company has submitted an application to the ZBA for a Variance to size requirements. The hearing has not yet been scheduled. Mr. Bruno asked if it would be appropriate for the Planning Board to make a recommendation to the ZBA on this matter. Mr. Edkins was not sure but will check on this before the next meeting.

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Mrs. Smith-Hull suggested that the Town consider purchasing the old Jiffy Mart property, demolishing the building and replacing it with a gazebo. Mr. Edkins noted that no funds are available in the Town's 2014 budget for such a project. Such a plan would have to wait until the 2015 budget process is underway.

**ADJOURNMENT:**

**There being no other business, Mrs. Smith-Hull moved to adjourn the meeting. Mr. Lincourt seconded the motion. With all in favor, meeting adjourned at 7:14 PM.**

Respectfully submitted,  
David Edkins, Planning & Zoning Administrator

Minutes filed: 4-16-14

**(Note:** These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the May 6, 2014, Planning Board meeting.)