

**MINUTES
CHARLESTOWN PLANNING BOARD
SITE VISIT
JUNE 18, 2013**

Members Present: James Jenkins, Steve Neill, Pat Royce, Rose Smith-Hull

Alternates Present: John Bruno

Staff Present: David Edkins – Planning & Zoning Administrator

CALL TO ORDER: Mr. Edkins began the Site Visit at 6:10 PM at the Lawrence property at 60 Bridge Street.

SITE VISIT: The members began by viewing the double driveway in front of the garage where there was room for four vehicles and adjacent the single driveway where there was room for another two vehicles. In addition, two family vehicles would be parked in the garage. They walked around to the west side of the house and viewed the grass area that leads to the shed off Northwest Street where the Lawrence's also park up to two vehicles. There was discussion relative to the fact that this grass area could not be considered a driveway as it is not an official permitted Town driveway. Mr. Lawrence advised that they would be licensed for 12 children and 5 after school children so they are required by the State to have two supervisors. The primary supervisors will be Mrs. Lawrence and their daughter. On occasion, there will be one or two part-time employees, as needed. The children will be dropped off and picked up at different times, as it is anticipated that most of the parents will work staggered shifts. The fence and gate used for access/egress by the children was observed. Mr. Jenkins and Mr. Neill measured the width and length of the driveways.

The site visit ended at 6:25 PM and members left to reconvene at the regular meeting at 7:00 PM in the Library Building.

Respectfully submitted,
Regina Borden, Recording Secretary

Minutes Filed: 06-26-13

(**Note:** These are unapproved minutes. Corrections, if necessary, will be found in the minutes of the July 2, 2013, Planning Board meeting.)