

“DRAFT”

Carroll County Delegation Meeting

Minutes

March 21, 2011

Delegation Members Present: Betsey Patten, Joseph Fleck, Chris Ahlgren, David Knox, Mark McConkey, David Babson, Dino Scala, Steve Schmidt, Harry Mellow, Gene Chandler, Frank McCarthy, Laurie Pettengill, Norman Tregenza.

Commissioners Present: Commissioner Sorensen, Commissioner Kenney, Commissioner Solomon.

Meeting started at 9:15 after a non-public session was held.

EXPENDITURES

Administration Building - Total bottom line is \$202,398.00.

MOTION: Rep. Fleck moves to accept the total bottom line for Administration Building of \$202,398.00. Rep. Babson seconds this motion. 13 in favor. Motion carries.

Human Services Department - Bottom line is \$3,590,505.00. Rep. Ahlgren states that in his review, last year's actual was \$3 million and we budgeted for \$3.3 million last year and now we are budgeting for \$3.59 million. This expenditure is a little high at 3%. Com. Sorensen reports that this is the number sent to us by the state and we have no control over it.

MOTION: Rep. Ahlgren moves to reduce the bottom line for DEAS for Human Services Department to \$3,496,731.00. Rep. Chandler seconds this motion. 9 in favor, 4 opposed.

MOTION: Rep. McCarthy moves to reduce the bottom line for DEAS for Human Services Department to \$3,300,000.00. Rep. Pettengill seconds this motion. 9 in favor, 4 opposed. Motion carries.

Maintenance - Total bottom line is \$88,887.00.

MOTION: Rep. Chandler moves to approve the bottom line for Maintenance for \$88,887.00. Rep. Fleck seconds this motion. 12 in favor, 1 opposed. Motion carries.

Sewer System - Total bottom line is \$50,901.00.

MOTION: Rep. Babson moves to approve the bottom line for Sewer System for \$50,901.00. Rep. Schmidt seconds this motion. 12 in favor, 1 opposed. Motion carries.

Jail and House of Corrections - Revision in line item 097, New Equipment, from \$20,922.00 to \$9,325.00.

MOTION: Rep. Merrow moves to reduce line item 097 to \$9,325.00. Rep. Pettengill seconds this motion. 8 in favor, 5 opposed. Motion carries.

MOTION: Amendment by Rep. Chandler to reduce line item 097 to 0. Rep. Schmidt seconds this motion. 6 in favor, 7 opposed. Motion fails.

Revision in line item 008, Nursing Salaries, from \$216,149.00 to \$162,320.00.

MOTION: Rep. Chandler moves to reduce line item 008 to \$162,320.00. Rep. Tregenza seconds this motion. 13 in favor. Motion carries.

Revision in line item 009, Salaries, from \$705,208.00 to \$671,443.00.

MOTION: Rep. Chandler moves to reduce line item 009 to \$671,443.00. Rep. McConkey seconds this motion. 13 in favor. Motion carries.

MOTION: Rep. Algren amends the motion for reduction in line 009 to make sure that all the applicable reductions in Social Security and Retirement also be reduced in the budget. Rep. McCarthy seconds this motion. 13 in favor. Motion carries.

Revision in line item 028, Inmate Programs, from \$82,630.00 to \$52,630.00.

MOTION: Rep. Schmidt moves to reduce line item 028 for Inmate Programs to \$52,630.00. Rep. McCarthy seconds this motion. 12 in favor, 1 opposed. Motion carries.

Total bottom line for Jail and House of Corrections is \$3,187,959.00.

MOTION: Rep. Schmidt moves to approve the bottom line for Jail and House of Corrections for \$3,187,959.00. Rep. McCarthy seconds this motion. 12 in favor, 1 opposed. Motion carries.

Farm - Total bottom line is \$185,377.00. Revision in line item 076, Fertilizer, from \$6,300.00 to \$7,000.00,

MOTION: Rep. Babson moves to increase line item 076 for Fertilizer to \$7,000.00. Rep. Scala seconds this motion. 9 in favor, 4 opposed. Motion

carries.

New bottom line is \$186,077.00

MOTION: Rep. Fleck moves to approve bottom line for the Farm for \$186,077.00. Rep. Babson seconds this motion. 11 in favor, 2 opposed. Motion carries.

Cooperative Extension Services - Total bottom line is \$230,786.00.

MOTION: Rep. Babson moves to approve the bottom line for Cooperative Extension Services for \$230,786.00. Rep. Knox seconds this motion. 10 in favor, 3 opposed. Motion carries.

Interest Expense - Total bottom line is \$1,206,337.00.

MOTION: Rep. Merrow moves to approve bottom line for Interest Expense for \$1,206,337.00. Rep. McConkey seconds this motion.

Rep. Chandler questions line item 100 in the amount of \$200,000.00 for Tax anticipation notes. Asks if this is too much when we have surplus. Kathy Garry discusses interest rate of 1%. Rep. Chandler states that he doesn't believe an extra \$58,000 is needed.

MOTION: Rep. Chandler moves to reduce line item 100 down to \$180,000.00. Rep. Fleck seconds this motion. 13 in favor, 0 opposed. Motion carries.

MOTION: Rep. Merrow moves to approve the new bottom line for Interest Expense to \$1,186,337.00. Rep. McConkey seconds this motion. 13 in favor, 0 opposed. Motion carries.

Long Term Debt - Total bottom line is \$1,857,487.00

MOTION: Rep. McConkey moves to approve the bottom line of \$1,857,487.00 for Long Term Debt. Rep. Schmidt seconds this motion. 12 in favor, 1 opposed. Motion carries.

Regional Appropriations - Total bottom line is \$189,425.00.

MOTION: Rep. McConkey moves to approve \$40,000.00 for the Child Advocacy Center. Rep. Knox seconds this motion. 10 in favor, 3 opposed. Motion carries.

MOTION: Rep. McConkey moves to approve \$70,000.00 for Health and Home Care Services. Rep. Schmidt seconds this motion. 13 in favor, 0 opposed. Motion carries.

MOTION: Rep. McConkey moves to approve \$40,000.00 for Retired Senior Volunteer Program. Rep. Scala seconds this motion. 13 in favor, 0 opposed. Motion carries.

MOTION: Rep. McConkey moves to approve \$39,425.00 for Conservation District. Rep. Babson seconds this motion. 11 in favor, 2 opposed. Motion carries.

MOTION: Rep. McConkey moves to approve the bottom line of \$189,425 for Regional Appropriations. Rep. Schmidt seconds this motion. 13 in favor, 0 opposed. Motion carries.

Carroll County Convention - Total bottom line is \$12,150.00.

MOTION: Rep. Fleck moves to preserve money in the travel expense for mileage to be paid for regular meetings. Rep. Knox seconds this motion. 3 in favor, 0 opposed. Motion carries.

MOTION: Rep. Ahlgren moves to add a line item of \$1.00 for performance audits. Rep. Tregenza seconds this motion. 9 in favor, 3 opposed, 1 abstained. Motion carries.

MOTION: Rep. Schmidt moves to approve total bottom line of \$12,151.00 for Carroll County Convention. Rep. McConkey seconds this motion. 13 in favor, 0 opposed. Motion carries

Capital Expenditures - Total bottom line is \$220,543.00. Com. Sorensen suggests reducing line item 089 from \$100,000.00 to \$80,00.00 for the Administration Building.

MOTION: Rep. Chandler moves not to approve the Impound Area for \$10,000. Rep. Babson seconds this motion. 12 in favor, 1 opposed. Motion carries.

MOTION: Rep. Chandler moves to decrease line item 089 to \$70,000 for Administration Building. Rep. Babson seconds this motion. 13 in favor, 0 opposed. Motion carries.

Rep. Babson suggests for the Farm to separate out the pole barn and the livestock from the pigs.

MOTION: Rep. Chandler moves to reduce the Livestock Start-up from \$49,203.00 to 0. Rep. McConkey seconds this motion.

Rep. Scala votes no

Rep. McConkey votes yes

Rep. Merrow votes no

Rep. Schmidt votes no

Rep. Tregenza votes yes
Rep. Chandler votes yes
Rep. Fleck votes no
Rep. Patten votes yes
Rep. Ahlgren votes yes
Rep. McCarthy votes no
Rep. Babson votes no
Rep. Knox votes no
Rep. Pettengill votes yes
6 in favor, 7 opposed. Motion fails.

MOTION: Rep. Babson moves to put the Livestock Start-up at \$33,700.00 for the pigs (no cattle). Rep. Schmidt seconds this motion.

MOTION: Amendment by Rep. McConkey to reduce the Livestock Start-up for the pigs to \$17,350.00. Rep. Scala seconds this motion. 9 in favor, 4 opposed. Motion carries.

MOTION: Rep. McConkey moves to reduce the Pole Barn project to \$12,500.00. Rep. Ahlgren seconds this motion. 8 in favor, 4 opposed. Motion carries.

MOTION: Rep. McConkey moves to reduce the Capital Expenditure for the Farm to \$29,850.00. Rep. Scala seconds this motion. 7 in favor, 6 opposed. Motion carries.

Capital expenditures for the jail - Removing \$14,5000 from the budget for the HVAC cleaning ductwork/Defusers/Intakes.

MOTION: Rep. McCarthy moves to reduce the jail capital expenditure by \$14,500.00 for a total of \$39,340.00. Rep. Schmidt seconds this motion.

Rep. Chandler makes an amendment to make the bottom line \$14,500.00. Rep. Tregenza seconds this motion. 5 in favor, 8 opposed. Motion fails.

Rep. Chandler makes an amendment to make the bottom line of 097 \$22,700.00. Rep. McConkey seconds this motion. 11 in favor, 2 opposed. Motion carries.

MOTION: Rep. McConkey moves to approve the bottom line of the Capital Expenditures for \$122,550.00. Rep. Schmidt seconds this motion. 9 in favor, 4 opposed. Motion carries.

MVNH Annex - Total bottom line is \$55,000.00. Com. Sorensen states that the move may be delayed until the end of August, so that bottom line can be reduced to \$30,000.00

MOTION: Rep. Fleck moves to approve the bottom line for the MVNH Annex for

\$30,000.00. Rep. Schmidt seconds this motion. 10 in favor, 3 opposed. Motion carries.

Nursing Home Administration - Total bottom line is \$1,063,596.00 after revisions.

Revision in line item 017, Education and Conferences, from \$6,600.00 to \$4,500.00.

Revision in line item 036, Office Supplies, from \$13,000.00 to \$12,000.00.

Revision in line item 037, Dues/Training/Subscription, from \$5,500.00 to \$5,000.00.

Revision in line item 067, Advertising, from \$5,000.00 to \$4,000.00.

MOTION: Rep. McConkey moves to approve the Nursing Home Administration for \$1,063,596.00. Rep. Fleck seconds this motion. 13 in favor, 0 opposed. Motion carries.

Nursing Home Dietary Dept. - Total bottom line \$1,561,871.00 after revisions.

Revision in line item 023, Consultant, from \$15,500.00 to \$14,000.00.

MOTION: Rep. McConkey moves to approve the Nursing Home Dietary Dept. for \$1,561,871.00. Rep. Scala seconds this motion. 13 in favor, 0 opposed. Motion carries.

Nursing Department - Total bottom line is \$6,022,495.00 after revisions.

Revision in line item 007, Salary LNAs, from \$2,049,010.00 to \$1,966,161.00.

Revision in line item 010, Social Security, from \$238,969.00 to \$233,853.00.

Revision in line item 013, Retirement Expense, from \$267,040.00 to \$260,030.00.

Revision in line item 017, Education/Conferences, from \$22,420.00 to \$20,000.00.

Revision in line item 018, Medicare Expense, from \$55,910.00 to \$54,698.00.

Revision in line item 027, In-service Training, from \$4,000.00 to \$1.00.

Revision in line item 030, Medical Supplies/Services, from \$101,000.00 to \$115,000.00.

Revision in line item 038, Postage, from \$600.00 to \$400.00.

Revision in line item 039, Medical Supplies, from \$165,000.00 to \$185,000.00.

MOTION: Rep. Chandler moves to reduce line item 005 for Overtime to \$320,000.00. Rep. Ahlgren seconds this motion. 13 in favor, 0 opposed. Motion carries.

MOTION: Rep. Schmidt moves to approve the Nursing Department for \$6,022,495.00. Rep. Merrow seconds this motion. 13 in favor, 0 opposed.

Motion carries.

Plant Operations - Total bottom line is \$656,000.00 after revisions.

Revision in line item 061, Electrical Expense, from \$84,000.00 to \$97,000.00.

Revision in line item 070, Travel Expense, from \$900.00 to \$775.00.

MOTION: Rep. Fleck moves to approve Plant Operations for \$656,000.00. Rep. Knox seconds this motion. 10 in favor, 1 opposed. Motion carries.

Laundry Department - Total bottom line is \$151,743.00.

MOTION: Rep. Fleck moves to approve Laundry Department for \$151,743.00.

Rep McConkey seconds this motion. 10 in favor, 1 opposed. Motion carries.

Housekeeping Department - Total bottom line is \$466,989.00.

MOTION: Rep. McConkey moves to approve Housekeeping Department for \$466,989.00. Rep Fleck seconds this motion. 10 in favor, 1 opposed. Motion carries.

Physicians and Pharmacy - Total bottom line is \$92,950.00.

MOTION: Rep. McConkey moves to approve Physicians and Pharmacy for \$92,950.00. Rep. Fleck seconds this motion. 13 in favor, 0 opposed. Motion carries.

Physical Therapy Department - Total bottom line is \$340,348.00.

Revision in line item 082, Equipment Maintenance/Repair, from \$1,000.00 to \$750.00.

MOTION: Rep. Schmidt moves to approve Physical Therapy Department for \$340,098.00. Rep. Knox seconds this motion. 11 in favor, 2 opposed. Motion carries.

Recreational Therapy - Bottom line is \$435,919.00 with revisions.

Revision in line item 039, General Operating Supplies, from \$3,000.00 to \$2,250.00.

Revision in line item 074, Entertainment, from \$6,000.00 to \$5,500.00.

MOTION: Rep. McConkey moves to approve Recreational Therapy for \$435,919.00. Rep. Scala seconds this motion. 11 in favor, 2 opposed. Motion carries.

Social Services - Total bottom line is \$144,184.00 with revisions.

Revision in line item 017, Education & Conferences, from \$1,000.00 to \$500.00.
Revision in line item 036, Office Supplies, from \$500.00 to \$200.00.
Revision in line item 038, Postage, from \$800.00. To \$600.00.
Revision in line item 070, Travel Expense, from \$3,000.00 to \$1,500.00.

MOTION: Rep. McConkey moves to approve Social Services for \$144,184.00.
Rep. Knox seconds this motion. 13 in favor, 0 opposed. Motion carries.

Special Services Department - Total bottom line is \$312,720.00.

MOTION: Rep. McConkey moves to approve Special Services Department for \$312,720.00. Rep. Knox seconds this motion. 11 in favor, 2 opposed. Motion carries.

Total bottom line for nursing home is \$11,248,565.00 for Enterprise Fund.

MOTION: Rep. Knox moves to approve total Enterprise fund for \$11,248,565.00.
Rep. Fleck seconds this motion.

Convention -

MOTION: Rep. Fleck moves to go into Convention. Rep. McCarthy seconds this motion. 13 in favor. Motion carries.

Hales Location Budget - Revenue to be raised through Property Taxes as determined by NH DRA for 2011 - \$134,750.00. Total gross appropriations for Hale's location is \$171,800.00. Total revenue is \$37,050.00.

MOTION: Rep. McConkey moves to approve the Appropriations for Hale's Location for \$171,800.00. Rep. Merrow seconds this motion. 13 in favor. Motion carries.

MOTION: Rep. McConkey moves to approve Revenue for Hale's Location of \$37,050.00. Rep. Merrow seconds this motion. 13 in favor. Motion carries.

MOTION: Rep. McConkey moves to approve revenue to be raised through property taxes as determined by NH DRA for Hale's Location for 2011 of \$134,750.00. Rep. Schmidt seconds this motion. 13 in favor. Motion carries.

Rep. Patten: One of the things that happens is that the Commissioners need to get our approval before they do transfers. Normally, we do this in February. The transfers have already been done. One transfer is going from Human Resources to Special Fees of \$2,115.86. From Human Resources to Medical Referee of \$3,028.00. From Human Services to the Jail of \$89,070.92. Total is \$14,114.78 from the General Fund.

From the nursing home, going from nursing to administration, housekeeping, physicians and pharmacy, physical therapy and special services for the sum of \$243,838.56.

MOTION: Rep. Chandler moves to approve the transfer requests as of 2/14/11 for a total of \$243,838.56. Rep. Fleck seconds this motion. 11 in favor, 2 opposed. Motion carries.

Sheriff's Contract - Com. Kenney reports that the minimum is 2% of the CPI and the maximum is 3% of the CPI. The health insurance is a 3-year contract and it cannot go over a 10% increase each year.

Com. Sorensen reports that 2% is in the budget. Regarding the health insurance, there was an agreement with the union that they would not go over 10% each year for the next 3 years.

Rep. Babson asks what asks what the department contributes on the medical insurance.

Com. Sorensen answers - 80/20. There is a committee to look at health insurance. I would suggest that they look into incorporating the Sheriff's department in with the County insurance.
This contract starts April 1st, 2011.

MOTION: Rep. Chandler moves to go into non-public session under 91A for Negotiation of Contracts.

Scala - Yes
McConkey- Yes
Schmidt - Yes
Chandler - Yes
Fleck - Yes
Patten - Yes
Ahlgren - Yes
McCarthy - Yes
Babson - Yes
Knox - Yes
Pettengill - Yes
Motion carries

Out of Non-Public, still in Convention -

Discussion regarding whether the contract reads that it can go up 10% per year for the next 3 years vs. 10% for the length of the 3 year contract. Com. Sorensen confirms that it is 10% per year.

MOTION: Rep. McConkey moves to accept the Sheriff's contract. Rep. Knox seconds this motion. 8 in favor, 2 opposed, 1 abstains. Motion carries.

Revenue - Revenue that needs to be raised by taxes, line 010, revision from \$13,719,388.00 to \$13,095,836.00.

Expenditure - Total bottom line number for the General Fund is now \$14,688,678.00.

Total bottom line for the Enterprise Fund is \$11,248,565.00.

Grand total bottom line is \$25,937,243.00.

Rep. Chandler compares General Fund budget and Enterprise budget from last year, it is \$1,337,827.00 higher. That does not include the principal and interest in the nursing home.

Com. Sorensen: \$2.5 million from surplus is being put in to decrease the taxes.

Rep. McCarthy would like to reconsider his vote on the Expenditures for the Farm. I voted the wrong way as I was confused. I voted in affirmative, but would like to change that vote.

Rep. Patten: There was a motion that we wanted to zero out the farm. That vote was 6 in favor, 7 opposed.

MOTION: Rep. McCarthy moves to reconsider his vote for the Farm Capital Expenditure. Rep. Chandler seconds this motion. 6 in favor, 6 opposed. Motion fails.

MOTION: Rep. Chandler moves that we come out of Convention. Rep. Fleck seconds that motion. Motion carries.

Executive Session -

MOTION: Rep. Schmidt moves to approve the budget of \$25,937,243.00 Rep. Knox Seconds this motion. 5 in favor, 7 opposed. Motion fails.

Rep. Patten recesses until next week, March 28th at 9:00 a.m.

Public Input -

1. Henry Spencer: When the Commissioner sign a contract, it becomes a public document. Why did you go into non-public session to discuss a public document. Under 91A, this does not need to be discussed in non-public. I am very upset with this process. There was a non-public session at the beginning of the day. What was that for? Were the minutes taken during the discussion of

the Sheriff's contract sealed?

2. Rep. Patten: Personnel was discussed as well as security reasons. There were no minutes taken during the Sheriff's contract discussion.

3. Maureen: Asks how long it will take for the minutes to be posted. They should be posted within 5 days.

4. Daymond: Asks about Executive Session vs. Convention Session.

5. Rep. Patten: We have to sit as a group in Executive Session, but we have to go into Convention to make our votes legal. We were in Convention when we were talking about Hale's Location, the contract, the transfers. We went into non-public to talk about the contract. We came back out again and we approved the contract. We had to go back into Executive session to talk about the budget again for votes. The votes in Executive session have to be ratified in Convention.

MOTION: Rep. Babson moves to adjourn. Rep. Knox seconds this motion. All in favor. Motion carries.

Meeting adjourned at 3:00 p.m.

April Carpenter
Recording Secretary