

## Carroll County Delegation Meeting Minutes

March 15, 2010

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Robert Bridgham, John Roberts, Mark McConkey, Susan Wiley, Ed Butler, Joseph Fleck, David Knox.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer.

Meeting called to order at 9:00 a.m. by Rep. Betsey Patten, Pledge of Allegiance

Public Input:

1. David Babson: Requesting that budget be posted on web page.
2. Commissioner Sorensen: It is posted on the web page.
3. Rep. Bestey Patten: Is there a problem with putting this on the web page.
4. Commissioner Albee: It can be posted, however it is impossible to keep up with the constant changes and updates.
5. Rep. Patten: Post as Draft.
6. Babson: Make copies for public.
7. Rep. Patten: Will work on getting it posted to web page as well as making copies for public.
8. Commissioner Sorensen: We got approval for \$200,000 grant for piping and another \$200,000 for pellet stove/furnace.
9. Rep. Patten: We have a total of \$400,000 in grant money towards energy projects.

### **Carlene Ferrier - CCCPH**

1. Ferrier: Initially was going to come here to ask for financial assistance, but have decided to hold off on that because the brand new organization. Want  
to give time to see how effective and valuable we are to the people of

Carroll County. Would like to ask for partnership. Sanitation and immunization are the #1 items that impact the community.  
Health officers go into restaurants and inspect for safety.

2. Rep. Patten: Will need a copy of the budget.
3. Ferrier: We have a public health budget; base of \$70,000 and then were given an additional \$120,000 by Federal Gov. to carry out mass vaccination campaign for H1N1.
4. Ellen Laase: in charge of H1N1 vaccine program. Clinics held: 22 in Carroll County. 2,178 doses were given. Vaccines were free to public and used the NH guidelines. Clinics were held at local public facilities. Two types of vaccines, intramuscular and intranasal. 9-year-olds required 2 dosing.  
Over 240 second doses were given; 80% of second doses given. Huggins Hospital Pharmacy took part in receiving the vaccines for us to pick up and distribute.
5. Rep. Patten: Question about Moultonboro and Sandwich not on map.
6. Ferrier: They are part of the Lakes Region Public Health Network.
7. Rep. Patten: There was a proposal by the State to come up with what the regions were and wanted to let everyone know that Moultonboro and Sandwich are not in the same region.
8. Ferrier: Asks for partnership; link on website to CCCPH, asks for large copying, consider providing desk/office area, asks to meet on quarterly basis.
9. Rep. Bridgham: Start is impressive since starting in 2009. Assume that much of that was due to the very large bolus of money that came from the Federal Gov. How do you imagine this program working in the future when H1N1 is not an issue.
10. Ferrier: Our funding is 80% Federal and 20% State and will be for a long time. Main goal is for emergency preparedness. We have received a grant for \$10,000 for smoking cessation in pregnant women. Goal to improve health of people in Carroll County.
11. Rep. McConkey: Question regarding somewhere to have a desk; if available, do you foresee having to share secretarial staff.
12. Ferrier: If I am able to bring in the grant funding that will cover secretarial staff and require management of grants on a larger scale, then we probably

could afford our own office at that point. This will/can be determined as we grow and hope that we will grow to that level.

13. Rep. McConkey: Mentioned that you have 2 trailers, would like to offer our services to move trailers as we have a truck.

14. Rep. Fleck: There has been work going on to plan for events like a pandemic. Is that something that you have been involved in?

15. Ferrier: It is not something we have been involved, but we were one of the last programs to form in the State, but we utilize all of the plans and it is our goal to be part of this.

16. Rep. Patten: Can you inform us, maybe on your website, where you fit into this emergency management program within the state, so we can see where you are.

17. Rep. Umberger: Had indicated that 80% of funding was Federal and 20% was State. When you say State funding, does that mean that you get that 20% from Concord through Public Health, Dr. Montero's office.

18. Ferrier: Yes. They contribute 20% to the budget. We can put this information into a flow sheet form, actual forms are 150 pages.

### Sheriff's Budget

1. Rep. Patten: I had Kathy send out the requested Sheriff's Budget that we had wanted to see. There were changes on Friday and again today, so what you had in mail, is not up to date. I have put out a new expenditure worksheet for the Sheriff's dept. and dispatch; pages 13, 14, 15 and 16.

What I will also do at the end of the Sheriff's budget, will hand out a new last page to the overall expenditure budget because it has changed.

We have minutes that we can approve in Convention. My plan is that I would like to get through at least half the budget today and approve in executive session so that when we come back next Monday, we can finish up.

2. Rep. Ahlgren: We met this past Friday, did receive a detail from the Sheriff's office and is much more intricate that what we had before. From last meeting, the most significant change would be involved with their overall salaries. Line 01 was \$232,000 and has been changed to \$228,807. Line

07-salaried deputies has been reduced to \$431,590 from \$445,020.

Line 13-retirement expense is now \$102,650 from \$104,720. Line 14-work comp has been slightly reduced to \$21,030 from \$21,365. Why did that go up? - Due to the change that the State's contribution ratio to the retirement program has decreased, so the County is picking up that portion which in the Sheriff's budget increases their expenditures about \$10,000. Medicare expense is slightly down a couple hundred bucks from the last meeting. All numbers flow down as the cost ratios from the reduction in the overall salary. During session, I was reviewing detail and they had inadvertently increased some numbers. The hours were incorrect. There was a question in regard to revenue that was brought up, line #16, page 2 of revenue sheet, US forestry, questions brought up by Rep. Chandler regarding what was happening with the \$20,000 reduction in the US forestry. That was handled that way as the sheriff's office didn't want the grant money to be

included until they received it. That was reviewed with the commissioners and approved to include that money as we do know that money is coming.

This should now be \$287,126 as the revised number of revenue.

3. Rep. Patten: Revenue budget worksheet passed out. The last page has been changed. Page 1 under US Forestry 016 is \$20,000 and the amount of

money that Rep. Ahlgren is talking about is \$287,126 revised.

4. Rep. Ahlgren: Sheriff's budget from 2009 \$1,645,405, add communications budget of \$730,386, = \$2,375,791 equals the total budget of 2009.

Subtract from that the budget revenue of \$246,885 = total budget expenditure of \$2,128,906.

The budget for 2010 is \$1,721,500 for sheriff. Dispatch line is \$710,061 which is a \$20,000 decrease = \$2,431,561.

5. Rep. Fleck: Asks for revised copy for all.

6. Rep. Ahlgren: These numbers that I am giving you are to show you the impact on taxes. The budget revenues are \$287,126.

7. Commissioner Sorensen: Explain the revenue from dispatch of \$2,500.

8. Rep. Ahlgren: The revenue from dispatch of the \$2,500 is because dispatch is going to be picking the service from Milton, NH, which is not in Carroll County and is about 50 calls a year, that covers the 50 calls.

\$2,144,435 is the impact on taxes. If you compare that of 2010 and

the \$2,124,906 of 2009, that is a \$19,529 increase to the tax payers which is less than 1% for sheriff and dispatch.

9. Rep. Patten: The point that Chris is making is that dispatch and sheriff has gone up by less than 1%.

10. Rep. Butler: In terms of taxes it is about 1%. In terms of overall budget it's about 150,000 more?

11. Rep. Ahlgren: If you put the two together, the expenditure increase is 2.5% which is about \$60,000 overall expenditure increase.

12. Rep. Patten: What is being said now is that we have an overall revenue budget worksheet revised on page 9; sheriff's income is going to \$287,126.

Bottom line on the expenditure budget worksheet on page 14 for \$1,721,500; page 16 for the dispatch bottom line is \$710,061.

13. Rep. Bridgham: There are some lines in the sheriff's budget that seem to be a chronically over-budgeted. We need to look at personal days and uniform expense.

14. Rep. Ahlgren: Under dispatch, page 15, personal days line, that number is at \$10,000 salaried personal days and if you take the days that we are liable for but historically have not had to pay, that number is over \$20,000, but it is reduced down to \$10,000 because of the historical experience.

In 2009 we spent \$19,000 for uniforms due to up fit of new personnel.

14. Rep. Bridgham: Comments that lines are moved round and it's difficult to track; ie; people you were paying for on one line are now on another line.

Salaries hard to track. Categories have been budgeted for full contract.

15. Rep Patten: What we need to do is have more of the same so that we could be able to compare next year.

16. Rep. Ahlgren: Makes a point that on the vehicle expenditure line for the sheriff's dept, line 072, there is an \$11,000 increase. This is due to the type of lease/purchases. We went from paying \$700 on a monthly basis per vehicle to a situation where we pay \$8,000 once a year. Two of these vehicles are coming up in October.

17. Rep. Patten: If you can provide the fleet and schedule of how you are going to which over from leasing to purchasing so that we have that in front

of

us.

Does anyone want to make a motion under the expenditure for sheriff's dept, bottom line \$1,721,500. Motion by Rep. Stevens, seconded by Rep.

Knox. All in favor.

Motion for dispatch dept for \$710,061 Motion b Rep. Stevens, seconded by Rep. Knox. All in favor.

Revenue worksheet for sheriff's income that includes the dispatch income for \$287,126. Motion by Rep. Stevens, seconded by Rep. Knox. All in favor.

18. Rep. Ahlgren: Forgot to mention that under the dispatch center, computer expense line, it was a - \$1,500 number and there was question about that.

This was due to a grant refund, but the business office posted it to the dispatch center when it should have been posted to the sheriff's dept. On current numbers, that has been adjusted.

## **Expenditures**

1. Rep. Patten: expenditures dated 2/26/10; this is the same as 2/7/10.

Commissioners Budget - Bottom line \$219,492. Motion by Rep. Bridgham, seconded by Rep. Butler. All in favor.

Treasurers Budget - change in line 036 \$100 instead of \$200. Dues, license and subscriptions is \$100 instead of \$200. Travel expense is going to \$692 instead of 492. Amount of money is still the same. Motion by Rep. Umberger, seconded by Rep. Stevens. All in favor.

Special Fees and Services - \$18,962. Motion by Rep. Umberger, seconded by Rep. Bridgham. All in favor.

Human Resources and Services - \$143,643. Motion by Rep. Bridgham, seconded by Rep. Stevens. All in favor.

Rep. Butler: Can we review the reason for the changes/increase.

Rep. Patten: Human Resources and Services have been combined.

Water Works - chemicals were bought in bulk, so we do not need to buy any this year - \$54,391. Motion by Rep. McConkey, seconded by Rep.

Bridgham. All in favor.

County Attorney and Paralegal - Line 05 \$38,420 and Line 07 \$16,685. Motion by Rep. McConkey, seconded by Rep. Stevens. All in favor.

Rep. Wiley. Did we change the dues/licenses and computer software.

Commissioner Sorensen: Everything that the County Attorney wanted has stayed the same, as requested, with the exception of what was just voted

on.

Rep. Patten: In the minutes that we have, the commissioners budget shows 1% across the board. The changes that the County Attorney did; she wanted \$17,015, but we didn't go that route. Under 07, she wanted \$39,685 and that we decided not to do. Under the assistant salary, it stayed the same, so will stick with commissioners budget. On line 097 for new equipment, we have gone from \$3,850 to \$2,370. Bottom line is \$413,348. Motion by Rep. Knox, seconded by Rep Bridgham. All in favor.

Victim/Witness - Stay with commissioners proposal - \$16,685 on line 07 and \$38,420 on line 09. Motion by Rep Stevens, seconded by Rep McConkey. All in favor.

Rep. Bridgham: Recurring problem - not sure of details, manager of victim/witness program feels that she got shafted at one point. She went a year without a salary increase. She feels that was unjust and needs to be made up.

Rep. Patten: If we stay with the commissioners \$16,685 and \$38,420 and you can bring us evidence that she got shafted, then in executive session

we can go back to the victim/witness and we can change it. We will stay with these numbers for lines 07 and 09. Bottom line of \$92,890 - Motion by Rep. Butler, seconded by Rep. Stevens. All in favor.

Registry of Deeds - Under salaries, more money has been requested.

Commissioner Sorensen: We recommended a 1% increase across the board for all the complex. She requested a 2.5% in salary, but we stuck with the 1%.

Rep. McConkey: Move the commissioners budget on salary which reflected the 1%.

Feels that the number of personnel and work load, would like to see them receive the 2%, but agree with the 1% change by the commissioners.

Rep. Patten: \$247,664 - Motion by Rep. McConkey, seconded by Rep. Bridgham. All in favor. Bottom line \$501,173. Motion by Rep. Stevens, seconded by Rep. Bridgham. All in favor.

Medical Referee - \$13,402. Motion by Rep. Butler, seconded by Rep. Wiley. All in favor.

Administration Building - \$201,410. Motion by Rep. Butler, seconded by Rep. Fleck. All in favor.

Human Services Dept. - \$3,394,885 - Motion by Rep. Stevens, seconded by Rep. Bridgham. All in favor.

Maintenance - \$82,953. Motion by Rep. McConkey, seconded by Rep. Fleck. All in favor.

Sewer System - Storm water issue - Per the Superintendent of Farm drains are working well. \$51,701 - Motion by Rep. McConkey, seconded by Rep. Roberts. All in favor.

Jail and HOC - bottom line of \$3,162,727. Motion by Rep. Knox, seconded by Rep. Stevens. All in favor.

Farm - We have more money in there as we are reimbursing boots and uniforms, line 052. On line 072 shows \$3,300 for the truck. 1% increase in salaries. Bottom line of \$182,475. Motion by Rep. McConkey, seconded by Rep. Knox. All in favor.

Cooperative Extension - \$233,898. Motion by Rep. Wiley, seconded by Rep. Umberger. All in favor.

Interest Expense - \$461,737.

Rep. Umberger: On the TANS, there is an increase of \$30,000. Reason for increase?

Commissioner Albee: Was talking on Friday at the finance meeting and the rate is coming in just over 2%. Will have to look at the number.

Rep. Patten: Will hold on this until Monday.

Long Term Debt - \$697,737. Motion by Rep. Bridgham, seconded by Rep Fleck. All in favor.



Regional Appropriation - Carroll County Transit \$1,000. Child Advocacy Center \$40,000. Home Health Care Services \$70,000. RSVP \$40,000.

Conservation District \$39,425. Bottom line \$190,425. Motion by Rep. Wiley, seconded by Rep. Knox. All in favor.

Rep. Umberger: When we had talked about Carroll County Transit, we had indicated that the County and the Town should not be providing money for the same requirement. How much have they gotten from the tax payers of Carroll County already? I do have a problem with voting for the \$1,000 on the transit until someone can tell me approximately what they have received from the town.

Rep. Patten: There was a request from them when they first came in of \$3,000. I do know that they have gone around. Would you like to take the CC Transit out of the bottom line number and not vote on that?

Will ask to take the Carroll Country Transit out and see what happens at the town meetings.

Ask that Rep. Wiley and Rep. Knox take the motions back and will go for the other line items, taking out the \$1,000 for the CC Transit. Bottom line 89,425. Motion by Rep. Wiley, seconded by Rep. Knox. All in favor.

Rep. Umberger: I can give Mr. Laliberte a call and ask that he provide the information for our meeting next Monday.

Rep. Patten: I would prefer the commissioners call Mr. Laliberte to get that number.

Carroll County Convention - \$12,150. Motion by Rep. Stevens, seconded by Rep. Butler. All in favor.

Motion to go into Convention by Rep. Butler, seconded by Rep. Roberts. All in favor.

Motion to approve the Minutes of February 8, 2010 and February 15, 2010 by Rep. Umberger, seconded by Rep. Bridgham. All in favor.

Motion to go out of Convention by Rep. Butler, seconded by Rep. Roberts. All in Favor.

Rep. Chandler: Requested copy of new equipment.

Commissioner Sorensen: Copy of property assets was also

requested.

Rep. Ahlgren: Feel that it's appropriate at this time to ask the commissioners to put together a business plan for the new nursing home. It is scheduled

to open July of 2011. There has been discussion about of the current nursing home being not efficient, unable to get a mix of residents that can compete on the open market. With the new nursing home, I believe that it's in the Delegation's interest and intention, that the operating deficits from the nursing home should be able to reduced and that we would propose a 6 month business plan for the end of fiscal year 2011. For the two succeeding years, with the objective that this enterprise budget deficit be reduced at the end of that term. This is what we are "thinking about".

Rep. Patten: We may decide to discuss this in subcommittee and then bring a recommendation to the full Delegation. This does not have to be part of

the budget discussion for next week.

Rep. Wiley: Would like to see a comprehensive document as to what kind of business plan you are proposing.

Rep Patten: In the past, we have been able to get together and understand a lot more of what has been happening with the budget. We have not gone

forward into a long range plan as to what we want the County to look like in 4, 6, 8 or 10 years.

Rep. Fleck: I you find this is a worthwhile project to get into, we should involve the entire County administration.

Rep. Bridgham: Agree. This could be a good discussion and the numbers would help us.

Rep. McConkey: I support the thinking of Rep. Ahlgren's ideas.

Rep. Knox: I like the idea as well. How much resources are we going to have to apply to this vs. the present needs to do it.

Rep. Patten: If we think that we are going to have a detailed plan, then we are going to have to put money into our budget as the convention.

Commissioner Albee: This year's revenue short fall is going to be around \$2,376,000, about \$360,000 less than last year. The State accounts for

83% of our revenue. If we were to getting a fully funded rate, our revenue for the nursing home would be \$10,500,000. The 83% of the revenue that

is coming in is not under our control and need to keep that in mind. We have a business plan projected out 5 years currently. If you want us to go through this exercise, then the Delegation needs to sit down and prioritize what function of government you want to place at the head of the list.

Rep. Ahlgren: Part of the discovery that was made during the course of our research of our nursing home is that the County nursing home is under no statutory obligations than any other nursing home in this state or in this county. If the other nursing homes in this state and in this county can run at a

profit, then it seems to be that it's a little confusing that with a facility that can compete on the open market place, competitively, it should be the best facility in this county and that it could not operate at a lower deficit than what it is currently operated.

Rep. Patten: Update on request for proposals for new nursing home.

Commissioner Sorensen: We have a building committee meeting today at 1 p.m. Bids have been open and they have been looked at. We only have

acted upon one and that's for the site work. We had 14 bids that came in for the site and we chose Andrews Construction from Campton, NH. They

were the low bidder.

Rep. McConkey: Was the bid that was accepted lower than what was on the budget?

Commissioner Albee: It was about 10% lower. The whole budget is coming in lower.

Rep. Ahlgren: I recall requesting some information from the business office regarding the amount of money we needed in reserve to assure the bonding

rate that we are going to get for the nursing home, so we could more intelligently decide what amount of money that we are going to put in to reduce taxes. Currently it's at \$300,000. I think last year we ran a surplus of about 1.3. It would be helpful to the Delegation to know what level of money we need in that reserve to assure a proper bonding rate.

Commissioner Albee: Currently, the amount raised by taxes is about \$15,000 less than last year.

Rep. Knox: Can I get a copy of the Building Committee meeting minutes, send by email to all.

Rep. Patten: Next week, we will do the nursing home.

### **Public Input**

David Babson: Regarding salaries going up 1% for Registry of Deeds. Has a question about the numbers. Could I have an answer next Monday?

Commissioner Albee: the 1% increase is over the employee's personal pay.

Rep. Wiley made motion to adjourn at 11:35. Motion seconded by Rep. Knox. All members of Delegation in favor of adjournment.

Meeting adjourned at 11:35 a.m.