

“DRAFT”

Carroll County Delegation Minutes

January 12, 2009 - 9:00 A.M.

County Administration Building

Present: Reps. Ahlgren, Bridgham, Bucco, Butler, Fleck, Knox, McConkey, Patten, Roberts

Scala, Stevens, Umberger, Wiley; Commissioners Sorenson, Solomon and Albee;

(absent: Rep.Chandler)

The Carroll County Delegation meeting called to order by Chair, Rep. Patten at 9:15 am.

Rep. Patten introduced Donna Briden. She has accepted to do the minutes for the Carroll County Delegation meetings. Comm. Sorenson asks when minutes will be ready for review on website. The Clerk will review draft of minutes and then minutes will be placed on the County website and available for review within 5 working days. Rep. Patten advised that draft minutes shall be posted on the website no later than the following Monday a.m. proceeding the meeting.

Election of Delegation Clerk:

Rep. Patten asks for motion to nominate a delegation clerk.

MOTION: Rep. Stevens nominates Rep. Umberger for Delegation Clerk, seconded by Rep. Bridgham. Rep. Patten takes a Motion to close nomination. Rep. Wiley moves to close nominations, seconded by Rep. Stevens. A vote was taken. **MOTION CARRIED** *unanimously*.

Executive Session

Rep. Patten states the reason for this Executive Session is to discuss the transfer of \$116,500.00 from the Capital Reserve for the Mountain View Nursing Home Building Project. Comm. Sorenson advised the Delegation that any time there is a Capital Reserve transfer, it requires full Delegation approval to use any monies within the fund and the Commissioners will make the final decision with authorization from the Delegation. Bonnett, Paige & Stone have been hired as project coordinator. Comm. Patten confirmed that the monies will be released directly to the Nursing Home Building Project and that these monies will not be taken out of the Capital Reserve until the Commissioners are ready to spend it. Comm. Albee advised that a portion of the monies may have to be used for civil engineering issues, surveying, soil testing, and preparation of the site. Rep.

Patten stated the Commission estimates ground breaking sometime in 2010 – with the project being completed sometime in 2011.

The Finance Committee will meet on February 2, 2009 to discuss further details.

MOTION: Rep. Butler moved to transfer \$116,500.00 from the Capital Reserve to the Nursing Home Project and authorization for Commissioners to spend. Rep. Fleck seconded. **MOTION CARRIED** unanimously.

Final Cost Estimate

The Commissioners have no figures on the Final Cost Estimate as yet.

Continuing Resolution – RSA Section 32:13

Rep. Patten proposed that the Delegation adopt a continuing resolution to give authority to Commissioners to spend only an amount certain based on last year's budget. Rep. Patten referred to RSA Section 32:13 – and stated that she will explore how other counties handle this matter and whether or not this resolution will go on in perpetuity or another resolution could be adopted that does not “continue” from one year to the next.

MOTION: Rep. Stevens moves to adopt a continuing Resolution to give authority to the Commissioners to make expenditures between January 1st and the date a budget is adopted which are reasonable in light of prior year's appropriations and expenditures for the same purposes during the same time period. Rep. Roberts seconded. **MOTION CARRIED** *unanimously*.

Policy on Public Input

Rep. Wiley presented a proposal to allow for a ten-minute “Public Input Session” at the Carroll County Delegation meetings and presented that proposal to the Delegation. Rep. Patten stated that the proposal allows for a ten-minute public input at the opening and at the end of the delegation meeting. Rep. Bucco asked if there will be a ten minute restriction? Rep. Patten would like the time limit to be restricted completely to ten minutes. Rep. Butler is in favor of the proposal. Rep. Stevens would also like to propose a two minute limit on each individual. Rep. Wiley states that leadership would limit the time spent on one issue. Rep. Patten assumed that the consensus of the Delegation would be that they would not allow one person to speak longer than ten minutes. Rep. Roberts was in favor of the proposal and felt it is important that the Delegation listens to the public. He also agreed that the time limit should be left up to the Chairman allowing everyone an opportunity to speak. Rep. Umberger suggested that attendance should be taken and approval of minutes prior to the public input session. Rep. Patten advised the Delegation must go into Convention to approve the minutes and attendance is taken from a signed sheet. Rep. Bridgham is in favor of the proposal but states ten minutes at the beginning of the

session may be inadequate for those who did not get a chance to speak and questions if ten minutes at the end of the session will be adequate. Rep. McConkey proposes to limit public input to two minutes – no more than ten minutes total. Rep. Patten proposes that the policy should read as follows: “An opportunity for a ten minute public input session will follow the distribution of the agenda at the beginning of the Delegation meeting and an opportunity for a public input session at the end of the meeting – as necessary. A summary of the contents of the public input sessions will be included in the record of the meeting”. Rep. Scala agreed it is vital to listen to the public input but stated his concern relating to the ten minute public session at the end of the meeting. Rep. Patten ensured that the Delegation will strictly adhere to the ten minute public input session at the beginning of the meeting and will not adjourn until the Delegation thinks it is ready to adjourn. Rep. Brigham proposes the Delegation allow the public input at this point prior to adopting the Motion and then hear objections from the public. Rep. Patten proposed hearing from public prior to voting on the Motion.

Members of the Public address the Delegation relating to public input:

Henry Spencer agreed with Rep. McConkey’s proposal that it is reasonable to consider limiting the public input to two minutes per person at the beginning of the Delegation meetings.

David Babson suggested the Delegation allow a longer period of time at the beginning of the meeting rather than at the end of the meeting.

Maureen Spencer thanked Rep. Wiley for proposing the Policy for Public Input at the Delegation meetings. She also suggested if a person needed more than ten minutes that a delegation member could propose a motion.

Rep. Stevens stated that a Delegation member could propose a motion at any time if necessary to allow extended time for public input. Rep. Umberger asked if the Chairman could have the authority to allow a discussion of more than ten minutes for public input. Rep. Patten advised that all delegation members including the chairman should have equal authority. Rep. Fleck agreed with Rep. Patten that any member of the Delegation would be willing to extend the public input for five minutes or so.

MOTION: Rep. McConkey moved for an amendment to the Motion limiting the public input to two minutes per individual and not more than ten minutes total at the beginning of the Delegation meetings . Rep. Stevens seconded. **MOTION CARRIED** *unanimously*

MOTION AS AMENDED: That there be a ten minute public input session – two minutes per individual and not more than ten minutes total at the beginning of the Delegation meetings and public input at the end of the Delegation meetings as necessary. **MOTION AS AMENDED CARRIED** *unanimously*

Rep. Patten restated that any Delegation member may ask for an extension of time for public input. Rep. Brigham recommended that the public should have an opportunity to comment on any issue before the Delegation at any time. Rep. Ahlgren stated that the Delegation's objective is to attempt to open up the avenue for public input not limit public input.

Policy on Snow Days

Rep. Patten proposed a snow policy that states if there is a cancellation on the television or radio for any of the school districts such as Kennett, Governor Wentworth, Moultonborough, Rochester or Interlake – the Delegation scheduled meeting will begin two (2) hours later than noticed – usually by 11:00 a.m.

Capt. Hebert of the County Sheriff's Office addressed the delegation regarding snow cancellation policies:

He suggested having the Chairman contact the Dispatch Center (1-800-592-8960) by 7:30 a.m. and advise the delay message you would like conveyed to News Channel 9 and the Sheriff's Office will take care of putting the message out to the media/public.

Rep. Patten and Rep. Stevens decided that one of them will contact the Sheriff's Office/Dispatch Center by 7:30 a.m. to schedule a two (2) hour snow delay. Rep. Patten suggested that the published public notice should state "if any schools are delayed or cancelled – there is a two (2) hour delay for the Delegation Meeting.

Rep. Wiley asked Chairman Patten if there is a certain procedure the delegates should follow relating to "absences". Rep. Patten advised delegates to call her directly.

Draft of Budget Hearing Schedule

Rep. Patten advised that two meetings for Budget hearings have been scheduled for Feb. 2nd & Feb. 9th which are open to the public. There are three/four meetings scheduled for Budget discussions and on March 2nd, March 16th, March 23rd & March 30th and then the Budget vote.

Rep. Patten advised that the Carroll County Transit is not on the Budget schedule for February – but it may be on the schedule in March.

Draft of Subcommittee Assignments

Rep. Patten states the following:

Sheriff/Dispatch

Umberger, Tom Buco

**County Attorney
Child Advocacy Center**

Tom Buco

**Nursing Home
Chairman**

Betsey Patten

**Registry of Deeds
Chairman**

Commissioners

Ed Butler,

Miscellaneous

Jail/House of Corrections

Roberts

**Regional Appropriations
RSVP, UNH Cooperative, Conservation
District and CC Home and Health Care
Center**

Chris Ahlgren, Chairman

Stan Stevens, Karen

Dave Knox, Chairman
Chris Ahlgren, bob Bridgham,

John Roberts

Joe Fleck,

Gene Chandler, Ed Butler,

Bob Bridgham, Susan Wiley

Mark McConkey,

Karen Umberger, Dino Scala,

Susan Wiley

Stan Stevens, Chairman

Dino Scala, Dave Knox, John

Betsey Patten, Chairman

Mark McConkey, Gene Chandler

MOTION: Rep. Stevens moves to go into convention, seconded by Rep. Roberts. **MOTION CARRIED** *unanimously*.

IN CONVENTION

MOTION: Rep. Stevens moves to ratify the actions the Executive Committee took in executive session, seconded by Rep. Knox. **MOTION CARRIED** *unanimously*.

MOTION: Rep. Stevens moves to approve the minutes of the meetings on July 1st, 2008; September 22nd, 2008; October 27th, 2008; December 10th, 2008, seconded by Rep. Bridgham. **MOTION CARRIED** *unanimously*.

MOTION: Rep. Knox moves to go out of Convention, seconded by Rep. Bridgham. **MOTION CARRIED** *unanimously*.

OUT OF CONVENTION

Rep. Patten had Comm. Sorenson advised the Delegation that the Building Committee will interview six companies on January 26th, 2009 at 8:00 a.m. through the afternoon. The committee hopes to make a decision by the end of that day. Comm. Sorenson advised that the Building Committee has chosen two

specific potential sites.

Rep. Patten advised that the Finance Committee will meet one hour after the Delegation meeting on February 2nd, 2009.

The delegation discussed briefly exchanging emails in order to inform scheduling meetings for the various subcommittees.

MOTION: Rep. Stevens moves to adjourn, seconded by Rep. Roberts.

MOTION CARRIED *unanimously*.

Meeting adjourned at 10:40 a.m.

Respectfully Submitted