

D R A F T
Carroll County Commissioners' Meeting
Minutes
July 6, 2011

Commissioners Present: David Sorensen, Dorothy Solomon, Asha Kenney

The meeting was called to order by Commissioner Sorensen at 8:15 am.

Public: David Babson, Kathleen Maloney, Maureen Spencer, Daymond Steer
Ed Comeau.

Public Input

Representative Babson stated that he was not aware that this meeting started at 8:15 am.

Commissioner Sorensen reported that Commissioner Toumpas, Health and Human Services was previously scheduled to speak at the Commissioners' Meeting today at 8:30 am. Next week's Commissioners' Meeting will start at 9:15 am.

Commissioners' Reports

Commissioner Sorensen made a comment about the tile in the old nursing home. In 2008 a study was done and it was found that there is asbestos in the tile, or in the glue that is used on the tile.

On Tuesday, July 5, 2011 the architect from EGA, although we have not hired her, BPS, two additional people from his office, Commissioner Solomon, Commissioner Sorensen, and Bob Murray walked through the old nursing home to take a look to see how we may rehab the old nursing home. We got up on the roof and looked at everything. That will assist BPS to come up with an estimate of what it would cost to rehab the old nursing and come up with a recommendation for the Delegation at their meeting on August 22, 2011.

There was a subcommittee meeting yesterday morning, and it appears that everything is going quite well with the nursing home. There are some changes with regard to getting water supply to the different garden areas.

Commissioner Sorensen stated that as of now, it appears that we will schedule the move for the residents, the first week after Labor Day. We have three bids out to move our residents, two of which are within dollars of each other. One is in Conway the other is in Wolfeboro. We will take action on that next week.

Commissioner Solomon attended a meeting 7/5/11 with the Regional Coordinating Council, the group that is working on getting together those who provide transportation within the County in one way or another, to see how we can work together within the present CC Transit Authority. Later in the meeting, she will bring up a proposal to sign on to a Memorandum of Agreement that the County is asked to sign on to. We sign on as a County or she can sign on as a private citizen.

Motion

Commissioner Kenney made a motion to approve the minutes of June 29, 2011 with corrections. Commissioner Solomon seconded the motion. All were in favor.

Motion

Commissioner Kenney made a motion to approve the non-public minutes of June 1, 2011 and keep them sealed. Commissioner Sorensen seconded the motion. All were in favor.

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Commissioner Sorenson discussed the "Farm Day" Booklet.

Commissioner Sorenson introduced Commissioner Toumpas, Health and Human Services, State of NH, to the Commissioners and the general public in attendance.

Commissioner Toumpas gave a presentation on the big picture of where we are; what the department strategically needs to do to respond, what some of the key initiatives as well as reductions we have before us, and several storm clouds that are on the horizon, but are there. We are living in a new reality where we have to do more for less. NH economy, depending on where you are is doing much better than the rest of the country. New Hampshire's median age grew by four years, as a state we are now much older and with that comes pressure in a number of different areas. (To see Commissioner Toumpas' presentation in its entirety go online to www.governmentoversite.com).

The Commissioners and the general public in attendance appreciated the presentation given by Commissioner Toumpas.

Department Reports

Sandi McKenzie MVNH

This morning our census is 100. We had several residents pass away this past week. We have 6 Medicare Residents, 17 Private Pay Residents, 66 Medicaid Residents, 11 pending Medicaid Residents. One admission planned for Thursday and that offer has been made to another resident and another pending.

She received an email from Judy from Artwork. She identified that there are two artists in the County who have proposed their artwork on consignment for the elevator and lobby. If you may recall we wanted artwork for the elevator and the lobby. This will be no expense to the County. If it's all right with the Commissioners she will look at their contracts and present them at the next meeting.

Rob Horace Dietary Department

Rob would like to present the concept of the "Café At Mountain View" which is café designed to serve the staff at Mountain View as well as visitors.

We also have the opportunity to do catering for meals for visitors and other members of the County. His intention is to provide meals for the staff but to operate almost on a retail basis, meals for sale and he would like the Commissioner's view of the concept and approval to do so. One of the things in terms of pricing would be to set pricing at 40% raw food costs, which is an industry standard. This would be still a value price, but we would still offset expense for food, labor and direct cost.

He presented a sample price list and the operating plan where food served to the staff at the nursing home and keep track of what the volume was and attach a cost to that so we would be able to see on a monthly basis what that cost is for the free meals (one free meal per 8 hour shift), etc.

Rob stated he would publish the meal for the day for the staff, and he is asking that the proposal to be the authority on what the free meal would be for that day so based on production set aside or re-utilize items that would be appropriate for the staff meal. If the staff decided to have a sandwich or other menu item, it would be a cash transaction.

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There is the Court House across the street and we could pick up income from there. He has spoken with the Clerk at the Court and they are interested in buying meals for jurors, staff, etc. and we could do that on a fairly short turnaround.

Rob stated that we could do a six month or one year trial and create a department number to be able to see what the expense are for the free meals as well as how revenue is coming along. He would like a year trial so that we could develop the business model and see how it does.

Commissioner Kenney stated that she thought this was a fair business model.

Commissioner Solomon stated that she would like to see a program established for advertising so that people would know that we are doing this.

Rob stated that he would like to start this as soon as we have our staff here.

Motion

Commissioner Sorensen made a motion to that we pursue the business plan for café on a trial basis for a year to see how it goes. Commissioner Solomon seconded the motion. All were in favor.

Bob Murray – Maintenance Department

Bob Murray reported that last week he made a recommendation and presented a proposal from Waste Management. This week he presented the contract based on our discussion last week. Each of the Commissioners was given a copy. He would ask that you review that contract and return it to him once signed. It is a three year contract.

Representative Babson also reviewed the Waste Management contract. He asked what the liability is if they take our compactor out, it falls off the truck; or if they have an accident. Are we covered, or are we going to be responsible if somebody gets hurt? Bob stated that he had not asked that question, but he would assume that if it's under their possession at the time, it would be under their liability policy for business, automobile, whatever.

Representative Babson asked with regard to the "Under Special Instructions" you have fixed 10% fuel and environment; is that an additional charge on top of the monthly fee. Bob will get an answer on that as well.

Representative Babson asked if we're paying the hauling charge, we're paying the tipping fee what is the \$1400 charge. Bob reported that is the rental of the unit, the tipping fee and the haul charges all combined into one fee. That \$1400 is all inclusive.

Commissioner Kenney asked Commissioner Sorensen if he read the "Terms and Conditions" of the contract on the last page?

Commissioner Sorensen said, No. He suggested that we give this contract to the County Attorney.

Bob Murray distributed copies of local trucks that he found for possible purchase.

Commissioner Sorensen asked Bob to look at both of them and come up with a recommendation for us.

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Representative Babson asked why we aren't composting food trash. Rob replied that we could if we had a composting program. In the new facility he will be actually more able to support a composting program if we had one.

Commissioner Sorensen stated that this is something we will have to look into, and you could put grass clippings in there as well.

Representative Babson stated that you wouldn't be shipping out the garbage trash every two weeks. Rob stated that in the new kitchen we have a unit called Salvager that is designed to wash some of the food, light waste into a basket which would be much more appropriate.

Carol Jowdy Landscape Design

Commissioner Sorensen stated that Carol Jowdy is our landscaper for our new nursing home. He had a long conversation with her on the phone yesterday, and said that she should come to the Commissioners Meeting and explain the things that she explained to him; and where we are, how far back we are, we should have got started a year ago, and what we can expect by the end of August.

Commissioner Sorensen stated that he doesn't think we have a problem with her handling the master plan and working with whoever the nursery is, to supervise the planting of it. She oversees that company to make sure that it gets planted by the plan and everything is down to specifications.

The only question that Commissioner Sorensen has is not to exceed 10% of the construction cost. He does not like that, as she has a range here of \$14,000 to \$20,000 and he feels she needs to stay within that range. She asked if the total budget was \$200,000? He replied, No.

Commissioner Sorensen stated that he thinks the question Carol is asking has to do with, Craig Wentworth, whom she had with her last week. He is from Belknap Landscape and has on many occasions subcontracted with her.

Commissioner Kenney thought we were going to put it out for bid. She asked if we had other companies who are interested.

Commissioner Sorensen asked Commissioner Kenney how she felt about what was happening. Commissioner Kenney felt it was a process, a long process. She asked Carol what can you do for the opening?. She replied #7 on the information she gave out to the Commissioners is what we are looking at. Five Maple trees will be place in the island out front, and by August 19th, the hydro seeding should be pretty green. The other island that is further off as you go into the turnaround will be planted.

Commissioner Sorensen asked Carol to go out for bids on the plants. Once she gets the bids, he asked her to send them to the Commissioners and they will act upon those bids as soon as possible.

Carol asked Commissioner Sorensen if she needs to do a contract or will the Commissioners give her a contract. Commissioner Sorensen replied that she needs to do the contract.

Kathy Garry - Business Office

She asked about the ribbon cutting ceremony. Commissioner Sorensen said the Sandi provided him with a list which he will share with her.

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UNH Cooperative Extension had called and has asked about using our logo. They had made the request and had not heard back from the Commissioners.

Motion

Commissioner Solomon made a motion to allow UNH Cooperative Extension to use our logo for whatever event is specific to Carroll County. Commissioner Kenney seconded the motion. All were in favor.

Representative Babson - regarding the Carroll County Regional Council for Transportation and why the Commissioners would want to sign a Memorandum of Agreement.

Commissioner Solomon stated that we don't have a regional council here in this county and we are the only county in the state without one.

Commissioner Sorenson stated that one of his concerns is that they talk about Carroll County, but Wakefield and Brookfield are left out. We have always agreed to support people county wide and covers all towns.

Commissioner Solomon stated that we don't have to sign on. She will sign on as a citizen. She will still go to the meetings and represent the Council in that way. This matter does not have to be done today.

Public Input

Representative Babson reported that our Selectman asked that the Commissioners make an announcement that the Ossipee Farmers' Market previously held on Saturday, has now been changed to Tuesdays.

He stated with regard to the Landscaper, what kind of warrantee are we going to get from her contract? What happens if she buys all the plantings and they die? Does she plan to replace the plants or is that our responsible.

Commissioner Sorensen – that has not been discussed, however, if we are responsible for doing the watering, then we have a part in the success or whether those plantings take or not. That is why she is talking about a portable irrigation system. So you want a guarantee for the success of the planting.

Maureen Spencer asked if the Commissioners were going to consider having a tree for Peter Okkola. He replied yes. She also mentioned that one thing that concerns her is Representative McCarthy's letter. She asked if the Commissioners planned to address the issue. Commissioner Sorensen responded that they would.

Commissioner Kenney made a motion to go into non-public session for personnel and contracts. Roll Call vote taken: Commissioner Kenney, Commissioner Solomon, Commissioner Sorensen. All in agreement.

The meeting was adjourned at 11:37 am.

Respectfully submitted,

Sandra Twyon
Recording Secretary

