

**Carroll County Commissioners' Meeting
Minutes
June 29, 2011**

Commissioners Present: David Sorensen, Dorothy Solomon, Asha Kenney.

Public: David Babson, Bob Bird, Linda Dabica, Daymond Steer, Henry Spencer and Maureen Spencer.

The meeting was called to order by Commissioner Sorensen at 9:17 am.

Public Input

Maureen Spencer asked if the Commissioners ended up hiring a labor attorney.

Commissioner Sorensen replied that we had not. That is on hold.

Representative Babson asked if the three Commissioners get together once a quarter and go over the payables. He stated that we have sat here for four years and watched the Commissioners sign checks and go over the invoices.

Commissioner Sorensen stated that to answer your question, no we don't.

Representative Babson stated that there is a lot of information in these payables. If you went over them closely once a quarter, it would be to everyone's advantage. He, Henry, and Daymond did it this time.

Commissioner Sorensen asked if the three of you found something that you need to bring to our attention.

Representative Babson stated nothing flagrant; some meals that could have been eaten at home. Commissioner Sorensen stated that when they are transporting prisoners they normally stop eat at McDonalds and Burger King. Representative Babson stated that there are lot more than that which are not McDonalds.

Mr. Spencer asked if there is anything in the Sheriffs compensation contract as an elected position of Sheriff that would allow him to purchase clothing. He would suggest that the Commissioners check through the invoices and the credit cards. There is a \$199.00 charge for boots and gloves.

Representative Babson reported that there were two cold weather car starters at \$300.00 a piece.

Mr. Spencer stated that he is looking for trends. He feels that the Commissioners need to look at quarterly report to keep an eye on spending trends.

Representative Babson stated that we are just citizens; but it is perfectly obvious that this place needs a purchasing agent. The Nursing Home bought from Staples, Walmart, Ocean Job Lots, all in the same day, all office supplies. Everyone is doing their own buying, and this one of the things that is glaring when you look at these invoices.

Representative Babson addressed Commissioner Kenney regarding an email, he sent her on Monday after the Delegation meeting regarding her vote to demolish the entire old nursing home complex. He would like to know what her plans are, how she is going to handle the situation with the furnace.

- Commissioner Kenney stated that first of all, she did not vote it down. She just made a statement at the Delegation meeting.

Carroll County Commissioners Meeting Minutes
June 29, 2011
Page 2

Representative Babson said Excuse me, Commissioner, you told us at the Delegation meeting you were in favor of demolishing the whole thing. He would like to know the answers – what do you plan to with the Pellet Stove?.

- Commissioner Kenney stated that when we had another meeting, even if we demolished the old nursing home building, it could stay there and we could build something around it.

Representative Babson asked what about the laundry?

- Commissioner Kennedy stated there is still an issue about the laundry. We build a new Jail, did we remove the old jail. Is there a laundry there?

Representative. Babson replied that there was a very small one.

- Commissioner Kenney stated we built a nursing home twice the size of the old nursing home, there is no laundry there. Until today there is still an issue about how many gallons _____.

Representative Babson. If your question is, was that poor planning, he would agree with her.

Commissioner Sorenson, we still are going to have the laundry in the old Core building as we do personal clothing for all our residents.

Mr. Babson asked what about the maintenance department.

- Commissioner Kenney stated we have to look for a solution. She thinks that if the nursing home is twice the size, maybe the maintenance department should go in there. Where is the maintenance department now, in the old building? Maybe it should go into the new nursing home. Representative Babson stated that there is no room for this. Commissioner Kenney stated then we will need to look for another option. .

Mr. Babson asked what about the Cooperative Extension.

- Commissioner Kenney stated we will have to look for another solution, maybe we have to lease again or look for something else. Maybe in the short run we can utilize ground surfaces. She thinks that in the long run it will cost the tax payers far more to preserve an old nursing home building. If we are not going to use it as a historical land site, then I think we need to remove the old nursing home building.

Commissioner Sorensen needed to make a comment. As you know, those who attended the Delegation Meeting When he was asked what we are going to do with the old nursing home, he said that the Commissioners unanimously supported keeping two wings plus the core section. Right away Commissioner Kenney disagreed after she had agreed to keep two of the wings. He does not like getting caught behind the back, after we had agreed the Wednesday before that we were in unanimous agreement. He hopes that never happens again. If we are going to change our vote or mind between meetings, he would very much appreciate letting him know as the Chairman that your thoughts have changed and you are no longer supporting whatever it is the issue might be. It was not to fair to me or it looked well to for the taxpayers who will view it on video.

Commissioner Kenney wanted to make a comment; she stated that she did not think he was telling the whole truth. She was also in disagreement, always in support of demolishing the old building. Commissioner Sorensen came last week and said that he heard the Delegation is going to rehab the old nursing home, so do you want to can keep two wings or not. She said that if they are going to move forward with rehabbing the old nursing home then we can keep two wings. That was the conversation. So she thinks that as a Chairman, and as an elected official, he needs to tell the truth at all times.

Carroll County Commissioners Meeting Minutes
June 29, 2011
Page 3

Commissioner Solomon stated, Excuse me, she was at that meeting as well and she doesn't remember that at all; but she does remember her saying that she agreed with us, that two wings should be kept.

Commissioner Kenney replied that she said if the delegation was moving forward---

Commissioner Solomon and Commissioner Sorensen both said there were no "ifs"

Commissioner Sorensen said let's not go on any further. Mr. Spencer stated that we have to, as he was at last Wednesday meeting and he doesn't remember a vote.

Commissioner Sorensen stated that he was correct. It was not a vote taken, it was an agreement. After everyone left the meeting last Wednesday he said we need to come up with something for Monday, do you agree in keeping the two wings and the core section?. This was just an agreement, nothing in public, so that he can't go back and look at the minutes. and say this is the way she voted. It was two that heard her say what she said.

Kathleen Maloney asked when you tested for asbestos in the roof, and found there wasn't any. Is there asbestos in the floor tiles? Have we checked that yet?

Bob Murray replied visually that his experience tells him that yes there is asbestos in the tiles, but it hasn't been tested to be verified by an agency. .

Kathleen Maloney stated so looking at rehabbing this, how much is this going to cost to get rid of the asbestos and how much more are we going to put on the taxpayers.

Commissioner Sorensen stated. good question. The demolishing company said that we need to look at the roof to see if there was asbestos or not. If there was, it would have cost us \$14,000. Whether we rehabbed or it is torn down, it would cost us money. If we rehabbed it, whether the state would allow us to re-tile it to cover it, also a question.

Kathleen Maloney asked that with the premise that we are going to save two wings, when we are going to start testing so we can tell the tax payers it's going to cost us more money. Commissioner Sorensen stated we will have the company tile tested, and he will contact them.

Maureen Spencer reported that last week she complimented the Commissioners on getting the minutes on the web and this week it didn't happen. Commissioner Kenney apologized for this, stating that she did not receive them until yesterday

Motion

Commissioner Kenney made a motion to approve the minutes of June 22, 2011 as corrected. Commissioner Solomon seconded the motion. All were in favor.

Commissioner Kenney made a motion to approve the non-public minutes of Wednesday, June 1, 2011. Commissioner Sorensen and Commissioner Solomon have not had a chance to read them. These will be tabled until the end of the meeting.

Landscape Project and Design

Carol Jowdy introduced Craig Wentworth, who is landscaper and has been subcontracted to work with her. She and Craig discussed her proposal for Mountain View Community landscape project and design; referencing

Roadways, parking, and drainage. Marie Gonzales, working with BPS was also present to provide her input and answer questions they may have. The installation of lights around the garden and a water feature were discussed and coordination of these items with BPS is in process.

Randy Remick, BPS stated that he would work with Ms. Jowdy and Mr. Wentworth but needed to coordinate with them on their final design. They will schedule a meeting to discuss this.

Ms Jowdy is scheduled to meet with Chris Cass later this morning and will address her issues.

Department Reports

Sandi McKenzie MVNH

Today are current Census is 101, of that we have one resident who is on medical leave and will be coming back today. Currently was have 6 Medicare Residents, and a resident will be coming back at a skilled level so that will increase the Medicare Residents to 7, 17 Private Pay Residents, 67 Medicaid Residents and 11 pending Medicaid. We have one admission coming on Thursday and we are working on that second admission.

Logo

We jumped the hurdle as far as our facility name, Mountain View Community. At this time we have our present logo Mountain View Nursing Home of Carroll County. What we are suggesting is that we keep the logo with the circle when changing it to Mountain View Community of Carroll County. To have it print ready, there would be a cost of \$75.00. We are going to do the stationary ourselves, do the template, have print ready, so that we won't be incurring a printing cost. We have used up all of our old stationary in the likelihood of changing our name and we would be all on-board. She is looking for approval of the logo.

Motion

Commissioner Solomon made a motion to approve the logo as presented for Mountain View Community. Commissioner Sorensen seconded the motion. All were in favor.

The Fourth of July parade is fast approaching. We will have a presence in Wolfeboro with a float of sorts. We're trying to get the residents out to a parade to actually sit and watch, but are looking for shaded areas. We are not sure if that will be Wolfeboro or Ossipee or not going because of the air quality. We are going to have a barbeque, but that will be held inside.

Bob Murray Maintenance

We were looking for a waste management solution for the new building. Currently we own a 35 yard compact container and we rotated it with another 35 yard compact container biweekly Our annual cost for this is \$24, 700 combined rental and tonnage of trash. Adjacent to that compacter, we get rid of Cardboard into a container and that is emptied bi-weekly with a cost for that is \$780,

He invited three companies to submit proposals; Casella Waste System, Waste Management, and North Country Incinerator. Waste Management was the only one that really responded and provided an adequate proposal.

He recommends that we go with Waste Management's proposal. They listed different options, and he chose option #3. This option is for waste removal with their single stream system. We will have an 8 yard compactor which will hold less trash, but will be emptied twice a week by a truck which will come and empty it and take it away. Transportation costs for that are going to be \$285. per haul, and he estimated that to be an annual cost of \$17010. hauled away every two months. He anticipates a cost savings of over \$7,000 of what we are currently paying. This will require a platform off of the loading dock which they will include in the cost. We will have to sign a three year contract. Space has been measured out for this, and confirmed with Chris Cass.

Carroll County Commissioners Meeting Minutes
June 29, 2011
Page 5

Commissioner Solomon will alter her motion and give Bob permission to move ahead with the Waste Management proposal, Option #3. He will present this for approval at the next meeting.

Rob Horace – Request for Food Transport Containers.

These food transport containers will be utilized in the new kitchen. Rob anticipates operating in the new kitchen two weeks prior to the move of the residents. During that time it will give us an opportunity to have the kitchen functioning as it will when the residents move into the new facility. We will provide food production in the new kitchen and transport the food to the old kitchen and provide meals as we usually do and continue to wash dishes, etc. The residents will not notice any difference; it's just a change in the location of the food preparation. He would need 2 food carriers and 3 dollies. He got three prices through our Merineck Group Purchasing Organization, and the low bid was _____ at \$1195.99 and that includes freight.

These containers will be a really big help to him for providing meals to DOC, as he only has two containers and he often doesn't get them back to the kitchen and has to transport in aluminum foil which is not the way to do it.

Commissioner Kenney asked if he already had two dollies, and he replied yes, this will bring him up to four.

Commissioner Sorensen asked what budget this will come out of. Randy Remick stated that Rob has a small wares budget in the soft costs to cover these items. .

Commissioner Sorensen made a motion to approve \$1195.99 to purchase two food carriers and three dollies for dietary. Commissioner Solomon seconded the motion. All were in favor.

Commissioner Sorenson asked for information on second-hand trucks and would like to have further information, mileage, years, shape it is in for next week.

Randy Remick BPS

Randy stated that he and Jim went through both sides of the budget, our budget and the soft cost budget. We are 75% done. A couple of minor things;

- Landscape and Design, and we are working on the and irrigation and landscape lighting.
- We have telephones and final data needs and that is being handled by Sandi and the technology folks
- Waste Management Solution – is well on its way.
- Furniture coordination delivery is going through BPS.
- .We bought all the appliances for the building. But in reviewing the budget, on the soft cost side.
- We have 9 large TV's for the Common Rooms, but I am not sure they were purchased yet and there was money dedicated for them. Sandi will follow up on that.
- Scheduling ; the overall picture through the month of July will be finishing up the outside of the buildings. By the end of July, the building will look pretty well done to the average eye.
- August will be spent getting all the sign offs from the state, towns, final commissioning, furniture will be come in, all the fun stuff.
- In early August, the exact date of the move will be coordinated with Sandi. We are 75% complete and we will do an in-house reconciliation.

Commissioner Sorensen stated that we apparently have some cracks in the concrete in the new nursing home. Chris is aware of it. Now he hears there may be more cracks. Randy stated that these are not structural, they are slab on grade. He doesn't see anything that is of concern to us.

Old Building

Commissioner Sorensen stated that we need assistance on estimating costs to rehabbing the old building. He would like to have an estimate for putting on a new roof on the Core section, and to rehab the interior of the core section, and second he would like to have an estimate to put on a new roof on a wing. If we wanted to keep two wings, we would just double it, but he would like the estimate for one wing.

Randy stated that here is what he would suggest and he is not sure he is clear on the final plan. We sit with the Committee, which we haven't met with yet or with the Commissioners and shake out all these ideas. We can simultaneously be pricing ball park budgets for what you are asking for. As far as budgeting and having a well thought out plan

Commissioner Sorensen asked when could that be completed, the Delegation meets on the 18th of July and 22nd of August. .Randy would opt for August 22, and solicit for a design team or architectural.

For code reasons and a whole lot of other reasons, it does not make sense to have a large maintenance facility within the building, and you are mixing gas. It may make sense to build a small dedicated building for maintenance and storage. Building a free standing building is relatively inexpensive. We can give you a very quick idea of the cost.

Commissioner Sorensen knows that there was a motion on the floor Monday to rehab the building up to \$750,00 but he feels that, if we would set an upper limit of \$500,00 to rehab that section.

We need laundry, we need Cooperative Extension, that was twisted around and finally one of the delegates said we need something to go on. We need laundry because we have no other place for it, pellet furnaces, Cooperative Ext, electric room we need to keep, not only was the HOC interest in the kitchen, but the farm if they are going to be producing more vegetables they need a place to process, that would go into the kitchen facility and Rob could get free food through government surplus, now they are buying minimum because they don't have storage space. We need all three of those freezers for cold storage.

Randy stated that we can run all those scenarios, run very quick cost studies.

Commissioner Sorensen reported the issue of possible asbestos in the tile was brought up. Can we cover it, do we rip it up. Randy said that if you're going to demolish the building, just go ahead and abate it or abate it first if you are going to have a new building.

Commissioner Sorensen that 13 samples from the roof was tested for asbestos, samples were sent to a lab in Boston and there was no asbestos found. There may be asbestos in the floor tiles.

Maureen Spencer stated "just correct me if I am wrong". When we planned the new nursing home one of the reasons certain features was decreased space. Maintenance, Laundry and storage was always planned to stay in the old nursing home, and the other thing is a garage to house the vehicles which are getting trashed from the elements. But at least those four pieces were always planned in order to save money when building the new nursing home. .

Whether it was good planning or poor planning, that was the plan. Commissioner Sorensen stated that in addition to those since then the farm could use the kitchen for processing vegetables and use the cold storage. The other possibility that was brought up this morning was Central Purchasing and that might be in that building.

June 29, 2011
Page 7

Representative Babson feels that it is important for those people who are talking about tearing down the entire complex have enough information, and there are a lot of them. Could we get an estimate from Randy on what it would cost for new buildings to house the laundry, house maintenance, house 4-H, house Cooperative Extension, and what's in storage.

Further discussion ensued regarding available square footage and BPS will meet with the Commissioners to walk through the old building on Tuesday July 5, at 10 o'clock, in the lobby of the old nursing.

Commissioner Sorensen would like to go over possible changes in policies

1. Permission to over spending a line item by \$1000.00 must be approved by the Board of Commissioners
2. No elected or appointed County Officer shall pay or agree to pay or occur any liability for payment of any sum of money for which the county convention has made no specific appropriation.
3. Whenever it appears that an amount appropriated for a specific purpose will not be used in whole or in part for such purpose the County Commissioners may use such sums
4. No revenue will be spent in the receiving year except grants received for a particular purpose.

These possible policies changes will be voted on at the next Commissioner's Committee Meeting.

Kathy Garry Business Office

Kathy stated that asked that all department heads sit down when the Commissioners announce the policy changes so that they fully grasp what this means and understand.

Kathy spoke with Peg Damon, NH Association of Counties; there are no meetings in July, the next meeting is schedule for Friday, August 5th. After that meeting she will meet with Peg to further discuss conference issues. The next meeting will be on Friday August 5th, and after that meet to discuss te convention with her, r.

She stated that she was still waiting to hear back from Diane Lane regarding the public hear on July 13 for the closing out of the TCBG project

We received notification yesterday from the state with regard to our pro-share money; the county is going to retain \$622,7 63, for 2011, Last year we retained for 2010 we retained \$278.946 and in 2009 the amount was 2009 the amount was \$300, 996.00

Commissioner Sorensen reported that the Commissioners signed a letter granting the authority to the Superintendent the Jail to transfer inmates when it is appropriate. He will inform the Commissioners when those inmates are transferred to the Jail or the State Prison. It came up that he did not have that authority before and that was approved in non-public session.

Motion

Commissioner Sorensen would like to make a motion to reconsider our motion made several months ago, that approval of Prime Care be subject to the County Attorney looking at the legal agreements in the contract. Commissioner Kenney seconded the motion. All were in favor.

Carroll County Commissioners Meeting Minutes

June 29, 2011
Page 8

Maureen Spencer asked Why? Commissioner Sorensen stated there were things in that contract that our County Attorney didn't agree with, and we didn't feel could not be worked out. We had had other testimony that came in from a Superintendent that eliminated Prime Care. I also spoke with a Superintendent who just signed a 5-year contract, they were very happy with it and another one was not. There are too many things that have appeared with Prime Care that would discourage him from doing that, and he thinks we should continue to do that in-house. We have had complaints from our present employees that they may not be considered for the positions. There are possibilities of increasing their cost per year once we sign on with them; and when they are give a 90 day notice of termination, experience has been that when they received that notice of termination; this has happened, and they cut half the staff and thirty days later they cut the other half. All of a sudden at the end of 90 days, we have to come up with all this staff, because it is a requirement of our jail to have nursing care.

Commissioner Sorensen asked Jason how he feels now after the things that have been brought up about Prime Care

Jason reported that after doing some other additional research he would respectfully request that we do not consider them.

Motion

Commissioner Sorensen made a motion to eliminate the with contract with Prime Care, as stated, and made a motion to not consider Prime Care as an organization to take care of our health needs of our Jail. Commissioner Solomon seconded the motion. All were in favor.

Jason Johnson - HOC

Today there are 53 in-house; 1 week-ender 7 transfers, 2 electronic monitor and 8 pre-trial releases with a total population of 81.

He has contacted Secure Controls and they will be sending up another Transformer and hopefully this will fix the problem.

The fence off the platform has been damaged. When Mr. MacBrien was snow plowing he caught the fence wiwth the bucket and put a good size whole in the fence. He would like to get this repaired and wanted to bring it to Commissioner's meeting.

Jason asked if Strorgen's contract had been reviewed. We had to call them in yesterday.

Commissioner Sorenson stated that we would approve the contract next week.

We will go into nonpublic at a later time today and then reconvene for a non-public session for personnel Issue. .

The meeting next week will start at 8:15 a.m. as we have arranged for the Commissioner from Health and Human Services to be here at 8:30 am

The meeting was adjourned at 11: 58 am

Respectfully submitted

Sandra R. Twyon
Recording Secretary

