

**Carroll County Commissioners Meeting
Minutes
June 22, 2011**

Commissioners Present: David Sorensen, Dorothy Solomon and Asha Kenney.

Public: Chip Albee, Bob Bird, Linda Dabica, Kathleen Maloney, Maureen Spencer
Henry Spencer, Daymond Steer, Maynard Thompson.

The meeting was called to order by Commissioner Sorensen at 8:15 am.

Public Input

Mr. Albee asked if there was an attorney hired by the Sheriff's Department.

Commissioner Sorensen replied that no, as far as we are concerned, we informed him that there would not be an attorney hired by him.

- Mr. Thompson made a statement in the Granite State News that the County taxes have exploded.
- Commissioner Sorensen replied that County taxes have not gone up the last two years.
- Mr. Albee reported that we have the lowest county taxes of any County in the state.
- Commissioner Sorensen stated that we have the lowest budget in the state.

Kathleen Maloney stated that she has been coming to many of the meetings and talking to many people in the county about attending these meetings to see County government at work. However they can't get here at 8:15 am and she requested that the Commissioners consider starting the meeting at 9:15 am. Discussion ensued.

Commissioner Kenney stated that she thinks this is the only County that starts their meeting at 8:15 am.

Maureen Spencer stated that she was appreciative of the fact that she could read the previous minutes ahead of time on the website, and they were clear, concise and not that long.

Commissioner Sorensen wanted to make a comment to the Selectmen of Ossipee about our dirt road leading down out of the jail down to Rte 28. We had a trailer truck apparently that was delivering items to the new nursing home, that almost got struck and almost tipped over on the road because it was not passable. That is all I know, and that is what I am asking Will DeWitte to report on that

Will DeWitte stated that the town has been out a lot bring two loads of gravel and fixing those banks where they got stuck earlier in the spring. .

Motion

Commissioner Kenney made a motion to approve the June 15, 2011 minutes. Commissioner Solomon seconded the motion. Commissioner Sorensen abstained right now. So voted.

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Commissioner Kenney stated that she was absent from the non-public session on April 20, 2011. She asked to listen to the recording of the minutes, but there was no recording because there was no battery for the recorder. So she abstained. Commissioner Sorensen will table those minutes until next week.

Commissioner Kenney reported that there are two sets of non-public minutes, for May 4, 2011 and May 18, 2011, but there are a lot of things which are inaccurate, and, she will need to listen to the recording and make corrections.

Commissioner Kenney just received, at 8:15 am, the non-public minutes of June 1, 2011, and she will need to read them before she can approve them. These minutes will be brought up next week. Commissioner Sorensen asked if we could get all these minutes cleaned up next week.

Department Reports

Will DeWitte, Farm

- The garden is pretty much all in. Irrigation was set up on them earlier this week. We started haying, and got around 650 bales in the last couple of days.
- Flyers for the Farm Day on July 30, 2011 are available today and members of the public have already taken some to distribute. He will have some flyers available at the Delegation Meeting.
- We were asked to have someone here from DES. The gentleman will be here Monday at 9:00 am for the Delegation Meeting. Will is not aware of the agenda for the meeting and asked that the Chairperson be notified that he is here. Wayne MacBrien has briefed the gentleman on what has been going on, the numbers, etc. While Commissioner Sorensen was away, we received written numbers on how many gallons of water those washing machines are actually going to take, and there is some confusion. It is quite a bit more than what the salesman told Bob Murray. Commissioner Sorensen asked if we were still within the ball park of being able to doing it. , Will did not know the answer. He stated that his gentleman is actually one of the head people down there that actually approves the permits for the facility. He should be able to help us with that.
- Will wanted to the make the Commissioners aware that between the staffing issues and inmate numbers, we are more in a maintaining phase doing things that we have to do at this time of the year, but there are projects that he would like to be doing, but can't get to them right now.
- The educational class held last night for the pigs went well. We had anywhere from about 12-15 people showing up, some who are just getting a pig, some who have raised pigs for years just want to come down and chat. Some people brought their children to see the pigs and the educational class was well received by those in attendance. The next class will be July 30, 2011. We are hoping to have a more general discussion.

Commissioner Sorensen asked if the Farm will be doing anything for Farm Day.

- Will replied that we will probably put up fencing, designated parking areas, but have to see how many vendors sign up. Signage will be posted by July 4, 2011. We have flyers that have been developed with a schedule for the demonstrations. The next farm meeting is on July 6; we hope to have the signs on the County property and other areas in the County. UNH has been doing a lot with their advertising for "Farm Day"

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- Commissioner Solomon reported that we have had a request for a house to be put on-line for water. It is at 35 old Rte 28. Is that within our area?

Will stated that he believed that Representative McConky talked with Wayne MacBrien, and he said it was on our route. What we are unaware of is that every house had a shut-off put on when they put the system through, but a lot of them over the years that weren't connected had got chopped down when snow plowing. We will go down later this week and try to find it. We heard rumor that the actual water line is right under the asphalt. As far as what I have read in the Policies that we have, the only things we are responsible for is to put in the curb shut-off and to provide the meter. It is on the home-owner to pay for the rest all the way to the home and to pay for installation from a Master Plumber.

Tom Dewhurst - County Attorney

Attorney Dewhurst reported that he has been working on the Bryne Justice Assistant Grant Program.

This is the grant basically that we talked about in the Delegation meetings and the budget for \$13,5800 for Cybertron and the other \$5000 for moving forward with a case management system that would allow the CA office to work with law enforcement, the J1 system and document storage.

There are monies available through the Attorney General's Office. This would actually be a sub- grant for this County to proceed. The cost is \$ 23,150.

Overview of where we are at: This first memo is from the County Attorneys' Association and it's a summary of what we have been doing over the last several months to pursue this program and as it says The committee was created by the County Attorney Office to evaluate all the data basis systems that may be available through this grant process. Because there are 10 counties, there are 10 Prosecutor's offices that had to be evaluated; we basically assigned committee members to the extent that it was possible. We had meetings and hearings to discuss the different data base systems and vendors that would be interested in submitting bids, and they went through an RFP process.

He stated that the County Attorneys met again, and it was thought that the best system to go with was the Karpel System. It was a little bit more, but in the long run, it was more economic on an annual basis.

Getting back to this analysis, this is how the breakdown of the total grant goes that has been applied for and the sub grants have to be awarded individually through the Counties and through application or through the attorney general's office and eventually passed along.

Ours is one of the smallest, it is actually right under Belknap. We put in for (7) users for Carroll. The total start up cost was \$23,150 we have been working over the past week or so to get this prepared for Carroll County.

Motion

Commissioner Kenney made a motion to pursue the application for \$23,150 knowing that the annual fee beginning the second year will be \$3010. as estimated right now and also to authorize Commissioner Sorensen, as the Chairman, and other County officials to sign as needed, within the application documentation process. Commissioner Solomon seconded the motion. All were in favor.

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Motion

Commissioner Kenney made a motion to go into non-public session for legal consultation. Roll Call Vote was taken; Commissioner Sorensen, Commissioner Kenney and Commissioner Solomon, All were in favor.

Commissioner Sorensen recalled the meeting to order.

Commissioner Sorensen reported that in our non-public meeting session, the minutes were sealed, and we discussed not just one item, but four different items; and as they become resolved, we will release them to the general public.

Motion

Commissioner Kenney made a motion that the Commissioner's Meeting start at 9:15 am, on a trial basis, to see how many people attend, for one month, commencing Wednesday, June 29, 2011. Commissioner Solomon seconded the motion. All were in favor.

Sandi McKenzie - MVNH

- Our Census today is 102. We have 6 Medicare Residents, 17 Private Pay Residents, 68 Medicaid Residents and 11 Pending Medicaid.
- The new license application was submitted last week to the state, and they have gotten back to me, but could not give me a date in August for their survey for life safety and as well the clinical component to make sure we are compliant.
- Last week was Nursing Home Assistant week. All of our LNA's are outstanding. This one LNA, Eva Eldrige, was chosen as Nursing Assistant of the year. We celebrated that with her yesterday. She does a wonderful job.
- Furnishing Quote

The initial quote we received from the design team, now again these are items which we would be purchasing and not the design team was \$14,000+. When we began to price it, we found that the revised quote would be \$15,465.79, so we went through the items, we eliminated some and got a better pricing on the clocks, and this week we focused on the bedspreads.

Bedspreads – initial quote was somewhere in the price range of \$4000 – \$5000. The bedspread was \$49.99, and she explained that she was going to other vendors and other industrial users. We found a bedspread and we have talked with people who use it and the cost is \$13.82 a difference of \$5,057.50. She went through purchasing agents and hospital. It is durable and I spoke with our laundry people here to make sure they would be comfortable with it.

Commissioner Kenney stated that she thought Sandi got a really good deal on the spreads.

Motion

Commissioner Solomon made a motion to approve the quote for \$10,408.29 for the accessories and bedspreads for the new nursing home. Commissioner Sorensen seconded the motion. All were in favor.

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Reports

Commissioner Solomon

With reference to NH Association of Counties Conference that we are hosting, an email was received from Terry at Omnicare regarding the canvas bags. They want to do the bags for the conference. We have to give Peggy, from NH Association of Counties, a go-to person from Carroll County who will be taking care of the conference and will work in conjunction with her. We need to send a letter with our contact person and what we want on the bags, and our logo.

On Friday, she attended a meeting with Robin Reade at the Primex office regarding pooling together Counties for the purpose of health insurance.

She attend a monthly meeting yesterday of the UNH Extension. The question that came up was about the renovation of the old nursing home for the use of the UNH Extension,

Jason Johnson H.O.C.

Current population is 52 in-house, 1 week-ender, 7 transfers, 2 electronic monitors, and 19 on pre-trial release for a total population of 80.

- One inmate was transferred to the New Hampshire State Prison for safety and security concerns.
- Due to the number of females, Jason has contacted Superintendent Hamelin, from Coos County, to inform him that until further notice, we can not accept their females as we have in the past. He informed him that they would need to call each time to request to send someone to us, and we would evaluate their request on a case by case basis. We have three females from Coos County.
- Jason wanted the Commissioners to review the Plato program for GED, and things of that nature. This is in the budget, and he would like them to review the costs.

The Plato program allows the inmates to get their high school educations on-line without the use of GED instructors; we can put staff members overseeing it and track their progress. He thinks that it would be a better program. The cost is \$9,195.00 which is under what we were paying the GED instructor. Next year it would go down to roughly \$5000 to \$6000 and that would be to keep up the licensing.

Commissioner Sorensen asked if this was in lieu of what we have now. We budget on average about \$10,000 to \$11,000 for a GED instructor, not including the test. Jason reported that it is about \$65.00 for the examination.

Commissioner Sorensen inquired as to whether we have any one or a possible list of jobs for inmates. Jason will contact Lydell to try and ascertain what types of jobs there are for the inmates when they are released. Jason reported that they also used GI Plastics in Wolfeboro. Jason stated that he would follow up with them.

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Commissioner Sorensen asked what percentage of the jail population is pre-trial. Jason reported that it is 60%. Is it time for us to have a review of the number of days a pre-trial inmate is in our prison. He asked Jason to put together a report without names. It might be good for the Delegation to hear on Monday.

Maureen Spencer asked where we're at with Prime Care. Commissioner Sorenson reported that the issue of Prime Care and their contract came up in non-public, and that is all he can say now.

Commissioner Sorensen reported that he had contacted SMRT before he went on vacation, to tell the attorneys to speed this issue up, as it is costing us money as well as the other outfit, and any fees we incurred regarding the wall, would be referred to SMRT, the design company. He will follow up with them.

Public Input

Henry Spencer asked if the meeting will be re-opening after the non-public session. . Commissioner Sorensen replied that it would not. Mr. Spencer asked why the two attorneys listed are non-public.

Commissioner Sorensen replied that a motion was made prior to his leaving for vacation that we would be hiring an attorney to give us some guidance on the issue of the hostile work environment and what direction we should proceed, or if we should proceed at all.

Henry Spencer asked if it is a general question, or if it's just a discussion about hostile work environment, and doesn't involve a particular person, why is it non-public?

Commissioner Kenney stated that it should be public.

Commissioner Solomon has the service agreement for Virtual Town Hall; a letter from the people who came to apply for the Contract Manager position for the renovations and a letter from Jason which he needs to have signed by the Commissioners to give him the authority to transfer and receive inmates. Under the statutes he can send out inmates to other institutions, but he cannot receive inmates from other institutions unless it is authorized by the Commissioners. We will review the communications at next week's meeting.

Commission Kenney read the letter submitted by Jason, and asked why it was dated 05/18/11, but was here for approval today. She stated that she would like to have the correct date on the letter. Jason stated that he would correct the letter, have it dated for next week and present it for approval.

Motion

Commissioner Kenney made a motion to go into non-public session for contracts. Commissioner Solomon seconded this motion. Roll Call Vote taken: Commissioner Kenney, Commissioner Solomon and Commissioner Sorensen. All were in favor.

The meeting was adjourned at 10:45 am.

Respectfully submitted,

Sandra Twyon
Recording Secretary

