

Carroll County Commissioners Meeting

Minutes

April 27, 2011

Commissioners Present: David Sorensen, Dorothy Solomon, Asha Kenney.

Public: Ed Comeau, Maureen Spencer, Henry Spencer, Bob Bird, Linda Dabica

Meeting called to order at 8:18 a.m. by Commissioner Sorensen .

Public - None

Minutes

4/13/11 - Com. Solomon asks Com. Kenney regarding "Certificate of Revival" from these minutes. Not sure what this is. Com. Kenney responds that it is what was written on the paperwork from Sandi McKenzie. Com. Solomon also asks Com. Kenney what she means by the landscaping people working with the same people. Com. Sorensen responds that the landscaping people have worked with the same installers and nurseries for plant supplies.

Other corrections were emailed to secretary by Com. Kenney and have been changed.

Com. Kenney wants her questions to be added to the minutes about the 501C3 regarding Chip Albee being made chairman. Questioned if there were minutes taken, how he became chairman and if there was a vote. Com. Solomon replies that there were minutes taken and that there was a vote.

4/20/11

Corrections by Com. Kenney - Page 2, Delete Representative and put in Commissioner Kenney. Cheryl Delisle, #2, add I to second to last sentence.

Reports, #2 - Henry, change at to are.

Corrections by Com. Solomon - Page 2, Henry, It was put forward, not I.

#13, Maureen, change last word from to to do.

#14, last line, change cards to cars.

Kathy Garry, next to last line, add period after going on right now.

MOTION: Com. Kenney moves to approve the minutes of 4/13/11 and 4/20/11 as corrected. Com. Solomon seconds this motion. So voted.

Reports

1. Com. Solomon: On Monday, we had a meeting with the Renovation Committee. Of all the people that were named on that committee, the only ones that was unable to be there was Rep. Patten and Kathy Garry. The meeting went rather smoothly. We had a number of conversations about what size the building should be. We pretty much came to a consensus as to the need for all the wings to be taken down, or at least 3 ½, leaving up a partial wing to supply a new garage for the vehicles or possibly probation. Everyone seemed reasonably acceptable to the use of the building for the Coop Extension. Questions still remain of the viability of using part of that building for the laundry with regard to septic system, etc.

2. Com. Sorensen: Will Dewitte and Bob Murray are going to look into the sewage treatment plant to see if it can handle the laundry. Right now, it is certified for 26,000 gallons and we are using around 19,000 to 20,000. If we add on laundry, it may put us up over the 80% that the State has set as the upper limit before we have to look at increasing the current septic system. We will contact Always Wrecking to see what they will chart to tear down all four wings. Right now, we have a bid of \$55,000 to tear down two wings, plus if they find asbestos, it's an additional \$13,000. They will find asbestos. The thought was that if we take 3 ½ wings down and separate that wing and have a separate building with a separate roof, we could use that for a garage for the bus and the van. We do need more details as to what we want to use the building for. Rep. McConkey felt that we have a lot of space that we really didn't need. I think he was also looking at taking down the dining area which would take probably part of the kitchen as well. We were hoping that the jail could use the kitchen facilities in the old nursing home as well as the dining area to prepare food as a culinary arts program for training. Will would also use the freezers in there to freeze any vegetables grown on the farm.

3. Com. Solomon: Bob Murray said that he needed to expand some of his maintenance projects and needed some room in the dining facility for use of storage.

4. Com. Sorensen: We also talked about central purchasing which could also go into that building. We have enough room and space in our new nursing home for meetings, so if Coop Extension wanted to have a public meeting, they could use the new nursing home. We are going to be meeting again on the 20th at 9:00 a.m., coming back with some recommendations. We had nine people that submitted a bid to be the construction manager. Two of those stand out above anyone else. These bids will be down in the administration office. There is a group from Meredith, Bauen, and the other one is BPS. I would like to have those two companies come in for an interview.

We did have a building subcommittee meeting on Tuesday morning. The new building is moving along quite well. The eastern portion of it should be almost completed. They have got the first coat of paint on all the rooms, they are tiling in the bathrooms, the railings are in. The roofing is all done. The only siding left to do is on the front portion of the building. Exterior doors will be

going in next week.

Will Dewitte - Farm

1. Will: We will be sending out our first load of campfire wood on Friday for a campground in Gorham, Moose Brook; 550 bags will be going out. Our blueberries will be here tomorrow or Friday. They will be potted and I am hoping to start next week to get them in the ground. Spring clean up is coming along good, the majority is done. Employee parking is making it a little difficult. We have been lacking the amount of inmates that we would like, so things are going a little slower than we would like. We have started some dirt work yesterday out where we are going to put the pole barn. Last Friday, we had a wind storm which blew some of the construction debris all over some of our fields, but it also hit the power lines and it flipped the breaker and so this building went onto generator power. The department called me and nobody else had lost power. Some of the employees observed this happen and we called PSNH and got everything back online. We have been spending time in the fields trying to clean up the construction debris. BPS has been putting their crew out to pick up debris that has scattered. We got fuel that came game in for the new generator at the nursing home. We did have some issues with how we fill it. I notified Chris at BPS and he is going to look at trying to get that situation taken care of so that it's easier for the oil companies to drop off the fuel.

2. Com. Sorensen: That was brought to my attention yesterday and I think what we are going to do is make it so that all of the generators that need to be filled have the same inlet so that the oil company doesn't have to buy a special fitting.

3. Will: I got a called from a lady last night regarding the bricks that we have and she is interested in purchasing some. Last year, we sold quite a few, so word is still getting out about this. Yesterday, we decided to load up some of the scrap metal that we had piled up. Prices for scrap metal are good right now and we took a load down and got \$923 for one load. I have discussed some issues regarding the sewer department, specifically, inside our grinder building, we have a furnace that's explosion proof. It went down this winter. We did fix it, but they didn't have the right part for it, so we had to do a temporary type of fix at that time. Since then, the electrician has looked at 5 or 6 different places throughout the country looking for this part and they don't make this part for this model of furnace anymore. I just wanted to let the commission know that it may continue to work for a while or it could just stop working and we would have to purchase another unit. A new unit would cost \$5,000 to \$6,000.

4. Com. Sorensen: I received a letter regarding the article in the paper about the pigs, from Emery and Ellie Stokes in Freedom. They want to talk with you. They are in support of having pigs at the farm. They wrote an article to put in the paper as a letter to the editor, to look for more pigs, donations, etc. (Com. Sorensen asks will to review the letter).

Com. Sorensen asks will to get in touch with Lt. Santuccio about the vehicles at the lot. He had stated previously that 7 vehicles could be removed. If that's the case and scrap metal prices are

up, let's see if we can get something out of these vehicles. Will agrees to do that.

Cheryl Delisle - MVNH

Susan LeClair - Activities/Recreation.

1. Cheryl: Census is at 103, 7 Skilled. We did have a problem at the beginning of the week with a leaking sprinkler on C/D wing. Bob had that fixed; some of the subs came over from the construction and fixed it. It took about 2 hours.

2. Com. Sorensen: How is the pneumonia situation over there.

3. Cheryl: We are almost totally germ free. We are doing very well. The State allowed us to admit on Friday and we did have one admission that day. We have a waiting list of about 30 people.

4. Com. Solomon: Asks Cheryl for the census of residents and where they come from. Also asks for a list of the people on the waiting list.

5. Susan: National Nursing Home Week is coming up. It begins with Mother's Day. It's our last year in the old building, so we are going to be looking a lot at the history of the old building, celebrating the last year. We are going to have a dog show on May 11th. We are going to have a campfire on Friday where will symbolically burn things that we are happy NOT to bring with us. Residents and staff will write on a piece of paper what they do not want to bring, which we will burn. We will be having an antique car show on Saturday. The husband of one of my staff has been organizing this for the past couple of years and has done a great job. We will be selling hamburgers and hot dogs as we have done in the past to make some money. There will be a Mother's Day lunch. We will be doing trivia for residents and staff all week. For the residents, it will be more like a scavenger hunt to find information. There was an Easter egg hunt.

6. Cheryl: Rob said there were about 60 family members that came in for the Easter buffet. He said it went great and had a lot of positive feedback.

7. Com. Sorensen: How are the buses doing? How often are you going out?

8. Susan: We are going out twice a week. We usually take some of the lower functioning residents out for a ride. We have been going out to restaurants, bowling, shopping, etc. The residents give me lists of where they want to go. More than 50% of our residents get out. More tend to get out in the summer months with the good weather. I also have a list of residents that refuse or their families refuse to go out on trips and/or nursing and rec have made an assessment together that it's just too much for the resident to do. Some residents get anxious when leaving the building.

Other

1. Com. Sorensen: Just as a note, at the end of the building committee, Rep. McCarthy stood up and apologized to the commissioners for anything that may have been demeaning. He did not mean to call us morons. It wasn't something that he had pointed towards the commissioners. It was for the union bosses and Federal Government, not towards County Government. He did well and I accepted his apology with the idea that he needs to change his vocabulary and make sure that it's clear as to who he is talking about and that he shouldn't be name calling.

Kathy Garry - Business Office

1. Kathy: The annual Primex conference is May 11th and 12th. It's in Whitefield at the Mountain Grand. I need to know who will be attending. Com. Kenney states she will attend.

I received an email from CGI Communications, who does the marketing of the County, regarding the media release, saying what we are going, etc. I am going to leave it for the three of you to read through. Com. Solomon still has concerns/questions with us paying for the upkeep of our website and their link not being paid for; wonders if we should have a charge for them to have a link on our website. Com. Sorensen asks that Henry Spencer take a look at this and give an opinion. Henry states he will look at it, but suggests that other counties be called and see how it's working for them.

2. Com. Kenney: Addresses Kathy - As I am responsible for the taxpayers and my constituents and the other elected officials. They have been calling me for a lot of information. I have been trying to get information from you for two weeks. Last week I called asking for the paper work regarding r the assistant treasurer, Chip Albee. You have not been available.

3. Kathy provides the information requested by Com. Kenney including the duties of the treasurer, the minutes where Chip Albee was voted for by the commissioners and you abstained, and his certificate. The information where he was sworn in is also given to Com. Kenney.

4. Kathy: Apologizes to Com. Kenney for not getting her this information sooner. Kathy also asks about the handling of the mail. All mail is opened in the office unless it says Confidential or Personal. This is done so that things can be reviewed in case something needs immediate attention.

5. Commissioners Sorensen and Solomon tell Kathy that she can continue to do what she is doing with their mail. Com. Kenney requests that none of her mail be opened.

Other

1. Com. Sorensen asks Maureen if she has heard anything about the artwork.

2. Maureen: I emailed Maria and Sandi. She called me and we discussed it. Maria knows

exactly how we feel about concentrating on local artists. The email did state that local artists do get preference. Once the contract is signed, she will go ahead and start scheduling that. Maria will be handling the “dementia artwork”. She is very clear on the wishes of the committee. Her only concern is that artwork locally may be a bit more expensive. The provision was put in the contract that the residents of Carroll County will get first preference for the artwork.

MOTION: Com. Sorensen moves to approve the contract for \$44,000 for artwork for the nursing home. Com. Solomon seconds this motion. 2 in favor, Com. Kenney opposed. Motion passes 2 to 1.

3. Com. Sorensen: There was a truck given to the Sheriff’s Department by the Attorney General’s office. It was obtained through a drug bust that the Sheriff’s Department did. The State has turned it over to the Sheriff’s Department for their use. The jail needed a vehicle to transport meals from the nursing home to the jail. The Sheriff agreed to this. He know wants an agreement between the Commissioners and the Sheriff’s Office regarding the maintenance of this truck. Since he is ultimately responsible for it, we are going to guarantee oil changes be done, tire changes, registration and inspection, licensing, etc. We will take care of that with the jail budget.

Jason Johnson - HOC

1. Current population is 46 in house, 0 weekenders, 5 transfers, 3 electronic monitor and 15 on pre-trial release for a total in population of 69.
2. Total number of admitted inmates for the week was 12 (6 repeaters) and total number of released inmates for the week was 17. Repeater Charges: 1 in for three arrest warrants (booked 5 times in 12 years), 1 in for protective custody and open container (booked 6 times in 15 years), 1 in for DWI, open container, protective custody (booked 2 times in 2 years), 1 in for Capias (booked 4 times in 4 years), 1 in for unlawful possession of alcohol, protective custody (booked 2 times in 2 years), 1 in for Capias X3 (booked 3 times in 3 years).
3. Farm has been taking out an average of 4 inmates per day. They have 7 available.
4. Conducted the work detail in Tuftonboro yesterday. Sgt. Phillips brought out three inmates and had the detail completed in three hours. The attendant stated that he would have had to bring in personnel at \$13.00 per hour and estimated it would have been a day project.
5. Prime Care is here to talk about their proposed services.

PrimeCare Medical, Inc. - Presentation

Frank Komykoski, VP of Operations -

Denise Jemiola, RN, Regional Coordinator

Amy Gordon, Health Services Coordinator

Derek Hughes, Jr. VP of Operations

1. Frank: Introduces Denise, Amy and Derek. Copies of background and correspondence are provided for the Commissioners. Frank gives an overview of the company. The company is owned by Dr. Carl Hoffman, Jr., osteopathic doctor, 25 years in business. Dr. Hoffman typically attends these presentations, but is in the hospital at this time. It's a family run business. His wife and some of his children are in the business. This company manages healthcare operations for jails, though we have done some prisons. We got some numbers from the superintendent of your jail and made an analysis and some changes with regard to the healthcare. Cost is always a question. We base our healthcare on national standards; the National Commission of Healthcare, a group formed in the mid 80s by physicians to determine what was the standard of care for healthcare. We currently have 58 facilities in northeastern US, one in NH. Our greatest marketing tool are the references from our clients. One of the big things that we bring to the table is our management and we indemnify the county based upon the medical contract for any medical problems regarding any mistakes made. Lawsuits would be our responsibility. We work on a capitated fee that can be negotiated. The proposal that I put together for the superintendent lists some options which is basically providing staff for your facility, providing a medical assistant, doctor/PA, a psychiatrist or NP or PA. We have an electronic medical record which has been customized by Dr. Hoffman. Policies and Procedures are part of this EMR. We bring in Tele-psychiatry which is a current technology. Medical care is hands on, on site. We would bring in an EKG machine and other equipment and diagnostic tools that the county does not already have.

2. Com. Solomon: Why do you only do jails and not prisons?

3. Frank: Dr. Hoffman has decided upon this as he started in a prison. There are larger companies that take care of prisons. The outsourcing for smaller jails is in need of our services. The business was driven by the opportunity for us, a business expansion that was not being filled by any other company.

4. Com. Sorensen: Is there a minimum size that your organization handles.

5. Frank: We have had as small as 20 bed facilities, juvenile facility 11-12 kids. We have York County with 2500 adult inmates.

6. Com. Sorensen: What happens to our present employees?

7. Frank: PrimeCare does not want to disrupt the whole organization. We would typically take over your employees, go through the interviewing process and then they would become PrimeCare employees.

8. Com. Sorensen: What kind of benefit package to you offer?

9. Frank: It's a standard package. We have capital Blue Cross healthcare product, high deductible and we cover a good portion of the healthcare. Combined leave, short term disability plan, 401K.

10. Com. Solomon: Should you come in, seeing that we need more staff, what happens to those who are presently on staff? Would they take a reduction of pay to cover new staff that would need to come in?

11. Frank: When we do our market analysis, we figure out what the staff costs are. There could be some flexibility. If you have a nurse that has been there for 20 years, we essentially have a pool of money. We hire based on our market analysis and what we believe is competitive, but still have to stay within our budget.

12. Jason: There are a various number of different reports that this company offers as well.

13. Frank: Each month we provide statistics including number of outside consults, number of inside consults, number of patients seen, medications that patients are on, number of psychotropics, number of infectious disease patients, etc. Quarterly meetings are held with the superintendent and designated staff to talk about overall operations.

14. Com. Sorensen: Can you give us an example of a liability issue that you handled.

15. Frank: If an inmate goes to a hospital and needs surgery, the bill is sent to us and we scrub it. We know what the customary services are. We may decide that the rates are too high. We try to get a Medicaid rate. We can often negotiate with the hospitals for lower fee. We can offer a global fee, in concert with the County, with payment within 10-15 days and these are often accepted. PrimeCare will pay this up front and then bill the County. We do this as a service. We recommended a catastrophic limit in our proposal to you of \$25,000. PrimeCare would be responsible up to that amount. This was based on your population. This is facility-wide cap.

16. Robin Reade: When hiring staff, do you recruit locally or do you draw from a huge pool of employees that you have? Secondly, if you are not covering shifts within the jails, are you drawing in employees from other areas?

17. Frank: First, we look at the current employees and go through the interviewing process. If they can be hired, we will hire them. We do recruit locally. We try to take the dollars that you want us to manage and keep that money within Carroll County. Pharmacies may be an exception as we have a formulary with two close pharmacies as we can purchase prescriptions without a fee.

The Commissioners thank PrimeCare for their presentation.

Robin Reade - Human Resources

1. Robin: We are looking at Virtual Town Hall. Ed had posed a couple of questions to make sure that specific things that we are looking for are on the new website; access to minutes, access to contact information. The administration of the website is really cumbersome for us, to accurately get the minutes and get them downloaded to the website should take precedence over video.
2. Ed: Did we get any bids from anyone else or did we only contact Virtual Town Hall.
3. Robin: We got bids a few years ago which were higher. Virtual Town Hall is the only current one we have looked at.
4. Ed: Suggests that we get other bids just for public record. I do believe that Virtual Town Hall is reasonable as far as cost goes and is a very reputable company. Asks about the taking of the minutes and how that is going to be handled? The law states they need to be in draft form within 5 working days.
5. Robin: This needs to be discussed. Today is April's last day. Whoever dose the minutes, whether it's an employee or if we decide to use a company, etc., within the 5 days, as long as we get the material, there should be no issue.

Non-public Minutes

MOTION: Com. Kenney moves to approve the non-public minutes of 3/9/11 and to keep them sealed. Com. Sorensen seconds this motion. So voted.

Other

1. Com. Sorensen: Who is going to take the minutes next week.
2. Robin: I had checked with a previous person that worked for us to see if she would be interested in doing the minutes. Com. Kenney was going to look at a couple of options. I think we are still up in the air. We will put out an ad. Some of the companies that I had contacted only do medical.
3. Com. Kenney: I am going to look for a person.
4. Com. Sorensen: We need somebody next week or it will be Com. Kenney's responsibility to take the minutes.
5. Robin: Our insurance group met about a week ago. We have all the quotes back. One quote we got back from a vendor was based on a \$500 deductible. The committee asked me to go back and look at a quote for \$1,000 deductible so that we are comparing apples to apples with Primex.

Primex did come in lower. We do need to make a decision by tomorrow, the 28th, whether or not we are signing on board.

Public Input

1. Henry: Asks Com. Kenney why she voted against the motion for \$44,000 for the artwork.
2. Com. Kenney: I think \$44,000 is too much for art work and I don't like the fact that Maria Gonzalez is bringing her in-house people in and making a lot of the money. I think the art work should be purchased from Carroll County.
3. Henry: I thought that was in the agreement.
4. Com. Kenney: I read that she was going to bring someone else in and the total of \$44,000 is very high. We don't have to make an art museum here. We do not have to fill all the walls.
5. Henry: The architects figured that 137 pieces was enough to make the walls not look empty.
6. Com. Sorensen: Her specialty is working with Alzheimer's/dementia residents, so I think the majority of the first floor would probably be handled by her. The second floor, we could probably get more local artists to participate.

MOTION: Com. Solomon moves to go into non-public for the purpose of personnel/discipline. Com. Kenney seconds this motion. Role call vote taken. So voted.

Meeting adjourned at 11:55 a.m.

April Carpenter, Recording Secretary