

“DRAFT”

Carroll County Commissioners Meeting

Minutes

March 30, 2011

Commissioners Present: David Sorensen, Dorothy Solomon, Asha Kenney

Public: Ed Comeau, Daymond Steer, Maureen Spencer, Henry Spencer.

Meeting called to order at 8:28 am by Commissioner Sorensen

Reports

1. Com. Sorensen: We had an emergency meeting on Monday after the Delegation Meeting to look at reducing the budget by \$250,000. We will have some work to do in a couple of areas. This is what the three of us have agreed on so far:

- MVNH - cut \$30,000 (hiring two new people later in the year)
- Dispatch - cut \$11,000
- TANS - cut \$20,000
- Administration Bldg for lighting and panels - cut \$10,000
- Administration Bldg - cut \$5,500
- DEAS - cut \$100,000
- Farm - cut \$17,350

We are still working on the Jail and Sheriff's budgets. What we were considering for the Sheriff's Department was reducing the Administrative Salaries by \$10,000. That would be the Captain's position. We have other people on our campus such as the attorney's office, farm and Jason Johnson, that deserve an increase too. All our people are underpaid. I don't like cutting the Captain back because he probably deserves it. It is also a moral factor for the rest of the group. They deserve to be increased as well. We are going to look again at the Bailiff's as well, may cut \$20,000. Education/Conferences reduce by \$1,000. Other fees/services reduce by \$2,500. Dues/licenses/subscriptions reduce by \$2,000. Deputy expenses reduce by \$2,000. Uniform expenses reduce by \$500, but is still under discussion. Photocopier expense reduce by \$1,000. Firearm training/equipment reduce by \$1,000. The minimum cut from the jail will be \$16,000. Kathy is working on those figures now.

I had also found out yesterday that Belknap County had to cut their budget and it was up for the Commissioners to decide where the cuts were going to be. DRA says that that is not legal. The County Delegation has to give guidelines to the Commissioners as to where to make the cuts.

With that said, apparently the Belknap County Delegation had an emergency meeting yesterday to do that. The Carroll County Delegation is going to have an emergency meeting tomorrow at noon in Concord to look at these figures that we made and see if they agree with them. That is supposed to cover their responsibilities. It is the Delegation's problem where we had to cut \$250,000. We did the best we could with where we thought we could make the cuts.

Public Input

1. Henry Spencer: Addresses Com. Kenney: At the end of the Delegation meeting on Monday, you ended the meeting by stating that this wasn't your budget and you didn't support it. I've been coming to the meetings on Wednesdays and I have never heard you say anything like that before. You represent my district. Why did you feel it necessary to separate yourself from the budget at the very end of the process as opposed to doing it throughout the last couple of month?
2. Com. Kenney: I got sworn in January 4th, so this is not my budget. It is one that I inherited. So I just made a statement. What is your point?
3. Henry: I am trying to understand why that was the first time that you had anything negative to say about the budget.
4. Com. Kenney: I said it was not my budget. I didn't work on it. It's a very big budget for Carroll County.
5. Henry: You haven't worked on it since January? I've never heard you say anything about you disagreements with it.
6. Com. Kenney: The budget was set in December. I just wanted everyone to know that it's not my budget. With appropriate cuts of the Delegation, I will work with this budget.
7. Ed Comeau: Asks about the two new hires for the nursing home.
8. Com. Sorensen: We were going to have two new hires for the nursing home on April 1st, but because the move to the new nursing home is going to be delayed, we will start those people later, so that will be the savings.
9. Ed: Regarding the website, I have done some research over the past couple of days and I am really convinced that the County can have some savings on this. Most people complain about obtaining the minutes, so I think the focus should be on maintaining the website that we have and work on making sure the minutes can be accessed. Chip Albee mentioned that you don't have control over the Sheriff's budget?
10. Com. Sorensen: We do have some control. We don't have control over how he hires and fires his deputies. We have a copy of the court case that happened between the Sheriff

and the County Delegation, I believe in Rockingham County, that gave the authority to the Commissioners to work on the Budget. The Sheriff has to submit his budget to the Commissioners before it goes to Delegation. We do have control over the budget, but we don't have control over how he handles his people, especially the deputies, excluding the secretaries in his office and Dispatch.

11. Mike Fowler: You have been talking about not bringing people in on time, slowing down hiring and correct me if I'm wrong, but you stated that a person in the Sheriff's office was looking at a \$10,000 raise. Is that before everyone else is locked into a 2% raise?

12. Com. Sorensen: At the present time, the Captain received roughly \$80,000. \$60,000 of that was his wages (not on salary) and the other \$20,000 was in overtime for the IT portion of the Sheriff's Dept. So that came up to \$80,000. The sub-committee meetings that I attended as well as Com. Kenney, Rep. McCarthy could not understand why a Captain is going to be making more than the Sheriff. I believe the Sheriff is at \$60,000. The sub-committee said there are some things you have to put up with and ended the conversation. We feel that there are other people that deserve an increase, not that he doesn't, but until other people get raises, we can't see him getting the full amount. He will get \$60,000 as a wage and I am hoping that position will become salary. That was the Sheriff's idea to create that as a salary position and then he would be doing the general duties that he is required to do as well as the IT portion. We are saying he can do it for \$70,000 and not \$80,000.

13. Com. Kenney: Rep. McCarthy didn't know he was doing two jobs. His salary is actually \$60,000. If we hire Cybertron for the IT, it would be \$65,000 a year. The Captain gets \$20,000 for doing such a wonderful job. He is available 7 days a week, 24 hours a day. If we are going to cut people's salaries, we need to cut other people's salaries too. Is the Captain the highest paid employee in the County? We need to go first to the highest paid. We are cutting him, now who is after the Captain? If we are going to start people on salary, we need to be fair. That is what we want. If there is anyone that is being paid higher than the Captain, then that should be cut too. He is doing two jobs. Who are we going to find to do IT for \$20,000.

14. Fowler: There are a lot of people that wear multiple hats at this facility and do multiple jobs, so before you lash out, take a look at every department and find out what everyone is doing.

15. Com. Kenney: What are you doing?

16. Fowler: I have multiple hats. What I am saying is that you need to be fair across the board. You talk about the County Attorney and people being trained and leaving because they don't make enough money, but yet you pick one person in one department and bring them up. That's my point.

17. Com. Kenney: He has always been paid that much.

18. Com. Sorensen: That is not correct. \$20,000 was taken out of overtime. No one was keeping track of the number of hours.

19. Com. Kenney: I was assigned the Sheriff's department, but I will go to the other departments as well.

Minutes

Several grammatical corrections were made to the minutes of March 23, 2011.

Com. Kenney does not want to approve the minutes until she listens to the recording.

MOTION: Com. Kenney moves to approve the non-public minutes of 3/2/11 and seal them. Com. Solomon seconds this motion. So voted.

Will Dewitte - Farm

1. Sewer Dept: We have been fixing a few minor things and have a few more things we are waiting on parts for. Nothing major. Farm: We are bagging wood at a very good rate. We are very close to our commitment. Because of the good weather we are having right now and the wood that we have, we are going to continue to bag a little bit more because I can market them. Our trucks have all been inspected except for one, the agriculture truck. We are working on getting the lights fixed to get that inspected. Water: An issue that has come up that we have known at some point was going to happen, is that we took the first quarter testing and at this time of the year, we don't get up to the treatment facility as often because we have to snowshoe in to get there; when the water comes into the treatment building, there is a manifold that has pipes and there are two injection ports for water treatments. It's a copper pipe and has corroded. In 2007, treatments were being made through the other port to try and save money. Now, they are both corroded. We have to have a certified welder come in and weld the injection ports. We are in the process of contacting the company that installed it in 2001 so we can get the people get it come back and give us a price to start with. I believe we will have the money in there under maintenance and repair line item. Maintenance: We are getting ready for the April 1st snow storm. This presents challenges as the ground has started to thaw.

Sandi McKenzie - MVNH

1. Census is 101 - 8 Medicare Residents, 26 Private Pay, 67 Medicaid Residents. Pending new admission paperwork under review by our Medical Director.

2. Communication Received: Mountain View Nursing Home Charter has been reinstated. We can now go ahead with the paperwork/application for the new nursing home.

3. Annual Staff Education: Fire Safety/Emergency Preparedness and Infection Control.

4. Special Projects - I spoke with Randy Remick late yesterday with regard to preparation for conversation and working with Kathy as far as our Certificate Of Need annual report. This needs to be filed within the next week or so. Chris Cass will be speaking with the residents tomorrow afternoon which they are looking forward to.

5. Building sub-committee meeting - Everything is moving along quite quickly. Primary coats of painting is being done. One room will be completed the beginning of next week, so when people are looking to visualize the nursing home, they can see one room completed. We did speak with Cybertron regarding the needs and what we will need to accomplish for our computer needs. We are looking at a hybrid system which will be wireless and hardwiring. We want to make sure that security is in place. We are looking at the television system. I met with Time Warner and it appears that there would be an increase if we use them. We are looking at others at this time. Communication RFPs are going out, in papers by Thursday. The tracks are being put in on the second floor.

6. Com. Sorensen: There are about 92 people working on the building right now. The sheet rocking is done on the east side upstairs and downstairs. Painting is being done on the west side. Things are moving quite rapidly.

Kathy Garry - Business Office

1. Rep. Patten just called and said the emergency meeting will be held tomorrow in the Legislative Office Building, Room 201, when the house breaks to review the Commissioners decisions with regard to the 2011 budget. The Department of Revenue specifically directed and authorized the Commissioners to make the changes. She said this is to cover their bases. The DRA felt that the way that they did their motion would be fine, but wants to have this has a safety net. She states they will accept the decisions of the Commission. I will email her the finalized State form for the budget.

Final cuts discussed: Discussion with Jason Johnson and Sheriff Conley

Sheriff	\$ 33,085.00
Dispatch	\$ 11,000.00
Administration	\$ 4,500.00
DEAS	\$100,000.00
Jail	\$ 23,000.00
Interest Expense	\$ 20,000.00
Special Capital	\$ 27,000.00 (lighting and farm)
MVNH	\$ 30,000.00
Sewer	\$ 1,215.00
Total	\$250,000.00

Jason Johnson - HOC

1. Current population is 47 in house, 2 weekenders, 10 transfers, 3 electronic monitor, and 12 on pre-trial release for a total in population of 74.
2. Total number of admitted inmates for the week was 10 (3 repeaters) and total number of released inmates for the week was 11. Repeater Charges: 1 in for Electronic Bench Warrant (booked 20 times in 5 years), 1 in for Simple Assault (booked 8 times in 9 years), 1 in for Controlled Drug Act (booked 2 times in 2 years).
3. Farm has been taking out an average of 4 inmates per day. They have 10 available.
4. Needed to transfer two inmates to Strafford County due to a conflict in interest with a staff member.
5. Needed to send an inmate out to the hospital on Friday and again on Monday. Both times, the inmate was treated and returned to the facility.
6. Received new proposal from Prime Care with respect to managing the medical department. Their new proposal is coming in at \$399,917. I am waiting to hear back from them to schedule a date for them to make their presentation to you.
7. Scheduled to talk with Westwood Pharmacy today at 2:00 with respect to them supplying the medication. I have not heard back from the CFG vendor who will be submitting a proposal to manage the medical department.

Other

1. Com. Sorensen: We have a request from Coordinated Transportation Solutions requesting the County Logo be used on their website. The Commissioners have a meeting with the Regional Coordination Counsel next month. They want to put our logo on this website. It has to do with the public transportation system. I think we need to get more information before we ok this.
2. Com. Sorensen: On April 13th, the Commissioners Meeting will be held at 1:00 instead of 8:15.
3. Com. Kenney: There will be a meeting held next week at the usual time. Commissioner Sorensen will not be present.
4. Com. Kenney: Asked if the county logo has been copyrighted. Kathy Garry will look into this.

Public Input

1. Daymond: Asks Com. Kenney if she is happy with the finalized budget.
2. Com. Kenney: It is a good budget.

MOTION: Com. Sorensen moves to adjourn the meeting. Com. Solomon seconds this motion.
So voted.

Meeting adjourned at 11:14 a.m.

April Carpenter, Recording Secretary