

Carroll County Commissioners Meeting

Minutes

February 16, 2011

Commissioners Present: David Sorensen, Dorothy Solomon, Asha Kenney

Public: Daymond Steer, Maureen Spencer, Ed Comeau

Meeting called to order at 8:21 am by Commissioner Sorensen

Public Input

1. Daymond: Asks about the name for the new nursing home.
2. Com. Sorensen: We will talk about the name today. We do have a bid to award for our annual report.
3. Maureen: Asks about last week's minutes. There are no copies available. (Com. Kenney leaves to get copies of the minutes).

Reports

1. Com. Solomon: UNH Extension Council meeting was last night. I asked for information from them about the landscape design for the new nursing home. One of the gentleman on board said that he knew someone in the Conway area that may be interested in doing this. I gave him my information and he will get back to me on that. Another thing that came up was the need for new Extension members. A breakfast is coming up to discuss "Impact of NH Extension on the County". There will be many speakers.
2. Com. Sorensen: Someone from Spider Web Gardens is a landscaper and I did get a call from a landscaping company in Moultonboro. They would be happy to meet with us and discuss the scope of the project. We need to put this out in the paper to see what we get for landscaping design bids.

Jason Johnson – HOC

1. Current population is 62 in house, 0 weekender, 11 transfers, 4 electronic monitor, and 14 on pre-trial release for a total in population of 91.

2. Total number of admitted inmates for the week was 7 (4 repeaters) and total number of released inmates for the week was 10. Repeater Charges: 1 in for simple assault X3 and second degree assault (booked 6 times in 19 years), 1 in for operating after suspension (booked 7 times in 9 years), 1 in for 3 electronic bench warrants and two capiases (booked 5 times in 6 years) and 1 in for simple assault and breach of bail (booked 3 times in 2 years).

3. Farm has been taking out an average of 1 inmate per day. They have 13 available.

4. Brought over the contract for West Law for approval and signature.

5. Had a meeting with Prime Care yesterday to contract out medical services. They currently service Rockingham County DOC. Very informative meeting. They will be putting together some numbers for us to review and are open to a follow up meeting. They were founded in 1986 by Dr. Carl Hoffman. Dr. Hoffman has 36 years of correctional medicine experience. They provide partial (without nursing) and full service medical management to 58 adult and juvenile correctional facilities in Pennsylvania, New Hampshire and West Virginia. They have a comprehensive service plan, refer to their brochure. Rockingham County is currently accredited through the National Commission of Correctional Health Care. Prime Care assumes 90-95% of the professional liability with respect to medical issues. This does include mental health resources and pharmacology. I would like to have them come in for a presentation.

MOTION: Commissioner Solomon moves to accept the contract for West Law for the jail. Commissioner Kenney seconds this motion. So voted.

6. Daymond: How often does the DOC have to deal with NH residents charged out of Maine?

7. Johnson: The only way that would happen is if we would get them on a fugitive from justice charge. Then once the individual waived extradition, they would be picked up and brought back to Maine for any other state. Not that common.

Sandi McKenzie – Nursing Home

1. Census is at 103, 4 Medicare residents, 30 private pay residents, 69 Medicaid residents.

2. New Nursing Home - Mechanical Engineer is conducting a walk through this morning, Bob Murray is in attendance. Painting of the second floor will begin next week. Chris Cass will be meeting with the residents on Wednesday, February 23rd for an update.

3. Follow-up on school to work program - I spoke with Terri Hooper regarding the school to work program. There have been changes in the school to work program due to transportation being a limiting factor.

4. Governor's Proposed Budget - 2/15/11 - MQIP - \$8.5 million of the Nursing Home supplemental payments will be redirected to support home and community based services for our seniors. Quality assessment - A nursing facility quality assessment (NFQA) of 5.5% of net resident services revenue is paid quarterly by all nursing facilities to the New Hampshire Department of Revenue. The aggregate funds are transferred to DHHS and then matches with Federal Medicaid funds, which are then paid to Medicaid nursing facilities through the Medicaid Incentive Program (MQIP).

- 2010: We paid \$469,659.80 (Nursing Facility Quality Assessment).
- 2010: We received approximately \$1 million dollars.
- Will report back as soon as I know the exact impact.

5. Smoke detector problem on February 11th. Three problematic smoke detector heads replaced. Chief Adam Riley from the Ossipee Corner Fire Department was very helpful.

6. Residents Valentine Party was held on Monday. There were 13 couples and all had a wonderful time.

Maria Gonzalez - EGA

1. Maria: Here to see if there are any questions about the furniture bids and also wanted to let you know that I sent an email to Lori yesterday for distribution to pass along some information from the art work consultants. Art work samples will be distributed as well.

2. Com. Sorensen: I think we need to talk a little bit about your function and how to go about with these other subcontractors.

3. Maria: TMD design was hired along with us through us. They are our consultant, but their fee is part of the fee that you pay to us for the overall work on the project. TMD's responsibility is to provide the interior design for the project which includes finishes, flooring, wall finishes, wall projection, paint colors that are throughout the facility, that includes her specifying the furniture that will be in the project. She has been paid to actually chose the furniture including all the fabrics.

4. Com. Solomon: I just want to point out that she may have chosen it, but it was in combination with a committee.

5. Maria: With everything in the project, she is not choosing without presenting it and getting comments and approvals, committees are involved.

6. Com. Kenney: How much is she getting paid.

7. Maria: I don't know that number off the top of my head. It is part of the fee that is paid to us, so that is in Randy's soft costs and that very well may be broken out and was part of our original agreement. She is a consultant to us; treated the same as the mechanical engineer, etc. Typically, an architect will have under their contract interiors, mechanical engineering, electrical engineering, structural engineering. The furniture are pieces that are designed for use in this type of environment, a healthcare environment, commercial grade in terms of the fabric, etc. This company works primarily in healthcare. She has done many projects that involve dementia care so there was a lot of thought that went into colors, fabrics and textures. This is why we chose her as a consultant on this project. As far as art work, a gallery was suggested and this could become further connected to the community by providing a gallery space that could provide recognition for local artists. You could have events at the facility to view new art and have exhibits that can be changed.

8. Maureen: I do think it's a good idea to go with the consultant's ideas for the Alzheimer's household.

9. Questions were asked by Com. Kenney to Maria about taxes, ordering furniture from Executive furniture, payment for the consultant, freight, fabrics, etc. Maria states that all this information is on the spreadsheet provided to the commissioner. Was the bid already rewarded to Executive Furniture and do they have a letter of intent? Com. Sorensen suggests that Maria and Com. Kenney meet to discuss these questions in more detail.

10. Com. Sorensen: We will vote next week on the furnishing contract for Executive Furnishings.

Will Dewitte - Farm

1. The truck that was purchased a few years ago, we are redesigning the back tailgate. We are getting ready to start our campfire wood bagging and processing soon. We have sold the majority of the hay that we had left. We have about 150 bales left. We spent a lot of time last week shoveling off the roof of the nursing home and cleaning up over there. There is still a little bit more to clean up. We have been going to some classes for our water certificates. We went to one yesterday and we learned that there is a new lead and copper notification which will effect smaller water departments. Nothing to be concerned about, just another step of paperwork. I have been talking with Russ Norton from the Cooperative Extension. There is a need for a location for the Dept. Weights and Measures to come; they come to calibrate the scales and he asked if we could provide a location to do such a thing. I think we can offer that. I just wanted to run this by the Commission. They would like to do this on April 19th from 4:00 to 6:00. They need a barn with electricity.

Don Litchko, Cheryl Delisle, Sandi McKenzie - Preparation for move to new Nursing Home.

1. Don: (Handout is provided to the Commissioners) Presents a briefing on what has been planned so far. We see a three phase move being required. First would be the maintenance facility. The least expensive approach could be to move after residents have relocated to the new nursing home as leasing of trailers would not be needed.

The second phase would be to move the kitchen and all office personnel other than the nurses stations. This should be done one week prior to moving the residents.

The third phase would be to move the residents. This would be done 2-3 weeks after obtaining certificate of occupancy. Items in each resident's room must be tagged, color coded, identified by floor, resident name and room number. More details are provided in the handout.

Bids

1. We have two bids for printing of our annual report. They are roughly the same price. We have had Independent Color Press do it last year. I would suggest that we have Minuteman Press do it this year. I will call for a motion.

MOTION: Commissioner Kenney moves to have Minuteman Press do the printing of the annual report for \$694.64 for 185 copies. This is seconded by Commissioner Solomon. So voted.

Naming of the Nursing Home

1. Com. Solomon: The name in terms of signage as was presented would be Mountain View Community. All other parts would be on letterhead and advertising for the home.

Long discussion regarding different names and how the facility name should include transitional care and rehabilitation to let people know what this new facility is offering and for marketing purposes. Mountain View Community is suggested with a subtitle of Center for Rehab and Transitional Living.

MOTION: Commissioner Solomon moves to name the new nursing home Mountain View Community with a subheading of Center for Rehabilitation and Transitional Living. Commissioner Kenney seconds this motion. So voted.

Public Input

1. Daymond: Asks for an update on the dialysis center.

2. Com. Solomon: When I last spoke with Scott McKinnon at Memorial Hospital, he

stated that they are looking for property in the Conway area. They have hired a project foreman.

3. Maureen: Did you resolve the issue of when to seal non-public minutes?

4. Com. Solomon: I spoke with the attorney who stated that we need to seal the minutes at the end of non-public session.

5. Maureen: In last week's minutes, you were concerned about the \$88,000 for the electrical cost. Did you find an answer to your question?

6. Com. Sorensen: At the Delegation meeting on Monday, Rep. McConkey brought up that issue regarding heating and electrical. I did check with Maria Gonzalez and she said there really shouldn't be any change in the heating cost because the new building is heavily insulated and doesn't see much of an increase in the heating cost. The lighting cost will be a little more, however, because there are more lights. The estimated cost I believe is 0.13 per unit of electricity in Massachusetts. Our estimates should be lower than that.

Minutes

MOTION: Commissioner Kenney makes a motion to release the non-public minutes of 7/21/10, 7/28/10, 8/11/10, 8/18/10, 9/1/10, 9/8/10, and 11/3/10. Commissioner Solomon seconds this motion. So voted.

Corrections for minutes of 2/9/11. In the section regarding the impound yard, it should read 120 feet, not 90 feet. Page 1 - Maureen #8, question mark after minutes. Last page under public input, question mark after walking path and after Ed, question mark after website.

MOTION: Commissioner Sorensen moves to approve the minutes of 2/9/11 as corrected. Commissioner Kenney seconds this motion. So voted.

MOTION: Commissioner Solomon makes a motion to go into non-public session for the purpose of employee discipline issues and worker's compensation. Commissioner Sorenson seconds this motion. Commissioners Solomon, Sorensen and Kenney agree. So voted.

Meeting adjourned at 11.06 a.m.

April Carpenter, Recording Secretary