

## **Carroll County Commissioners Meeting**

### **Minutes**

**November 24, 2010**

**Commissioners Present:** Chip Albee, David Sorensen, Dorothy Solomon

**Public:** Daymond Steer, Maureen Spencer, Henry Spencer, Ed Comeau, David Babson, Asha Kenney, Melissa Ferland, Dominic Richardi, Tom Dewhurst, Maynard Thompson

Meeting called to order at 8:15 am by Commissioner Sorensen

### **Public Input**

1. Babson: Looking at page 3 of last weeks minutes regarding the motion to purchase 12 computers. Asks who the purchase was from.
2. Albee: The computers are being purchased from Cybertron and installed by Cybertron.
3. Daymond: Questions the tax rate going up.
4. Albee: The tax rate has not been set yet.

### **Minutes**

MOTION: Commissioner Albee moves to approve the minutes of 11/16/10. Commissioner Solomon seconds this motion. So voted.

### **Reports**

1. Com. Albee: We received a letter from Charlie Agnew regarding the BioMass installation. He has received the deposit and the equipment is on order as of 11/12/10. He is going to be the project manager and be on the job throughout the installation, start up and training. He will coordinate with BPS and McGill. I had a meeting with Chris Cass from BPS - the east wing of the building is weather tight. The west wing roof should be done this week. The trusses are going up in the middle and their expectation is that in three weeks, the building will be completely weather tight. They are heating the east wing. Regarding the bids received on commissioning for the building, we had directed Maria Gonzalez to get back to RFS engineering to see if they could adjust the price. They came back with a revised pricing schedule of \$58,000.00. This can be reviewed and we can vote on this next week.

2. Com. Solomon: I attended a meeting on Monday with Northern Human Services regarding the Enhanced Community Based Mental Health Services for older residents in

northern New Hampshire. One of the statistics that always astounds me: in 2000, Carroll County had an aging population of 17.8%. In 2010, it's 43.6% and is going up. NHS is looking at older adults staying home and how they can help those who have mental health problems. I will be attending a start up for kickoff of the Carroll County Transportation program. That will be on December 2<sup>nd</sup>.

3. Sorensen: The Delegation is scheduled to meet on the 6<sup>th</sup> of December for re-organization; selecting chairman and vice chairman, clerk, etc. They will be setting up subcommittees at that time to work on individual budgets. Our meeting with them will be on the 13<sup>th</sup> of December to present the budget to the County Delegation. That's the time again when the public has a chance to ask questions about the budget. On the 1<sup>st</sup> of December, BPS will be here to talk about the building and where we stand as far as expenses and finances.

### **Jason Johnson - Jail/HOC**

1. Current population is 51 in house, 0 weekenders, 8 transfers, 2 electronic monitor, and 13 on pre-trial release for a total in population of 74.

2. Total number of admitted inmates for the week was 13 (6 repeaters) and total number of released inmates for the week was 17. Repeater Charges: 1 in for control dug ace X2 and falsifying evidence (booked X2 over 3 years), 1 in for control drug act X2 and theft by unauthorized taking (booked X2 this year), 1 in for arrest warrant (booked X2 over 2 yeas), 1 in for simple assault (booked X4 over 15 years), 1 in for second degree assault and reckless conduct (booked X5 over 6 years), 1 in for disobeying a police officer, operating after suspension, suspension of registration (booked X3 this year).

3. Farm has been taking out an average of 4 inmates per day. They have 15 available.

4. Monday, we sent a couple of inmates to Wolfeboro to assist the Rotary Club with off loading Christmas trees. Grafton County farm donated approximately 3,500 pounds of potatoes to two local organizations. We will be assisting using inmate labor to off load the potatoes. They will be here today at 9:30 to deliver them.

### **Sandi McKenzie - MVNH**

1. Census is 102 - 3 Medicare residents, 30 Private pay residents, 69 Medicaid residents, 2 deaths, 1 admission, 1 assessment for admission underway.

2. Fire/Evacuation Plan: Met with Chief Riley this week regarding the plan. Discussed and accepted minor revisions. Plan will be ready for signatures next week.

3. New Medicaid Rate - January to June will pay \$144.31 per day which is an increase of \$3.54 (previously at \$140.67).

4. North Conway Incinerator Service/Hauling Service for waste removal and disposal - Contract expires on December 15, 2010. Contacted the company and asked to continue on a month/month service. They were agreeable. A letter will be drafted for signatures and will

present this to you next week.

5. Position Posted: Maintenance Superintendent. We are accepting resumes for a full time maintenance superintendent and we are setting up an interview committee.

6. The residents and recreational staff prepare a tree for the Festival of Trees at the Wright Museum. Our theme this year is construction. The monies this year will go to the Seniors Center in Wolfeboro.

### **Kathy Garry - Business Office/Commissioners Office**

1. Kathy: Regarding the marketing agreement that we spoke about last week, I have the agreement for you to sign.

2. Com. Sorensen: This is a marketing agreement from CGI Communications out of Rochester, New York. There is no cost involved. They will help market Carroll County including a website.

MOTION: Commissioner Albee moves to sign an agreement with CGI Communications. Commissioner Solomon seconds this motion. So voted.

3. Kathy: A company will be coming here in January to discuss a program for scanning documents for Carroll County. Kathy Vizard had called me and she needed a signature page signed for the MS5 for Hale's Location. This was given to the Commissioners to sign. With regard to the State grant for the pellet stove, I have a W-9 that needs to be signed for them. With regard to the State Energy Grant, I have an agreement stating that the County will follow the Davis Bacon rules. Our grants are for the actual components, not for wages, but this form still needs to be signed.

4. Com. Albee: We need to get a copy of these sent to Charlie Agnew and BPS.

5. Kathy: I do get different requests from different agencies who are following our building project. I have to give the US Census Bureau an update each month as to the progress. They basically want to know what has been expended. As far as the 501C, I received a letter from the IRS yesterday and they had a question with regard to a budget for the 501C. I am going to call Susan and Cindy because she prepared the documentation, and ask them to provide this.

### **Budget**

1. Kathy: The whole budget is \$26,563,449.00. We set up two new departments. One is Capital Expenditures and one is for the Annex building (old nursing home). On page 20, the Capital Expenditures is at \$100,000.00 (electricity/energy audit). The Farm is at \$66,703.00 (livestock start up and pole barn). The jail has items of cameras, monitors, outside cameras, PIC (criminal record checks). Annex building is at \$55,000.00 (electricity, fuel, maintenance, care of grounds). A new line item in the budget this year is Information Technology which is at \$74,634.00 (Cybertron \$22,000 for the nursing home, Jail is at \$15,000, Administration building is at \$9,500, County Attorney is at \$8,500). Kronos is at \$3,605.00 (by number employees).

County Attorney's office needs a program that the State requires them to have, page 6, is at \$13,550.00. DEAS is at \$3,590,55.00, page 13, which is an increase of \$195,000 which is State regulation and cannot be avoided. Our first nursing home payment is (interest and principal) \$2,004,844.00, page 18. This payment will go down every year. Regional Appropriations were all submitted level funded and Cop-op Extension budget is down \$3,100 (page 18 and 19). As of 9/30/10, Revenue is at \$1.2 million over last year.

### **Public Input**

1. Daymond: Regarding the marketing website, is that different than the County official website?
2. Com. Sorensen: That will be a different website.
3. David: Who is paying for the heat this winter in the new nursing home?
4. Com. Albee: BPS.
5. David: Where is the cost report from BPS?
6. Com. Sorensen: They will present that on December 1<sup>st</sup>, but we have figures now.
7. David: Have we moved forward on the Cop-op Extension?
8. Com. Albee: We received a letter from EGA stating that they will be willing to do the design process for the same discounted fee that they did the design process on the new nursing home.

MOTION: Commissioner Albee makes a motion to go into non-public session for the purpose personnel issues. Commissioner Sorensen seconds this motion. So voted.

Meeting adjourned at 9:54 a.m.

April Carpenter, Recording Secretary