

## **Carroll County Commissioners Meeting**

### **Minutes**

**October 27, 2010**

**Commissioners Present:** Chip Albee, David Sorensen, Dorothy Solomon

**Public:** David Babson, Daymond Steer, Rep. Susan Wiley, Ed Comeau, Maureen Spencer, Henry Spencer, Melissa Ferland

Meeting called to order at 8:14 am by Commissioner Sorensen

#### **Public Input**

1. Babson: Asks about the Co-operative Extensive plans for the old nursing home and if any further action has been taken and noted that this was asked in last weeks meeting and that the answer was not given. The answer was not as of yet.

2. Com. Sorensen: Not as of yet. We will be working on getting R.F.P. out for designs.

3. Rep. Wiley: Asks if the current Carroll County Website is being worked on to make it more user friendly.

4. Robin Reade: I am working on that.

5. Com. Sorensen: There was a NH Association of Counties Banquet night held on Monday. Carroll County presented some awards. Two of them were not there in attendance, so I will present those now. The first one goes to Keith Brown. He has worked for Carroll County Sheriff's office for 11 years and for the fire department for 31 years. The second award goes to Commissioner Chip Albee for Commissioner of the year, which is the only one in the State. Captain Mike Fowler also received an award. Nursing Home employee of the year award was given to Mary Thurston. She has worked at the nursing home for 37 years.

#### **Minutes**

Corrections for 10/20/10 minutes: Under reports, Com. Solomon regarding the housing development, should read: some community people would like to see in the area.

**MOTION:** Commissioner Albee moves to approve the minutes of 10/20/10 as corrected. Commissioner Solomon seconds this motion. So voted.

## **Will Dewitte - Farm - Review of Preliminary Budget**

1. Will: Copies of budget are given to the Commissioners.

Water Works: has increased due to licenses having increased and we have 3 employees with licenses. Chemicals have increased which are purchased every other year and will need to be purchased in 2011. Water testing needs to be done as required by the State. Purchase lease vehicle line has decreased as he bought a gas truck instead of diesel. Uniform expense has been added; these are water related. Bottom Line is \$57,254.00, last year was \$54,391.00.

Sewer: Decreased from last year. Bottom Line is \$50,901.00, last year was \$51,701.00.

Maintenance: Increase due to health insurance increase, new equipment for lawn mowers and hand tools.

Farm: Increase under supplies and services due to the new campfire business, bags to be purchased and sawdust for the blueberry expansion by another 800 bushes for mulching.

New Equipment: Increased to finish the pole barn and removal of the cow barn.

Revenue: Is up 2% due to sale of produce, increase in the wood.

Proposed Livestock Program estimate of \$49,203.00. This is to be discussed further.

Equipment: Additional equipment needed due to new nursing homes. Have gotten some estimates. Will give Commissioners a copy of the estimates for review.

## **Jim Kimball, Chris Cass - BPS**

1. Chris: Roofing materials and lift is on site. East wing roofing starting tomorrow. The last concrete slab was poured last Friday, so now is finished. Two stairs are left in the west wing, scheduled to be installed next week. Construction steel is 100%. Masonry contractor is scheduled to be on site next Tuesday to start brick on the east wing. Initial paving is done, except for the loading dock area. Windows will be on site tomorrow with installation beginning next week.

2. Jim: Gives a revised schedule to the Commissioners. A few adjustments have been made. It still puts completion into the mid summer.

3. Com. Sorensen: Requests that a cost analysis be put together giving a breakdown as to where we stand cost-wise, showing where there were reductions.

4. Jim: As far as billing, as of this month we are at 28%. It's still early to project a lot of things without the building being shelled. The budget is in good shape, but it is still very early. Will try to have that ready for you on Tuesday.

#### **Ann Aiton, Registry of Deeds - Preliminary Budget**

1. Ann: Budgets are handed out to the Commissioners. No change in salary. The health insurance has gone up. Line items/account numbers are reviewed. Storage line item has changed from having an outside facility storage space to having storage here and a storage locker at Laconia Savings Bank in Conway at a cost of \$350 a year instead of \$125 a month at the other place. Revenue is pending, waiting for the end of the month figures.

#### **Robin Gordon, Melissa Smith - Attorney/Victim Witness - Preliminary Budget**

1. Robin: Budgets given to the Commissioners for review. IT people have told us that we need a new network server and software, so new equipment has gone up. Two other computers in the office needed to be replaced. 2003 and 2004 computers need to be replaced. Other than health insurance increase and new equipment, most of the budget has stayed the same.

2. Melissa: Budget is given to the Commissioners. It hasn't changed because it is funded by a grant.

#### **Kathy Garry, Business Office - Preliminary Budget**

1. Kathy: Budget is given to Commissioners for review. No huge changes.

#### **Public Input**

1. Babson: Questions about the old computers and why new equipment is needed every year. What happens to the old computers after they are replaced?

2. Com. Sorensen: At one time, the old computers went to the jail to be used there for training.

3. Com. Albee: I think we will have Cybertron come into a Commissioners meeting. They have been tasked to do that; to get some commonality in purchasing equipment and downshifting used equipment into less stressful positions. The usage for some of these computers after working non-stop in the nursing home or the county attorney's office is different than a home computer. The amount of data that is going in is significantly larger. Some of the information regarding inmates have to be held for a year and cannot be transferred to another place. An aged inventory is also going to be done.

4. Com. Sorensen: One thing came up last week in the non-public session that we wanted to bring up here. Because of the NH Association of County meeting, we had to announce where that was going to be held and the Commissioners voted in that non-public session to hold it in North Conway. This is an example of things that come up in non-public session. There were three places that we looked at.

5. Rep. Wiley: Last week we talked about having an opportunity to discuss the non-public minutes that were released. It is requested that it be scheduled for discussion at some point.

MOTION: Commissioner Albee makes a motion to adjourn. Commissioner Sorensen seconds this motion. So voted.

Meeting adjourned at 10:25 a.m.

April Carpenter  
Recording Secretary