

Carroll County Commissioners Meeting

Minutes

October 20, 2010

Commissioners Present: Chip Albee, David Sorensen, Dorothy Solomon

Public: David Babson, Daymond Steer, Rep. Susan Wiley, Ed Comeau

Meeting called to order at 8:15 am by Commissioner Sorensen

Public Input

1. Babson: Asks about the Co-operative Extensive plans for the old nursing home.
2. Com. Sorensen: We will get out an RFP for an architect to design and estimate the cost involved so that it can be discussed with the Delegation for next year's budget.
3. Babson: There was a Co-op Extension Advisory meeting last night. We are in the process of hiring a new agricultural educator. The committee has narrowed it down to 4 candidates; 3 from NH and 1 from Oregon.

Minutes

MOTION: Commissioner Solomon moves to approve the minutes of 10/13/10. Commissioner Albee seconds this motion. So voted.

MOTION: Commissioner Solomon moves to approve the closed minutes of 8/25/10 and 9/1/10. Commissioner Albee seconds this motion. So voted.

Reports

1. Com. Albee: I went to a meeting on Monday with Chris and Jim from BPS, Maria Gonzalez, Fred from Consolidated and John from Cybertron regarding the internet/data and telephone system, finalizing the design of the infrastructure. There is another meeting on Friday with Cybertron's telephone system designer to get that part of the package done. We are getting some prices on wireless hubs with the idea of maybe having them above the dining areas and one in the common room for wireless access for public use. John was talking about the Kronos time keeping system and it's almost ready to go.

2. Com. Solomon: I had a meeting on Friday with Scott McKinnon from Memorial Hospital and Gene, who is on the board. We talked about the dialysis center. Things are moving along. It was his impression that Fresenius is going to go ahead within a year, depending on how quickly they can find a place. It will more than likely be in the North Conway area. To help

with this project, Scott expects to get a nephrologist from Maine Medical into his hospital and that would work very well with Fresenius. They have hired a project manager for this project. That same day, there was a meeting on the Conway Library regarding a housing development that some community people would like to see in the area. This would be housing for people that are older, but not needing nursing care, more like assisted living housing.

Cheryl Delisle, MVNH

1. Census is 103 - 4 Medicare residents, 68 Medicaid residents, 31 Private pay residents.
2. Staffing - The nursing position has been filled. We have a full time RN that left, but is now coming back to us per diem. Interviews are still continuing for LNAs.

MOTION: Commissioner Albee moves to award Waste Management the contract for \$65.00 to remove cardboard. Commissioner Sorensen seconds this motion. So voted.

Rob Horace, MVNH

1. Com. Albee: Asks about the jail assessment for food service with the food cost breakdown.
2. Rob: I talked to Jason about that study that was completed by an outside individual. I have clarification of what the cost is. There was some miscommunication from the superintendent. (Rob gives the Commissioners a handout with the cost breakdown of meals). The figure was quoted was the charge per meal from the nursing home to the DOC which is \$3.15; that was misconstrued by the consultant. He thought that was the food cost. That \$3.15 includes food cost plus labor cost for the DOC meals, plus supply costs (paper, chemicals, etc.) The actual food cost for DOC is \$1.89 which includes supplements where we have certain inmates that may be on special diets or require health shakes, etc.
3. Com. Albee: Asks about portion control, using Diet Master portion sizing. How do you control the portion sizes?
4. Rob: The meal counts fluctuate essentially every meal. We will check how many inmates will be there for lunch in terms of admissions, discharges, etc. Our forecasting for projected meals are done about a week ahead for our purchasing.
5. Com. Sorensen: The report showed a lot of waste.
6. Rob: It's really not a lot of waste. I did meet with the superintendent last Friday and we did review his logs.
7. Com. Albee: So you are saying that some of the waste is made up by the fact that the count of prisoners is different at the meal count?
8. Rob: Yes. We label all food items that go over there with correct portion size, but there is room for error because it's the inmates that are actually putting the food into their

compartment trays. There is not a lot of room for waste with these trays.

9. Com. Albee: On the new project, are you all set with the kitchen?

10. Rob: There is some equipment that we thought was in the kitchen package from BPS which is not and there are components for the resident meal delivery system that we will need to complete the package.

11. Com. Albee: There is a pricing difference. If we buy it all at once, it's one price. If we wait and buy this separately, it's going to be a different price, so there has to be a discussion regarding the amount of savings that will be involved.

12. Rob: The capital equipment is included in the kitchen package. What we are using is an induction based heated system (Dinex). It is the standard for healthcare. The bases are not included in the original kitchen package; the activator is. (Rob gives written quotes to the Commissioners).

Jason Johnson, H.O.C.

1. Current population is 60 in house, 1 weekender, 6 transfers, 3 electronic monitor, and 11 on pre-trial release for a total in population of 81.

2. Total number of admitted inmates for the week was 22 (13 repeaters) and total number of released inmates for the week was 18. Repeater Charges: 1 in for warrants (booked 19 times over 12 years), 1 for DWI (booked 4 times over 2 years), 1 in for control drug act (booked 2 times over 2 years), 1 in for duty to report (booked 8 times over 2 years), 1 in for sale of a controlled drug (booked 3 times over 17 years), 1 in for warrant, simple assault, resisting arrest, criminal threatening (booked 3 times over 4 years), 1 in for breach of bail and P/C (booked 9 times over 5 years), 1 in for simple assault X (booked 5 times over 2 years), 1 in for criminal mischief (booked 6 times over 2 years), 1 in for DWI 3rd (booked 5 times over 4 years), 1 in for DWI 2nd, OAS 2nd (booked 2 times this year), 1 in for PC (not tracked as it's not a criminal charge), 1 in electronic bench warrant X2 (booked 11 times over 11 years).

3. Farm has been taking out an average of 2 inmates per day. They have 12 available.

4. Sent one out to the hospital last Thursday evening via ambulance. He was cleared and returned to the facility.

5. Continuing to update the policies. I have two more chapters near completion.

Will Dewitte - Farm

1. Will: The wood is being cut down at the property at Route 28 right now. They have trucked a couple of loads today already. Handouts were given to the Commissioners regarding campfire wood and cord wood. Commitment from the State of NH was 5,000 bags of campfire wood. We provided 5,063 bags to the State. This was approximately 30 cords of wood. Gross revenue generated for those bags was \$14,173.25. We paid about \$3,000 for the wood and

\$1,265.75 in bags. Net revenue generated from 30 cords of wood was \$9,907.50. Pole barn estimates were given to Commissioners as well, total estimate being \$20,300 for 120 ft x 24 ft barn.

MOTION: Commissioner Sorensen makes a motion to approve construction of a pole barn next year with some materials being bought this year. Commissioner Solomon seconds this motion. Commissioner Albee votes no. Motion carries.

Public Input

1. Babson: Questions regarding the non-public minutes that were released. Requests that 30 minutes be put on next weeks agenda for discussion of these minutes. Concerns regarding contents of minutes that are not non-public information.

2. Rep. Wiley: Requests to be involved in that discussion regarding the closed minutes.

3. Com. Solomon: Very often, within a non-public session, some information comes up that is public. These items are often discussed at the next public meeting.

4. Comeau: Asks if the pole barn project was put out to bid.

5. Com. Sorensen: This project will be put out to bid.

MOTION: Commissioner Albee moves to go into non-public session for employee issues. Seconded by Commissioner Sorensen. So voted.

Meeting adjourned at 10:15 a.m.

April Carpenter
Recording Secretary