

**Carroll County Commissioners Meeting Minutes**  
**July 28, 2010**

**Commissioners Present:** David Sorensen, Chip Albee, Dorothy Solomon

**Public:** Rep. Susan Wiley, David Babson, Daymond Steer, Asha Kenney, Kathleen Maloney, Domenic Richardi.

Meeting called to order at 8:15 am by Commissioner Sorensen

**Public Input**

1. Kathleen Maloney: Regarding last week's conversation about paving County Farm Road, I went to the Town Hall and asked the Public Works Director to give me a feasibility study on that road. I have copies to give to you. In 2007, part of that road was supposed to be paved when the jail was being built; a 550 foot section.
2. Babson: If this was supposed to be done when the jail was built, is it possible to get it done under the bonding agreement we had since it wasn't taken care of?
3. Com. Sorensen: I will have to go back and look. I am not sure that was part of the agreement.
4. Daymond: Regarding the jail, what is the status of SMRT? Regarding the nursing home, do we know how much surplus we have currently? Do you know what the interest rate is on the bond?
5. Com. Albee: We will find out the interest rate on the bond today. SMRT issue is still in the air. I will be talking with our attorney this morning. The surplus is a moving target until all of the bidding has been awarded. The last major bid to be awarded is the roof system.
6. Daymond: I was asked a question the other night; Do the fingerprints taken at the jail go to the FBI?
7. Com. Sorensen: We can ask Jason when he comes in today.
8. Rep. Wiley: Questions regarding the booking procedures. In review of the minutes, it looks like you all decided that it doesn't need to be implemented right now. Have the town selectmen been notified of this potential procedure.
9. Com. Sorensen: When the police chiefs came in, they said that it costs them overtime. It is going to be worked out between now and when the town meeting is. The chiefs are going to have to put some money into their budget to do this. It's on hold for now. The

police chiefs were notified of this, not the town selectmen.

10. Rep. Wiley: Questions Jason's comment about physical agility standards. Is that a wellness program? What is lethality training?

11. Com. Albee: It could be part of a wellness program. Regarding lethality training, currently, our correction officers don't have lethality training. Our correctional officers don't wear side arms and in some transport situations, that becomes troublesome. We are starting the discussion of whether or not to do lethality training.

12. Rep. Wiley: Comments on the website. It is hard to use, is not user friendly. Minutes are very hard to access.

13. Daymond: Regarding the lethality, do the correction officers have any means of defending themselves now?

14. Com. Albee: That might be a better question to ask the superintendent.

### **Will Dewitte - Farm**

1. The complex is being cleaned up for Farm Day. Spots are being marked out. We are still haying. Regarding the garden, the summer squash and zucchini have been doing excellent, so much so that I could not get rid of them all to the nursing home. I donated 150-200 lbs to the food bank.

2. Babson: We need to find volunteers for the parking for Farm Day.

### **Minutes**

Minutes of 7/21/10 - corrections. Page 1, under Babson, second line, cross out the word had.

Page 5, Jesseman, last line, add \$ to the 20.43. Under Scribner, second line should read me, not we.

MOTION: Commissioner Solomon moves to accept the Minutes of 7/21/10 as corrected. Commissioner Albee seconds this motion. So voted.

MOTION: Commissioner Solomon moves to accept the closed minutes of 6/30/10 and 7/14/10. Commissioner Albee seconds this motion. So voted.

### **Reports**

1. Com. Albee: Update on the nursing home project - Foundation is going to be poured tomorrow. Steel is going up. The bond comes in today.

2. Com. Solomon: Yesterday, there was a meeting in Conway on the bypass which I attended. It was brought up by the selectmen in Conway that they should not do the

southern portion if they are not going to do the whole thing because they are concerned with the congestion and the end of the southern portion. After considerable discussion and input by the committee that has been working on this and people from the public, it seemed to be decided that since the money was already there in the budget for the southern portion, and they would look into constructive ways to avoid the bottle neck that they are expecting at 302, that they would probably go ahead, but will look into another group to survey.

### **Sandi McKenzie, MVNH**

1. Census: 103, 5 Medicare, 31 Private, 67 Medicaid. There are 10 on waiting list. We are giving many tours.
2. MDS 3.0 Training continues. Two staff members will attend CMS training next week.
3. Construction: Creation of 2 catch basins on Thursday (between County Farm Rd and the front driveway. One entrance (side closest to construction site) will be closed off for about 6 hours. BPS notified OCFD. Staff have been notified.
4. Wolfeboro Rotary - We will be receiving a check for \$2,500.00 to be put toward the bus.
5. Summer Olympics was held last week. Joint venture between our rehab dept. and activities dept. Many events: racing, swimming, basketball, ribbon dancing and so on. Culminated with the award ceremony on Friday. Extremely successful. Rehab and activities hope to work together on an activity once a month.
6. Farm Day - August 1<sup>st</sup>. Susan LeClair and Jenn Cormier are coordinating our contribution. Face painting, popcorn, cold drinks, hamburgers/hot dogs, ice cream.

### **Jason Johnson - House of Corrections**

1. Current population is 50 in house, 1 weekenders, 4 transfers, 3 electronic monitor, and 16 on pre-trial release for a total in population of 74.
2. Total number of admitted inmates for the week was 15 (7 repeaters) and total number of released inmates for the week was 18. Repeater Charges: 1 in for AOS, 1 in for DWI, 1 in for disobeying an officer, 1 in for violation of a protective order, 1 in for warrant, 1 in for control drug act, 1 in for breach of bail.
3. Farm has been taking out an average of 4 inmates per day. They have 13 available.
4. SMRT was in last week with MacMillin Construction to assess what will be needed to access the interior roof. They will be back on August 5<sup>th</sup> with a man lift to access the interior roof and get a better assessment of what is happening.

5. Joe was asking if the complex would get a hazmat dumpster either annually or scheduled times throughout the year to dispose hazmat material such as old light bulbs, etc. and an E-dumpster for getting rid of LD computers, tv's, etc.
6. Promoted two line staff to Corporal to fill two open Corporal positions.
7. Answer to Daymond's questions - Fingerprints are forwarded to the FBI. The correctional officers carry a taser.

### **Comments**

1. Rep. Wiley: The work that is being done at the current nursing home is to be commended, to have a 103 residents and a waiting list of 10. They have an excellent news letter as well.

### **Kathy Garry, Business Office Robin Reade, Human Resources**

1. Kathy: We had the initial meeting with Kronos. It went well. We discussed how to proceed with the project. We have a plan as to the levels of training that is going to take place. They need to collect our payroll information, shifts, part-time, full-time, etc.
2. Robin: This is a rapid paced implementation. They are looking to get this up and running as soon as possible. Kathy and I are going to work on that this week. There will be specialists in each department for training that know how to use the product inside and out. It will be a 12-14 week implementation. There are a couple of decisions that need to be made. One of the questions is with the time clocks: do all the employees go to a badge or use a PIN number? The recommendation came that all employees have a badge.

Kathy received a policy in relation to our Federal Funding and Grant monies. It's a handicap accessibility policy to make sure that we are up to standard within the buildings and the people that will be responsible for making sure that happens will be the chairperson of our Safety Committee in conjunction with me to make sure that our policies are in place for disability, etc. This is given to Commissioners to review and sign.

**MOTION:** Commissioner Solomon moves to hire Kathleen Vizard as the clerk at Hales Location. Commissioner Albee seconds this motion. So voted.

3. Robin: We have scheduled the Sheriff's negotiations with the union at 1:00 p.m. on September 1<sup>st</sup>. The shop steward from the Sheriff's Dept was going to confirm with their union representative.
4. Com. Sorensen: We received a petition to dedicate either the café or lounge to Peter

Olkkola. We will record this as being under advisement.

### **Public Input**

1. Babson: Asks about the next batch of non-public minutes and when they will be released.
2. Robin: This is done twice a year. I need to look into the first six months. I need to do 1/10 to 6/10.
3. Daymond: Last week when we were talking about the volunteer driver from Tamworth that works with RSVP. Has this person been recognized? I emailed RSVP, but never got a response back.
4. Com. Solomon: They usually get recognized at their RSVP luncheon held each year.
5. Rep. Wiley: If Incentive Committee has an opportunity to appoint a designated person, I would like to be considered. I have talked to Betsy about it, but I would like it to go on the record with the Commissioners that if you have the opportunity to designate someone, then I would like to be considered.
6. Com. Albee: I don't think we have any authority at all.

MOTION: Commissioner Sorensen moves to go into non-public session for the purpose of personnel issues. Seconded by Commissioner Albee. So voted.

Meeting adjourned at 9:28 a.m.