

Carroll County Commissioners Meeting Minutes
June 9, 2010

Commissioners Present: David Sorensen, Dorothy Solomon, Chip Albee

Public: David Babson, Nate Giarnese, Maureen Spencer, Damon Steere

Meeting called to order at 8:15 am by Commissioner Sorensen.

Public Input

1. Maureen: Town of Effingham- got a grant for the pellet stove and sent a member of the community to a meeting to learn about the grant and all the specifics involved in it. Did the County get that grant?

2. Com. Albee: Yes, and we sent someone to the meeting in Portsmouth.

3. Com. Sorensen: We have someone coming here to talk about energy grants on the 21st.

4. Maureen: Reported the significant amount of red tape involved in this grant and if there is one thing wrong, they deny the grant. This seminar was to avoid those pitfalls.

5. Com. Sorensen: We met two people last Friday at the NHACo meeting that will be coming here on the 21st to assist us in the grant process.

6. Com. Albee: We sent Linda Fox-Phillips our grant writer to this meeting.

7. David B.: What have you done in regard to the petition that is going around and naming something in the new nursing home after Peter Olkkola?

8. Com. Sorensen: We are looking at it in terms of dollar amounts. Rep. Alghren had put in the \$2mil. deal where we have to come up with that money.

9. David B.: What is the Ahlgren deal? The last I knew you folks agreed to put up the first \$2mil the non-profit made to go for paying down the bond and you were going to check if that was legal and I don't remember anyone reporting different. What is this new deal?

10. Com. Sorensen: No, new deal it is the same one.

11. Com. Albee: We just can't pull a big room out of their equation and force them into making \$2million dollars. I think it might be too soon to be naming rooms after people on a celebratory framework, the building isn't up yet and if we do that it should be sometime next year. If the intention of the petition is to have something done this year, then we should name the Delegation Room or something equivalent after Peter.

12. David B.: Except for the fact that Peter championed getting the new nursing home going. He championed day in and day out that the inmates had air conditioning and the folks in the home paying to stay there were sweating it out. You have the Webster Room at the jail and Marge's Jail on the front of the jail though I think it was taken down by Allen.

13. Com. Sorensen: I agree with you that he did support the nursing home, but he was opposed to spending the money to build it.
14. David B.: Then we will name half a room after him.
 15. David B.: Last week I asked about the Hebert mobile and how many miles it has gone and what is the plan with it?
16. Com. Sorensen: What is your point with the question?
17. David B.: I want to know how much money has been wasted on that vehicle. As far as I know it has been used twice in the 3 or 4 years, Jon Hebert drove it back and forth to work and on personal business every single day and the County shouldn't be in that business.
18. Com. Albee: We are out of the business, but are we going to visit past bad practice?
 19. Com. Sorensen: What you may be saying is true, but it also has to be said that you may need that vehicle in that location if there is an emergency. How do you value that? It is like a firetruck, you can save a house or a life.
 20. David B.: I agree, that is why I want to know how many miles are on that truck and how often we use it. When it was purchased we were told it was going to be used to pull that trailer. It appears it has been used twice.
 21. Com. Albee: If you are looking to replace it with a like-kind vehicle I'm in agreement, but if all we are going to do is revisit the past it's not going anywhere.
 22. David B.: These things have a way of resurfacing. I can see a new Sheriff coming in here and asking the Delegation for a new truck to haul the trailer and them approving it.
 23. Com. Albee: Hopefully we'll all get re-elected and that won't happen.
 24. Damon: Can you tell me what's going on with the booking procedure at the jail and how that is going to save money and what are the smaller towns going to do if they can't book at the jail?
 25. Com. Albee: I don't know what the small towns will do. Our position is that the jail is for housing prisoners and our staff are Correctional Officers not Police Officers. The problem we have is that Police Officers are dropping people off that are going to be PR bailed and we need to provide space and man-power to process that person. We are the only County that does this and due to budget constraints and the attitude of the Delegation toward the jail, our resources are very limited. If the person arrested is violent and a threat to society, obviously they come to the jail.
 26. Damon: If we aren't going to do PR bail anymore is there going to be any lead time for this or is it going to be effective immediately?

27. Com. Albee: As far as I'm concerned it is effective immediately. The Superintendent will be here this morning we can ask him.
28. Damon: Will there be layoffs if we don't have people doing the PR bail function?
29. Com. Sorensen: We are short staffed as it is.
30. Com. Albee: Every staffing survey we have had on the jail shows that we are 30% short staffed. The Chief's are meeting today and we have offered to have one of us Commissioners there if they like.
31. Damon: I'm told that the jail is the place the breathalyzer is because the smaller towns don't have one, what are they to do with that?
32. Supt. Johnson: We have been housing the Sheriff's breathalyzer for about 10 years now.
33. Maureen: You had talked last week about sending a letter to the towns on the policy change. Has that gone out?
34. Com. Albee: We are talking with our Superintendent on that.

Close public input and into regular session at 8:30am.

Review of the minutes.

Com. Solomon: We need a correction on the minutes of June 2nd to #9, the Hale's Location Clerk will be leaving as of December 31, 2010 not June 30, 2010.

Com. Solomon moved to accept the minutes of June 2, 2010 and Com. Albee seconded. All in favor, so voted.

Com. Solomon moved to accept the non-public minutes of May 5, 2010 and May 9, 2010 and Com. Sorensen seconded. All in favor, so voted.

Will DeWitte, Farm

Will: The garden is all planted and we doubled the size from last year. Majority of that is pumpkins, but we also added more vegetables than last year. The hay wagons are in and we got the lumber back. I hope to start assembling those today. We have one we bought last year, just the two new ones need to be put together. Campfire wood is going good, we have taken out three loads already to the various campgrounds. On the first two loads that went out, there was less then 6 cords of wood and we made the same amount of money as 12-13 cords of firewood.

Com. Sorensen: Did you ever check with Purity Springs Campground?

Will: I have not gotten to them yet. We have not gotten all of our logs yet and I don't want to drain the firewood, but I will be talking to them soon. I spoke with Wendy and she asked if you had a chance to sign off on the contract.

Com. Sorensen: Yes, we signed it last week, she must not have received it yet.

Will: She is waiting on that and with DOT for the road cut. She only has a 60 day window for review and it is not going as quick as she hoped, but she is still in the window. The farm staff has been helping out at the nursing home, they are installing air conditioners. Another issue happened this week with the generator. It flashed out and we lost power and dispatch went down and the generator didn't kick on. Wayne came in and we called Milton Cat to take a look at it. They were having issues and wouldn't send anyone out to look at it. I let them know that this cannot happen again, when we request them here they need to show up. Wayne ran a test on the generator and it was fine. The electricity has to be out for 5 seconds before it kicks on and I don't know why their screens went blank, it must have to do with their back up system. There is nothing wrong with the generator.

Com. Albee: Maybe it is the new backup system that Capt. Meyers put together that is causing the problem.

Will: All the blueberries are back in, they are mulched and aerated and looking good. We will get some berries, but not the full production. I have kept track of all the costs associated with moving them here is the total which is \$10,997.58.

Com. Albee: We spent 40 hours doing this?

Will: Yes. It was a long week.

Com. Sorensen: We just wanted to know what it was going to cost. Some of this should come out of the new nursing home as we had to move these because of the new building. We should be reimbursed for some of these costs.

Discussion of the water and irrigation over there.

Com. Albee: Who moved the fruit trees, was that you.

Will: No, you would have to check with Chris from BPS. I just watched him do it and told him where you wanted them placed.

Com. Sorensen: You're going to hay out in front where the fence is correct?

Will: Yes, but it is not on my priority list. It's going to be difficult to do and it isn't the best hay, but I do want to do it. We will figure it out. We haven't started cutting yet, but we plan on doing it next week, hoping to have a good stretch of weather.

Com. Sorensen: Did you put a date on the bidding for the John Deere?

Will: I originally put June 1st, but it didn't go the way I wanted and we only got one return, so I haven't set a specific date.

Will gave the Commissioners specifications on a new tractor and what its capability should be.

Com. Albee: So you are suggesting a new tractor?

Will: Yes, ultimately. Here is the quote, it does not include 2 different options I wanted, so the other sheet has an additional \$2,500.00.

Discussion on the tractor features and tractor dealers.

Com. Albee: We don't have \$13,000.00 in your budget to buy a new tractor.

Will: A tractor would be higher priority than some of the other things we budgeted for this year and we could come up with a large amount to get to that number.

Com. Albee: We want to put this out to bid.

Will: My understanding is they give us municipality pricing. I personally would push for John Deere as the dealer is close for parts, etc.

Com. Albee: We need to go through the bidding process and give everyone the opportunity to bid on it.

Com. Sorensen: We can always waive the process if need be. Can any of the tractors you have now do what's on this list?

Will: No, they can do some of the things, but not everything listed.

Com. Albee: Will we be able to get rid of any of the other tractors?

Will: No, we really need 3 tractors. My long range plan is we get a new tractor and then we look at rotating out the older one and always maintain 3 tractors.

Com. Sorensen: Some of the things on your list the backhoe can do.

Will: But the tractor can do all of these things.

Com. Albee: Did you work for the state tree farm?

Will: No, the state prison farm.

Jason Johnson, DOC

Com. Albee gave Jason certifications he received at the NHACo meeting last Friday.

1. Current population is 47 in house, 0 weekenders, 4 transfers, 2 electronic monitor, and 18 on pre-trial release and for a total in population of 71.
2. Total number of admitted inmates for the week was 26(12 repeaters) and total number of released inmates for the week was 28.
 - Repeater Charges:
 - 1) 2 in for Electronic Bench Warrants
 - 2) 2 in for Operating after Suspension
 - 3) 2 in for DWI and Controlled Drug Act
 - 4) 1 in for DWI
 - 5) 2 in for Control Drug Act
 - 6) 1 in for Burglary
 - 7) 1 in for Felonious Sexual Assault
 - 8) 1 in for Violation of Protective Order, and Criminal Threatening
3. Farm has been taking out an average of 4 inmates per day. They have six available.
4. John Alese from NIC will be at the facility on August 17th and 18th to conduct the operational assessment. He will be on site for two days to conduct the assessment.
5. We received a letter from the Town of Wakefield Parks and Recreation thanking us for helping out with Pride Day.
6. I handed out three letters of commendation to my staff regarding actions a supervisor and two nurses took regarding the care of an individual who was brought to us. The individual was refused for medical reasons and sent to the hospital. Later we learned that the individual was sent out by helicopter.
7. I had a meeting with Chief Meyers regarding SB500 which will be taking effect July 1st. This allows probation/parolees to be housed in the facility for one to five days for technical violations, limiting the amount of days that a parolee goes back to prison

for violations, etc. This will have an impact on our budget. I will start tracking this beginning in August to see what the impact on the budget will be.

8. We needed to send an inmate out because of a conflict of interest with a staff member.
9. I have 3 items for non-public.

Com. Albee: We had an inmate that needed IV change and there was some question about who was going to cover shifts and there was some confusion. Don't we have a full-time medical person there? Is the LADC full-time? It ended up that Cheryl helped out that day. Is the person from Primex coming in this week?

Jason: Yes and no. Primex is coming today at 1pm.

Robin Gordon, County Attorney

Robin: The County Attorneys have been meeting about the HB500 and are very concerned about it and we have been told that they will be releasing 50 people total, approximately 5 people per County. I don't know what the impact will be. I met with County Attorney's from Grafton and Coos last week to see if we could take a regional look at this. Some of the money is supposed to come back from all the savings. It is on our radar.

Robin: There is some stimulus money coming into the AG's office and the County Attorney's have gotten together and are looking at a central data management center that would connect us all. Last time this happened Carroll County did not get funds for a database system.

Com. Sorensen: Do you know why we didn't get the funds.

Robin: I really don't know why that happened I wasn't here at the time. There was a period of time the Delegation wasn't accepting any type of grants. These data management programs cost between \$30k-\$50k and there will be yearly fees associated with them. We currently don't have a system now and it is all done manually. It would clearly save the cost of another staff person.

Com. Albee: Is this to manage statistical data?

Robin: For everything.

Com. Albee: So it is actually a management tool.

Robin: Yes, managing all of our data. Friday several of us are going to Belknap to look at several vendors products. These products are amazing what they can do. We also are looking to make sure these systems are compatible with the J1 systems that law enforcement use. It would be a shame if we were not able to be a part of this.

Com. Sorensen: Do you have any idea how much money is involved?

Robin: One of the vendors who did a presentation stated it is based on number of licenses, but it is between \$30k-\$50k.

Com. Sorensen: How much money will you receive?

Robin: Hopefully the full amount.

Com. Albee: After that you have your annual maintenance fees, etc.

Robin: That could run around \$5k a year.

Com. Albee: Which is significantly lower then the cost of an employee. Will this go out to bid?

Robin: We will tell the AG's office what program we want based on the vendors products we saw. I hope they will all give us some sort of a bid. Bud Fitch from the AG's office will handle that piece of it.

Com. Sorensen: So, they will pay for the program directly?

Robin: I'm hoping that will happen. It will depend on how many counties participate.

Com. Albee: The sharing of information is a good idea, but a centralized server may not be as controllable as a local server.

Robin: There is a definite benefit in tracking where offenders in the state are by sharing data.

Com. Albee: It will be nice to join the 21st century. Will this replace any other of your computers or equipment?

Robin: Yes, the server.

Com. Albee: I'm thinking budget and all that will this handle these things?

Robin: Oh yes, it will track the data and print all kinds of reports. My other issue since we are discussing IT, is that my backup system is defunct. David Wells gave us some ideas about what we could do in planning for the long term. We looked on-line for cost and I don't have that money in my budget for that. If there was a catastrophic event in this building we would lose everything.

Com. Albee: It may not happen this year, but you need to do something for next years budget.

Robin: Yes, but I need to do something now.

Com. Albee: Is there something you can institute now until the end of the year.

Robin: We were limping along with the backup and now it's not working at all. I have no money in my budget for this.

Discussion of backup storage capacity and maybe be able to mirror image the drive.

Com. Albee: What is the timeframe on the new system.

Robin: They were talking by the fall and that would not solve the backup problem.

Kathy Garry, Business Office

Kathy: I received a letter from Primex that we received funds in the amount of \$3,290.00 for Worker's Comp. safety improvement programs for things like resident lifting devices, anti-slip materials, wireless be alarms, exterior lighting, ergonomics, etc. Any thoughts for a need for this?

Letter to be sent to the department heads and the safety committee for review. Request to be sent to Primex and then they approve the purchase. Discussion of some existing safety issues.

Kathy: Received a letter to waive our economic recovery bond. Do we waive the need for an economic recovery bond for Carroll County? If we waive it, the funds are there and if there is an organization within Carroll County needs it they can receive, but they try to keep it in the County.

Com. Albee: Before we sign off on this one I would like to know what happened with the last economic bond.

Kathy to check on that.

Kathy: Have the victim witness grant application for \$2,650.00. The state put in an additional \$1,500. to send staff to conferences, trainings, etc. If not used, it reverts back.

One signature needed, Com. Albee made a motion for Com. Sorensen to sign the document, Dorothy seconded. All in favor.

Kathy: I got an email from Chuck Henderson that he was going to try and attend the meeting today and I advised him that the energy people were coming on the 21st.

Com. Albee: We have two other people coming that we met at the NHACo meeting on Friday, who work for the state to facilitate these grants. It's definitely a process. I got the impression he will be at the Complex today and wanted a tour of the site.

Com. Sorensen: We would like to have you at the meeting on Monday the 21st at 10am.

Kathy: Need to go out for bond for July 1st. I have been speaking with David Barnes about the process and the public notices that have to go out, etc. The paperwork is coming together, we should have a formal vote from the Commissioners for the amount. It has to be an advertised vote.

Commissioners agree to do the vote June 23rd.

Com. Albee: Status of Kronos?

Kathy: I have been working with Robin on different companies to get proposals out to. We should have some responses in a week or two. We will proceed from there.

Commissioners Report

Com. Sorensen: The meeting on the 21st is McGill will be coming in to talk about the pellet proposal for the furnaces for the nursing home. He is coming at 9:00am and the grant specialists from the state will be here at 10:00am.

Com. Albee: I would like to propose that we put together a list of what we would like to have in the old nursing home and start the process of putting out an RFP for architects, with our general requirements.

Com. Sorensen: The 3 of us attended the Association of Counties meeting where we met the two gentlemen from the state and what their contract was and how they were going to help the counties with these grants. Steven Weisman and associate will be here on the 21st.

Maureen: Can someone from the towns come to this meeting?

Com. Albee: Yes, or they will visit the Town. The state put a grant together to get a coordination team developed to assist local communities and counties with energy grants.

Com. Sorensen: I asked about auditing the counties at the meeting and people expressed that there was very few firms that did it and Mason and Rich was one of the best.

Com. Albee: That's a sorry state of affairs, considering we can't get an auditors report for 6 months.

Com. Sorensen: Some counties put it out to bid, but Mason and Rich is one of the better ones. Some of the counties are a year behind because of their auditing process. Our Annual Report should be available now for the public.

Public Input

Damon: Did you say earlier your drafting a letter to the Police Chiefs? When will that happen?

Com. Albee: Chiefs are meeting at the jail this morning and Jason and I had talked about drafting a letter, but I'm not certain we need to. I'll see what happens this morning.

Nate: What about PC what happens there?

Com. Albee: Once somebody is PC that's when we get in the game, that's our job, to house people that need custody.

David B. You're considering hiring an architect to determine what to do with the old building? Why did we spend over \$3 or \$4 or \$5,000 over a year ago to look at that.

Com. Albee: What we would like is all interested parties, Co-op Ext. included, put together a list of what we would like to see in that building, you have your plan for your office space, we need to talk about the laundry, etc. then put out an RFP for an architect, so we can get the design process going.

Damon: Next week, will we get an update on how the Chief's meeting went?

Com. Albee: PR bail is not why they are meeting. They meet every month.

Damon: I spoke to a Chief in a very small town and they don't have the facility to book; a lot of towns are like that.

Com. Albee: At some point in time we have to do our core mission at the County, which is housing prisoners that are a threat to society.

Com. Sorensen: There are plenty of small towns around the state that are doing it because the County jail is not doing it for them.

Damon: They can't turn on a dime because this is the way it has been done for a long time and they want some lead time to make changes.

Com. Albee: A perfect example is the situation with the women living in her car and the State Troopers dropping her off at the jail, they have a barracks, she wasn't a threat. What they are asking our Correctional Officers to do is police work. They are not trained police officers.

Damon: Is the officer bringing them doing the work or the Correctional Officers?

Com. Albee: The Correctional Officers, that's the problem. If we want to enter into a dialogue about them having space to book that's a whole different conversation.

Damon: Is there any possibility of giving them lead time to accommodate for the change? One Chief asked for a year or 6 months to adjust.

Com. Albee: What is it they need? What town is it? They don't have an office?

Discussion ensued about this topic.

Com. Albee: If one of the Chief's is having a problem they need to call us.

Seacoast Dialysis will be coming in at 11:00am if you are interested in coming back.

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MOTION: Commissioner Sorensen moves to go into non-public for the purpose of personnel issues. Commissioner Solomon seconds this motion. So voted.

Meeting temporarily adjourned at 9:45 a.m. to resume again at 11:00am

MOTION: Commissioner Albee moved to go come out of non-public and back into public session, Commissioner Solomon seconded, all in favor, so voted.

Meeting with Seacoast Dialysis – Lynne Banford and Kathy Dickey

Commissioner Solomon, Sorensen, Albee, Chuck Henderson, Scott McKinnon, Damon Steere.

Com. Solomon: Do you come prepared with an answer to our dilemma and to do the right thing by Carroll County?

Note taken that there was a reporter present.

Lynn: We did look at the demographics for Carroll County and not much has changes since 1998 and we looked at where the patients are concentrated.

Introductions were done.

Lynn: In looking at demographics and working with our development team what we have come up with is putting in a smaller unit here. There isn't enough of a population to sustain our typical unit of 12 dialysis stations or more. What we are looking at is a 6 station facility somewhere in the County working with you (Commissioners) to get your input as to what some good options would be. The other piece would be to push our home development side, where patients would do dialysis at home. We offer hemo-dialysis and peritoneal dialysis in the home. They would come to the clinic twice a month to be seen by the Doctor, nurse, nutritionist and social worker and that would be a great modality here.

Scott: Is this a different service than if you go into the actual center?

Lynn: The only thing that is different is you do it yourself. We teach a partner how to do the hemo treatment, to put the needles in and run the machine, but the peritoneal treatment the patient can do it themselves through the abdomen.

Explanation of each dialysis process.

Scott: Is the quality of service on par in either setting?

Lynn: Yes.

Lynn: Something we also do is we target pre-dialysis patients to educate them. Statistics show the more education you give to patients before the start of dialysis the more would elect to be in a home setting. We have started in the Rochester facilities educational seminars in which we talk about all the treatment options, dialysis, home dialysis, transplant, discontinuation of therapy.

Kathy: This needs to be run by my Executive team of the company, but what we are thinking of is a small, 6 station treatment center where we will do training for the patients to receive treatment at home.

Scott: Do you have this size facility anywhere else.

Kathy: I don't have one this small anywhere else. We normally don't build smaller than 12 for economic reasons, but with bringing in more home dialysis patients it is something to work at.

Lynn: The home patients could also be treated here as well if necessary.

Com. Sorensen: How many people do you think would participate in the home therapy?

Lynn: It's hard to say without knowing the patient, but we set a goal of 10% of our patients to receive treatment in a home setting. Home treatment is not for everyone, especially if you have limited social support, but it is a great option for those who can do it. It would help to meet the needs you communicated to us.

Com. Sorensen: What kind of requirements do you have for that type of facility.

Lynn: We typically look at 7200 sq. ft. for station units, so we would be looking for 3-4000 sq. ft. for this station units. We need to look at the incoming water supply. We really look to be on municipal water system as our requirement is astronomical.

Scott: Does your analysis address your location needs?

Kathy: We haven't picked an area yet, but we are looking at Ossipee, maybe Ctr. Ossipee and a little further.

Lynn: We would set up site searches and engage a realtor and go around to the different areas and see what's available.

Kathy: Fulfilling our water needs has always been an issue, especially in NH.

Com. Solomon: What do you think Scott?

Scott: I think it is a very creative solution with the wrap around home service and if you can get your management team on board that would be great. I think the water issue is crucial. We want to make it more convenient for people.

Discussion on location focusing on Tamworth and ease of accessibility for the traveling nephrologist.

Com. Sorensen: What is the timeframe you see this happening?

Kathy: Not for a year or so. The biggest thing is finding the site, square footage, water and nephrology coverage.

Site discussion continued.

Kathy: I need to bring it to my Executive team for final approval.

Com. Solomon: When you made your calculations on number of patients were you using only your records?

Kathy: No, we go through the ERSD network who sends us every dialysis patient in New England and then our analysis team works on the list to identify location of patients in proximity to proposed new unit. A 6 unit facility more than accounts for the Carroll County patient population and accommodates future growth.

Discussion of how water effects dialysis in a clinic and a home setting.

Com. Sorensen: Do you think the chances for approval are pretty good?

Kathy: Yes, I do.

Scott: I think this will be a great resource for the community. I am very much an advocate in bringing new services to the community.

More site discussion.

Com. Solomon: Please keep us in the loop.

Com. Sorensen: The County Commissioners are in support and the hospitals are in support. Chuck Henderson can't guarantee anything, but he will send out an email as to what is going on with the Dialysis discussion.

MOTION: Commissioner Sorensen motioned to come out of public session, Commissioner Solomon seconded, all in favor, so voted.

Meeting adjourned 11:30am.