

Carroll County Commissioners Meeting Minutes
May 19, 2010

Commissioners Present: David Sorensen, Dorothy Solomon, Chip Albee

Public: David Babson, Nate Giarnese, Joe Kowalski, Maureen Spencer, Daymond Steer, Bob Pratt, Kevin Houle, Kathleen Mahoney.

Meeting called to order at 8:15 am by Commissioner Sorensen.

Public Input

1. Babson: Commented regarding the Delegation Meeting. The salary reports were given to the Delegates just before the meeting started; they had no time to review the report before the meeting started.

2. Com. Sorensen: You would need to talk to the Chairperson of the Delegation. They are the ones responsible for getting this information to the Delegates to review before meetings are held.

3. Babson: Comments about the meeting minutes recordings being saved and not erased. Feel that all should be saved for future reference especially regarding the bids for the new nursing home.

4. Com. Sorensen: Copies of all transcribed minutes are available as written. A new recording device is being purchased and all recorded minutes will be saved.

5. Joe: Regarding the situation discussed a couple of weeks ago about the dispatch center employees; Has this been resolved yet?

6. Com. Albee: With regard to employees outside of the deputies: we manage all of the employees with the exception of the deputies.

7. Bob Pratt: Represent the Town of Ossipee and the Ossipee Conservation Commission. Here to ask for donation of top soil. Land purchased in 2008 for a pull off for the public to drive onto to look at view. We are looking for about 150 yards.

8. Com. Sorensen: We will have to wait and see what we will need for our purposes. We will be creating a hay field.

Minutes from May 12, 2010

MOTION: Commissioner Solomon moves to approve the minutes of May 12, 2010, as amended. Commissioner Albee seconds this motion. So voted.

Reports

1. Com. Solomon: I have contacted Superintendent Johnson about today's luncheon event. Anne Hamilton would like to attend, and Wally Campbell will be there as well.

2. Com. Sorensen: This project is in regard to 4 inmates that took a culinary course with Len Martin from Kingswood High School.

3. Com. Albee: There was a second meeting on Tuesday for the nursing home. We went through a list of things that have happened; propane tank relocation, the beginning of the footings. An explanation of the field density reports that we got last week from S.W. Cole are available. Gravel was tested as it came in and if it did not pass, that gravel was removed. BPS has also added an additional person to their team for quality control. His job is to coordinate with Chris and actually be in the field all the time for inspection. We are going to have the interior design people coming up in 2 weeks to try to get that package put together; I think we need to hold a building committee meeting to discuss the interior design.

Jason Johnson - HOC

1. Current population is 49 in house, 0 weekenders, 3 transfers, 2 electronic monitor, and 20 on pre-trial release for a total in population of 74.

2. Total number of admitted inmates for the week was 21 (8 repeaters) and a total number of released inmates for the week was 22. Repeater charges were 1 in for Criminal Non Support, 1 in for Simple Assault X2, Criminal Threatening, 1 in for Failure to make restitution, 1 in for Operating after Suspension, 1 in for Second Degree Assault X2, Simple Assault X2, 1 in for Criminal Threatening, 1 in for Protective Custody, 1 in for Violation of Bail.

3. Farm has been taking out an average of 6 inmates per day. They have 11 available.

4. I have a response from NIC (National Institute of Corrections) approving the operations assessment. I will be choosing a person from the list provided by NIC. I will keep you updated on the progress.

5. I along with Officer Hunter took 6 inmates to Wakefield on Saturday for the Pride Day project. We were out for approximately 1 ½ hours. No issues. I spoke with Parks and Recreation Director to obtain feedback. He informed me that he was pleased with how it went and he received positive feedback from the community.

6. Fire alarm company was in last Friday to install new panel. Final testing will be conducted tomorrow. It was determined that the CPU in the panel went bad.

7. One inmate was sent to the hospital by ambulance Tuesday morning. This inmate was treated and returned to the facility.

8. I attended training at the Police Standards and Training for the past two days sponsored by the NY State Prison discussion PREA and response to Sexual Misconduct. PREA was established in 2003 under President Bush. Draft standards were given to the US Attorney General who has one year to make a final approval. This is due next month. Standards are to do training with both staff and inmates about sexual misconduct, how to

report and investigate the misconduct, and standards on investigations. This impacts both state and local agencies.

9. Copy of the Inmate Rules and Regulations booklet was provided to the Commissioners for them to review.

Sandi McKenzie - Nursing Home

1. Census is 102, Medicare 6, Medicaid 65, Private 31. There are several awaiting placement.

2. Certificate of Need process - paperwork is up to date. The last piece will be submitted today or tomorrow, that has to do with the commencement paperwork, saying that we have officially started the project.

3. Nursing Home Week last week was very successful. \$1,000 was raised which will go towards the bus.

4. Staffing issues - Over the last week or so, we have had some staff out for medical issues. We are working with Robin on this. There are some nurses that have sustained injuries (not work related). We will post for short time coverage.

5. We did have a meeting yesterday. I asked to look at security of doors and how that works within our wireless paging system. For the residents that are "wanderers", they will be wearing an identifier band on their ankles and doors will close if they attempt to leave. Options for the elevator were discussed. Two options - one is a code system and the other would utilize the ankle band system.

6. Com. Albee: Sidewalks were discussed, cement vs. pavement and the costs involved. Discussion also regarding whether or not Sandi needs to be here at every meeting every week if there are no pertinent issues to report. A weekly written report can still be submitted.

David Meyers - Sheriff's Department

1. Replacement unit bids are coming in for the server room. The first estimates are coming in around \$5,800 not including installation. We are trying to come up with a less expensive solution. Another unit brand with the same specifications is being looked into.

2. Regarding the trucks, we have three bids back. One from Grappone Ford, Merchants and McDonald Motors. Merchants was highest at \$33,072. McDonald Motors was \$31,109.72. Grappone Ford was in \$30,521. My recommendation to the Board is to go with McDonald Motors for the extra \$500 because they are local in Carroll County. The service through McDonald Motors has been exemplary. They actually took care of an out of warranty item on one of our cruisers and they did that because we were in the County. The truck that we have now will be returned on July 2nd. This will be replaced by a Ford Expedition with a Class 4 towing package to be able to pull the emergency operations trailer. Fully marked unit with light bar, prisoner transport cage, car 54 radio system and laptop. It will be used for transports. It will be issued to a deputy that lives close to the Sheriff's office. \$7,777.43 will be coming out of this year's budget.

MOTION: Commissioner Albee moves to purchase Ford Expedition for Sheriff's Department from McDonald Motors for \$31,109.72. Commissioner Sorensen seconds this motion. So voted.

Public Input

1. Babson: Questions what was wrong with the panel that was replaced in the jail reported by Jason Johnson.

2. Com. Solomon: The fire panel failed, CPU in the panel went bad.

3. Babson: Questions why grievance procedure is not open to the public.

4. Com. Albee: It's an arbitration proceeding. It hasn't risen to the level of the court. It's two legal teams. I will try to report as much as possible.

5. Maureen: Feel that written reports from supervisors are adequate instead of coming to these meetings when they could be making better use of their time, unless a pertinent issue arises.

MOTION: Commissioner Sorensen moves to go into non-public for the purpose of personnel issues. Commissioner Albee seconds this motion. So voted.

Meeting adjourned at 9:30 a.m.