

**“DRAFT”**

**Carroll County Delegation Meeting**

**Minutes**

**May 17, 2010**

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Robert Bridgham, Mark McConkey, Susan Wiley, David Knox, Tom Bucu, Joseph Fleck.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer, Joe Kowalski, Daymond Steer.

Meeting called to order at 9:00 a.m. by Rep. Betsey Patten, Pledge of Allegiance

1. Rep. Patten: We have a quorum today. Today, we have the revenues and expenditures for the first quarter. We will set the salaries as well. One thing that did happen in municipal and county this year is we did do stuff on accounting for the nursing homes and we also made it so that the delegations can meet at least twice for their looking at the budgets instead of the required four times.

**Public**

1. Babson: When discussing the Sheriff's salary, could you make some kind of motion that we pay to clean the uniforms vs. paying for sport coats and plain coats and calling them uniforms.

2. Rep. Stevens: It can't go over what is allowed in their budget.

3. Rep. Ahlgren: The situation with this is what the IRS technically allows for uniform cleaning and uniform reimbursement vs. what is typically done in most municipalities around the country where they will reimburse a detective for his suit coat, whereas, according to IRS standards, anything that is a regular coat and that sort of manner is not considered a uniform and is therefore not reimbursable and should be added to their earnings. I bring that up because of how typical it is in municipalities.

4. Rep. Patten: We are here to do salaries today. We will talk about uniforms at the budget process.

**Minutes of March 22, 2010**

MOTION: Rep. Umberger moves to accept the minutes of 3/22/10. This motion is seconded by Rep. Fleck. Motion carries.

**Salaries**

1. Rep. Patten: I had talked with the office to find out if there have been any requests to increase any of our elected official's salaries and they had not received any. We can look at our handout for Carroll County Elected Officials. The County Commissioners get \$10,500, the County Treasurer is \$4,725 which also what he had called in and said that was ok. Register of Deeds is at \$41,580. The County Attorney is at \$70,000 and the Sheriff is at \$60,375. We did a good job at getting our budget under control this year and I think that for the elected officials, I think that this is fine.

MOTION: Rep. Knox moves to accept the salaries for 2010 to 2011 as recorded. Rep. Stevens seconds this motion. Motion carries.

## **Expenditures**

Expenditure guideline handout is reviewed.

Page 1 - Commissioners 21%, Treasurer 18%

Page 2 - Special Fees and Services 9%, Human Resources and Services 19%, Water Works 19%.

Page 3 - Attorney 21%, Victim/Witness Assist 21%

Page 4 - Registry of Deeds at 21%. Sheriff's Department 20%

Page 5 - Dispatch Center 23%

Page 6 - Medical Referee 12%, Administration Building 21%

Page 7 - Human Services Department 19%, Maintenance 22%

Page 8 - Sewer System 10%, Jail & House of Corrections 21%

Page 9 - Farm 13%

Page 10 - Cooperative Extension 24%, Interest Expense 25%, Long Term Debt 0%,  
Regional Appropriations 14%, Capital Reserves 0%

Page 11 - Carroll County Convention 12%. Total General Fund is at 19%

Page 12 - Nursing Home Administration 23%, Nursing Home Dietary Dept. 20%

Page 13 - Nursing Department 20%, Plant Operations 23%

Page 14 - Laundry Dept. 15%, Housekeeping Dept 24%

Page 15 - Physicians and Pharmacy 13%, Physical Therapy Dept 20%, Recreational Therapy  
Dept. 21%

Page 16 - Social Services Dept. 21%, Special Services Dept. 23%

Page 17 - Total Enterprise Fund 21%

Page 18 - Grand Total Expenditures are at 20%

## **Revenues**

Revenue guideline handout is reviewed.

Page 1 - County General 25%, Sheriff's Income 17%, Registry of Deeds Income 18%,  
Jail and HOC 15%, Farm Income 25%

Page 2 - Maintenance Income 44%, Interest Income 31%, Other Revenue 25%  
Total of General Fund is 24%

Page 3 - Revenue Guidelines for Enterprise Fund overall is at 27%

Page 4 - Grand total of Enterprise is 25%

1. Rep. Umberger: I am concerned in particular about the Registry of Deeds income because we are not seeing houses or businesses moving. If we don't have to come back in 3 months to review it, I certainly would appreciate something from the Commissioners as to where we are standing in regards to Registry of Deeds. It is a very important source of income for the County.

2. Com. Albee: We will send a second quarter report out to everybody.

MOTION: Rep. Stevens moves to go into Convention. Motion seconded by Rep. Knox. Motion carries.

MOTION: Rep. Stevens moves to approve the action taken in respect to the salaries for elected officials and minutes of March 22, 2010. This motion is seconded by Rep. Umberger. Motion carries.

MOTION: Rep. Stevens moves to come out of Convention. Motion seconded by Rep. Knox. Motion carries.

### **Public**

1. Babson: Regarding the Sheriff's revenue on writs on page 1 of Revenue. I would think writs would be something that would happen on a regular basis, yet he is only at 11%. Is it being held by the Sheriff's Dept.

2. Com. Sorensen: Money is coming in when it is collected. It is not being held by the Sheriff's Dept.

3. Babson: Rep. Bridgham asked about the radio and communications at the Dispatch Center regarding the Expenditures on Page 6. The fire was last Wednesday, so I am sure that it hadn't been billed out yet. Another point of interest - Years ago when I was on the Delegation, we set incoming salaries with a maximum and minimum in case the person being elected didn't have any experience.

4. Daymond: It sounds like the numbers of pretty good except for the Registry of Deeds with their income being a little low. What specifically is down, is there a particular line item that you are worried about.

5. Rep. Patten: The recording fees are down.

6. Rep. Patten: April is taping us and she has a recording unit that cannot be transferred. Until we approve the minutes, the recording will be kept. I know that it is not a requirement that the recordings are kept, it's a requirement that the minutes be kept. A new digital recorder is being purchased that will be able to be downloaded and kept for records.

7. Rep. Patten: Next meeting to be set up in September. A date is discussed and September 20<sup>th</sup> is chosen.

MOTION: Rep. Umberger moves to adjourn at 10:20 a.m. Motion seconded by Rep. Bridgham. Motion carries.

