

**Carroll County Commissioners Meeting Minutes**  
**May 12, 2010**

**Commissioners Present:** David Sorensen, Dorothy Solomon, Chip Albee

**Public:** David Babson, Nate Giarnese, Joe Kowalsky

Meeting called to order at 8:17 am by Commissioner Sorensen.

**Public Input**

1. Kowalsky: Asked about Fairpoint contract and the paperwork that was signed. Wants to know if Fairpoint will be called in to talk about it. Is worried that they are under the impression that we have signed a contract with them, when in reality we haven't. Requesting more investigation.

2. Com. Albee: We have not found that the Board of Commissioners actually voted to have a contract signed.

**Reports**

1. Com. Sorensen: I went to the County Association last Friday. One item that came out of the meeting was that they think that there are going to be three private nursing homes that are going to be closed down. There will now be more pressure on County Nursing Homes to pick up residents from the private nursing homes. We did have a meeting with the Commissioner of Health and Human Services and Chip and I will be on that committee to see what reductions can be made. All contracts will be looked at with the different agencies throughout the State; there may be duplications.

2. Com. Albee: Cybertron came in and did a presentation for the service on the computers at the jail. I think it is something that we should not let drop. There are two sheets which delineate all of the line items of the budget for the new nursing home and the values scheduled with a second line showing the awarded amounts. These are available to anyone who would like to see this. I talked with Captain Meyers about a cruiser purchase. They are going to replace the truck. He has sent it out to bid. It is in the budget.

3. Com. Solomon: On Thursday, I attended a breakfast in Conway. They were discussing the new healthcare bill and how it would impact small business. I met Curtis Coleman there and I apologized for the fact that his company did not get the bid. He said he understood and he did get the subcontract for the concrete work. I was told on Monday that an employee of a company that got awarded a subcontract resides in Albany. On Friday, I had a meeting with Scott McKinnon, CEO of Memorial Hospital. They are trying to expand on the hospital's care for outpatients, they are bringing in a lot of specialists. Most importantly, he has been in touch and keeps on top of the dialysis group. They will be here next month to update us on what is happening.

## **Minutes from May 5, 2010**

MOTION: Commissioner Solomon moves to approve the minutes of May 5, 2010. Commissioner Sorensen seconds this motion. So voted.

### **Wendy Scribner - Contracts**

1. Wendy: You were all sent a copy of the contract. Item #3 which is that in this contract, we are planning on settling out the payment when the operation is complete. We will track it throughout. Item #8 - I have put in there that the County will pay for the materials needed to develop the driveway access onto the property. We are meeting with DOT at 11:00 this morning regarding permanent vs. temporary access. They did tell me that we cannot have permanent logging access, but you can have permanent woodland access and then you have to apply each time you want to go in there to do logging because they will have conditions about rock that needs to be there to knock the mud off the tires.

2. Com. Sorensen: Asks if the access is going in where the old one was.

3. Wendy: It's going in just to the west of that. The property line is to the west of the old access, so for us to be on our property, we had to move it a little bit further west. I did talk to the Town of Ossipee regarding having two separate intents to cut and we do. I have begun to fill out the two intents and ask if you would be willing to sign those now so we can start getting those processed.

MOTION: Commissioner Albee moves to accept the contract with some minor revisions made by Wendy Scribner. Commissioner Sorensen seconds this motion. So voted.

4. Com. Sorensen: Both commissioners authorize me to sign the intent to cut. Intents to cut were signed by Commissioner Sorensen.

### **Non-public Minutes from 4/14/10 and 4/21/10**

MOTION: Commissioner Solomon moves to approve the non-public minutes from 4/14/10 and 4/21/10. Commissioner Sorensen seconds this motion. So voted.

### **Will Dewitte - Farm**

1. Will: The majority of the fertilizing is all done. The waterline was put in across the street for the blueberries and we are working on getting those transplanted. We have the holes dug and the trenches are done. We did discover that the waterline that ran through that field was not where it was on the plans. We are amending that onto the plans for future use. We are taking some logs out today for some milling for the hay wagons. I have been putting together three different places to advertise for selling a couple pieces of equipment that we have: Uncle Henrys, Market Bulletin and Craig's List as that is where farmers tend to look for equipment. I would like to look at getting another tractor that would be primarily used for our haying purposes and hauling wagons. The bills are starting to come in now for the cost of relocating the blueberries. I question what budget these expenses will be coming out of. I am hoping this will come out of the nursing home budget.

2. Com. Sorensen: I will look into that. It shouldn't come out of the farm budget.

### **Jason Johnson - HOC**

1. Current population is 47 in house, 0 weekenders, 4 transfers, 4 electronic monitor, and 20 on pre-trial release for a total in population of 75.

2. Total number of admitted inmates for the week was 14 (4 repeaters) and a total number of released inmates for the week was 13. Repeater charges were 1 in for violation of a protective order, 1 in for a warrant, 1 in for criminal mischief and protective custody and 1 in for fugitive from justice.

3. Farm has been taking out an average of 4 inmates per day. They have ten available.

4. Culinary Arts class certificate presentation will be next Wednesday at 12:30. The inmates will be preparing the meal for the people attending their certificate presentation ceremony.

5. Jason requests the service contracts be signed so that he can mail them out.

MOTION: Commissioner Sorensen makes a motion to sign the service contracts for maintenance agreements for the jail. Commissioner Albee seconds the motion. So voted.

### **Sandi McKenzie - Nursing Home**

1. Census is 102, Medicare 6, Medicaid 65, Private 31.

2. Communication: Health Services Planning and Review Board - Semi Annual Report has been sent. Response to health insurance query has been sent. Financial/permanent financing plans are pending. Initial report 30 days after project commencement is due on 5/23/10.

3. We have raised the garden planters - constructing several adjacent to the front gardens for the residents.

4. Culture change: Attached an article. Advance for Nurses/May 3<sup>rd</sup>. Profiling Genesis Mountain View Center, Rutland Vermont. In interesting article that we want to share with you.

5. Wireless Nurse Page System: The system was very impressive. Positive feedback for residents and staff. We looked at the security system as well.

6. Bus Purchase Order: Requires a new signature due to change in the fleet number. The bus should be delivered on May 25<sup>th</sup>.

7. It is nursing home week. Activities are underway and are being enjoyed by residents and staff.

### **David Meyers - Sheriff's Department**

1. Air within the dispatch center is recirculated within the room instead of having any outside air making poor air quality. Air exchange unit proposals were discussed. Three bids are received. Would like to go with American Air Systems for \$3,550.00. It will cost \$200 a year to maintain this system.

2. Last Friday afternoon, we had a failure in the server room of the main uninterruptible power supply unit which was installed about 8 years ago. The maintenance on that unit is done through a contract with Ossipee Mtn. Electronics. The actual unit itself has not been under warranty for several years. When the unit failed, parts on the inside of it melted and because of that process, there was a very strong electric fire smell. There was never an actual fire, but the result of that failure was that our complete communications center went down as far as the radios, the computers that connect to Concord for all of the microwave links and all of our communications as far as the primary radio system. We immediately went and got the Emergency Operations trailer and deployed that. It took about 22 minutes to deploy. We continued to dispatch 26 calls during that time period. We continued to dispatch over the radio using our emergency back up unit which is on a separate system in a room behind dispatch. We are talking about a replacement. I have yet to hear back from Ossipee Mtn. Electronics to give me a quote on a replacement. It wasn't in our budget, so I am not sure how we are going to deal with that.

3. We received bids for a new truck to replace lease truck that needs to be returned on July 2<sup>nd</sup>. We would like to replace that with a purchased vehicle through Ford Motor Credit Municipal Purchase Program. We are looking at a Ford Expedition. It will be a fully marked unit. I was looking for approval for this. The price is \$27,322.00 - that being the lowest bid so far. Two other bids are coming in this week.

4. Com. Albee: Bring in all the bids next week and we will vote then.

5. IT Committee - Timeline has been developed. We are trying to develop policies to use for information technology in the county and use of computers by employees in the county and we are developing that and those policies. We are doing review policies so that we can get needs assessments done by the different departments and then have those presented to the committee and then we will have a way to review it, so that when we present it to the Commissioners, it's in a standard format. We are also working on a schedule for rotation of equipment and life cycle.

6. We have set up a wireless connection for BPS, we hooked them into our modem through Time Warner for their internet connection for the construction trailer.

7. One of the things that came up in yesterday's IT meeting was that the company said how they provide, at the Commissioner's office in Belknap County, a public connection and I wanted to just present that if the Commissioners want to discuss that in the future.

## **Kathy Garry - Business Office**

1. I have the proposal for the schedule for the CON financing for you to look at.

2. Last Wednesday I spent the day in Concord with regards to the State Energy Grant. There was a lot of discussion about a lot of things and procedures. There are certain rules and we have to re-bid the equipment for the boilers. I have to do a monthly reporting with regard to this grant. There are a lot of steps that we have to follow. We have not yet received the packets for our grants. We should be getting them within the next week or two. Within the packets, we will have everything we need to be doing as we go along. When we get the packet, we will have to have a public hearing on it. Regarding the Federal Grant, there is going to be a meeting May 18<sup>th</sup> at 1:00 to go over for technical assistance.

3. Monday is the Delegation Meeting.

## **Dorian G. Kramer and Pam Lowe - LAC**

1. Dorian: We wanted to go over briefly the history of the program that we started and get you up to date with what's been going on with the program. Two years ago, there was a move to get a methadone clinic into the area of Conway. What came to light is that there was a lack of services for addiction and alcoholism in the area. Myself and a group of people got together and started the process of some sort of treatment option. At that time, we presented to the Commissioners our program. About a year ago, we were donated a space from a very generous individual and began treatment. It's an outpatient treatment program. Total of six weeks. Acupuncture, group therapy and education is used. We have been serving a number of groups since then, including Carroll County and some from Maine.

2. Pam: Brochures are given to Commissioners and some demographics regarding the people they have been serving. To date, we have served 51 clients. 31 clients completed the program. 24 clients are clean and sober and 6 clients we have lost contact with. Success rate at this moment is 75%.

3. Com. Albee: Are you funded by the client?

4. Dorian: Some are private pay, some are insurance pay, some are through DHS.

5. Com. Solomon: Are you at all involved with Memorial Hospital?

6. Pam: We have tried to get involved with Memorial Hospital and we have been invited to join the healthcare collaborative and we are working towards that. We have contacted Huggins Hospital, but haven't heard from them.

7. Dorian: We do have some big plans for the future for this plan as well, even though we do serve Carroll County, so as the program grows and we are able to afford it, we are looking into increase staff and get a satellite office in the southern end of the County. We also are looking into coming into the jail before release and creating staff for that and running an adolescent program as well. Also looking into a more dedicated after care program as well.

8. Com. Albee: I think we need to continue discussion about the in-jail program. I will share this information with Superintendent Johnson.

## **Bids**

1. Com. Sorensen: We have bids in for \_\_\_\_\_ Assemblies. Subcontract bidders. Metro Walls from Manchester, NH, with base bid amount of \$1, 785.805. Second bid was Gills Drywall Company out of Manchester, NH, for \$2,143,485. Two other bids were rejected. One was Good and Associates from Lebanon, ME, and Dean Drywall Installations. The bids were rejected because they were incomplete. The recommended subcontractor for the award was Metro Walls Inc. out of Manchester, NH.

MOTION: Commissioner Albee moves to award subcontractor bid to Metro Walls Inc. out of Manchester, NH, for \$1,785,805. Commissioner Solomon seconds this motion. So voted.

2. Com. Sorensen: The next bid is for millwork. W.S. Dennison Cabinets, Concord, NH, for \$481,053. Second bidder was Windham Millwork, Windham, ME, for \$596,311. Architectural Woodwork, Conway, NH, for \$625,308. The recommended subcontract for the award was W.S. Dennison Cabinets.

MOTION: Commissioner Albee moves to award the bid to W.S. Dennison Cabinets out of Concord, NH, for \$481,053. Commissioner Sorensen seconds the motion. So voted.

3. Com. Sorensen: The next bid is for hydraulic elevators. Stanley Elevator out of Nashua, NH, for \$167,810. Otis Elevator out of Westbrook, ME, for \$168,560. Pine State Elevator, Portland, ME, \$214,500. Kone Elevators, Campton, ME, \$264,900. Remarks read that we have reviewed the above proposal and have determined that the basis of design is written around Otis Elevator as well as Otis offers 25 HP motors vs. Stanley at 40 HP for the same car speed which will result in less electrical demand and load on the emergency power systems. EGA has looked at this and is recommend Otis Elevator.

MOTION: Commissioner Albee moves to award the bid to Otis Elevator, Westbrook, ME, for \$168,560. Commissioner Sorensen seconds this motion. So voted.

## **Invoice**

1. Com. Sorensen: We have an invoice for basic services from EGA for \$13,442.80.

MOTION: Commissioner Albee moves to approve payment of invoice from EGA for \$13,442.80. Commissioner Solomon seconds this motion. So voted.

## **Public Input**

1. Babson: Concerns regarding the 3 private nursing homes that are closing and the inability to be able to add more rooms to our nursing home. Regarding the purchase of a new

truck for the Sheriff's Dept., feel it should be a cruiser rather than a truck. Regarding the labor for the blueberries, feel it should be charged to the nursing home.

MOTION: Commissioner Albee moves to adjourn the meeting. Commissioner Sorensen seconds this motion. So voted.

Meeting adjourned t 10:47 a.m.