

## Carroll County Commissioners Meeting Minutes

March 31, 2010

**Commissioners Present:** David Sorensen, Chip Albee, Dorothy Solomon

**Public:** David Babson, Daymond Steer, Maureen Spencer, Henry Spencer

Meeting called to order at 8:18 am by Commissioner Albee

### Public Input

1. Commissioner Albee: I got an email from David Babson regarding the non-public minutes. What happens is, it becomes conversational from time to time and we keep pretty accurate minutes, so some of the conversation that you see should be in public, but it's hard to control that.

2. Babson: I can understand that. Thank you for opening the minutes and I give you credit as it's never been done before. On one set of the minutes, it states that the public was present at the non-public session, so that needs to be corrected. Overall, there isn't much in the minutes that I think should be totally non-public.

3. Henry: We understand that the topics bleeds into other conversations. I have one set of minutes where non-public lasted for 2 hours; Sandi was talking about educational classes to nurses; why was that a non-public session? I do compliment the fact that we are now getting the minutes, however. There is an RSA list that should be referenced with regard to the sessions. Another issues is when you go into non-public and then the public leaves, then after that you have discussions that include public and they are not there to attend.

4. Commissioner Albee: I was trying to get away from the in and out of non-public that was going on. In that instance, that which you read is only what can be let out to the public. The two hours was talking about individual employees and we can't let that out. We will try to reflect more accurately why we went into non-public.

5. Maureen: I want to thank Robin for taking such accurate minutes. My issue is more of a time management thing as far as scheduling people to come in and talk to you and having them sit here forever and then the public is interested and that is why we come ever week, and we understand that there are issues with non-public and I respect the fact that you are thinking about us and want to try to get in everything that you feel is public first, which is why we end up leaving because in our minds you are done and it was going to be non-public for the rest of the day. In reading the minutes, it obviously isn't. If this is the case, we will probably hang around.

6. Commissioner Albee: I would be easier if you did, but I don't know that it's convenient for you.

7. Maureen: You are right, it's not always convenient, but if that's what it takes, that you know we are waiting out there to come back in, then we will start doing that. We are interested in what's going on. We feel like we have an impact on and have actually contributed on things that you have had to make decisions on.

8. Com. Albee: You are perfectly welcome to do that.

9. Maureen: We compliment you on the fact that we know you are trying to do the right thing and the fact that you do have minutes and the fact that you are letting them out to the public.

10. Henry: I did have one particular question on the 9/9/09 minutes for the non-public, if you can make a note to look at them. It was a moderately long meeting and discussed certain things going on for planning with the nursing home, but I see nothing in there that struck me as being a contract negotiation which is a valid reason to non-public. This is the kind of meeting that members of the public would like to be in on and I see absolutely no reason why this particular one was non-public.

11. Com. Albee: I think we are trying to be as honest as possible in reflecting that and I think it's human nature to get conversational when you are in meetings for the whole morning and that's what is happening. We can tighten up our coming back out of non-public.

13. Babson: I agree with Henry. For example there was discussion about whether to insulate the walls; why was this in non-public session? My suggestion would be is that you do some serious thinking about what is going to be discussed in the non-public session before you set them up.

14. Com. Albee: When we discuss employees, it often transcends into a conversation about a job description that may fit a particular individual. It's difficult to manage the in and out of non-public in some instances. If you look at the regular session minutes over the past year, 99% of what we have talked about in non-public was brought up at public meetings as some later time.

15. Daymond: Are there essentially two sets of non-public minutes for the material that's not public and will never be public and one set that is non-public that we get to see?

16. Commissioner Sorensen: Until the issue is settled, then it would be come public.

17. Com. Albee: What we release to you is a copy of the parts of the minutes that can be released.

MOTION: Commissioner Albee moves to go into regular session. Commissioner Solomon seconds this motion. So voted.

### **Regular Session**

1. Commissioner Sorensen: I'm sorry I was late, but I attended a Rotary meeting in Wolfboro with Jason Johnson who gave a presentation on the jail. He did a very good job.

A lot of questions came out of it from Rotarians that were there. I made a contact for the bus. You need to send some information to Rotary for donations for the nursing home bus. I went to N. Conway Rotary last week and they did hear from you and they have a board meeting coming up in two weeks. I was a little disappointed with talking to Rep. Umberger. She stated that we need to put on the paperwork how much we are asking for. I asked how much money did she think the Rotary would donate. She said maybe \$1,500. I told her I was looking at \$5,000 or more.

2. Commissioner Solomon: Regarding the minutes of March 24<sup>th</sup>, I need to make a clarification. Is it Intranet Law Library or Internet Law Library.

3. Commissioner Albee: Internet.

4. Com. Solomon: Mr. Babson, did you say, referring to the Co-op Extension Building, we are near the end of March and that's when we were going to be working on - Did you say we still haven't done anything or we still have done nothing?

5. Babson: We still haven't done anything.

MOTION: Commissioner Solomon moves to accept the minutes of March 24, 2010. Commissioner Albee seconds this motion. So voted.

MOTION: Commissioner Solomon moves to accept the non-public minutes of March 24, 2010. Commissioner Albee seconds this motion. So voted.

1. Com. Albee: We have received a quote from Eastern Propane to do the change over of the tank, temporary services, the supply lines, etc. for \$85,500.

MOTION: Commissioner Albee moves to award the bid to Eastern Propane for \$85,500. Commissioner Solomon seconds that motion. So voted.

1. Com Albee: The groundbreaking ceremony for the nursing home will be on April 19<sup>th</sup> at 2:00 p.m. at the Carroll County Mtn View Nursing Home. There will be a tent, speakers, refreshments. I went to the Ossipee Selectman Meeting on Monday. We did get a waiver on the building permit for the new nursing home. I would like to at some point soon, this week or next week, make a determination on the Kronos proposal. This includes the time clocks, server and software was itemized for each. I have Robin looking into the State bid issue on that; the point being that if the State vets a company and puts it out for bid for a certain product and then selects a company from that bidding process and then makes that product available to other municipalities and county governments, do we not need to go through the bidding process? So we need to answer that question first.

2. Com. Sorensen: I talked to someone about that company and they said it's an outstanding company.

3. Com. Albee: I spoke with Susan LeClair in activities and we discussed diesel vs. gas and I think we came to the agreement that gasoline was probably the way to go. We don't put

a lot of mileage on the bus, she feels more comfortable with gasoline powered bus and there is not that much money difference at the end of the day, if any.

4. Com. Solomon: With regard to the bus, I met some people who are members of Quanis and I asked them about donation money. Their answer was that they usually deal with just children - If we could somehow hook it in with youngsters, then maybe we could send them a letter. I went to see the principal at Kennett High School, and he was interested with regard to the County Month coming up. He will speak with the person in the Civics Dept. and he will get back to me. He wanted to know how many children we could take, how long it would be and he seemed to be very interested in pursuing this. He will get back to me this week. I also stopped by Arthur's Memorial where they also have the brick people. They were very happy that I stopped by. They said that they would get me the information - I suggested they call directly to BPS. They were very pleased that we were anxious to get Carroll County people involved. Something came over the internet with regard to the telephone lines down at the office of Deeds - they constantly have questions and people can't get through, so we need to talk about that.

5. Com. Sorensen: When I came back from Wolfeboro this morning, there were 10-12 trucks down at our proposed logging site next to the school, so it looks like we will have a lot of bids coming in. Wendy is showing the logging area to the bidders. On Saturday morning, Tina from Co-op Extension, had a pruning session here on blueberries and there were about 30 people that attended. Bill Ward was the instructor. Interestingly, this morning at the Rotary, one of the guys stood up and said that he had attended the pruning session on Saturday and do you have inmates picking the blueberries?. Jason said that yes we do. It was a good session.

6. Com. Solomon: Regarding the schools and County Month - Did anybody go to Wolfeboro or Moultonboro. If not, I can go as I know both principals. One other thing is that I heard some disturbing information on the radio this morning about drug related deaths. Carroll County had 7 or 8 drug deaths in 2009 and had 0 the previous year.

7. Com. Sorensen: We need to talk with the Christian school regarding the logging. Apparently, their attorney has put on some restrictions for right away and getting into the property, how it's logged, etc. This came from Wendy, she called me on Monday, and I asked for that information and she is going to bring that into me.

### **Steve Eldridge, MVNH Maintenance**

1. Steve: I did research companies regarding the need for a PA system. One system was recommended that would do a large area. Since then, David Meyer overheard and said that they have a system here. There are 2 speakers, amp can put up 270 watts compared to a commercial one is 1200 watts. I asked him if we could borrow it to test it to see if it's going to be good enough. If we could connect 2 other speakers with some extension down so that it's more balanced instead of being right up front. Wireless mics are I think \$39, extra cable was \$5-12.

2. Com. Sorensen: Have you talked to Susan and Sandi about this?

3. Steve: I just got through the research and didn't get the information until Monday morning, so I brought it over here first thing. I would like to get the testing done. The two speakers may be sufficient.

4. Com. Sorensen: I need the three of you to get together and decide on something. I don't want to be embarrassed like we were at the nursing home and we couldn't hear each other. I want something that's decent. If the one at the sheriff's office is not sufficient, lets get a good one so that we don't have any problems with it and test it out ahead of time and make sure it works. That's my concern. If we have to spend \$1,000, then so be it and get a new system.

### **Sandi Mckenzie, MVNH**

1. Census: 103 residents (1 medical leave of absence), 8 skilled, 25 private, 70 Medicaid.

2. Easter Dinner: Sit down meal by reservation. Many families will be joining our residents for dinner. It will be held from 10:45 to 12:30.

3. Personnel Changes: Receptionist position filled by a Medical Records staff member. This allowed us to move many of the non-medical records duties to the receptionist position. This includes scheduling outside appointments for resident, scheduling transportation and other varied tasks. Medical Records position was a 32 hour position. Combing tasks created more efficiency and yields a saving of \$9,500 in salary per year. Evaluating the other 18 hour per week position is ongoing.

4. Groundbreaking event - there is a committee including Lori LaRochelle, Kathy Garry, Rob Horace, Steve Eldridge, Lisa Howard, Sandi McKenzie and Susan LeClair. Lisa Howard has done a wonderful job on the invitations and most were mailed yesterday. Steve Eldridge is in charge of the tent, chairs and sound system. Rob is taking care of the refreshments. I have contacted Adam Riley, Ossipee Corner Fire Chief to look at the tents and fire codes.

5. I will be on vacation next week. Cheryl will be here to report on what's happening during the week and I would like to ask Jenn Cormier to talk about family counseling when she does come because a lot has been happening in that regard.

6. When I return from vacation, I would like to send an RFP out on ambulance services. Some trips and communication with staff have been somewhat problematic and I would really like to review what we are doing and how we are doing it, look at how we respond and how we can be educated and look at the whole gamete of service. I know there are a number of vendors and obviously we want to make sure that we are doing the right thing and have the right fit for our nursing home.

7. Com. Sorensen: You may want to check with MedStar. My understanding with the jail is that if the inmate is a resident of Ossipee, then there is no charge for the MedStar service.

### **Susan LeClair, MVNH Bus**

1. Susan: I did get warranty information. (copies are handed to the Commissioners) It also has the breakdown of the diesel. I called Grappone Ford and left a message, so hopefully I will

get a call back from them regarding warranty work. As far as the lift and the other equipment to restrain the wheelchairs, that can be done by Ride-Away in Londonderry. They have done that for us before. We do have a couple of fundraisers that are still going on. We can raise a little bit more money. The trade-in for our bus was on \$800. Steve is looking into maybe trying to sell it.

2. Com. Albee: As we are going to have a crowd at the groundbreaking, maybe we could have some sort of fundraising even or raffle.

3. Susan: I will work on that.

4. Com. Sorensen: What is the status of the bus that you looked at? Are they holding it?

5. Susan: We haven't made any agreements that they would hold it. It would take 90-120 days to build a bus and we would like one before the hot weather. The air conditioner in our current bus is not working.

6. Com. Sorensen: Let's see if we can get some money out of the Rotary clubs as soon as possible.

7. Com. Albee: We should see if we can put a down payment on the bus so they can hold it for us.

### **Night Meetings**

1. Com. Sorensen: Regarding the evening meetings - We have had 3 or 4 of them. We haven't had good attendance and the last one we had no attendance. I am suggesting that we not have night meetings with the exception that if we have a major issue that we feel or the public feels that we need to have some input, then we would schedule a night meeting. Anybody that we have from the staff that goes to the night meetings to report takes time off during the day. If they are not salary, then we are paying them. I would like to continue having meetings on Wednesday mornings.

2. Com. Albee: If someone calls to be on the agenda and we accept the request for them to be on the agenda and they request that we have a night meeting, I think we need to accommodate that much. The major complaint that I hear about day meetings vs. night meetings is that people work - If someone has something that they want to bring to the board and they work during the day, they should have the opportunity to ask for a night meeting.

### **Bids regarding independent testing**

1. Com. Solomon: We have three bids here to look at.

2. Com. Sorensen: We have bids from Miller Engineering, Terracon and S.W. Cole Engineering. There is no bottom line for these bids. They are all broken down into each test.

3. Com. Albee: We will have to compare all of these test by test.

MOTION: Commissioner Albee moves to open the meeting to public input. Commissioner Sorensen seconds the motion. So voted.

### **Public Input**

1. Babson: Regarding the night meetings, I would like to congratulate you for trying the night meetings and that you will leave flexibility for the occasion when a night meeting is needed. You made a very good attempt. I think it's sad that the public was not showing up for these meetings.

2. Daymond: Why are meetings held on Wednesday mornings as opposed to Monday or Tuesdays?

3. Com. Albee: Mondays are generally open for the Delegation. I think historically there have been selectmen that are on this board that met on Monday or Tuesday.

4. Com. Sorensen: The other thing is the signing of the checks. We can't sign them on a Monday because they go out for Friday - That's why we have them on Wednesday.

5. Daymond: The editors are wondering about bids - what they want are the names of the top four for each contract worth over \$100,000. Can I get that from the County or do I get that from BPS?

6. Com. Albee: All that information is available at the office here. Kathy Garry is setting up a whole system, so budget and line items and everything will be available. All the bidders will be listed.

7. Maureen: In the last minutes, it says that the groundbreaking is on April 12<sup>th</sup> - that has been changed to the 19<sup>th</sup>. You were talking to Linda about writing a grant and she is telling you that's the 501C3 responsibility, so I guess I'm confused as to why that is being tied together financially. Were you asking her to write a grant for the nursing home?

8. Com. Albee: We wanted her to look into a grant for electronic medical records, so it's different. There is no grant money or foundation money for county nursing homes to get EMR funding, so then the discussion started in to see if we can get some money through the 501C3 for EMR and do it that way, but that's a discussion the 501C3 committee needs to have.

9. Com. Sorensen: On Friday of this week, the State Association of Counties is meeting in Concord. I happen to be heading that up this week because the president is away and I am vice president, but at the end of that meeting, there is going to be a discussion amongst commissioners and administrators from other counties about regionalization, whether co-op extension, conservation district, or anything comes up, I don't know. The major portion of it is supposed to be for Health and Human Services to see where counties can help out and share things regional vs. every county doing it's own. I did talk with Jim Grady on Monday and wanted to know what was happening, so the University of co-op extension is aware of the possibility of regionalization of Strafford, Belknap and Carroll.

MOTION: Commissioner Albee moves to go into non-public session for the purpose of discussing union grievance. Seconded by Commissioner Solomon. So voted.  
Public meeting adjourned at 9:36 a.m.