

Carroll County Commissioners Meeting

Minutes

February 24, 2010

Commissioners Present: David Sorensen, Chip Albee, Dorothy Solomon

Public: David Babson, Maureen Spencer, Daymond Steer, Nate Giarnese

Meeting called to order at 8:15am by Commissioner Sorensen

Public Input

1. David Babson: Comments on minutes from last week. Who is "Superintendent" (should have been you are, not I) Move forward on what? (timber harvesting) Christmas tree rates? (campfire wood rates). Information about water line – good to put in what/where the water line is.
2. Commissioner Sorensen: Bidders for moving water line want to know how long the water can be turned off.
3. Babson: About agenda – non-public starting off. Why?
4. Commissioner Albee: Discussed contract with attorney about changing percentage to flat fee. Will also have similar discussion with BPS contract.
5. Babson: 2 ½ years into project – contracts should be pretty much set.
6. Commissioner Sorensen: Contract issues still have to be discussed.
7. Commissioner Albee: Will release minutes from non-public when contracts are set.
8. Maureen Spencer: Grumblings in the community about bidding on the job. Brian Taylor – millwork- concerned about bidding process. BPS, clerk of the works, etc. Will forward his email to you. Ad in paper had change of bid dates.
9. Commissioner Sorensen: Added a week to bidding due to changes. Tell Mr. Taylor to call the office and get put on the agenda.
10. Maureen: Will forward that email to Lory as well as another one I received. Get the impression that BPS already has people in mind. No answer to phone calls from potential bidders.
11. Commissioner Sorensen: We will look at a list of all bidders.
12. Maureen: Meeting last week was mostly non-public?
13. Commissioner Albee: Yes, met with lawyer and Union.

Regular Session

Commissioner Solomon moved to accept minutes of February 17, 2010 as amended.

Commissioner Albee seconded the motion. Commissioners Albee, Solomon, and Sorensen in favor. So voted

1. Commissioner Albee: Received Fax from Trans-Canada. Said now is the time to buy, low rates.
2. Commissioner Sorensen: Table it? Starting date is March 10th; don't know when bids have to be in. Will look at it further before making a decision.

Received email from working group, HHS – Merrimack Commissioner suggests broad based tax to cover the pass down from the state to the Counties.

3. Commissioner Albee: Will look into being on that committee.
4. Commissioner Solomon: Received email from Scott McKinnon – wants to talk about dialysis center. Trying to set up a date. Will go up and see him.
5. Commissioner Albee: Had Dave Tower from Huggins Hospital on the agenda for today but he has been taken off.
6. Commissioner Sorensen: Dialysis people from Mass. Cancelled due to the weather.
7. Commissioner Albee: Mr. Babson has there been any move on the Co-op building?
8. David Babson: Sitting tight until March when Commissioners move on it. Doing well on Fair – moving ahead. Next fair committee meeting is on the same night as Commissioners meeting.
9. Commissioner Sorensen: Construction may be an issue on where it is held.
10. Commissioner Albee: Possible poster contest between high schools? T-shirts?
11. Commissioner Sorensen: Mr. Babson, please contact Co-op and see where PA system is that I bought years ago for Field day. (Mic, speakers, tuner) Tina says they do not have it.

Kathy Garry, Business Office

1. Linda Fox Phillips bill from last week – need ok
2. Received 2 bids for annual report. Do not see a problem with the lowest bidder. Located in Center Ossipee.

Commissioner Albee made motion to select Independent Press of Center Ossipee for printing the annual report. Motion seconded by Commissioner Solomon. Commissioners Solomon, Sorensen, and Albee in favor. So voted

3. Have cost breakdown from Gerry Menke – forwarded to Ken Cargill.
4. Email from Donna Lane about Regional Alliance Grant – the NHCDBG – can we do it one more year for them? (\$200k).

Commissioner Sorensen made motion to handle Regional Alliance Grant for one more year. Motion seconded by Commissioner Albee. Commissioners Albee, Solomon, and Sorensen in favor. So Voted

5. (Gave copies of newest Sheriff info to Commissioners) Sheriff will be in at 10:30 to talk about budget changes. Discussion on amounts on budget sheet.
6. Commissioner Albee: Kathy, Robin, and I had a conversation on Vacation policy – clarity and standardization. One question for IRS – about bank for sick days. We do not know about vacation days being used for sick.
7. Kathy: Info from companies about time clocks, emailed to Sandi.
8. Commissioner Albee: Need to continue discussion on phone system.
9. Kathy: Contract with Fairpoint is just service, not infrastructure. Discussion of phone system, what will be needed

10. Commissioner Solomon: Kathy is chair of 501C3. Attorney Judith Reardon has looked to see if there was any conflict with her being a County employee. There is no conflict.

Susan Wiley sent her the info on the 501C3 we are trying to form. She looked it over; some of it needs to be seen by IRS – regulations. She said she could have it done by Friday. Question on using the name “Foundation” or “Friends Of”.

11. Commissioner Albee: Question on using 501C3 to pay down bond. Needs to be addressed. Delegation needs to revisit the issue soon.

Commissioner Solomon made motion to accept minutes from non-public session of February 17, 2010, meeting with Attorney. Motion seconded by Commissioner Albee. Commissioners Albee, Sorensen, and Solomon in favor. So voted

1. David Babson: Wasn't Independent Press the one that did the annual report last year and there was a problem with it?
2. Commissioner Sorensen: Secretaries in the office saw no problem with it.

Jason Johnson, HOC

1. Current population is 50 in house, 2 weekenders, 6 transfers, 2 electronic monitor, and 16 on pre-trial release. Total pop. Of 76. Total number admitted for the week was 23 (9 repeaters) and total number released was 27. Repeater charges: 2 in for warrants, 2 in for VoP, 1 in for simple assault, 1 in for criminal mischief, criminal trespass, theft, and burglary, 1 in for control drug act, 1 in for criminal mischief, 1 in for resisting arrest and DWI. Farm has been taking out an average of 2 inmates per day, 10 are available.

2. I want to publicly thank the North East Deaf and Hard of Hearing Services in Concord for donating a TTY phone to the facility to help an inmate who is 80% deaf. This donation saved the county approximately \$400. We had an inmate in custody that required this type of service. He since has been bailed.

3. Had a meeting with Mr. Len Martin regarding establishing a culinary arts program at the facility He worked at Kingswood High School for 20 plus years running their program. Ann Hamilton provided me with his name. He will be drafting up a program and the associated costs. He thought if we established partnerships with local restaurants, the program would not only provide training, but also be able to create employment for the inmates upon release. This would be done at the kitchen in the facility.

4. Had a meeting with Waste Management regarding establishing a recycling operation for the county. WE also went to Coos County to see their recycling operation. Theirs is funded by eight towns. Selectmen of the involved towns establish the budget which pays for the person to run the program, associated equipment, and the county provides the inmate labor and the facilities. They partnered with the North East Resource Recovery Association and New Hampshire the Beautiful. According to the NH the Beautiful website, they donated a total of \$7,700 to two Carroll County towns for equipment. If we developed a program we may be able to make some money or reduce the amount we pay in dumpster fees. Good work program for inmates.

5. Began new program this past week for the inmates. It is Serve Safe, and it is put on by UNH Co-operative Extension. We have established a list because there are a lot

of inmates who wish to attend the program. It teaches food safety and food handling. It is a certificate program.

6. Sent inmate to hospital by ambulance this morning. Inmate was bailed at hospital, do not know details yet.
7. Commissioner Solomon: Any thoughts on yesterday's Tele-talk column?
8. Jason: Did not see the paper
9. Commissioner Albee: Need to reduce recidivism.
10. Commissioner Solomon: Also letter to the editor today on the issue.
11. Jason: Proper education and training prepares them to rejoin the community. Have morning meeting on the 31st with Mr. (?)
12. Commissioner Albee: Discussion on limiting facility booking procedure. Any movement on that? Need to know numbers.
13. Jason: No. It will impact the towns.

Sandi McKenzie, MVNH

1. Census is at 99: 6 Medicare, 26 Private, and 67 Medicaid. Admission from Huggins Hospital today (100 Residents and 7 Medicare)
2. Task Force representing NH Association of Counties: RSA 151 – The licensing Statute for Healthcare (Revision) Hospitals, nursing homes, Day care centers, and Residential Care facilities. Sandi is Rep for NH Licensing of Counties. Already through Phase I.
3. Automatic/motion paper towel dispensers: unit is free but paper is expensive. Have Lisa looking at companies.
4. Recent Activities: Valentine Luncheon/Supper Club received rave reviews. Approx. 10 – 12 Residents went.
5. Resident Meeting on Thursday afternoon. Update nursing home plans. Dining Committee will meet and do snack review. Not taking away snacks but will offer healthy choices as well (fruit, jello, yogurt, etc.)
6. Commissioner Albee: Possibility of outpatient PT and OT at nursing home?
7. Sandi: Not available as outpatient
8. Commissioner Solomon: financial programs on Thursday, March 18th from 10 – 12.
9. Sandi: Money and passport program. Foster homes for elderly, etc.
10. Commissioner Albee: Kathy Garry and Sandi get together about time clocks. Include jail and farm after choices are narrowed down.
11. Sandi: Checking on interfacing.
12. Commissioner Albee: Still have sub-committees?
13. Sandi: Waiting on design team. Having another floor sample laid for trial.

Russ Howard, Eastern Propane

1. Commissioner Sorensen: Have you looked at tank and facility?
2. Russ: Proposals – moving tank – 20ft or down where old jail was. Assuming small load. Now load is at 8 million with possibly more. Changes thoughts on location.
3. Commissioner Albee: Have a conversation with McGill (engineer) Believe it is 5 million.
4. Russ: Load makes a difference

5. Commissioner Albee: They have done load calculations on new home and what will be left of the old home. You could do estimate on administration building and jail.
6. Russ: This load here is insignificant. Importance is load at new site and old.

Discussion of loads and changes/additions. Bio-mass.

7. Russ: Look at future growth – old jail site- consider future development possibilities. May be better to move it this way. Needs clear area.
8. Commissioner Sorensen: Must move gas lines – cannot go under building. Do you need the large lines?
9. Russ: Yes, depends on where tank is put.
10. Commissioner Albee: Eastern will do it?
11. Russ: Yes, Eastern will do lines, move, etc. Generally the onsite excavation company does the digging for the new lines.
Description of how move would be done. Tank must be at least 50 feet from building per Federal Code.
Discussion of lines needed/location. Temp/service while moving/when it would have to be moved.
12. Commissioner Sorensen: It will be this tank that is moved?
13. Russ: Yes, using this tank is more efficient.

Recess until 10:30 when Sheriff comes in to discuss budget. Then will go in to non-public.
Back in session at 10:30am

Sheriff Conley and David Myers

1. Commissioner Sorensen: How many are in Administration Salary line. No names, just numbers.
2. Sheriff Conley: Myers will explain budget.
3. David Myers: Capt., 2 Lt's, 1 Administrative Secretary to the Sheriff.
4. Commissioner Sorensen: Special details - \$23k up to \$69,380?
5. Myers: Switched from revenue side. Special detail and forestry – combined on line 018,
Pay out less than we earn. Combined all commercial details.
6. Commissioner Albee: Forestry needs to be separate for Delegation. Put it back in to Forestry side.
7. Myers: Went up to \$55 per hour. US Forest back into its own line 016.
8. Commissioner Sorensen: Special detail expenditures side
9. Myers: Ask Kathy Garry – do not know where that is coming from or going to.
10. Sorensen: \$23k → \$69k. What does that include?
11. Myers: All details including Forestry. Cannot answer that question as I show \$60k and this shows only \$23k.
12. Albee: Will clean it up for next meeting.
13. Sorensen: \$20k to \$28k – personal days
14. Myers: Actual Employees
15. Sorensen: Actual \$77, OT. Budgeted \$43k, up \$5k. Instead of hiring you are using overtime?
16. Conley: Why are we projecting less - \$77k down to \$43k (\$43,928)? No idea what is included in that \$77k.

17. Sorensen: Salary for secretary moved to executive salaries.
Breakdown of figures and changes. Discussion of increases and decreases in line items.
18. Commissioner Albee: Furlough days – shouldn't take them all off. Arraignments only have 24 hours. Don't see how it would work.
19. Myers: Contingency plan from courts? Delegation sub-committee wanted line removed.
20. Sorensen: Other fees and services – budget \$5k (line 029).
21. Myers: Add up association fees – want level funded. Awards, radar, etc.
22. Conley: No labor fees this year.
23. Sorensen: Dues, licenses, subscriptions → did not use last year but it jumped this year.
24. Myers: Maintenance fee for software. Shows up in 2010
25. Sorensen: Explain vehicle change.
26. Myers: At end of term – positive equity. Not all leased/not all purchased. Saving in subsequent years.
27. Sorensen: Line 093 – Insurance went down \$8k.
28. Myers: Primex – based on # of people with comp. rate. Also Property/towers/equipment/lease
29. Conley: Lower cost for court officer.
30. Sorensen: Spent \$26k – budgeted \$7k (standard cost).
31. Conley: Funded by reimbursement
32. Albee: Credits and reimbursements. Should not have negatives on expenses when it is revenue. Range, targets and benches (reimbursements). Does someone always oversee the range?
33. Conley: Firearms certified, they sign out the range; otherwise they must have a certified Firearms person. We have people but do not collect money. Falls under the “we pay county taxes” issue.
34. Albee: We are not obligated to provide training area for towns.
Question on line items/descriptions. Negative numbers.
35. Conley: Looking into billing process. Mirror billing so we know what is being paid, etc.
36. Sorensen: anticipation of grants – so sure grants.
37. Conley: If we don't know for sure, we made a line item for \$1.
38. Sorensen: Expenses on grants?
Questions on grant revenue/payroll line. Must find out from Kathy. Based on OT.
39. Sorensen: New Equipment line – Did not buy something that you were going to?
40. Myers: Did not buy a Dictaphone.
41. Conley: Tazers – used drug forfeiture money to buy them.
42. Sorensen: Look at revenue. Put \$40k back into forestry. Furlough – 10 days, Grants - \$1 until sure.
43. Albee: \$5 in dispatch income?
44. Myers: We charge one town (Milton). May charge Milton Mills soon. That will be on that line also. Would be \$2500 from each town.

Dispatch Budget

1. Sorensen: OT, spent \$12,427, budgeted \$26k in lieu of hiring 2 new dispatchers.

2. Myers: Saves money doing it this way.
3. Sorensen: If we are picking up Milton and Milton Mills, are we getting our moneys worth?
4. Myers: Must work people 4 hours, over 32 considered full-time. Need 3 people minimum. WE are using OT.
5. Conley: Do not get breaks – breaking in place. 5 people trained in the last three months, 3 could not do the job. Cost of training. Federal and State regulations – overseen. Lt. Santucci spends 75% of his time in dispatch but cost is on Sheriff Dept. side of budget.
6. Myers: We are primary dispatch for 91 agencies in Carroll County. We are always looking for grants. P-25 pilot program allowing use of sheriff system for MV people to do checks. No dollar amount, they are doing it all.
7. Sorensen: Dispatch budget went down \$20k. (11 on salary side of dispatch).
8. Albee: Over \$40k to add a full-time employee. \$20k more using special and OT. (line 4010 is both Sheriff and Dispatch)
9. Conley: Series of about 10 inquiries from Delegation. Will forward that to you to send on to them.
10. Sorensen: We need to support changes before meeting with Delegation. Answers to all questions. Equipment – give us a list. Carpentry Equipment, can we take what we need for maintenance use?
11. Conley: Not a problem. Make hand receipt for items. Can we borrow them back if we need them? (Yes).
12. Babson: Question on court house bill for x-ray machine.
13. Conley: AOC – scanner/metal detector belongs to them. X-ray machine was given to us. Had to adjust counter to accommodate the machine. It is 7 years old/serves purpose/safety. Revealed 15 objects per week that were not found by cursory checks of bags. (i.e.: knives, etc. Planning something better in the future.
14. Daymond: Question of furlough days: How big a deal is it? If we have 4 or 5 to be arraigned, is that going to stress resources of the judge?
15. Conley: Must be arraigned in first 24 hours. AOC must have a plan.
16. Albee: Believe they are going to have the judges work for free if they have to do an arraignment at the jails.
17. Daymond: Backlogging?
18. Albee: Legislation – judicial branch. They do not understand.
19. Sorensen: Present your budget in our format now so it is consistent throughout County.

Commissioner Albee made motion to adjourn public meeting at 11:30am. Motion seconded by Commissioner Solomon. Commissioners Solomon, Albee, and Sorensen in favor. Meeting adjourned at 11:30am.

*Commissioner Albee made motion to go into non-public session pursuant to RSA91A; 3 for personnel. Motion seconded by Commissioner Solomon. Commissioners Solomon, Albee, and Sorensen in favor. So voted.
Into non-public at 11:32am*